



City of Longview

Agenda

Parks and Recreation Board

Monday, April 17, 2023

5:00 PM

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Parks and Recreation Advisory Board of the City of Longview, Washington, will be holding a meeting on Monday, April 17th at 5:00 p.m. in the Training Room, on the 2nd floor of City Hall 1525 Broadway St., Longview. The meeting is also available via Teams Webinar. Register & attend by using this link:

<https://events.gcc.teams.microsoft.com/event/97293379-663b-4d98-87c1-3ca7a4610a84@59265973-5bb0-4fe6-9f2d-56a217b25476>

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. **HYBRID MEETING**

23-001075 [Click here to join the meeting](#)

Meeting ID: 213 106 096 891

Passcode: EDg4oK

[Download Teams](#) | [Join on the Web](#)

Or call in (audio only)

[+1 213-631-2692,,143217308#](#) United States, Los Angeles

[+1 347-973-4395,,143217308#](#) United States, New York City

Phone Conference ID: 143 217 308#

2. **CALL TO ORDER**

3. **FLAG SALUTE**

4. **ROLL CALL**

5. **APPROVAL OF MINUTES**

23-001068 PRAB Draft Minutes - 03.20.2023

6. **CONSTITUENT/BOARD MEMBER COMMENTS (10 Minutes)**

7. **CHANGES TO THE AGENDA**

8. NEW BUSINESS**23-001071 A. FACILITY RENTAL POLICY UPDATE (10 Minutes)****SUMMARY STATEMENT:**

The Parks and Recreation Department was tasked with updating the picnic shelter usage guidelines within the Facility Rental Policy. The change in the policy is highlighted in red in the attached document. Historically, picnic shelters were open for unrestricted use on a first come first served basis, unless rented. This change limits unrestricted use to a two-hour time period with additional time being allowed if rented. This change should allow for additional public use of the picnic shelters when the facilities are not rented.

RECOMMENDED MOTION:

Motion to approve the Facility Rental Policy as amended.

9. OLD BUSINESS**23-001072 A. COMPREHENSIVE PLAN INVENTORY PAGES – FEEDBACK REQUESTED (20 Minutes)****SUMMARY STATEMENT:**

Attached are the Parks, Facilities, Trails, and Undeveloped Inventory Pages that include requested ADA and Safety Needs along with a history, description, and management of each location. Please review the attached documents and provide feedback on the information. Additional photos still need to be added to a few pages.

RECOMMENDED ACTION:

Motion to approve the Comprehensive Plan Inventory Pages

23-001073 B. COMPREHENSIVE PLAN UPDATE**SUMMARY STATEMENT:**

Attached is the Parks and Recreation Comprehensive Plan Checklist as to what is left for completion. Discussion on steps and plans for adoption will be discussed.

RECOMMENDED ACTION: N/A**10. REPORTS (10 Minutes)**

23-001052 A. Council Liason Report

23-001053 B. Parks Division Monthly Report

23-001054 C. Recreation Division Monthly Report

23-001055 D. Directors Report (Verbal)

1. Dog Park Workshop
2. Golf Course Workshop
3. Legislative Asks
4. Brown Bag Workshop

11. ADJOURNMENT