



Minutes

Agenda

Cowlitz Transit Authority

*Dennis Weber (Chair), Mike Wallin (Vice-Chair),
Lisa Alexander, Kim LeFebvre, MaryAlice Wallis
Anthony Harris (Nonvoting), Spencer Boudreau (Alternate),
Mike Karnofski (Alternate), Arne Mortensen (Alternate)*

Wednesday, May 10, 2023

4:00 PM

Longview Council Chambers
1525 Broadway St, Longview

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1. **CALL TO ORDER**

Member Alexander (Acting Chair) called the meeting to order at 4:02 pm.

2. **FLAG SALUTE**

The flag salute was recited

3. **ROLL CALL**

Present: Member Lisa Alexander; Member Kim LeFebvre (Via Zoom); Member (Alternate) Spencer Boudreau (Via Zoom)

Absent: Chair Dennis Weber; Vice-Chair Mike Wallin; Member Mary Alice Wallis; Member (Alternate) Mike Karnofski; Member (Alternate) Richard Dahl; Member Anthony Harris (Non-Voting)

Staff Present: Ken Hash, Public Works Director; James Seek, Transit Manager; Tara Hargrave, Clerk of the Board

Others Present: Betsy DeSpain, Interim Paratransit Manager; Lauren Reed, CWCOG (via Zoom); Sean Nugent, CWCOG (Via Zoom)

4. **PUBLIC COMMENTS**

None

5. **CONSIDERATION OF MINUTES FOR THE APRIL 12, 2023 MEETING**

A motion was made by Member LeFebvre, seconded by Member Boudreau, to approve the April 12, 2023 Cowlitz Transit Authority Regular Board Meeting Minutes. The motion carried unanimously.

23-001117 April 12, 2023 CTA Board Meeting Minutes

6. **CONSENT CALENDAR**

A motion was made by Member LeFebvre, seconded by Member Boudreau, to approve the Consent Calendar in it's entirety as presented. The motion carried unanimously.

23-001118 2023 March Cowlitz County Transit Authority Treasurer's Report

23-001119 2023 March CTA Fund Balance Report**23-001139 Invoice #2023-06 - City of Longview - \$531,340.00****23-001141 Invoice #2023-055 - CWCOCG - Jan-Jun 23 Mobility Match - \$3,000.00****23-001142 Invoice #2023-063 - CWCOCG - LKRATS Q2(Oct-Dec 22) - \$2,306.07****23-001143 Invoice #2023-070 - CWCOCG - LKRATS Q3(Jan-Mar 23) - \$2,306.07****7. REPORTS**

Transit Manager Seeks reported that we are trending a little ahead of other agencies in our return to full ridership. Member Alexander called for discussion or questions of staff on reports. None were received so the reports were accepted as provided.

23-001120 2023 Annual Fixed Route Ridership**23-001121 2023 April Daily Fixed Route Ridership****23-001122 2023 April Fixed Route Ridership per Hour****23-001123 2023 April Average Fixed Route Passengers per Trip****23-001124 2023 April LIFT Monthly Ridership****23-001125 Five Year Ridership Graph****23-001144 2023 PTBA Sales Tax Data - 2023 vs. 2022****8. MANAGER'S REPORT**

Transit Manager Seeks reported on the Bus Stop Amenities Project, Kelso's Academy & Pacific stop, and LCC/Winco stop. He also reported that Paratransit Manager Morrie Christensen is no longer with Paratransit and Interim Manager Betsy DeSpain has agreed to stay on until a replacement can be found and trained.

Interim Paratransit Manager DeSpain reported a slight decrease in April's ridership due to weather. Due to the return of drivers as reported last month, they have been able to give drivers days off.

9. MISCELLANEOUS

Member Bourdreau reported he was happy to see our ridership increase and its average is higher than other agencies for the same time period.

Pirate group will be at Matt's Meats Saturday 5/13/2023 selling raffle tickets.

10. ADJOURNMENT

Member Alexander (Acting-Chair) adjourned the meeting at 4:15 p.m.

