



City of Longview

Minutes

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Parks and Recreation Board

Monday, April 17, 2023

5:00 PM

Recreation Office,
2920 Douglas Street, Longview WA

1. **HYBRID MEETING**

23-001075 [Click here to join the meeting](#)

Meeting ID: 213 106 096 891

Passcode: EDg4oK

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Phone Conference ID: 143 217 308#

2. **CALL TO ORDER**

Chairperson Pang called the meeting to order at 5:00 p.m.

3. **FLAG SALUTE**

4. **ROLL CALL**

Members Present: Rayleen Aguirre, Jenny Oskey, Claire Pang, Oliver Black, Glenda Johnson

Members Absent: N/A

Constituents Present: Erik Halverson

Council Members Present: Spencer Boudreau, Maryalice Wallace

Staff Present: Jennifer Wills, Melissa Harbour, Kevin LaFurge, Justin Brown, Kris Swanson

5. **APPROVAL OF MINUTES**

A motion was made by Board Member Johnson and seconded by Board Member Pang to approve the minutes from 03.20.2023. The motion passed with the following vote:

Ayes: Rayleen Aguirre, Jenny Oskey, Claire Pang, Glenda Johnson

Nays: None

Abstain: Board Member Oliver Black

Yes 4, No 0, Abstained 1

23-001068 PRAB Draft Minutes - 03.20.2023

6. **CONSTITUENT/BOARD MEMBER COMMENTS (10 Minutes)**

Board Member Aguirre provided comments.

7. **CHANGES TO THE AGENDA**

8. NEW BUSINESS**23-001071 A. FACILITY RENTAL POLICY UPDATE (10 Minutes)****SUMMARY STATEMENT:**

The Parks and Recreation Department was tasked with updating the picnic shelter usage guidelines within the Facility Rental Policy. The change in the policy is highlighted in red in the attached document. Historically, picnic shelters were open for unrestricted use on a first come first served basis, unless rented. This change limits unrestricted use to a two-hour time period with additional time being allowed if rented. This change should allow for additional public use of the picnic shelters when the facilities are not rented.

RECOMMENDED MOTION:

Motion to approve the Facility Rental Policy as amended.

A motion was made by Board Member Aguirre and seconded by Board Member Black to table the Facility Rental Policy Update to allow for a future discussion regarding a change to the Longview Municipal Code related to this topic. The motion passed with the following vote:

Ayes: Rayleen Aguirre, Jenny Oskey, Claire Pang, Oliver Black, Glenda Johnson

Nays: None

Abstain: None

Yes 5, No 0, Abstained 0

9. OLD BUSINESS**23-001072 A. COMPREHENSIVE PLAN INVENTORY PAGES – FEEDBACK REQUESTED (20 Minutes)****SUMMARY STATEMENT:**

Attached are the Parks, Facilities, Trails, and Undeveloped Inventory Pages that include requested ADA and Safety Needs along with a history, description, and management of each location. Please review the attached documents and provide feedback on the information. Additional photos still need to be added to a few pages.

RECOMMENDED ACTION:

Motion to approve the Comprehensive Plan Inventory Pages

A motion was made by Board Member Pang and seconded by Board Member Johnson to Comprehensive Plan Inventory Pages discussion to allow for additional revisions. The motion passed with the following vote:

Ayes: Rayleen Aguirre, Jenny Oskey, Claire Pang, Oliver Black, Glenda Johnson

Nays: None

Abstain: None

Yes 5, No 0, Abstained 0

23-001073 B. COMPREHENSIVE PLAN UPDATE**SUMMARY STATEMENT:**

Attached is the Parks and Recreation Comprehensive Plan Checklist as to what is left for completion. Discussion on steps and plans for adoption will be discussed.

RECOMMENDED ACTION: N/A

Discussion Only

10. REPORTS (10 Minutes)

23-001052 A. Council Liason Report

Council Member Spencer Boudreau provided comment.

23-001053 B. Parks Division Monthly Report

A Park Maintenance Division Report was embedded in the agenda. Kevin LaFurge was introduced as the new supervisor and provided additional comments.

23-001054 C. Recreation Division Monthly Report

A Recreation Division Report was embedded in the agenda.

23-001055 D. Directors Report (Verbal)

- 1. Dog Park Workshop**
- 2. Golf Course Workshop**
- 3. Legislative Asks**
- 4. Brown Bag Workshop**

Director Wills provided a verbal report.

11. ADJOURNMENT

The meeting was adjourned at 05:58 PM