



Agenda

Cowlitz Transit Authority

*Dennis Weber (Chair), Mike Wallin (Vice-Chair),
Lisa Alexander, Kim LeFebvre, MaryAlice Wallis
Anthony Harris (Nonvoting), Spencer Boudreau (Alternate),
Mike Karnofski (Alternate), Arne Mortensen (Alternate)*

Wednesday, June 14, 2023	4:00 PM	Hybrid Meeting Longview Council Chambers 1525 Broadway St, Longview
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NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a **Regular Board Meeting on Wednesday, June 14, 2023, at 4:00 p.m.** in the Longview City Hall Council Chamber, 1525 Broadway St, Longview, WA. This meeting is also available by Zoom.

Agendas are made available the Friday before the meeting at www.mylongview.com under “Agendas & Minutes.”

Zoom meeting link: <https://us02web.zoom.us/j/89844443333>

Telephone options (dial any of the following numbers):

1 253 215 8782
1 408 638 0968
1 669 900 6833
1 346 248 7799
1 312 626 6799
1 646 876 9923
1 301 715 8592

Webinar ID: 898 4444 3333

Longview City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the Board Clerk’s Office at (360) 442-5664 at least forty-eight (48) hours in advance if you require special accommodations to attend the meeting.

Written comments may be submitted up to forty-eight (48) hours in advance via email at customerservice@rctransit.org.

Next meeting

Wednesday, July 12, 2023

4:00 p.m. – Regular Board Meeting

1. CALL TO ORDER
2. FLAG SALUTE
3. ROLL CALL
4. PUBLIC COMMENTS
5. CONSIDERATION OF MINUTES FOR THE MAY 10, 2023 MEETING
23-001228 May 10, 2023 CTA Board Meeting Minutes
6. CONSENT CALENDAR
23-001229 2023 April Cowlitz County Transit Authority Treasurer's Report
23-001230 2023 April CTA Fund Balance Report
23-001231 Invoice #52323 - R. Thomas Lee, PLLC - \$297.50
23-001232 Invoice #2023-07 - City of Longview - \$531,340.00
7. REPORTS
23-001233 2023 Annual Fixed Route Ridership
23-001234 2023 May Daily Fixed Route Ridership
23-001235 2023 May Fixed Route Ridership per Hour
23-001236 2023 May Average Fixed Route Passengers per Trip
23-001237 2023 May LIFT Monthly Ridership
23-001238 Five Year Ridership Graph
23-001239 2023 PTBA Sales Tax Data - 2023 vs. 2022
8. ESTABLISH PUBLIC HEARING FOR 2023-2028 TRANSIT DEVELOPMENT PLAN AND 2022 ANNUAL REPORT
23-001246 SUMMARY STATEMENT:
In compliance with RCW 35.58.2795, the Cowlitz Transit Authority is required to establish a public hearing to receive comments regarding the Six-Year Transit Development Plan.

RECOMMENDED ACTION:
Motion to establish a public hearing to be held at the July 14, 2023, CTA Board Meeting to receive citizen input on the 2023-2028 Transit Development Plan and 2022 Annual Report.
9. MANAGER'S REPORT
10. MISCELLANEOUS
11. EXECUTIVE SESSION: EXECUTIVE SESSION PER RCW 42.30.110 - LITIGATION
23-001247 Pursuant to RCW 42.30.110 (1) (i) to discuss with legal counsel representing the agency

litigation in which a member acting in an official capacity is a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

The Executive Session is expected to conclude after five minutes, unless extended by the Presiding Officer.

12. **ADJOURNMENT**



Minutes

Agenda

Cowlitz Transit Authority

*Dennis Weber (Chair), Mike Wallin (Vice-Chair),
Lisa Alexander, Kim LeFebvre, MaryAlice Wallis
Anthony Harris (Nonvoting), Spencer Boudreau (Alternate),
Mike Karnofski (Alternate), Richard Dahl (Alternate)*

Wednesday, May 10, 2023	4:00 PM	Hybrid Meeting Longview Council Chambers 1525 Broadway St, Longview
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Next meeting

Wednesday, June 14, 2023

4:00 p.m. – Regular Board Meeting and Public Hearing

1. CALL TO ORDER

Member Alexander (Acting Chair) called the meeting to order at 4:02 pm.

2. FLAG SALUTE

The flag salute was recited

3. ROLL CALL

Present: Member Lisa Alexander; Member Kim LeFebvre (Via Zoom); Member (Alternate) Spencer Boudreau (Via Zoom)

Absent: Chair Dennis Weber; Vice-Chair Mike Wallin; Member Mary Alice Wallis; Member (Alternate) Mike Karnofski; Member (Alternate) Richard Dahl; Member Anthony Harris (Non-Voting)

Staff Present: Ken Hash, Public Works Director; James Seek, Transit Manager; Tara Hargrave, Clerk of the Board

Others Present: Betsy DeSpain, Interim Paratransit Manager; Lauren Reed, CWCOG (via Zoom); Sean Nugent, CWCOG (Via Zoom)

4. PUBLIC COMMENTS

None

5. CONSIDERATION OF MINUTES FOR THE APRIL 12, 2023 MEETING

A motion was made by Member LeFebvre, seconded by Member Boudreau, to approve the April 12, 2023 Cowlitz Transit Authority Regular Board Meeting Minutes. The motion carried unanimously.

23-001117 April 12, 2023 CTA Board Meeting Minutes

6. CONSENT CALENDAR

A motion was made by Member LeFebvre, seconded by Member Boudreau, to approve the Consent Calendar in its entirety as presented. The motion carried unanimously.

23-001118 2023 March Cowlitz County Transit Authority Treasurer's Report

23-001119 2023 March CTA Fund Balance Report

23-001139 Invoice #2023-06 - City of Longview - \$531,340.00

23-001141 Invoice #2023-055 - CWCOG - Jan-Jun 23 Mobility Match - \$3,000.00

23-001142 Invoice #2023-063 - CWCOG - LKRATS Q2(Oct-Dec 22) - \$2,306.07

23-001143 Invoice #2023-070 - CWCOG - LKRATS Q3(Jan-Mar 23) - \$2,306.07

7. REPORTS

Transit Manager Seek reported that we are trending a little ahead of other agencies in our return to full ridership. Member Alexander called for discussion or questions of staff on reports. None were received so the reports were accepted as provided.

23-001120 2023 Annual Fixed Route Ridership

23-001121 2023 April Daily Fixed Route Ridership

23-001122 2023 April Fixed Route Ridership per Hour

23-001123 2023 April Average Fixed Route Passengers per Trip

23-001124 2023 April LIFT Monthly Ridership

23-001125 Five Year Ridership Graph

23-001144 2023 PTBA Sales Tax Data - 2023 vs. 2022

8. MANAGER'S REPORT

Transit Manager Seeks reported on the Bus Stop Amenities Project, the Kelso Academy & Pacific bus stop, and the LCC/Winco bus stop. Seeks also reported that Paratransit Manager Morrie Christensen is no longer with Paratransit Services Inc. and Interim Manager Betsy DeSpain has agreed to stay on until a replacement is hired and trained.

Interim Paratransit Manager DeSpain reported a slight decrease in April's ridership.

9. MISCELLANEOUS

Member Boudreau reported he was happy to see our ridership increase and its average is higher than other agencies for the same time period.

Member Alexander reported the Association of Rapscaillon River Rats pirate group will be at Matt's Meats Saturday May 13, 2023 holding a fundraiser.

10. ADJOURNMENT

Member Alexander (Acting-Chair) adjourned the meeting at 4:15 p.m.

Lisa Alexander, Acting Chair

Tara Hargrave, Clerk of the Board

69701 TRANSIT AUTHORITY**930100 TRANSIT AUTHORITY**

Account Information	BARS Information	Beg Balance	Debits	Credits	Change	End Balance
1111000 CASH		430,848.60	545,229.27	- 560,484.33	- 15,255.06	415,593.54
1112000 WARRANTS OUTSTANDING		0.00	711.00	- 711.00	0.00	0.00
1180000 INVESTMENTS		7,262,795.19	28,433.33	- 101,202.40	- 72,769.07	7,190,026.12
2131020 ACCOUNTS PAYABLE - AP MODULE		0.00	532,051.00	- 532,051.00	0.00	0.00
2880000 UNRESERVED FUND BALANCE		- 7,863,758.82	0.00	0.00	0.00	- 7,863,758.82
3132100 PUBLIC TRANSPORTATION SYSTEM	8900000 DISTRICT ACTIVITIES	- 1,376,877.01	0.00	- 414,591.61	- 414,591.61	- 1,791,468.62
3611000 INVESTMENT EARNINGS	8900000 DISTRICT ACTIVITIES	- 51,214.86	0.00	- 28,433.33	- 28,433.33	- 79,648.19
3614000 OTHER INTEREST	8900000 DISTRICT ACTIVITIES	- 3,020.65	0.00	- 1,001.93	- 1,001.93	- 4,022.58
5492000 OTHER	8900000 DISTRICT ACTIVITIES	1,601,227.55	532,051.00	0.00	532,051.00	2,133,278.55
Total		0.00	1,638,475.60	- 1,638,475.60	0.00	0.00

COWLITZ TRANSIT AUTHORITY FUND BALANCES
For Period Ending: April 30, 2023

	<u>Current Period</u>	<u>Y-T-D</u>
COWLITZ TRANSIT AUTHORITY		
Beginning Balance: January 1, 2023		\$ 7,863,758.82
CTA Revenue		
Metro Sales Tax	414,591.61	1,791,468.62
Interest Earnings/Investments	28,433.33	79,648.19
Local Sales Interest	1,001.93	4,022.58
LCC Ridership Agreement	-	-
Other Miscellaneous Revenue	-	-
Subtotal	\$ 444,026.87	\$ 1,875,139.39

CTA Expenditures		
City of Longview	531,340.00	2,132,165.05
City of Longview - Audit Services	-	-
Legal Counsel	-	402.50
Transit Center Security Services	-	-
Subsistence - Meals	-	-
Cowlitz-Wahkiakum Council of Governments Dues	711.00	711.00
Subtotal	\$ 532,051.00	\$ 2,133,278.55

CTA Ending Balance **\$ 7,605,619.66**

CITY OF LONGVIEW
Beginning Balance: January 1, 2023 \$ 1,765,588.92

Longview Revenue		
Farebox/Pass Sales	11,891.39	45,703.54
State Pool - Interest	7,761.00	28,228.87
Payments from CTA	531,340.00	2,125,360.00
Federal Grant Competitive - 5339 - Transit Center	-	-
Federal Grant Competitive- 5339 Replacement Buses	-	-
Federal Grant Competitive- 5307 Flex - Transit Center	-	-
Federal Grant - 5307 Formula- Operating	-	-
Federal Grant - CARES ACT 5307 Formula-Operating	-	-
Federal Grant Competitive- 5310 - Replacement Buses	-	-
Federal Grant Competitive- 5310 Paratransit Operating	-	147,064.00
State Special Needs Formula Grant - Paratransit Operating	-	-
State Grant - Regional Mobility Operating	-	-
Paratransit Office Space Rental	985.70	3,767.00
Cashier Over-Short / NSF / Bank Returns Fees	-	-
Insurance Recoveries	-	500.00
Other Recoveries / Guest Rider	-	-
Miscellaneous Adjustments/Settlements	-	-
Subtotal	\$ 551,978.09	\$ 2,350,623.41

Longview Expenditures		
Subtotal	\$448,084.53	\$1,955,994.37

Longview Ending Balance **\$ 2,160,217.96**

Combined CTA & Longview Ending Balance	\$ 9,765,837.62
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R. THOMAS LEE, PLLC

Tom Lee, Attorney and Counselor at Law
Mailing address: 1603 Larch St. #2490
Longview, Washington 98632
Phone: 425-219-6736
E-Mail: rtl@rtleclaw.attorney
Web: rtleclaw.attorney

Invoice

Bill To: Cowlitz Transit
Authority dba River Cities
Transit
c/o Clerk Tara Hargrave
via email tara@rctransit.org

Invoice No.: 52323
Billing: Project
5/22/23
Customer ID: CTA

Matter	Billable Time	Description	Billing Rate	Discount	Cost	Date
CTA	0.8	CTA: interlocal amendment: review client email, analyze documents, MRSC research.	\$175/hour		\$140.00	2/2/23
CTA	0.2	CTA: client communication: email exchange with client.	\$175/hour		\$35.00	2/2/23
CTA	0.3	CTA: bylaws/quorum: research/draft documents: review emails, bylaws re client inquiry.	\$175/hour		\$52.50	5/9/23
CTA	0.2	CTA: bylaws/quorum: client communication: call with client.	\$175/hour		\$35.00	5/9/23
CTA	0.2	CTA: bylaws/quorum: client communication: follow-up, review client emails re bylaws.	\$175/hour		\$35.00	5/11/23
					\$297.50	

Subtotal:
NC discounts
Balance Due: \$297.50

Thank you for the opportunity to be of service! –Tom

Invoice due 20 days from date of issuance. A 1% interest fee will be assessed on all late invoices.

Date: 06/14/2023
Invoice # 2023-07

BILL TO Cowlitz Transit Authority
207 North 4th Avenue
Kelso WA 98626

[illegible]

REMITTANCE	
Statement #	2023-07
Date	06/14/2023
Amount Due	531,340.00
Amount Enclosed	

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RIVERCITIES TRANSIT
RIDERSHIP BY THE YEAR

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2023	30	1,197	1,140	1,318	1,111	1,374								6,140
	31	3,422	3,131	3,732	3,313	3,633								17,231
	32	2,632	2,302	2,525	2,350	2,472								12,281
	33	2,595	2,495	2,784	2,414	2,663								12,951
	44	1,482	1,332	1,652	1,287	1,702								7,455
	45	5,332	4,822	5,762	5,829	6,196								27,941
	46	299	240	337	356	463								1,695
	57	2,543	2,190	2,471	2,252	2,343								11,799
	411	171	225	166	279	363								1,204
	NCC	86	120	72	32									310
TOTAL		19,759	17,997	20,819	19,223	21,209								99,007

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2022	30	754	766	954	894	979	1,089	979	1,209	1,194	1,159	1,004	1,024	12,005
	31	2,258	2,303	3,065	2,931	2,888	3,142	3,056	3,460	3,204	3,102	3,269	3,328	36,006
	32	1,861	1,873	2,302	2,128	2,155	2,285	2,528	2,849	2,858	2,943	2,582	2,267	28,631
	33	1,991	1,986	2,292	2,311	2,111	2,134	1,988	2,336	2,382	2,443	2,344	2,279	26,597
	44	986	1,022	1,350	1,110	1,242	1,511	1,161	1,530	1,458	1,453	1,221	1,282	15,326
	45	3,984	4,401	5,169	4,927	4,937	5,142	4,530	5,419	5,359	5,440	4,966	4,948	59,222
	46	399	353	452	357	402	396	332	471	414	371	301	293	4,541
	57	1,516	1,592	1,860	1,761	1,768	1,834	1,825	2,054	2,066	2,485	2,024	2,026	22,811
	411					61	80	72	82	61	92	78	75	601
	NCC								88	104	160	91	78	521
TOTAL		13,749	14,296	17,444	16,419	16,543	17,613	16,471	19,498	19,100	19,648	17,880	17,600	206,261

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2021	30		488	936	976	799	891	925	816	815	781	714	704	8,845
	31	2,687	2,270	2,991	3,047	2,765	2,724	2,931	2,628	2,538	2,516	2,440	2,498	32,035
	32	1,461	1,424	1,861	1,980	1,747	1,897	2,038	1,688	1,770	1,905	1,772	1,951	21,494
	33	1,844	1,406	1,940	2,196	2,064	2,289	2,269	2,055	1,973	2,066	2,106	2,021	24,229
	44		553	1,240	1,265	1,108	1,119	1,237	1,236	1,130	1,201	1,176	1,093	12,358
	45	3,763	3,278	4,891	4,803	4,599	4,538	4,940	4,621	4,509	4,349	4,142	4,174	52,607
	46									272	422	369	400	1,463
	57	926	912	1,452	1,538	1,262	1,362	1,378	1,367	1,681	1,625	1,382	1,396	16,281
	TOTAL	10,681	10,331	15,311	15,805	14,344	14,820	15,718	14,411	14,688	14,865	14,101	14,237	169,312

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2020	30	1,477	1,489	1,290					765	779	962	664	734	8,160
	31	5,084	5,704	4,363	2,970	2,940	3,360	3,303	2,821	2,884	3,204	2,709	3,137	42,479
	32	4,206	4,287	3,023	1,541	1,655	1,991	2,151	2,049	1,988	2,280	1,820	1,883	28,874
	33	4,036	4,030	2,992	1,729	1,864	2,159	2,344	1,948	1,947	2,269	1,827	1,950	29,095
	44	2,043	2,131	1,801					940	1,123	1,148	931	887	11,004
	45	8,461	8,689	6,780	3,991	3,948	4,976	5,354	4,485	4,279	4,835	3,952	4,353	64,103
	57	3,250	3,152	2,274	1,065	973	1,446	1,556	1,424	1,361	1,574	1,117	1,196	20,388
	TOTAL	28,557	29,482	22,523	11,296	11,380	13,932	14,708	14,432	14,361	16,272	13,020	14,140	204,103

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2019	30											455	1238	1,693
	31	6,989	5,734	5,954	6,350	6,176	5,497	5,975	6,522	5,350	6,332	5,494	4,713	71,086
	32	5,787	4,546	4,727	5,044	5,200	4,091	4,460	4,552	4,221	5,114	4,151	3,625	55,518
	33	3,750	3,582	3,747	3,873	3,896	3,610	3,381	3,586	3,305	3,969	3,655	3,455	43,809
	44	2,410	2,108	2,091	2,294	2,386	2,162	2,113	2,133	1,938	2,356	2,029	2,002	26,022
	45	9,099	8,185	8,759	9,102	9,239	7,596	8,172	8,954	8,261	9,742	8,250	7,504	102,863
	57	3,074	2,821	2,953	3,106	3,222	2,687	2,511	2,578	2,416	2,982	2,878	2,512	33,740
TOTAL		31,109	26,976	28,231	29,769	30,119	25,643	26,612	28,325	25,491	30,495	26,912	25,049	334,731

RIVERCITIES TRANSIT DAILY RIDERSHIP REPORT
May-23

DATE	ROUTE 30	ROUTE 31	ROUTE 32	ROUTE 33	ROUTE 44	ROUTE 45 A	ROUTE 45 B	ROUTE 46	ROUTE 57	ROUTE 411	TOTAL
1	80	168	119	121	94	149	98	20	98	28	975
2	82	135	108	123	96	183	130	14	100	13	984
3	83	188	106	101	119	225	138	26	113	15	1114
4	42	156	99	74	75	154	94	26	97	26	843
5	67	158	70	129	83	153	100	26	88	12	886
6 S		129	75	87		136			59	2	488
7											
8	57	124	92	95	73	168	83	21	102	23	838
9	76	139	109	87	82	146	103	10	121	12	885
10	51	119	92	75	61	123	99	26	84	13	743
11	54	110	99	136	78	166	103	11	86	38	881
12	80	144	92	108	78	173	102	25	103	14	919
13 S		118	68	94		155			59	2	496
14											
15	53	152	106	95	67	164	96	18	108	8	867
16	60	147	125	83	74	182	86	15	82	7	861
17	64	139	88	78	77	128	92	16	106	9	797
18	66	139	103	111	80	147	77	11	74	6	814
19	51	136	92	97	69	163	83	25	102	17	835
20 S		120	77	92		156			70	10	525
21											
22	50	133	98	114	62	159	75	20	111	6	828
23	69	144	103	124	58	137	82	28	88	24	857
24	65	149	106	125	76	176	105	22	95	22	941
25	60	154	71	114	77	164	66	24	85	18	833
26	49	141	100	81	82	159	80	34	97	9	832
27 S		102	59	87		157			59	3	467
28											
29 H											
30	69	153	102	120	67	169	96	17	77	8	878
31	46	136	113	112	74	128	88	28	79	18	822
TOTAL (26)	1374	3633	2472	2663	1702	4120	2076	463	2343	363	21209
WEEKDAY TOTAL (22)	1374	3164	2193	2303	1702	3516	2076	463	2096	346	19233
SATURDAY/REDUCED DAY TOTAL (4)		469	279	360		604			247	17	1976
DAILY AVERAGE	62	140	95	102	77	158	94	21	90	14	816
WEEKDAY AVERAGE	62	144	100	105	77	160	94	21	95	16	874
SATURDAY/REDUCED DAY AVERAGE		117	70	90		151			62	4	494

Ridership by Hour
5/1/2023 - 5/31/2023

Weekday - Passengers by Hour

Route	630	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800	TOTAL
31	34	227	259	277	321	245	246	302	287	267	291	238	170	3,164
32	9	91	137	203	221	219	212	248	224	216	198	134	81	2,193
33	6	112	168	205	223	201	227	199	226	228	196	185	127	2,303
Route	630	720	820	920	1020	1120	1220	1320	1420	1520	1620	1720	1820	
44	42	123	132	170	172	131	141	146	151	145	159	123	67	1,702
57	114	166	81	132	136	161	200	199	273	236	172	163	63	2,096
Route					1030	1130	1230	1330	1430	1530	1630			
30					149	195	220	200	278	184	148			1,374
Route					1050	1150	1250	1350	1450	1550				
46					62	68	86	79	100	68				463
Route	630	700	730	800		not shown for brevity				1700	1720	1800	1830	
45	87	151	137	201						255	143	102	56	5,592
Route		715	815	915		1115	1215		1415	1515	1615	1715		
411		3	32	65		62	46		53	44	25	16		346

Saturday - Passengers by Hour

Route	800	900	1000	1100	1200	1300	1400	1500	1600	1700		
31	32	41	45	47	54	56	60	54	48	32	469	
32	14	15	24	25	28	44	46	31	29	23	279	
33	31	42	38	36	45	39	37	29	37	26	360	
Route	820	920	1020	1120	1220	1320	1420	1520	1620	1720		
57	21	18	15	25	29	15	33	31	35	25	247	
Route	800	830	900	930	not shown for brevity			1600	1630	1700	1730	
45	36	21	40	14				40	17	22	18	604
Route			915					1515				
411			9					8				17

Total Fixed Route

21,209

Average Passengers per Trip

5/1/2023 - 5/31/2023

Weekday

Route	630	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800	Passengers per Revenue Service Hr	Avg daily boardings
31	1.5	10.3	11.8	12.6	14.6	11.1	11.2	13.7	13.0	12.1	13.2	10.8	7.7	11.5	144
32	0.4	4.1	6.2	9.2	10.0	10.0	9.6	11.3	10.2	9.8	9.0	6.1	3.7	8.0	100
33	0.3	5.1	7.6	9.3	10.1	9.1	10.3	9.0	10.3	10.4	8.9	8.4	5.8	8.4	105
Route	630	720	820	920	1020	1120	1220	1320	1420	1520	1620	1720	1820		
44	1.9	5.6	6.0	7.7	7.8	6.0	6.4	6.6	6.9	6.6	7.2	5.6	3.0	6.2	77
57	5.2	7.5	3.7	6.0	6.2	7.3	9.1	9.0	12.4	10.7	7.8	7.4	2.9	7.6	95
Route					1030	1130	1230	1330	1430	1530	1630				
30					6.8	8.9	10.0	9.1	12.6	8.4	6.7			8.9	62
Route					1050	1150	1250	1350	1450	1550					
46					2.8	3.1	3.9	3.6	4.5	3.1				3.5	21
Route	630	700	730	800	not shown for brevity					1700	1720	1800	1830		
45	4.0	6.9	6.2	9.1						11.6	6.5	4.6	2.5	13.1	254
Route		715	815	915		1115	1215		1415	1515	1615	1715			
411		0.14	1.45	2.95		2.82	2.09		2.41	2.00	1.14	0.73		3.0	16

Saturday

											Passengers per Revenue Service Hr	Avg daily boardings
Route	800	900	1000	1100	1200	1300	1400	1500	1600	1700		
31	8.0	10.3	11.3	11.8	13.5	14.0	15.0	13.5	12.0	8.0	11.7	117
32	3.5	3.8	6.0	6.3	7.0	11.0	11.5	7.8	7.3	5.8	7.0	70
33	7.8	10.5	9.5	9.0	11.3	9.8	9.3	7.3	9.3	6.5	9.0	90
Route	820	920	1020	1120	1220	1320	1420	1520	1620	1720		
57	5.3	4.5	3.8	6.3	7.3	3.8	8.3	7.8	8.8	6.3	6.4	62
Route	800	830	900	not shown for brevity			1600	1630	1700	1730		
45	9.0	5.3	10.0				10.0	4.3	5.5	4.5	15.1	151
Route	915						1515					
411	2.3						2.0			3.5 4		

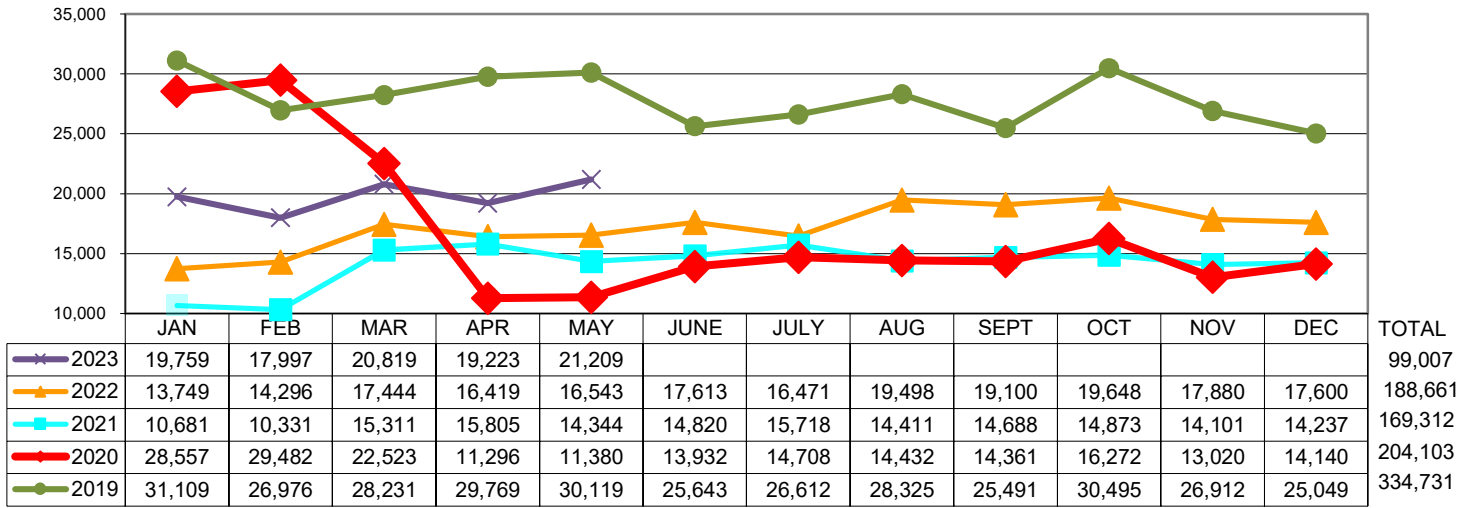
System Productivity

Red Less than 3.0 passengers per hour

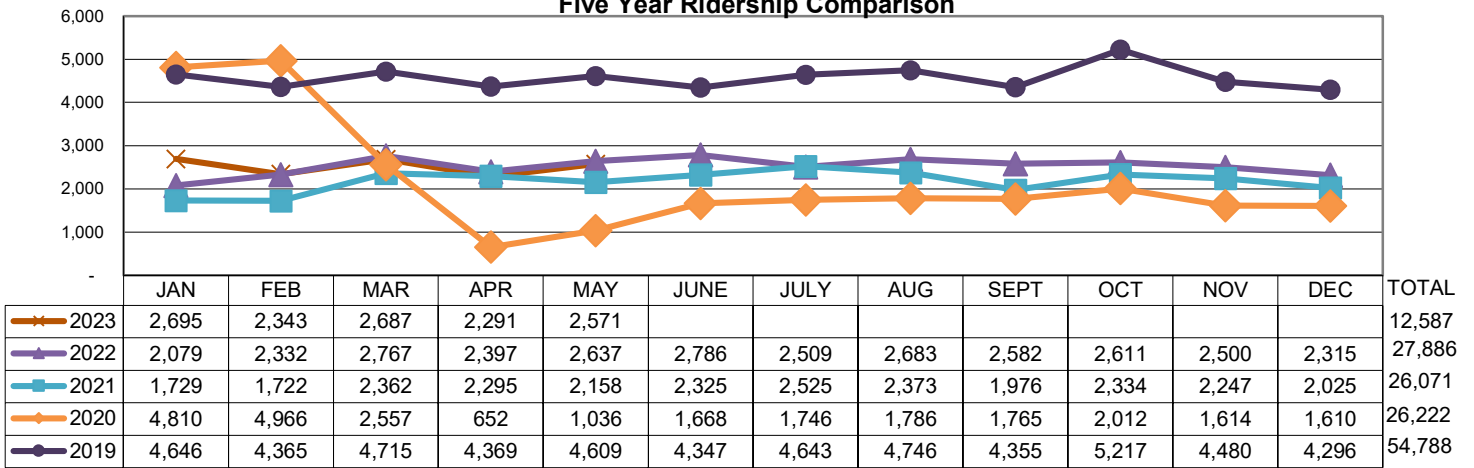
8.6

Date	Total Psgrs	Demand Response Client Trips	Number of Attends	Number of Guests	Delivered AMB Psgrs	Delivered W/C Psgrs	% W/C Psgrs Delivered	Psgrs Rev Hour	CXLS	No Shows
5/1/2023	78	74	4	0	52	22	29.73%	1.48	14	0
5/2/2023	138	122	14	2	98	24	19.67%	2.09	5	3
5/3/2023	113	103	9	1	75	28	27.18%	1.85	8	4
5/4/2023	113	98	13	2	72	26	26.53%	2.09	15	4
5/5/2023	85	72	13	0	51	21	29.17%	1.50	8	1
5/6/2023	72	57	13	2	43	14	24.56%	2.57	2	0
5/8/2023	67	61	6	0	48	13	21.31%	1.85	13	0
5/9/2023	119	105	12	2	91	14	13.33%	1.99	10	0
5/10/2023	125	103	20	2	73	30	29.13%	1.97	8	5
5/11/2023	104	95	9	0	68	27	28.42%	1.79	3	3
5/12/2023	109	90	13	6	54	36	40.00%	1.72	12	2
5/13/2023	44	37	7	0	24	13	35.14%	1.61	4	1
5/15/2023	72	63	9	0	47	16	25.40%	1.66	12	3
5/16/2026	159	131	28	0	103	28	21.37%	2.18	12	2
5/17/2023	111	96	15	0	62	34	35.42%	1.94	13	0
5/18/2023	96	83	13	0	59	24	28.92%	1.82	7	1
5/19/2023	101	77	24	0	55	22	28.57%	2.07	7	1
5/20/2023	52	46	6	0	34	12	26.09%	2.04	3	2
5/22/2023	88	77	11	0	61	16	20.78%	1.77	5	0
5/23/2023	114	97	14	3	77	20	20.62%	1.93	4	2
5/24/2023	104	93	9	2	60	33	35.48%	1.64	3	2
5/25/2023	118	100	18	0	76	24	24.00%	1.86	14	1
5/26/2023	106	90	12	4	59	31	34.44%	1.81	12	4
5/27/2023	67	53	14	0	39	14	26.42%	2.04	6	0
5/30/2023	91	88	3	0	71	17	19.32%	1.86	9	4
5/31/2023	125	105	20	0	78	27	25.71%	1.78	8	5
	2571	2216	329	26	1630	586	26.44%	1.87	217	50

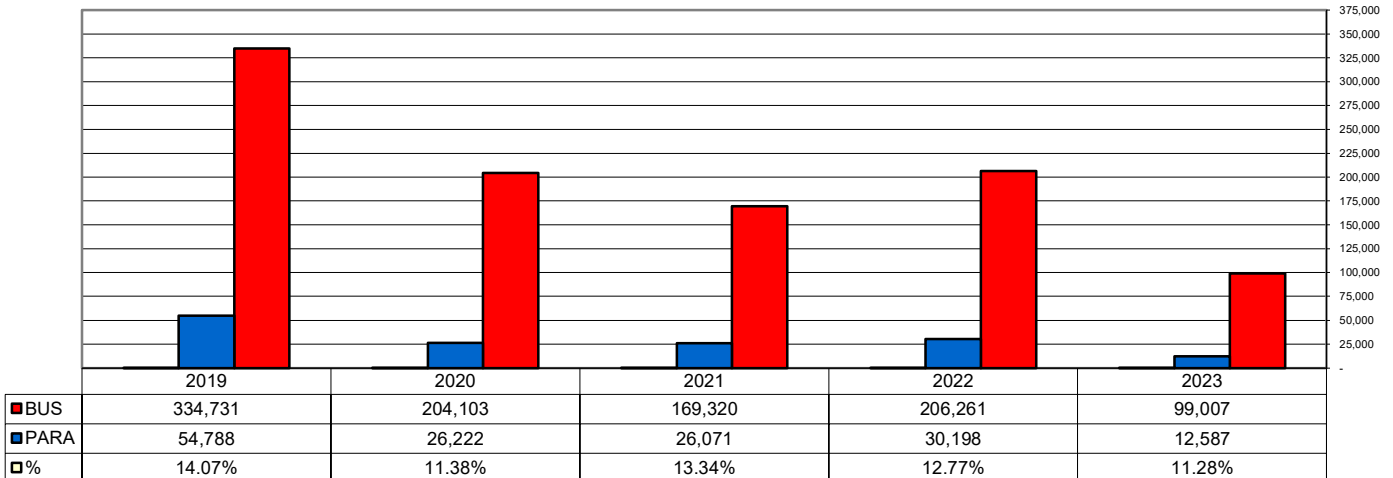
RiverCities Transit Fixed Route Five Year Ridership Comparison

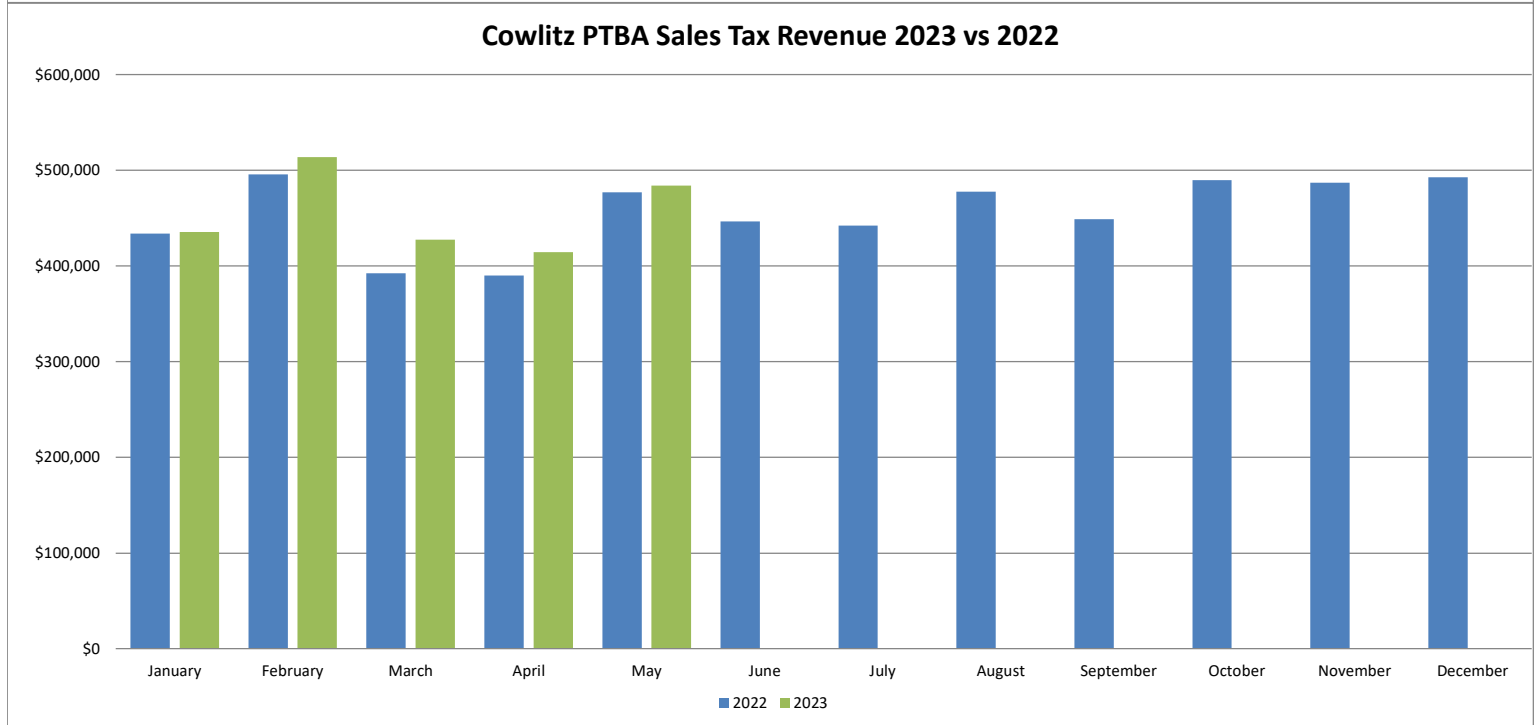
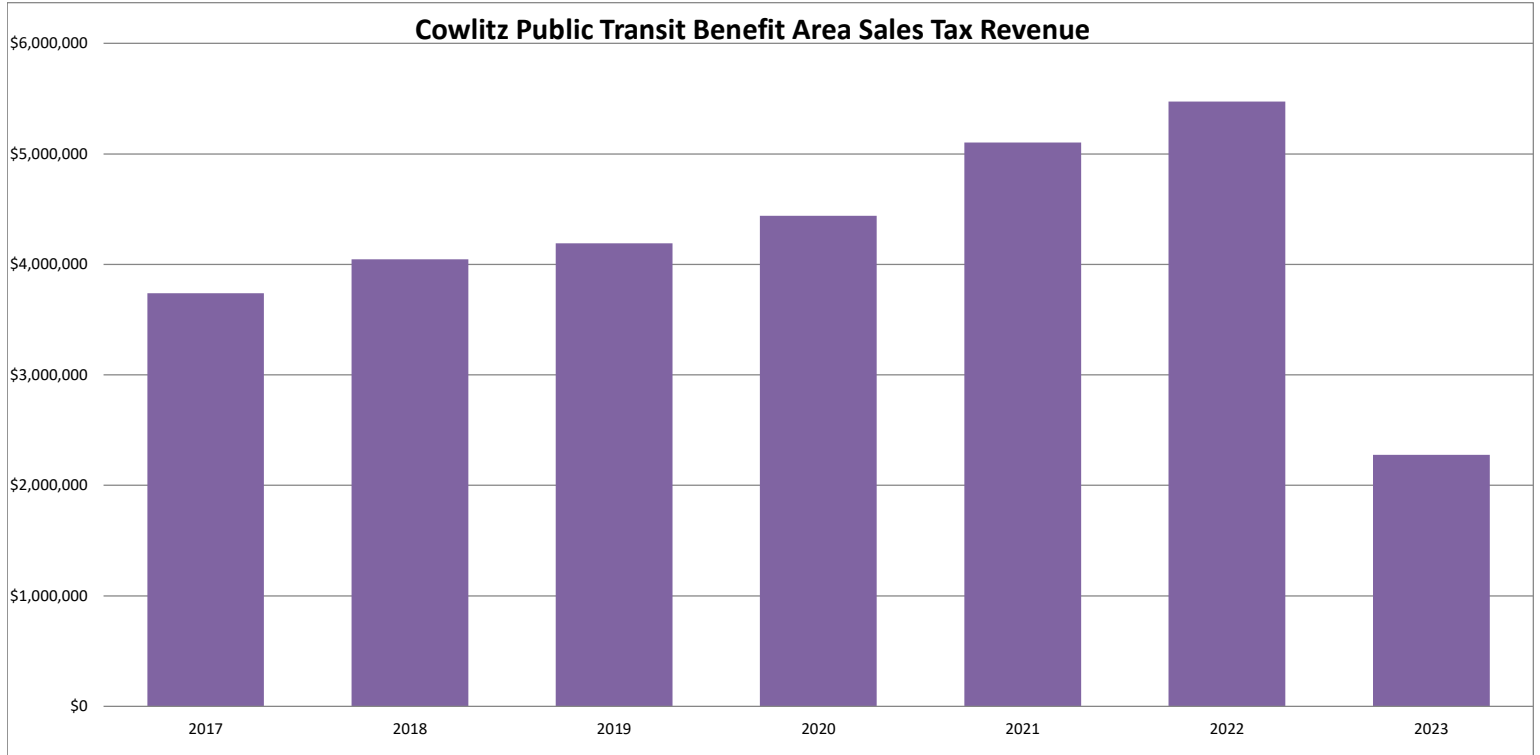


RiverCities Transit Paratransit Five Year Ridership Comparison



Comparison of Ridership Bus and Paratransit Ridership







Cowlitz Transit Authority

Agenda Summary

ESTABLISH PUBLIC HEARING – 2023-2028 Transit Development Plan and 2022 Annual Report

SUMMARY STATEMENT:

In compliance with RCW 35.58.2795, the Cowlitz Transit Authority is required to establish a public hearing to receive comments regarding the Six-Year Transit Development Plan.

Staff requests the Board establish a hearing at the next regular meeting on July 12, 2023, to receive citizen input. A draft copy of the 2023-2028 Transit Development Plan and 2022 Annual Report will be sent to Board Members and posted to our website by June 23, 2023.

RECOMMENDED ACTION:

Motion to establish a public hearing for the July 12, 2023, CTA Board meeting to receive citizen input on the 2023-2028 Transit Development Plan and 2022 Annual Report.

NOTICE OF PUBLIC HEARING
COWLITZ TRANSIT AUTHORITY

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Cowlitz Transit Authority will hold a Public Hearing on **Wednesday, July 12, 2023, at 4:00 p.m.** in the Longview City Hall Council Chambers, 1525 Broadway St., Longview, Washington and by virtual Zoom Webinar.

The purpose of the hearing is to receive any comments concerning the adoption of the Transit Development Plan 2023-2028 and 2022 Annual Report for RiverCities Transit.

The City Hall is accessible for persons with disabilities. Please let us know forty-eight (48) hours in advance if you will need any special accommodations to attend the meeting.

Any person interested may attend and be heard on said matter via a moderator. For information about Zoom accessibility, please contact the Clerk of the Board's Office at (360) 442-5664

Zoom meeting link: <https://us02web.zoom.us/j/89844443333>

Dial any of the following numbers:

1 253 215 8782

1 346 248 7799

1 408 638 0968

1 669 900 6833

1 301 715 8592

1 312 626 6799

1 646 876 9923

Webinar ID: 898 4444 3333

No Registration Required

DATED at Longview, Washington, this 14th day of June 2023.

Dennis Weber
Chair
Cowlitz Transit Authority

Published: June 28, 2023, in the Longview Daily News