

Special Public Development Authority

AGENDA

Tuesday, June 20, 2023 at 4:30 p.m.

Small Conference Room

1. Call to Order
2. Roll Call
3. Changes to agenda
4. Approval of April 18, 2023 minutes
5. Approval of vouchers
 - Walker Insurance - \$2,432.02
6. Financial update
7. Hotel project update
8. Approval of Kumar extension
9. Roundtable / Board Updates
10. Public comment
11. Adjourn

Next Meeting: July 18, 2023

PUBLIC DEVELOPMENT AUTHORITY (PDA) MINUTES

April 18, 2023

Those present: George Raiter, Brian Magnuson, Holly McShane, Dave Andrew, Jim McNamara, Bob Gregory, Kris Swanson

Approval of minutes

The meeting was called to order at 4:30 p.m. by Brian Magnuson. Bob Gregory moved to approve the March 28, 2023 meeting minutes. The motion was seconded by Holly McShane and passed unanimously.

Approval of vouchers

None

Financial update

A financial update reported a current balance of \$1,402.15.

Approval of 2022 Annual Report/Resolution No PDA 23-001

The 2022 PDA Annual Report was presented for review and approval and will go before Council at the April 27, 2023 meeting. Bob moved to approve the annual report/Reso No PDA 23-001; the motion was seconded by Holly and passed unanimously.

Hotel project update

The hotelier is coming next week with the architect and team to meet with the City Planning Department.

Roundtable / Board update

Next meeting: May 30, 2023

The meeting adjourned at 5:00 p.m.

PUBLIC DEVELOPMENT AUTHORITY (PDA) MINUTES

June 13, 2023

Those present: Brian Magnuson, Holly McShane, Jim McNamara, Kris Swanson, Ann Rivers

Guests: Peter & Devon Kumar, Todd Vandomelen & Michael Brown (Norris & Stevens)

Call to Order

There was no quorum of the board to hold a meeting. A special meeting will be set up for next week.

Walker Insurance Agency, Inc
1801 1st Ave, Ste 4B
Longview, WA 98632
(360)200-5287

Invoice

Date	Invoice #
04/19/2023	8272

Bill To:
Longview Public Development Authority 1525 Broadway Street Longview, WA 98632

Due Date: 4/29/2023

Description	Amount
Premium - Directors and Officers 4/22/2023 - POLO953196-05	\$1,937.00
Broker Fee - POLO953196-05	\$250.00
Carrier Fee - POLO953196-05	\$195.00
Surplus Lines Tax - POLO953196-05	\$47.64
Stamping Fee - POLO953196-05	\$2.38

Thank you for your business.	Total: \$2,432.02
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Heritage
BANK

14807 Highway 99 | Lynnwood, WA 98087

Statement Start	04-01-2023
Statement End	04-30-2023
Account Number	100359878
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LONGVIEW PUBLIC DEVELOPMENT AUTHORITY
PO BOX 128
LONGVIEW WA 98632



Doing good is part of our DNA.

We believe in building strong communities.
Ask for a copy of our 2022 Community Investment
Report at your local banking center or read it online
at HeritageBankNW.com/Community.



Equal Housing Lender | Member FDIC |



Heritage
Helps

PUBLIC NOW CHECKING

Account No. 100359878

Beginning Balance	+	Deposits	+	Interest Paid	-	Withdrawals	-	Service Charges	=	Ending Balance
\$1,402.15		\$0.00		\$0.00		\$528.96		\$0.00		\$873.19

Deposit and Withdrawal totals include paid transactions only

CLEARED CHECKS

*Indicates check number out of sequence.

Check#	Date	Amount	Check#	Date	Amount
2027	04/03/23	296.76	2028	04/03/23	232.20

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance
04/01	1,402.15	04/03	873.19



Equal Housing Lender | Member FDIC

HeritageBankNW.com | 800.455.6126



Heritage
BANK

14807 Highway 99 | Lynnwood, WA 98087

Statement Start	05-01-2023
Statement End	05-31-2023
Account Number	100359878
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LONGVIEW PUBLIC DEVELOPMENT AUTHORITY
PO BOX 128
LONGVIEW WA 98632

IMPORTANT NOTICE - Account Fee Changes

Effective May 16, 2023, we will be discontinuing the Daily Overdraft Fee - Continuous [per business day] of \$5.00 and the Overdraft Protection Transfer Fee [per day] of \$5.00. This is a company-wide update and applies to all accounts.

PUBLIC NOW CHECKING

Account No. 100359878

Beginning Balance	+	Deposits	+	Interest Paid	-	Withdrawals	-	Service Charges	=	Ending Balance
\$873.19		\$0.00		\$0.00		\$0.00		\$0.00		\$873.19

Deposit and Withdrawal totals include paid transactions only

DAILY BALANCE SUMMARY

Date	Balance
05/01	873.19

Summary of Overdraft and Returned Item Fees

	Total For This Period	Total Year-To-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



PUBLIC DEVELOPMENT AUTHORITY BANK STATEMENT ACTIVITY

5/31/2023

BEGINNING BALANCE - 03/31/2023	1,402.15
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<u>Date:</u>	<u>Payee:</u>	<u>Amount</u>
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Total 2023 Receipts....	0.00
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<u>Date:</u>	<u>Check No:</u>	<u>Vendor:</u>	<u>Amount</u>
4/3/2023	2027	Cowlitz County Treasurer	296.76
4/3/2023	2028	State Auditor's Office	232.20

Total 2023 Disbursements....	528.96
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ENDING BALANCE - 05/31/2023	873.19
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