



Minutes

Agenda

Cowlitz Transit Authority

*Dennis Weber (Chair), Mike Wallin (Vice-Chair),
Lisa Alexander, Kim LeFebvre, MaryAlice Wallis
Anthony Harris (Nonvoting), Spencer Boudreau (Alternate),
Mike Karnofski (Alternate), Richard Dahl (Alternate)*

Wednesday, August 9, 2023	4:00 PM	Hybrid Meeting Longview Council Chambers 1525 Broadway St, Longview
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NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a Regular Board Meeting on Wednesday, August 9, 2023, at 4:00 p.m. in the Longview City Hall Council Chamber, 1525 Broadway St, Longview, WA. This meeting is also available by Zoom.

Agendas are made available the Friday before the meeting at www.mylongview.com under "Agendas & Minutes."

Zoom meeting link: <https://us02web.zoom.us/j/89844443333>

Telephone options (dial any of the following numbers):

1 253 215 8782
1 408 638 0968
1 669 900 6833
1 346 248 7799
1 312 626 6799
1 646 876 9923
1 301 715 8592

Webinar ID: 898 4444 3333

Longview City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the Board Clerk's Office at (360) 442-5664 at least forty-eight (48) hours in advance if you require special accommodations to attend the meeting.

Written comments may be submitted up to forty-eight (48) hours in advance via email at customerservice@rctransit.org.

Next meeting

Wednesday, September 13, 2023
4:00 p.m. – Regular Board Meeting

1. CALL TO ORDER

Chair Weber called the meeting to order at 4:00 p.m.

2. FLAG SALUTE

The flag salute was recited.

3. ROLL CALL

Present: Chair Dennis Weber; Member Mary Alice Wallis; Vice-Chair Mike Wallin; Member Kim LeFebvre; Member Anthony Harris (Non-Voting); Member (Alternate) Mike Karnofski-via Zoom

Absent: Member Lisa Alexander; Member (Alternate) Spencer Boudreau; Member (Alternate) Richard Dahl

Staff Present: Ken Hash, Public Works Director; Jim Seeks, Transit Manager; Tara Hargrave, Clerk of the Board

Others Present: Betsy DeSpain, Interim Paratransit Manager; Sheila Harmon, Paratransit Manager

4. PUBLIC COMMENTS

None.

5. CONSIDERATION OF MINUTES FOR THE JULY 12, 2023 MEETING

A motion was made by Member LeFebvre, seconded by Member Wallis, to approve the July 12, 2023 Cowlitz Transit Authority Regular Board Meeting Minutes. The motion carried unanimously.

23-001378 July 12, 2023, CTA Board Meeting Minutes

6. CONSENT CALENDAR

A motion was made by Member Wallis, seconded by Member LeFebvre, to approve the Consent Calendar in its entirety as presented. The motion carried unanimously.

23-001379 2023 June Cowlitz County Transit Authority Treasurer's Report

23-001380 2023 June CTA Fund Balance Report

23-001381 Invoice #2023-09 - City of Longview - \$531,340.00

23-001382 Invoice #2023-093 - CWCOCG - LKRATS Q4 (Apr-Jun 23) - \$2,306.06

7. REPORTS

Chair Weber called on staff for discussion or questions on reports. None were received so the reports were accepted as provided.

23-001383 2023 Annual Fixed Route Ridership

23-001384 2023 July Daily Fixed Route Ridership

23-001385 2023 July Fixed Route Ridership per Hour

23-001386 2023 July Average Fixed Route Passengers per Trip

23-001387 2023 July LIFT Monthly Ridership

23-001388 Five Year Ridership Graph

23-001389 2023 PTBA Sales Tax Data - 2023 vs. 2022

8. MANAGER'S REPORT

Transit Manager Seeks reported on his visit to the Gillig factory in California to inspect our four new buses on the assembly line and stated that all four buses have been delivered to the city shop for Fleet to add additional needed equipment.

Paratransit Manager Harmon reported a continued increase in ridership this year over last year and stagnant numbers for July's ridership.

9. MISCELLANEOUS

None.

10. ADJOURNMENT

Chair Weber adjourned the meeting at 4:08 p.m.

Dennis Weber, Chair

Tara Hargrave, Clerk of the Board