



Minutes

Historic Preservation Commission

Monday, August 28, 2023

5:30 PM

Small Conference Room, City Hall

1. **HYBRID MEETING DETAILS**

23-001427 In Person or by Microsoft Teams - [register here](#) for Teams (required)
[Join on the Web](#) - Meeting ID: 289 183 206 017 Passcode: eHGJwZ

2. **ROLL CALL**

The meeting was called to order at 5:32 pm.

In attendance: Nat Light, Chair; Arthur Chang, CoChair; Jerry Bakken; Rick Johnson; Caitlin Tweedy

Unexcused: Darin Molnar

There is one vacancy.

Staff: Mac Kosar, Planner; Nancy Vandehey, Admin

3. **APPROVAL OF MINUTES**

23-001428 **Minutes from July 24, 2023**

One correction is needed. Under Board Member comments, it should read - ...and forward them to the board.

With corrections, the minutes were approved unanimously.

4. **CONSTITUENT COMMENTS**

5. **CHANGES TO THE AGENDA**

6. **WORKSHOP**

23-001415 **CA 2023-8 JH Kelly Monument Longview Public Library**
Recommended Action: Consider item in new business

This item was taken directly to New Business.

7. **OLD BUSINESS**

8. **NEW BUSINESS**

23-001416 CA 2023-8 JH Kelly Monument Longview Public Library

(see workshop items for details and plan sheets)

Recommended Action: Approval of CA 2023-8 and Recommendation of Approval to Longview City Council

The new proposed location is outside the Rose Garden on the circle side of the library lawn. Abe Ott spoke briefly on the emblems and plaque that will be placed on the base. The time capsule is planned to be placed in the plinth. The plinth will be 12'4 5/8" on the largest base and 10' 7/8" on the second. He will hope to take to Council on September 14th.

A motion was made by Arthur Chang, seconded by Rick Johnson, to approve the COA 2023-8 JH Kelly Monument for the Longview Public Library with the changes to 2023-7 and the staff record accepting the staff recommendation of allowing City Council to handle the content approval. This passed unanimously.

23-001417 Historic Preservation/R.A. Long Award

Arthur Chang made a motion, seconded by Caitlin Tweedy, to open nominations for the 2023 HPC R.A. Long award. This passed unanimously.

Mac Kosar will get the press release updated and posted as needed. Nominations will be accepted until the end of September and return to HPC for review at the October meeting.

9. REPORTS**23-001418**

- DAHP CLG Manual - <https://www.mylongview.com/884/CLG-Manual>
- Commission Resignation
- Expiring Commission Appointments

Mac Kosar encouraged the board to become familiar with the certified local government manual that is posted online. There is a great deal of information and details available to review.

Nancy Vandehey shared that Russ Strobel had submitted his resignation to the board. We will moving forward with the normal recruiting timeline to fill that vacancy. Also two member commissions are expiring at the end of 2023. It was noted that Michelle at DAHP would be willing to assist with finding another professional to fill the vacant position.

10. BOARD MEMBER COMMENTS**11. ADJOURNMENT**

The meeting was adjourned at 5:59 pm.