

Longview Civil Service Commission
Regular Meeting Agenda
October 3, 2023– 4:00 p.m.
Longview City Hall

CALL TO ORDER & ROLL CALL – Commission Chair Hal Mahnke
Commissioner Steve Morrill
Commissioner Jordan Burns
Secretary/Examiner Marjorie Pedersen

APPROVAL OF MINUTES –
Regular Meeting Minutes: September 5, 2023

AUDIENCE COMMENTS*

POLICE BUSINESS

Crisis Response Specialist I eligibility list
Crisis Response Specialist II eligibility list
Police Records Specialist eligibility list
Entry-Level Police Officer eligibility list

FIRE BUSINESS

Lieutenant eligibility list
Battalion Chief eligibility list

OTHER

None

NEXT MEETING

Next Regular Meeting: November 7, 2023, 4:00pm – Small Conference Room, Longview City Hall

ADJOURNMENT

***AUDIENCE PARTICIPATION:**

At the time that the commission chair announces the agenda item entitled “Audience Comments” members of the audience may comment on any matter not listed on the meeting agenda. Comments are limited to three (3) minutes per person. Audience members addressing the commission who are not specifically scheduled on the agenda should sign in on the sheet provided by the Secretary and are requested to give their name and address for the record and limit their remarks to three (3) minutes; unless that individual is representing a group in which case the speaker will limit remarks to five (5) minutes.

The Commission Chair may permit audience members to comment on individual meeting agenda items at the appropriate times during the regular Commission meeting as a part of the Commission’s discussion or consideration of such item. Audience members are not permitted to make comments on any agenda item until the Commission Chair recognizes the audience member seeking to make comment, and all comments should be limited to three (3) minutes unless the speaker is representing a group in which case the speaker will limit comments to five (5) minutes.

**CITY OF LONGVIEW
CIVIL SERVICE COMMISSION
Minutes of the Regular Meeting September 9, 2023
Meeting was held in person at Longview City Hall**

PRESENT: Commissioners: Commission Chair Hal Mahnke
Commissioner Steve Morrill
Commissioner Jordan Burns
Secretary/Examiner Marjorie Pedersen

City Staff: Robert Huhta, Police Chief
Jim Kambeitz, Fire Chief

Audience Members: None

CALL TO ORDER & ROLL CALL

The meeting was called to order by Commission Chair Mahnke at 4:03pm

APPROVAL OF MINUTES:

A motion was made by Commissioner Morrill and seconded by Commissioner Burns to approve the regular meeting minutes of August 1, 2023. **Motion passed 2-0.**

A motion was made by Commissioner Morrill and seconded by Commissioner Burns to approve the special meeting minutes of August 24, 2023. **Motion passed 2-0.**

AUDIENCE COMMENTS:

None

POLICE BUSINESS:

Marjorie Pedersen presented the Public Disclosure Analyst eligibility list to the Commissioners. Commissioner Morrill made a motion to approve the eligibility list and seconded by Commissioner Burns. **Motion passed 2-0.**

Chief Huhta provided a staffing levels and recruitment update.

FIRE BUSINESS:

Chief Kambeitz provided a recruitment and staffing update.

APPEALS/WAIVERS:

None

OTHER:

None

ADJOURNMENT:

With no further business before the Commission, Commissioner Morrill made a motion to adjourn seconded by Commissioner Burns. **The motion passed 2-0** and the meeting adjourned at 4:20pm.

NEXT MEETING:

The next regularly scheduled meeting will be held on **October 3, 2023, at 4:00** pm at City Hall.

Approved:

Attest:

Hal Mahnke, Commission Chair Date

Marjorie Pedersen, Date
Civil Service Secretary/Examiner



Crisis Response Specialist I Eligibility List
Oral Boards: 9/21/23, 10/2/23
Certified: 10/3/23

Rank (# of 3)	<u>Candidate</u>	<u>Oral Board Average</u>	<u>Date on List</u>
1	Terance Arakaki	84.25	10/3/2023
2	Benjamin Hoppie	76.75	10/3/2023
3	Janet McKay	70	10/3/2023

NP	April Williams	62	NP
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Crisis Response Specialist II Eligibility List
Oral Boards: 6/20/23, 9/21/23
Certified: 10/3/23

Rank (# of 3)	<u>Candidate</u>	<u>Oral Board Average</u>	<u>Date on List</u>
1	Natalie VanDyke	83	10/3/2023
2	Buffy Harper	74.25	6/29/2023
3	Jennifer Walker	72.5	10/3/2023

NP	Kimberlee Seals	67	NP
NP	Kaitlin Jenkins	58.5	NP
NP	Leslie Davids	64.5	NP
NP	Jordan Brooks	65	NP
NP	Tyler Stockton	61	NP



Police Records Specialist Eligibility List
Oral Boards: 9/25 & 26, 2023
Certified: 10/3/23

Rank (# of 13)	<u>Candidate</u>	<u>Oral Board Average</u>	<u>Date on List</u>
1	Cynthia Johansen	90.50	10/3/2023
2	Felicia McNew	85.50	10/3/2023
3	Shelly Reeves	85.25	10/3/2023
4	Melinda Payne	84.17	10/3/2023
5	Brittany Soares	84.00	10/3/2023
6	Elizabeth Sanders	77.75	10/3/2023
7	Raeann Wirkkala	77.50	10/3/2023
8	Kelci Beck	75.50	10/3/2023
9	Makayla Long	74.83	10/3/2023
10	Miranda Zambon	73.58	10/3/2023
11	Stacy Engle	73.33	10/3/2023
12	Jordan Snyder	71.67	10/3/2023
13	Michelle Lane	71.33	10/3/2023

NP	Jeanine Gorman	69.42	NP
NP	Stephanie Vaughn	67.50	NP



Entry-level Police Officer Combined Eligibility List October 2023

Written & Physical Ability Tests: Administered by PublicSafetyTesting

Oral Boards held: 1/26/23, 1/31/23, 2/6/23, 9/28/23

Certified on: 10.3.23

Rank (# of 2)	Candidate	Oral Board Average 50%	Written Score 50%	Combined Average	Veteran's Declaration	Total Score	Date Placed on List
1	Zachary Bradley	76.00	80.60	78.30	7.83	86.13	10/3/23
3	Brandon Traub	72.00	72.60	72.30	0.00	72.30	10/3/23

NA	Chris Killaby	65.67	NA	NA	NA	0.00	Not Passing
NA	Joel Gillard	54.67	NA	NA	NA	0.00	Not Passing
NA	Colum Cusick	61.67	NA	NA	NA	0.00	Not Passing
NA	Noah Wakeman	65.33	NA	NA	NA	0.00	Not Passing
NA	Kyle Wilson	41.33	NA	NA	NA	0.00	Not Passing
NA	Alexander Newberry	59.00	NA	NA	NA	0.00	Not Passing
NA	Brandon Hopkins	59.00	NA	NA	NA	0.00	Not Passing
NA	Jordan Smith	62.33	NA	NA	NA	0.00	Not Passing
NA	Kenneth Kramer	64.00	NA	NA	NA	0.00	Not Passing
NA	Oliver Tapia	63.67	NA	NA	NA	0.00	Not Passing
NA	Daniel Pena	52.33	NA	NA	NA	0.00	Not Passing
NA	Colin Hooper	64.00	NA	NA	NA	0.00	Not Passing
NA	Tysson Dykes	69.00	NA	NA	NA	0.00	Not Passing



Fire Lieutenant Promotional Eligibility List

Written Test Administered on September 7, 2023

Assessment Center Administered on September 20, 2023 by PST

Certified 10.3.23

RANK		Written Exam 15% (100 pts possible)		Assessment Center 85% (53.05 pts possible)			Score	Veteran's Declaration	TOTAL SCORE
	NAME	Score %	WTD%	Score	Score %	WTD%		5% added to passing score	
1	Eric Bergquist	83.00	12.45	48.92	92.22	78.39	90.84	0.00	90.84
2	David Owings	87.00	13.05	46.52	87.69	75.54	87.59	0.00	87.59
3	Justin Noel	82.00	12.30	42.29	79.72	67.76	80.06	0.00	80.06
4	Zac Hutton	78.00	11.70	39.45	74.36	63.21	74.91	0.00	74.91
5	Michael Lewis	81.00	12.15	38.40	72.38	61.53	73.68	0.00	73.68
6	Nick White	78.00	11.70	36.55	68.90	58.56	70.26	0.00	70.26

Candidates must achieve a total cumulative score of 70% or above to be ranked on the eligibility list.

The eligibility list is valid for 24 months.



Battalion Chief Eligibility List

Assessment Center Administered on September 21, 2023 by PST

Certified 10/3/23

RANK		Application Review 10% (200 points possible)			Assessment Center 90% (53.05 pts possible)			Score	Veteran's Declaration	TOTAL SCORE
	NAME	Score	Score %	WTD%	Score	Score %	WTD%		5% added to passing score	
1	Eric Bergquist	173	86.5	8.65	45.7	86.15	77.54%	86.19	0.00	86.19
2	Michael Gorsuch	169	84.5	8.45	41.95	79.07	71.16%	79.61	0.00	79.61
3	Graham Lasee	109	54.5	5.45	40.33	76.01	68.41%	73.86	0.00	73.86
4	James Polito	150	75	7.50	38.80	73.14	65.83%	73.33	0.00	73.33
5	Bryan Leake	95	47.5	4.75	40.39	76.13	68.52%	73.27	0.00	73.27
Not Passing										
NP	Chris Lake	175	87.5	8.75	35.12	66.19	59.57%	68.32	0.00	68.32

Candidates must achieve a total cumulative score of 70% or above to be ranked on the eligibility list.

The eligibility list is valid for 24 months.