City of Longview

Minutes

Parks and Recreation Board

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Monday, September 18, 2023 **5:00 PM** **Recreation Office, 2920 Douglas Street, Longview WA**

1. CALL TO ORDER

23-001497 NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Parks and Recreation Advisory Board of the City of Longview, Washington, will be holding a meeting on September 18, 2023 at 5:00 p.m. in the Training Room, on the 2nd floor of City Hall 1525 Broadway St., Longview. The meeting is also available online and/or via telephone.

Microsoft Teams meeting

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Meeting ID: 229 956 634 565

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Phone Conference ID: 525 776 909#

2. FLAG SALUTE

3. ROLL CALL

Members Present: Board Member Jenny Oskey, Board Member Oliver Black, Board Member Glenda Johnson
Members Absent: Rayleen Aguirre,Claire Pang
Constituents Present: Ken Pence, Jay Davies, Mike Ward, Bob Cramer, Dean Brawley
Council Members Present: Mayor Mary Alice Wallace
Staff Present: Jennifer Wills, Melissa Harbour, Joanna Martin, Justin Brown

4. APPROVAL OF MINUTES

23-001491 PRAB Draft Meeting Minutes - 08.21.2023

A motion was made by Board Member Black and seconded by Board Member Johnson to approve the minutes as presented. The motion passed with the following vote:
Ayes: Oliver Black, Jenny Oskey, Glenda Johnson
Nays: None
Abstain: None

Yes 3, No 0, Abstained 0

5. CHANGES TO THE AGENDA

N/A

6. CONSTITUENT/BOARD MEMBER COMMENTS

Community Member Ken Pence provided constituent comments.
Board Member Glenda Johnson announced her intent to be absent at the October meeting.

7. OLD BUSINESS

N/A

8. NEW BUSINESS

Mike Barbie of Central League Sandlot was present to discuss their application for Neighborhood Park Grant funds.

23-001492 A. NEIGHBORHOOD PARK GRANT APPLICATION

Summary Statement:

The Neighborhood Park Grant Program is a capital program (budgeted in the capital projects fund) initiated by the City Council as a means of giving community groups the opportunity to improve and invest in their parks, while giving the city the opportunity to stretch its capital funds. Annually since 1997, the Parks and Recreation Advisory Board has evaluated applications and made recommendations to the council for final approval.

The Central League Sandlot has applied for a Dugout Screen Renovation for a project totaling $9,333.00:

Paid Supplies & Services:	**$5,816**
In-Kind Donations:	**$3,516**

They have requested $2,908 for reimbursement as that is 50% of their total out of pocket expenses.

Staff is recommending that they be reimbursed for $4,666 as that is half of their entire project cost in total. This is allowable under the current policy and would enable more funding to stay within the organization for future projects and programs for the participants.

Additionally, per policy, if all the grant funding has not been expended during the second round of applications, the City of Longview Parks and Recreation Department may apply for funding. The Department would like to apply for the remaining funding in October to finish off the remainder of the playground at Bailey Park. Altrusa was provided with a grant of $3,956 in February and depending on the amount earmarked for Central Sandlot, there will either be $18,135 or $16,385 remaining for the Department to apply for.

Recommended Action:

Motion to recommend to Council funding the Central Sandlot League $4,666 for their Dugout Screen Renovation with the remainder of the funds to be available for the Department to apply for.

A motion was made by Board Member Oskey and seconded by Board Member Black to motion to recommend to Council funding the Central Sandlot League $4,666 for their Dugout Screen Renovation with the remainder of the funds to be available for the Department to apply for. The motion passed with the following vote:
Ayes: Oliver Black, Jenny Oskey, Glenda Johnson
Nays: None

Abstain: None
Yes 3, No 0, Abstained 0

23-001494

A. Parks Division Report (Verbal)
B. Recreation Division Report (Verbal)
C. Director's Report (Verbal)

10. ADJOURNMENT

23-001495 Next Meeting Scheduled for October 16, 2023 @ 5:00 P.M.