

Longview Civil Service Commission
Regular Meeting Agenda
December 5, 2023– 4:00 p.m.
Longview City Hall

CALL TO ORDER & ROLL CALL – Commission Chair Hal Mahnke
Commissioner Steve Morrill
Commissioner Jordan Burns
Secretary/Examiner Marjorie Pedersen

APPROVAL OF MINUTES –
Regular Meeting Minutes: November 7, 2023

AUDIENCE COMMENTS*

POLICE BUSINESS
Entry-Level Police Officer eligibility list
Community Service Officer eligibility list

FIRE BUSINESS
None

OTHER
None

NEXT MEETING
Next Regular Meeting: January 2, 2024, 4:00pm – Small Conference Room, Longview City Hall

ADJOURNMENT

***AUDIENCE PARTICIPATION:**

At the time that the commission chair announces the agenda item entitled “Audience Comments” members of the audience may comment on any matter not listed on the meeting agenda. Comments are limited to three (3) minutes per person. Audience members addressing the commission who are not specifically scheduled on the agenda should sign in on the sheet provided by the Secretary and are requested to give their name and address for the record and limit their remarks to three (3) minutes; unless that individual is representing a group in which case the speaker will limit remarks to five (5) minutes.

The Commission Chair may permit audience members to comment on individual meeting agenda items at the appropriate times during the regular Commission meeting as a part of the Commission’s discussion or consideration of such item. Audience members are not permitted to make comments on any agenda item until the Commission Chair recognizes the audience member seeking to make comment, and all comments should be limited to three (3) minutes unless the speaker is representing a group in which case the speaker will limit comments to five (5) minutes.

**CITY OF LONGVIEW
CIVIL SERVICE COMMISSION
Minutes of the Regular Meeting November 7, 2023
Meeting was held in person at Longview City Hall**

PRESENT: Commissioners: Commission Chair Hal Mahnke
Commissioner Steve Morrill
Secretary/Examiner Marjorie Pedersen

City Staff: Branden McNew, Police Captain
Jim Kambeitz, Fire Chief

Audience Members: None

CALL TO ORDER & ROLL CALL

The meeting was called to order by Commission Chair Mahnke at 4:03pm

APPROVAL OF MINUTES:

A motion was made by Commissioner Morrill and seconded by Commission Chair Mahnke to approve the regular meeting minutes of October 3, 2023. **Motion passed 2-0.**

AUDIENCE COMMENTS:

None

POLICE BUSINESS:

Marjorie Pedersen presented the Entry-Level Police Officer eligibility list to the Commissioners. Commissioner Morrill made a motion to approve the eligibility list and seconded by Commission Chair Mahnke. **Motion passed 2-0.**

Marjorie Pedersen presented the Community Service Officer Animal Control eligibility list to the Commissioners. Commissioner Morrill made a motion to approve the eligibility list and seconded by Commission Chair Mahnke. **Motion passed 2-0.**

Captain McNew provided a staffing levels and recruitment update.

FIRE BUSINESS:

Chief Kambeitz provided a recruitment and staffing update.

This is Chief Kambeitz last Civil Service Commission meeting before retirement and he thanked the Commissioners for their service to his department over the years.

APPEALS/WAIVERS:

None

OTHER:

Commission Chair Mahnke said he received his updated/corrected term letter from Mayor Wallis.

Commission Chair Mahnke asked Secretary/Examiner Pedersen to update the contact information list for the Commissioners. Secretary/Examiner Pedersen said she would and will provide copies to the Commissioners at the next meeting.

ADJOURNMENT:

With no further business before the Commission, Commissioner Morrill made a motion to adjourn seconded by Commissioner Chair Mahnke. **The motion passed 2-0** and the meeting adjourned at 4:39pm.

NEXT MEETING:

The next regularly scheduled meeting will be held on **December 5, 2023, at 4:00** pm at City Hall.

Approved:

Attest:

Hal Mahnke, Commission Chair Date

Marjorie Pedersen, _____ Date _____
Civil Service Secretary/Examiner