



Transportation Benefit District

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda

Members

Mayor MaryAlice Wallis
Mayor Pro Tem Michael Wallin
Council Member Ruth Kendall
Council Member Angie Wean
Council Member Spencer Boudreau
Council Member Hillary Strobel
Council Member Erik Halvorson

Thursday, December 14,
2023

6:00 PM
Immediately following the Longview City Council Meeting

2nd Floor, City Hall

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Board of Directors of the Longview Transportation Benefit District will conduct a special meeting in the Longview City Hall Council Chamber, 1525 Broadway, Longview, on Thursday, December 14, 2023 at 6 p.m. immediately following the Longview City Council meeting. The topics of discussion follow. Final disposition shall be taken on no other matter.

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting. Please note - virtual attendees may comment verbally during public hearings only. Virtual attendees may also submit written comments to the Clerk's Office with the heading, "Public Comment for disbursement to the City Council".

<https://us02web.zoom.us/j/82394132374>

Telephone options (dial any of the following numbers):

1-253-215-8782
1-346-248-7799
1-408-638-0968
1-669-900-6833
1-301-715-8592
1-312-626-6799
1-646-876-9923

Webinar ID: 823 9413 2374

1. **CALL TO ORDER**

2. ROLL CALL3. APPROVAL OF MINUTES

23-001787 JANUARY 12, 2023 REGULAR MEETING

4. CONSTITUENTS' COMMENTS5. ORDINANCES & RESOLUTIONS

23-001788 RESOLUTION NO. TBD 23-01 REVIEW THE PURCHASE OF A CONCRETE TRUCK TO DELIVER CONCRETE TO CITY PROJECTS.

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. TBD 23-01

6. ADJOURNMENT

* Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.



Transportation Benefit District

1525 Broadway
Longview, WA 98632
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Minutes

Members

*Mayor MaryAlice Wallis
Mayor Pro Tem Michael Wallin
Council Member Ruth Kendall
Council Member Angie Wean
Council Member Spencer Boudreau
Council Member Hillary Strobel
Council Member Christopher Ortiz*

Thursday, January 12, 2023

6:00 PM

2nd Floor, City Hall

Immediately following the Longview City Council Meeting

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Webinar ID: 823 9413 2374

1. **CALL TO ORDER**

Transportation Benefit District Chairman Wallin called the meeting to order at 9:44 p.m.

2. **ROLL CALL**

***Present:** Mayor Wallis, Mayor Pro Tem Wallin, Councilmember Kendall, Councilmember Wean, Councilmember Strobel, Councilmember Boudreau, Councilmember Ortiz*

***Absent:** None*

***Staff Present:** City Manager Kurt Sacha, City Attorney Jim McNamara, Assistant City Manager Kris Swanson, City Clerk Tiffany Ostreim, Public Works Director Ken Hash, Community and Economic Development Director Ann Rivers, Parks & Recreation Director Jen Wills, Fire Chief Jim Kambeitz, Police Captain Reeves, Public Works Maintenance Manager Chris Collins, Human Resources Director Sabrina Fraidenburg*

3. **APPROVAL OF MINUTES**

23-000790 DECEMBER 8, 2022 TBD REGULAR MEETING MINUTES

A motion was made by Councilmember Wallis, seconded by Councilmember Wean to approve the December 8, 2022 TBD Regular Meeting Minutes. The motion carried unanimously.

4. PUBLIC HEARING**23-0006 PUBLIC HEARING - TRANSPORTATION BENEFIT DISTRICT RATES FOR 2023****RECOMMENDED ACTION:
HOLD THE PUBLIC HEARING**

The Public Hearing opened at 9:47 p.m.

Public Works Director Ken Hash made the presentation.

Citizen, name and city unstated, provided public comment.

Citizen, name and city unstated, provided public comment.

Citizen, name and city unstated, provided public comment.

Citizen, name and city unstated, provided public comment.

Citizen, name and city unstated, provided public comment.

The Public Hearing closed at 10:18 p.m.

5. ORDINANCE**23-000791 ORDINANCE NO. TBD 23-01 - AUTHORIZING A \$20 INCREASE IN THE VEHICLE LICENSE FEE
ORDINANCE NO. TBD 23-02 - AUTHORIZING A \$10 INCREASE IN THE VEHICLE LICENSE FEE****RECOMMENDED ACTION:
MOTION TO ADOPT EITHER ORDINANCE NO. TBD 23-01 OR TBD 23-02**

A motion was made by Councilmember Boudreau to increase the vehicle license fee by \$20 subject to a vote of the people. The motion died for lack of a second.

A motion was made by Councilmember Strobel, seconded by Councilmember Kendall, to adopt Ordinance No. TBD 23-01 authorizing a \$20 increase in the vehicle license fee.

Citizen, name and city unstated, provided public comment.

Citizen, name and city unstated, provided public comment.

The motion carried by the following vote:

Ayes: Councilmember Strobel, Councilmember Kendall, Councilmember Wean, Councilmember Wallin, Councilmember Wallis, Councilmember Ortiz

Nayes: Councilmember Boudreau

6. ADJOURNMENT

The meeting was adjourned at 10:22 p.m.

*Tiffany Ostreim
City Clerk*

*Approved: _____
Transportation Benefit District Chairman*

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City of Longview

Agenda Summary

RESOLUTION NO. TBD 23-01 REVIEW THE PURCHASE OF A CONCRETE TRUCK TO DELIVER CONCRETE TO CITY PROJECTS.

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. TBD 23-01

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Improve Streets and Roads, Continue Effective Management, Improve Transportation System.

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

Supplier constraints have caused ongoing issues with public works crews including schedule issues and the ability to receive reliable and cost effective redi-mix concrete. This resolution is to inform the Transportation Improvement District Board and City Council of the constraints and to authorize the city manager to direct staff to move forward the purchase of a concrete truck. This purchase would save the Transportation Improvement District and City of Longview money and increase productivity while improving and maintaining City transportation infrastructure.

STAFF CONTACT:

Chris Collins, Assistant Public Works Director

Attachments:

1. Resolution no 2-01 Purchase of Concrete Truck
2. Redimix Memo
3. Concrete Delivery Presentation

Resolution No. 23-01
TRANSPORTATION BENEFIT DISTRICT

A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE A CONCRETE TRUCK TO AID IN THE DELIVERY OF CONCRETE FOR MAINTENANCE AND REPAIR OF CITY INFRASTRUCTURE.

WHEREAS, the City of Longview has recognized a cost savings and operational benefits of purchasing and operating its own concrete delivery truck.

WHEREAS, The Transportation Improvement District is in place to fund the maintenance and repairs of city streets and transportation infrastructure. Including purchasing of the needed equipment to complete the maintenance and repair of transportation infrastructure.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Longview as follows: Authorize the city manager to direct staff to solicit bids to purchase a concrete truck as outlined in the City of Longview Purchasing Manual.

PASSED by the City Council of Longview, Washington, and approved by its Mayor this 14th day of December, 2023.

Mayor

ATTEST:

City Clerk



Memorandum

DATE: 11/22/2023

TO: Kris Swanson, City Manager

From: Chris Collins, Asst. Public Works Director

SUBJECT: Concrete Redi-Mix Delivery

The City of Longview has 52% concrete streets and all concrete alleys. Concrete repair is a major part of operations within the Public Works Department. In fact, at any point throughout the year Public Works is pouring concrete nearly every working day rain or shine, or at least we try to.

One of the largest challenges and limiting factors that dictates our operations and production is concrete delivery. For many years we have struggled with this issue. The reliability and availability of redi-mix deliveries is inconsistent at best. At times we have had to wait days or even weeks for a truck. This means we will add multiple locations on one truck to increase the opportunities for deliveries.

This multi stop method is the only way we were able to keep our productivity as high as it has been. Our preferred supplier Sound Placement Services has recently decided not to deliver redi-mix concrete any longer. Citing the lack of available CDL delivery drivers as the primary cause for the decision.

This leaves us with two local options. Both are extremely difficult to get deliveries from which dramatically slows our ability to keep up with our desired production. In addition, they both charge large fees for "short loads" (deliveries under 7 yards) and multiple stop fees. Meaning that nearly each order we make will have excessive fees tacked on. This limits how far our budget will go.

All Street and Storm maintenance staff are CDL licensed drivers and are capable to drive a concrete truck. Concrete suppliers are more than happy to allow us to pick-up our own concrete. Our desire is to purchase one redi-mix concrete truck and deliver our own concrete with existing staff. A cost breakdown analyzing the cost factors is below:

Delivered vs. Picked-up Concrete

		Weekly Average	Cost per week
Short Load Fees	\$ 150.00	4	\$ 600.00
Multiple Stop Fee	\$ 125.00	3	\$ 375.00
Weekly fee totals			\$ 975.00
Annual Fee Totals			\$ 50,700.00
		Annual Yardage	
Cost per yard delivered	\$ 180.00	1300	\$ 234,000.00
Cost per yard picked up	\$ 140.00	1300	\$ 182,000.00
Annual Concrete Savings			\$ 52,000.00
Truck Cost	\$ 250,000.00		
Annual Depreciation	\$ 25,000.00		
Annual Operating Cost	\$ 15,000.00		
Total Annual Cost Savings	\$ 62,700.00		
Capital Outlay	\$ 250,000.00		
Time Cost Recovery	3.99	Years	
Expected Equipment Life	15	Years	
Total Savings over 15 year period	\$ 690,500.00		

As you can see there is a significant savings that the City will see by making this purchase. This purchase will easily pay for itself. This purchase will also increase production for the Public Works department and will be able to utilize alot of these savings towards increased production, further improving our efforts to maintain and repair the streets, alleys and sidewalks in the City of Longview.

With your concurrence I would like to procede with formal quotes, review funding sources and further analyze this purchase.

Concrete Delivery

12/14/2023

- ◆ City of Longview consists of 52% concrete streets.
- ◆ All city sidewalks are concrete.
- ◆ City crews have capacity to pour 1300+ cubic yards per year.
- ◆ Largest limiting factor is redi-mix concrete deliveries.
- ◆ Suppliers have issues retaining drivers.
- ◆ Limited delivery openings.
- ◆ Creative scheduling and piggybacking loads.





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Current status

- ◇ Cal Portland
- ◇ Knife River
- ◇ Short load fees
- ◇ Extra stop fees
- ◇ Fuel surcharge fees
- ◇ Scheduling issues
- ◇ Reliable delivery times and dates.

Solution

- ◆ Purchase a 10 to 11-yard redi-mix concrete truck. (250K)
- ◆ All Public Works Staff are licensed to drive.
- ◆ Suppliers are happy to sell us the concrete at the plant.
- ◆ Cost savings.
- ◆ Increased productivity.



Delivered vs. Picked-up Concrete				
			Weekly Average	Cost per week
Short Load Fees		\$ 150.00	4	\$ 600.00
Multiple Stop Fee		\$ 125.00	3	\$ 375.00
Weekly fee totals				\$ 975.00
Annual Fee Totals				\$ 50,700.00
			Annual Yardage	
Cost per yard delivered		\$ 180.00	1300	\$ 234,000.00
Cost per yard picked up		\$ 140.00	1300	\$ 182,000.00
Annual Concrete Savings				\$ 52,000.00
Truck Cost		\$ 250,000.00		
Annual Depreciation		\$ 25,000.00		
Annual Operating Cost		\$ 15,000.00		
Total Annual Cost Savings		\$ 62,700.00		
Capital Outlay		\$ 250,000.00		
Time Cost Recovery		3.99 Years		
Expected Equipment Life		15 Years		
Total Savings over 15 year period		\$ 690,500.00		

Questions?