



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda

Homeless Housing Taskforce

Monday, December 18, 2023

2:30 PM

Training Room, 2nd Floor, City Hall

HYBRID MEETING DETAILS

23-001830 Please click the link below to join the webinar: <https://us02web.zoom.us/j/84015494317>
+1 253 215 8782 US (Tacoma); +1 253 205 0468 US
Webinar ID: 840 1549 4317

CALL TO ORDER

ROLL CALL

MINUTES

23-001826 MINUTES FROM NOVEMBER 20, 2023

NEW BUSINESS

23-001831 RESCHEDULE JANUARY 15TH AND FEBRUARY 19TH MEETINGS (CITY HOLIDAYS)

UNFINISHED BUSINESS

23-001827 ESTABLISH BYLAWS

23-001828 5 YEAR PLAN, ONGOING

23-001829 POVERTY SIMULATION / BRIDGES OUT OF POVERTY

PUBLIC COMMENTS

BOARD MEMBER COMMENTS

ADJOURNMENT



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda

Homeless Housing Taskforce

Monday, November 20, 2023

2:30 PM

Training Room, 2nd Floor, City Hall

HYBRID MEETING DETAILS

23-001738 Please click the link below to join the webinar: <https://us02web.zoom.us/j/84015494317>
+1 253 215 8782 US (Tacoma); +1 253 205 0468 US
Webinar ID: 840 1549 4317

CALL TO ORDER

The meeting was called to order at 2:33 pm.

ROLL CALL

In attendance: Ruth Kendall, Chair; Dian Cooper, CoChair; Steven Boyer; Gena James; Connie Lantz (joined online at 2:56); Shannon McClain; Rob Painter-Johnson; Lauren Princehouse;
Excused: Tim Watson, LPD
Staff present: Kayce Settlemier, non-voting member; Nancy Vandehey

MINUTES

23-001739 Minutes from October 16, 2023

Gena James, seconded by Dian Cooper, made a motion to approve the minutes. This passed unanimously.

NEW BUSINESS

23-001740 Establish Bylaws

Edits discussed and will be brought back in December.

UNFINISHED BUSINESS

23-001741 5 Year Plan

- review priority goals
 - Increase access to affordable/low-income housing
 - Establish and maintain existing shelter options
 - Increase access to behavioral health services
 - Maintain a crisis response system
 - Increase prevention and education opportunities

Kayce explained that Cowlitz County has a great plan, so rather than using the Chelan-Douglas plan to work for us, she's circled back to utilizing the Cowlitz County plan. There is a need for more housing options. Sometimes it's impossible to get them into any shelter (Community House, Hope Village, Chess). We need to maintain and develop new shelter options (safe parking). It was suggested to bring in local agency speakers to talk about their services. Rick's Law need to be looked into to see how it might be utilized locally.

23-001742 Poverty Simulation / Bridges out of Poverty

- **goal date**
- **special meeting**
- **assign tasks**

Discussion included inviting City leaders and City Council members. It was added that the cost of a homeless person is paid either way - before or after. This should be an ongoing training. Kayce will meet with Steven and work on how to get this started. Goal would be the end of January.

PUBLIC COMMENTS

Steve Madsen, Cowlitz Wahkiakum Legal Aid, spoke on housing codes. Currently, 35-40% of their cases are housing issues. Timeframes on prior evictions being held against renters could change to help renters find housing options.

BOARD MEMBER COMMENTS

Dian Cooper spoke on the Cold Weather Shelter and the need for volunteers.

ADJOURNMENT

Next meeting will be December 18th at 2:30 pm.

Meeting was adjourned at 3:51.

BYLAWS FOR THE LONGVIEW HOMELESS HOUSING TASK FORCE

1. The Homeless Housing Task Force is to provide input into the ongoing development of a five-year homeless housing plan to address homelessness in **the city of Longview within** Cowlitz County as required by RCW 43.185C.160. The Task Force has no more than 9 members consisting of representation meeting the requirements outlined in RCW 43.185C.160. Membership should include representatives of the counties, cities, towns, housing authorities, civic and faith organizations, schools, community networks, human services providers, law enforcement personnel, criminal justice personnel, including prosecutors, probation officers, and jail administrators, substance abuse treatment providers, mental health care providers, emergency health care providers, businesses, real estate professionals, an at large representative of the community, and one City Council representative. Members are appointed by City Council.
2. The position of Chair and Vice Chair were elected at the October 16, 2023 meeting for the remaining year and 2024. Thereafter, will be elected at the first meeting in January. In the event that either position becomes vacant, the remaining members shall, at the next regular meeting, elect a new officer to serve for the unexpired term until the following January. **Term limit will be set for 1 year.**
3. Regular meetings shall be held on the third Monday at 2:30 p.m., of each month in a meeting room at the Longview City Hall with a virtual option.
4. Special meetings shall be held when called by the Chair, at such time and place as shall be set by the presiding officer calling the Special Meeting.
5. A member may attend and participate at a meeting by use of a speakerphone or by some more contemporary communication mode such as zoom or video conference. This attendance and participation requires clear two-way communication: the member on the phone line or video/internet connection must hear and perhaps see what is happening at the meeting and can also be heard and perhaps be seen by those present at the meeting. This can be considered to be attendance at the meeting, and the physically-absent member counts towards a quorum.
6. Any member who has three unexcused absences during the calendar year or two unexcused absences in a row, of a regularly scheduled meeting, must provide a sufficient explanation **to staff** of the absences or be subject to recommendation for removal from the Homeless Housing Task Force.

*Adopted, Regular Meeting
XXXXXX, XX, 2023
Page 1*

Bylaws for the Longview Homeless Task Force

7. All members including officers shall have a vote in ruling on any business.
8. The assigned Administrative Assistant shall be the Custodian of Records and shall keep official records of all minutes and business transacted by the Homeless Housing Task Force. Such records shall be available for inspection by the public at all reasonable times.
9. A majority vote of all members of the Homeless Housing Task Force shall be necessary to pass any motion, except as required by law or ordinance.
10. Where not otherwise specified by these rules, the meetings of the Homeless Housing Task Force and the manner of conducting business shall be governed by Roberts Rules of Order, Revised.
11. These rules may be altered, amended, revised or supplemented from time to time by a majority vote of all members of the Homeless Housing Task Force. Any such alteration, amendment, revision or supplement shall be in writing and shall be filed with the Custodian of Records following its passage by the Homeless Housing Task Force.

*Adopted, Regular Meeting
XXXXXX, XX, 2023
Page 2*