



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes

City Council

*Mayor MaryAlice Wallis
Mayor Pro Tem Michael Wallin
Council Member Ruth Kendall
Council Member Angie Wean
Council Member Spencer Boudreau
Council Member Hillary Strobel
Council Member Erik Halvorson*

Tuesday, November 28, 2023

6:00 PM

2nd Floor, City Hall

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will conduct a special meeting in the Longview City Hall Council Chamber, 1525 Broadway, Longview, on Tuesday, November 28, 2023 at 6:00 p.m. The topics of discussion follow. Final disposition shall be taken on no other matter.

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting. Please note - virtual attendees may comment verbally during public hearings only. Virtual attendees may also submit written comments to the Clerk's Office with the heading, "Public Comment for disbursement to the City Council".

<https://us02web.zoom.us/j/82394132374>

Telephone options (dial any of the following numbers):

1-253-215-8782
1-346-248-7799
1-408-638-0968
1-669-900-6833
1-301-715-8592
1-312-626-6799
1-646-876-9923

Webinar ID: 823 9413 2374

1. CALL TO ORDER
Mayor Pro Tem Wallin called the meeting to order at 6:00 p.m.
2. INVOCATION*/FLAG SALUTE

23-001710 RYAN HANSON, TIMBERLAKE CHURCH

After the invocation provided by Ryan Hanson of Timberlake Church, the flag salute was recited.

3. ROLL CALL**23-001775 SWEARING-IN OF NEWLY ELECTED COUNCIL MEMBER, COUNCIL POSITION NO. 3, SHORT TERM NOVEMBER 28 - DECEMBER 31, 2023**

City Clerk Tiffany Ostreim administered the oath of office to elected Councilmember Erik Halvorson.

Present: Mayor Wallis (on-line), Mayor Pro Tem Wallin, Councilmember Kendall, Councilmember Wean, Councilmember Strobel, Councilmember Boudreau, Councilmember Halvorson

Staff Present: City Manager Kris Swanson, City Attorney Dana Gigler, City Clerk Tiffany Ostreim, Public Works Director Ken Hash, Assistant City Manager Ann Rivers, Parks & Recreation Director Jen Wills, Fire Chief Jim Kambeitz, Police Captain Branden McNew, Assistant Public Works Director Chris Collins, Human Resources Director Sabrina Fraidenburg

4. WORKSHOP**5. APPROVAL OF MINUTES****23-001668 NOVEMBER 14, 2023 SPECIAL MEETING**

A motion was made by Councilmember Strobel, seconded by Councilmember Boudreau, to approve the November 14, 2023 Special Meeting Minutes. The motion carried unanimously.

6. CHANGES TO THE AGENDA

A motion was made by Councilmember Kendall, seconded by Mayor Wallis, to move Ordinance No. 3500 to directly after the public hearing on the proposed 2023-2024 Mid-Biennium Budget Amendment. The motion carried unanimously.

7. PRESENTATIONS & AWARDS**23-001669 RECOGNITION OF FIRE CHIEF JIM KAMBEITZ**

Fire Chief Jim Kambeitz was recognized for his years of service to the city.

23-001691 HISTORIC PRESERVATION COMMISSION TO PRESENT THE 2023 ROBERT A. LONG HISTORIC PRESERVATION AWARD TO JH KELLY

Community Development Planner Mac Kosar introduced Nathanael Light, of the Historic Preservation Commission, who presented the 2023 Robert A. Long Award to Mason Evans and Abe Ott, who accepted on behalf of JH Kelly.

8. CONSTITUENTS' COMMENTS (Thirty Minutes)

Jeff Wilson provided public comment.

Jason Still provided public comment.

Ron Kosloski provided public comment.

Council discussed the November 14, 2023 Special Meeting Minutes.

Shannon Gilman provided public comment.

Mike Pederson provided public comment.

Citizen, name unstated, provided public comment.
Bill Youngren provided public comment.
Derek Fine provided public comment.
Daryl VanDinter provided public comment.
Citizen, name unstated, provided public comment.
Colby Connerly provided public comment.
Assistant Public Works Director Chris Collins clarified parking adjacent to the church on Washington Way
Matthew Dickson provided public comment.
Citizen, name unstated, provided public comment.
Ray Van Tongeren provided public comment.
Vicki Echert provided public comment.

9. PUBLIC HEARINGS

23-001670 PROPOSED 2023-2024 MID-BIENNIUM BUDGET AMENDMENT (2ND HEARING)

RECOMMENDED ACTION:

CONDUCT THE PUBLIC HEARING (2ND HEARING)

Mayor Pro Tem Wallin opened the public hearing at 6:47 p.m.
City Manager Kris Swanson presented. The amendments are for 2023 unanticipated revenues and expenditures.
Citizen, name unstated, provided public comment.
Mayor Pro Tem Wallin closed the public hearing at 6:54 p.m.

23-001708 ORDINANCE NO. 3500 - 2023-2024 MID-BIENNIUM BUDGET AMENDMENT (2ND READING)

RECOMMENDED ACTION:

MOTION TO ADOPT ORDINANCE NO. 3500

A motion was made by Mayor Wallis, seconded by Councilmember Strobel, to adopt Ordinance No. 3500.

Jason Still provided public comment.
Manager Swanon provided clarification on state statute.
The motion carried unanimously.

10. BOARD & COMMISSION RECOMMENDATIONS

23-001762 PLANNING COMMISSION RECOMMENDATION FOR A COTTAGE HOUSING ORDINANCE, LMC CHAPTER 19.23

RECOMMENDED ACTION:

APPROVE PC RECOMMENDATION ON COTTAGE HOUSING AND DIRECT CITY ATTORNEY TO REVIEW AN ORDINANCE ESTABLISHING SAID USE

Community Development Planner Mac Kosar presented. Planning Commission voted unanimously to recommend the ordinance to City Council for approval.
Council discussed the presentation.

A motion was made by Councilmember Strobel, seconded by Councilmember Kendall, to approve Planning Commission recommendation on cottage housing and direct the City Attorney to review an ordinance establishing said use.

Mike Pederson provided public comment.
Jason Still provided public comment.
Bill Youngren provided public comment.
Jennifer Westerman provided public comment.
Shannon Gilman provided public comment.

*Randy Knox provided public comment.
Citizen, name unstated, provided public comment.
Karen Jones provided public comment.
Keith Young provided public comment.
Daryl VanDinter provided public comment.
Vicki Echert provided public comment.
Larry Crosby provided public comment.
Council further discussed the presentation.
Citizen, name unstated, provided public comment.
Matthew Dickson provided public comment.*

The motion carried by the following vote:

**Ayes: Councilmember Strobel, Councilmember Kendall, Councilmember Wean,
Councilmember Halvorson, Councilmember Wallin, Mayor Wallis**

Nays: Councilmember Boudreau

11. ORDINANCES & RESOLUTIONS

23-001673 ORDINANCE NO. 3504 - REPEALING LMC 6.04 POUNDMASTER AND AMENDING LMC 6.06 - ANIMALS AND ANIMAL CONTROL

RECOMMENDED ACTION:

MOTION TO ADOPT ORDINANCE NO. 3504

*Police Captain McNew presented.
Council discussed the presentation.*

The Council recessed at 8:00 p.m. for a period of 5 minutes to print copies and display the most current version of the proposed ordinance. The recess was further continued until 8:15 p.m. at which time the Council as present at roll call returned.

Captain McNew continued the presentation displaying the most current version of the ordinance.

A motion was made by Councilmember Strobel, seconded by Councilmember Boudreau, to adopt Ordinance No. 3504.

A motion to amend was made by Councilmember Kendall, seconded by Councilmember Boudreau to strike language in Chapter 6.06.060 paragraph 2 - "for actual costs of advertising and such other".

*Council discussed the amendment.
Jason Still provided public comment.*

Councilmember Boudreau requested to withdrew his second. Councilmember Strobel seconded the amendment.

The motion on the amendment carried by the following vote:

**Ayes: Councilmember Kendall, Councilmember Boudreau, Councilmember Strobel,
Councilmember Halvorson, Councilmember Wallin, Mayor Wallis**

Nays: Councilmember Wean.

A motion to amend was made by Councilmember Boudreau, seconded by Mayor Wallis to strike language in Chapter 6.06.060 paragraph 2 - "Prior to regaining possession of a found dog or cat, the owner/keeper of such dog or cat shall reimburse the finder, at the request of the finder costs incurred in the care of the dog or cat, provided the finder furnishes proof of such costs.

*Council discussed the amendment.
City Attorney Gigler provided clarification.
Sarah Curtis provided public comment.
Jason Still provided public comment.
Keenan Harvey provided public comment.*

The motion on the amendment failed by the following vote:

Ayes: Councilmember Boudreau, Mayor Wallis

Nays: Councilmember Strobel, Councilmember Wean, Councilmember Kendall, Councilmember Halvorson, Councilmember Wallin.

Jason Still provided public comment.

Captain McNew provided clarification.

Shannon Gilman provided public comment.

The motion to adopt Ordinance No. 3504 as amended striking language in Chapter 6.06.060 paragraph 2 - "for actual costs of advertising and such other" carried unanimously.

23-001706 RESOLUTION NO. 2467 - AUTHORIZING AD VALOREM TAX

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2467

City Manager Kris Swanson presented.

A motion was made by Mayor Wallis, seconded by Councilmember Kendall, to adopt Resolution No. 2467.

A motion to amend was made by Councilmember Halvorson, seconded by Councilmember Boudreau to be a zero percent increase and zero dollar increase from last year.

Rayleen Aguirre provided public comment.

Matthew Dickson provided public comment.

Shannon Gilman provided public comment.

Jason Still provided public comment.

Mike Pederson provided public comment.

Larry Crosby provided public comment.

Council discussed the amendment.

Manager Swanson provided clarification.

Sarah Curtis provided public comment.

Vicki Echert provided public comment.

The motion on the amendment failed by the following vote:

Ayes: Councilmember Boudreau, Councilmember Halvorson, Councilmember Wallin

Nays: Councilmember Strobel, Councilmember Wean, Councilmember Kendall, Mayor Wallis.

The main motion to adopt Resolution 2467 carried by the following vote:

Ayes: Councilmember Strobel, Councilmember Wean, Councilmember Kendall, Councilmember Wallin, Mayor Wallis.

Nays: Councilmember Boudreau, Councilmember Halvorson

23-001707 ORDINANCE NO. 3499 - SETTING AD VALOREM TAX (2ND READING)

RECOMMENDED ACTION:

MOTION TO ADOPT ORDINANCE NO. 3499

A motion was made by Mayor Wallis, seconded by Councilmember Kendall, to adopt Ordinance No. 3499.

Jason Still provided public comment.

The motion carried by the following vote:

Ayes: Mayor Wallis, Councilmember Kendall, Councilmember Wean, Councilmember Strobel

Nays: Councilmember Boudreau, Councilmember Halvorson, Councilmember Wallin

23-001772 RESOLUTION NO. 2469 – INTERLOCAL AGREEMENT WITH THE PUBLIC UTILITY DISTRICT NO. 1 OF COWLITZ COUNTY FOR PROCUREMENT AND INSTALLATION OF

HIGHLANDS NEIGHBORHOOD STREETLIGHTS**RECOMMENDED ACTION:****MOTION TO ADOPT RESOLUTION NO. 2469.**

*Assistant Public Works Director Chris Collins presented.
Council discussed the presentation.*

A motion was made by Councilmember Strobel, seconded by Mayor Wallis, to adopt Resolution No. 2469.

*Shannon Gilman provided public comment.
Keith Young provided public comment.
Mike Pederson provided public comment.
Jason Still provided public comment.
Matthew Dickson provided public comment.
The motion carried unanimously.*

23-001744 RESOLUTION NO. 2470 - INTERLOCAL AGREEMENT WITH HOUSING OPPORTUNITIES OF SOUTHWEST WASHINGTON MEMORIALIZING USAGE OF THE .01 SALES TAX FOR AFFORDABLE HOUSING AND 1406 MONIES ON STRATEGIES AND TARGET POPULATIONS THE CITY AIMS TO SERVE AND ASSIST**RECOMMENDED ACTION:****MOTION TO ADOPT RESOLUTION NO. 2470**

*Assistant City Manager Ann Rivers presented.
Council discussed the presentation.
City Attorney Gigler provided clarification.
Jennifer Westerman provided public comment and clarification.*

A motion was made by Councilmember Strobel, seconded by Councilmember Wean, to adopt Resolution No. 2470.

Council concurred to direct staff to codify in the ILA, that dollars raised in Longview are spent in Longview; no portability of the dollars.

A motion to amend was made by Councilmember Wean, seconded by Councilmember Strobel to amend Section 2.6 Duration to extend the term of the agreement from 10 years to 20 years.

*Jason Still provided public comment.
Attorney Gigler provided clarification.*

The amendment to extend the term of the agreement from 10 years to 20 years moved by the following vote:

***Ayes: Councilmember Wean, Councilmember Strobel, Councilmember Kendall,
Councilmember Wallin, Mayor Wallis***

Nays: Councilmember Boudreau, Councilmember Halvorson

The main motion to adopt the Interlocal Agreement, including language that dollars raised in Longview are spent in Longview, and as amended extending the term of the agreement from 10 years to 20 years moved by the following vote:

***Ayes: Councilmember Wean, Councilmember Strobel, Councilmember Kendall,
Councilmember Wallin, Mayor Wallis***

Nays: Councilmember Boudreau

Abstain: Councilmember Halvorson

12. MAYOR'S REPORT

Mayor Wallis thanked everyone and congratulated Councilmember Halvorson.

13. COUNCILMEMBERS' REPORTS

*Councilmember Boudreau provided a report.
Councilmember Kendall provided a report.*

23-001731 APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS

RECOMMENDED ACTION:

APPROVE RECOMMENDED APPOINTMENTS

Councilmember Kendall stated the appointments to various boards and commissions are not yet complete. Will postpone until December 14, 2023.

Councilmember Halvorson thanked everyone.

14. CONSENT CALENDAR

Councilmember Boudreau requested the bid review for Washington Way Complete Streets be pulled for separate consideration.

Public Works Director Ken Hash provided information on the bid process.

A motion was made by Councilmember Wean, seconded by Councilmember Kendall, to approve the Consent Calendar as presented.

A motion was made by Councilmember Boudreau, seconded by Councilmember Halvorson to consider the bid award for Washington Way Complete Streets separately. The motion carried unanimously.

The recommended action to award the bid for the Washington Way Complete Streets Project to the low bidder Advanced Excavating Specialists, LLC carried by the following vote:

Ayes: Councilmember Strobel, Councilmember Wean, Councilmember Kendall, Councilmember Wallin, Mayor Wallis

Nays: Councilmember Boudreau, Councilmember Halvorson

A motion was made by Mayor Wallis, seconded by Councilmember Kendall to approve the balance of the Consent Calendar.

Jason Still provided public comment.

The motion carried unanimously.

23-001590 APPROVAL OF CLAIMS

23-001675 RESOLUTION NO. 2468 - SURPLUS CITY OFFICE SUPPLIES AND EQUIPMENT

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2468

23-001761 PROPOSED ANNEXATION – 4511 OCEAN BEACH HWY AND ASSOCIATED PORTIONS OF OLIVE WAY AND 46TH AVE

RECOMMENDED ACTION:

MOTION TO APPROVE OF THE PROPOSED ANNEXATION AREA AND ZONINGS

23-001770 BID REVIEW – WASHINGTON WAY COMPLETE STREETS PROJECT

RECOMMENDED ACTION:

MOTION TO ACCEPT THE LOW BID AND AWARD TO ADVANCED EXCAVATING SPECIALISTS, LLC, IN THE AMOUNT OF \$ 3,399,254.15

23-001771 BID REVIEW – 2024 CHEMICAL PURCHASES**RECOMMENDED ACTION:**

MOTION TO AWARD CHEMICAL PURCHASE BIDS TO THE BIDDERS IDENTIFIED IN THE AGENDA SUMMARY.

23-001773 CONSULTANT AGREEMENT WITH PBS ENGINEERING & ENVIRONMENTAL FOR NICHOLS BLVD & OLYMPIA WAY PAVEMENT RESTORATION**RECOMMENDED ACTION:**

MOTION AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONSULTANT AGREEMENT WITH PBS ENGINEERING & ENVIRONMENTAL

15. CITY MANAGER'S REPORT**23-001774 PROFESSIONAL, TECHNICAL, AND ADMINISTRATIVE (PTA) EMPLOYEES 2024 SALARY AND BENEFITS****RECOMMENDED ACTION:**

MOTION TO APPROVE RECOMMENDED PTA SALARY AND WAGES FOR 2024

Human Resources Director Sabrina Fraidenburg presented.

A motion was made by Councilmember Kendall, seconded by Councilmember Strobel, to approve the recommended PTA salary and wages for 2024.

Council discussed the presentation.

Sarah Curtis provided public comment.

Daryl VanDinter provided public comment.

HR Director Fraidenburg explained the initial PTA salary survey shows Longview is behind the comparables.

Jason Still provided public comment.

Shannon Gilman provided public comment.

Matthew Dickson provided public comment.

Mayor Wallis recused herself on the appearance of fairness.

The motion carried unanimously.

23-001676 ADOPTION OF 2024 STATE LEGISLATIVE AGENDA

City Manager Kris Swanson stated the State Legislative Agenda is ready for final adoption. Once approved, staff can begin to create the first draft of budget request forms and work with our state lobbyists.

A motion was made by Councilmember Kendall, seconded by Councilmember Boudreau, to adopt the 2024 State Legislative Agenda. The motion carried unanimously.

City Manager Kris Swanson noted the delegation dinner scheduled December 13, 2023 has been canceled.

Council gave direction for staff to cancel the Regular Council Meeting of December 28, 2023 and schedule December 20, 2023 as a Special Council meeting as needed.

December 7, 2023 at 5:00 p.m. is the Utility Rate Workshop.

16. MISCELLANEOUS**17. EXECUTIVE SESSION**

18. ADJOURNMENT

The meeting was adjourned at 10:31 p.m.

Tiffany Ostreim

City Clerk

Approved: _____
Mayor

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, DECEMBER 14, 2023 – 6:00 P.M.

NEXT SPECIAL WORKSHOPS:

THURSDAY, DECEMBER 7, 2023 – 5:00 P.M. – UTILITY RATES