



City of Longview

Agenda

Parks and Recreation Board

Monday, December 18, 2023

5:00 PM

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Parks and Recreation Advisory Board of the City of Longview, Washington, will be holding a meeting on May 15, 2023 at 5:00 p.m. in the Training Room, on the 2nd floor of City Hall 1525 Broadway St., Longview. The meeting is also available online and/or via telephone.

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 229 956 634 565

Passcode: gSusnf

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Phone Conference ID: 525 776 909#

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. CALL TO ORDER

2. FLAG SALUTE

3. ROLL CALL

4. APPROVAL OF MINUTES

23-001856 PRAB DRAFT Meeting Minutes 11.20.2023

5. CHANGES TO THE AGENDA

6. CONSTITUENT/BOARD MEMBER COMMENTS

7. OLD BUSINESS

8. NEW BUSINESS

- 23-001857 A. PROPOSED CHANGE IN SPECIAL EVENT ALCOHOL USE PERMIT IN PARKS**
SUMMARY STATEMENT: Rusty Hoyle, Chairman of Choice Charities, DBA Craft Nation, a 501(c)3 non-profit company out of Vancouver will be present to request a change to the Special Event Alcohol Use Permit in Parks. The non-profit is requesting permission to hold an event at R.A. Long Park called Tacos and Tequila. R.A. Long Park currently allows for special events with beer, wine, and champagne as long as the event meets the requirements laid out in the policy. The policy does not currently allow for hard liquor.

Attached is a letter of request for the new event, the event application, and the policy and accompanying documents associated with alcohol in the park. The request goes against the established policy and so the non-profit is seeking recommendation to council to change/update the policy, provide a “one-time exemption”, or denial of the application. The final decision will either be granted or denied by City Council.

RECOMMENDED MOTION: N/A

- 23-001858 B. MINT VALLEY RACQUET COMPLEX FEASIBILITY STUDY PRESENTATION**
SUMMARY STATEMENT: The presentation will feature an overview of the comprehensive Feasibility Study conducted in collaboration with Contractor Johnson Consulting and the Cowlitz County Public Facilities District (PFD) – almost exactly the same presentation that was provided at the Racquet Complex Open House held at the Pro Shop. The presentation will speak to the study which encompasses various elements, including an analysis of existing conditions, market trends, stakeholder engagement, regional and comparable facilities, gap analysis, and niche identification.

The presentation will delve into the study process, outlining the methodology and research approaches employed. Contractor Johnson Consulting, retained for their expertise, provided recommendations for consideration. Additionally, the presentation will include information on the City Parks and Recreation Department community feedback forum, along with supplementary surveys, and the outcome of those findings will be discussed to incorporate public perspectives.

RECOMMENDED MOTION: Motion to recommend to Council going out for a Request for Proposals for an Operator for the Mint Valley Racquet Complex

- 23-001859 C. LONGVIEW PARKS AND RECREATION COMPREHENSIVE PLAN**
SUMMARY STATEMENT: The Longview Parks and Recreation Comprehensive Plan Draft is the outcome of a meticulous planning process designed to address community needs. The previous plan was adopted from 2016 to 2022. This update to the plan began in 2022 with the hope of adoption in January 2024. With clearly defined goals and objectives, the plan incorporates a comprehensive inventory evaluation of all assets and programs as well as benefits from thorough public engagement.

This strategic approach is essential for guiding future development, ensuring alignment with community priorities, and optimizing resource allocation. The plan's role in providing a roadmap for strategic decision-making and budgetary considerations underscores its importance in sustaining and maintaining Longview's parks and recreational facilities. As we move towards adoption, we recognize the plan as a vital tool for informed and efficient development in our community. The next step in the planning process will be for the community to provide feedback on the document, for Council to review the final at a workshop on January 11th, with final adoption on

January 25th.

RECOMMENDED MOTION: Motion to recommend the draft Longview Parks and Recreation Comprehensive Plan to City Council.

A. Park Division Board Report - December 2023

B. Recreation Division Board Report - December 2023

10. **ADJOURNMENT**