



City of Longview

Minutes

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Parks and Recreation Board

Monday, December 18, 2023

5:00 PM

Recreation Office,
2920 Douglas Street, Longview WA

1. **CALL TO ORDER**

Chair person Pang called the meeting to order at 5:01 p.m.

2. **FLAG SALUTE**

3. **ROLL CALL**

Members Present: Board Member Jenny Oskey, Board Member Claire Pang, Board Member Oliver Black, Board Member Glenda Johnson

Members Absent: Rayleen Aguirre

Constituents Present: Austin Clarkson, Linda King, Michele Waite, Ellen & Dennis Costa, Rusty Hoyle, Sherie Szubsu, Geri Marcus

Council Members Present: Spencer Boudreau, Erik Halverson

Staff Present: Melissa Harbour, Joanna Martin, Justin Brown

4. **APPROVAL OF MINUTES**

23-001856 PRAB DRAFT Meeting Minutes 11.20.2023

A motion was made by Board Member Black and seconded by Board Member Oskey to approve the minutes as presented. The motion passed with the following vote:

Ayes: Jenny Oskey, Claire Pang, Oliver Black, Glenda Johnson

Nays: None

Abstain: None

Yes 4, No 0, Abstained 0

5. **CHANGES TO THE AGENDA**

N/A

6. **CONSTITUENT/BOARD MEMBER COMMENTS**

Member Johnson provided a comment.

7. **OLD BUSINESS**

N/A

8. **NEW BUSINESS**

23-001857 A. PROPOSED CHANGE IN SPECIAL EVENT ALCOHOL USE PERMIT IN PARKS

SUMMARY STATEMENT: Rusty Hoyle, Chairman of Choice Charities, DBA Craft Nation,

a 501(c)3 non-profit company out of Vancouver will be present to request a change to the Special Event Alcohol Use Permit in Parks. The non-profit is requesting permission to hold an event at R.A. Long Park called Tacos and Tequila. R.A. Long Park currently allows for special events with beer, wine, and champagne as long as the event meets the requirements laid out in the policy. The policy does not currently allow for hard liquor.

Attached is a letter of request for the new event, the event application, and the policy and accompanying documents associated with alcohol in the park. The request goes against the established policy and so the non-profit is seeking recommendation to council to change/update the policy, provide a “one-time exemption”, or denial of the application. The final decision will either be granted or denied by City Council.

RECOMMENDED MOTION: N/A

A motion was made by Board Member Black and seconded by Board Member Johnson to recommend, to the City Council, a one-time exception to the alcohol policy be made for Choice Charities. The motion passed with the following vote:

Ayes: Jenny Oskey, Claire Pang, Oliver Black, Glenda Johnson

Nays: None

Abstain: None

Yes 4, No 0, Abstained 0

23-001858 B. MINT VALLEY RACQUET COMPLEX FEASIBILITY STUDY PRESENTATION

SUMMARY STATEMENT: The presentation will feature an overview of the comprehensive Feasibility Study conducted in collaboration with Contractor Johnson Consulting and the Cowlitz County Public Facilities District (PFD) – almost exactly the same presentation that was provided at the Racquet Complex Open House held at the Pro Shop. The presentation will speak to the study which encompasses various elements, including an analysis of existing conditions, market trends, stakeholder engagement, regional and comparable facilities, gap analysis, and niche identification.

The presentation will delve into the study process, outlining the methodology and research approaches employed. Contractor Johnson Consulting, retained for their expertise, provided recommendations for consideration. Additionally, the presentation will include information on the City Parks and Recreation Department community feedback forum, along with supplementary surveys, and the outcome of those findings will be discussed to incorporate public perspectives.

RECOMMENDED MOTION: Motion to recommend to Council going out for a Request for Proposals for an Operator for the Mint Valley Racquet Complex

A motion was made by Board Member Johnson and seconded by Board Member Oskey to motion to recommend to Council go out for a Request for Proposals for an operator for the Mint Valley Racquet Complex. The motion passed with the following vote:

Ayes: Jenny Oskey, Claire Pang, Oliver Black, Glenda Johnson

Nays: None

Abstain: None

Yes 4, No 0, Abstained 0

23-001859 C. LONGVIEW PARKS AND RECREATION COMPREHENSIVE PLAN

SUMMARY STATEMENT: The Longview Parks and Recreation Comprehensive Plan Draft is the outcome of a meticulous planning process designed to address community needs. The previous plan was adopted from 2016 to 2022. This update to the plan began in 2022 with the hope of adoption in January 2024. With clearly defined goals and objectives, the plan incorporates a comprehensive inventory evaluation of all assets and programs as well as benefits from thorough public engagement.

This strategic approach is essential for guiding future development, ensuring alignment with community priorities, and optimizing resource allocation. The plan's role in providing a roadmap for strategic decision-making and budgetary considerations underscores its importance in sustaining and maintaining Longview's parks and recreational facilities. As we move towards adoption, we recognize the plan as a vital tool for informed and efficient development in our community. The next step in the planning process will be for the community to provide feedback on the document, for Council to review the final at a workshop on January 11th, with final adoption on January 25th.

RECOMMENDED MOTION: Motion to recommend the draft Longview Parks and Recreation Comprehensive Plan to City Council.

A motion was made by Board Member Black and seconded by Board Member Oskey to recommend the draft of the Longview Parks and Recreation Comprehensive Plan to City Council.

A motion was made by Board Member Black and seconded by Board Member Oskey to amend the original motion to include the phrase "with possible minor changes." The amended motion to recommend the draft of the Longview Parks and Recreation Comprehensive Plan, including possible minor changes, to City Council was passed with the following vote.

Ayes: Jenny Oskey, Claire Pang, Oliver Black, Glenda Johnson

Nays: None

Abstain: None

Yes 4, No 0, Abstained 0

23-001855 A. Park Division Board Report - December 2023

B. Recreation Division Board Report - December 2023

A Parks Division Report was embedded in the agenda with additional verbal comments provided by Joanna Martin, Manager.

A Recreation Division Report was embedded in the agenda.

10. ADJOURNMENT

The meeting was adjourned at 06:36 PM.