

Longview Civil Service Commission
Regular Meeting Agenda
February 6, 2024– 4:00 p.m.
Longview City Hall

CALL TO ORDER & ROLL CALL – Commission Chair Hal Mahnke
Commissioner Steve Morrill
Commissioner Jordan Burns
Secretary/Examiner Marjorie Pedersen

APPROVAL OF MINUTES –
Regular Meeting Minutes: January 9, 2024

AUDIENCE COMMENTS*

POLICE BUSINESS
Community Service Officer (Animal Control) eligibility list

FIRE BUSINESS
Entry-Level Firefighter Paramedic eligibility list
Entry-Level Firefighter eligibility list
Lateral Firefighter eligibility list

OTHER
None

NEXT MEETING
Next Regular Meeting: March 5, 2024, 4:00pm – Small Conference Room, Longview City Hall

ADJOURNMENT

***AUDIENCE PARTICIPATION:**

At the time that the commission chair announces the agenda item entitled “Audience Comments” members of the audience may comment on any matter not listed on the meeting agenda. Comments are limited to three (3) minutes per person. Audience members addressing the commission who are not specifically scheduled on the agenda should sign in on the sheet provided by the Secretary and are requested to give their name and address for the record and limit their remarks to three (3) minutes; unless that individual is representing a group in which case the speaker will limit remarks to five (5) minutes.

The Commission Chair may permit audience members to comment on individual meeting agenda items at the appropriate times during the regular Commission meeting as a part of the Commission’s discussion or consideration of such item. Audience members are not permitted to make comments on any agenda item until the Commission Chair recognizes the audience member seeking to make comment, and all comments should be limited to three (3) minutes unless the speaker is representing a group in which case the speaker will limit comments to five (5) minutes.

**CITY OF LONGVIEW
CIVIL SERVICE COMMISSION
Minutes of the Regular Meeting January 9, 2024
Meeting was held in person at Longview City Hall**

PRESENT: Commissioners: Commission Chair Hal Mahnke
Commissioner Steve Morrill via phone
Secretary/Examiner Marjorie Pedersen

City Staff: Robert Huhta, Police Chief
Sabrina Fraidenburg, HR Director
Jon Dunaway, Interim Fire Chief
Eric Bergquist, Battalion Chief

Audience Members: Daniel Olson II

CALL TO ORDER & ROLL CALL

The meeting was called to order by Commission Chair Mahnke at 4:02pm

APPROVAL OF MINUTES:

A motion was made by Commissioner Morrill and seconded by Commission Chair Mahnke to approve the regular meeting minutes of December 5, 2023. **Motion passed 2-0.**

AUDIENCE COMMENTS:

None

POLICE BUSINESS:

Marjorie Pedersen presented the Entry-Level Police Officer eligibility list to the Commissioners. Commissioner Morrill made a motion to approve the eligibility list and seconded by Commission Chair Mahnke. **Motion passed 2-0.**

Marjorie Pedersen presented the Lateral Police Officer eligibility list to the Commissioners. Commissioner Morrill made a motion to approve the eligibility list and seconded by Commission Chair Mahnke. **Motion passed 2-0.**

Chief Huhta provided a staffing levels and recruitment update.

FIRE BUSINESS:

Interim Chief Dunaway and BC Bergquist provided a staffing levels and recruitment update.

HR Director, Sabrina Fraidenburg, provided a recruitment update for the Fire Chief position.

APPEALS/WAIVERS:

Daniel Olson II made a waiver request to be able to apply and test for the Entry-Level Firefighter position. He has not completed his EMT course. Daniel is currently in the EMT class with an estimated completion date in April 2024, has been a volunteer Firefighter with Cowlitz 2, completed a ride along with Longview Fire and has been a City of Longview employee in the Urban Forestry department for 4 years.

Commission Chair Mahnke called for an executive session and started at 4:18pm.
Executive Session ended at 4:23pm.

A motion was made by Commissioner Morrill and seconded by Commission Chair Mahnke to approve the waiver for Daniel Olson II. **Motion passed 2-0.**

OTHER:

None

ADJOURNMENT:

With no further business before the Commission, Commissioner Morrill made a motion to adjourn seconded by Commission Chair Mahnke. **The motion passed 2-0** and the meeting adjourned at 4:26pm.

NEXT MEETING:

The next regularly scheduled meeting will be held on **February 6, 2024, at 4:00** pm at City Hall.

Approved:

Attest:

Hal Mahnke, Commission Chair Date

Marjorie Pedersen, Date
Civil Service Secretary/Examiner