

Longview Sister City Commission
January 10, 2024
AGENDA

I. Call to Order

5:15 PM -- Opening remarks and welcome by the Chair.

II. Roll Call and Welcome Guests

III. Approval of January 10 Meeting Minutes

IV. New Officer Introductions

Introduction of newly elected officers.

V. Discussion Items:

1. Development of Informational Pamphlet for Prospective High School Host Families
Discussion on content and distribution.
2. Comprehensive Host Family Support Materials
Consideration of additional materials such as host family application forms, home visit guides, and background check forms.
3. Travis Router Contact
Strategies to retrieve materials and insights from the previous local high school international program staff.
4. Consultation with City Attorney
Discussion on fund-raising activities and legal considerations.
5. Website Update
Proposals for content refresh and functionality improvements.
6. History of the Sister City Commission Update
Review of historical documentation and update strategy.
7. Coordination with LCC for Upcoming Atomi Student Reception
Inquiry into LCC's requirements for hosting the next round of Atomi students.
8. St. Helen's Student Video Chat Scheduling
Planning for the next session and coordination with Stephanie Teel, Principal.
9. International Festival, Squirrel Fest, and Other Event Planning
Volunteer coordination, allocation of hours, and resource planning.

VI. By-Law Revision Update – Angie

Progress report and discussion on proposed revisions.

VII. Upcoming Exchanges Update

Brief update on planned student exchanges and preparatory actions.

VIII. New Business

Open floor for discussion of any new business items not previously mentioned.

IX. Guest Comments

Invite comments or questions from guests in attendance.

X. Adjournment

Schedule next meeting and adjourn.

Next Meeting: Wednesday, March 13th, 2024, at 5:15 PM.