



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda

Downtown Advisory Committee

Tuesday, February 20, 2024

10:00 AM

2nd Floor, City Hall

To create a downtown in Longview whose viability is based on unique character, is easily differentiated from other commercial in the Longview/Kelso area, is attractive to residents and visitors, is active "24-7", and attracts residents and visitors from Longview and other areas.

HYBRID MEETING DETAILS

24-0056 Please click the link to join the webinar: <https://us02web.zoom.us/j/83331274129>
Webinar ID: 833 3127 4129
Or by Telephone: (253) 205 0468; (253) 215 8782

CALL TO ORDER

ROLL CALL

INTRODUCTION OF NEW MEMBERS

24-00167 WELCOME TO JOSH CARTER
REAPPOINTMENTS FOR DAWN MORGAN, ARIEL LARGE & ALLAN RUDBERG

ELECTION OF OFFICERS

CHANGES TO THE AGENDA

APPROVAL OF MINUTES

24-0052 MINUTES FROM DECEMBER 19, 2023
JANUARY 2024 MEETING CANCELED DUE TO INCLEMENT WEATHER

PUBLIC COMMENTS

NEW BUSINESS

24-00168 HUDSON STREET - COMPLETE STREET PROJECT

UNFINISHED BUSINESS

24-0053 PARKING ORDINANCE CHANGES

REPORTS

24-0054 LPD PARKING REPORTS

24-0055 DOWNTOWNERS REPORT

BOARD MEMBER COMMENTS

ADJOURNMENT & MARCH 19TH



City of Longview

1525 Broadway
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Minutes

Downtown Advisory Committee

Tuesday, December 19, 2023

10:00 AM

2nd Floor, City Hall

HYBRID MEETING DETAILS

23-001853 Please click the link to join the webinar: <https://us02web.zoom.us/j/83331274129>
Webinar ID: 833 3127 4129

Or Telephone: +1 253 205 0468 US; +1 253 215 8782 US (Tacoma);
+1 346 248 7799 US (Houston); +1 408 638 0968 US (San Jose)

CALL TO ORDER

The meeting was called to order at 10:00 am.

ROLL CALL

Present: Brad Whittaker, Chair; Allan Rudberg, Co-Chair; Elizabeth Borders (joined late); Bill Hallanger; Dawn Morgan; Pat Palmer; Karl Salzsieder; Rachelle Sanders; Ruth Kendall, Council Liaison

Absent: Ariel Large;

Staff present: Ann Rivers; Robert Huhta; Mary Chennault; Nancy Vandehey

CHANGES TO THE AGENDA

Per an emailed request from Elizabeth Borders, added item to New Business - increase board members appointed from 9 to 11.

APPROVAL OF MINUTES

23-001849 MINUTES FROM NOVEMBER 21, 2023

Bill Hallanger made a motion, seconded by Brad Whittaker, to approve the minutes. This passed unanimously.

PUBLIC COMMENTS

NEW BUSINESS

24-0049 INCREASE NUMBER OF BOARD MEMBERS FROM 9 TO 11 - ELIZABETH BORDERS

Ruth Kendall spoke on this request, as Elizabeth had spoke with her. Committee has a range of up to 11 members, Elizabeth was hoping to have 2 more appointed. Allan Rudberg made a motion to ask Council to appoint 2 more members, seconded by Brad Whittaker. This passed unanimously.

UNFINISHED BUSINESS

23-001850 PARKING ORDINANCE CHANGES - CHIEF HUHTA

Chief Huhta spoke on this item. Discussion included new signage, the length of the pause from 6 months to one quarter, outreach to make this a positive, and funding available. Josh Carter will work on a survey for Downtown. Brad Whittaker, seconded by Pat Palmer, made a motion to approve Chief Huhta's proposal and recommends presenting it to Council. This motion passed with six in favor. Bill Hallanger and Elizabeth Borders abstained from voting.

23-001854 DOWNTOWN PARKING STUDY FOLLOW UP SEEKING RECOMMENDATIONS

This item was tabled due to the above proposal passing.

REPORTS

23-001851 LPD PARKING REPORTS

Mary Chennault presented the reports.

23-001852 DOWNTOWNER'S REPORT

Josh Carter gave an update on the Downtowners and Saturday shopping days. They are seeking advice on how to deal with a service business downtown that has been challenging to work with on being a good neighbor.

BOARD MEMBER COMMENTS

ADJOURNMENT & NEXT MEETING JANUARY 16TH AT 10 AM



Hudson Street Complete Street Project

Downtown Advisory Committee

February 20, 2024



30th Avenue

Nichols Blvd

Olympia Way

Downtown RRFBs

Washington Way

Hudson Street

Beech Street

Legend

- Parks
- Schools
- Projects
 - Striping only
 - Pavement and Striping
 - Schools
 - Crossing Improvements

2024 Complete Streets Projects

Oregon State Parks, State of Oregon GEO, WA State Parks GIS, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, Bureau of Land Management, EPA, NPS, US Census Bureau, USDA, USFWS

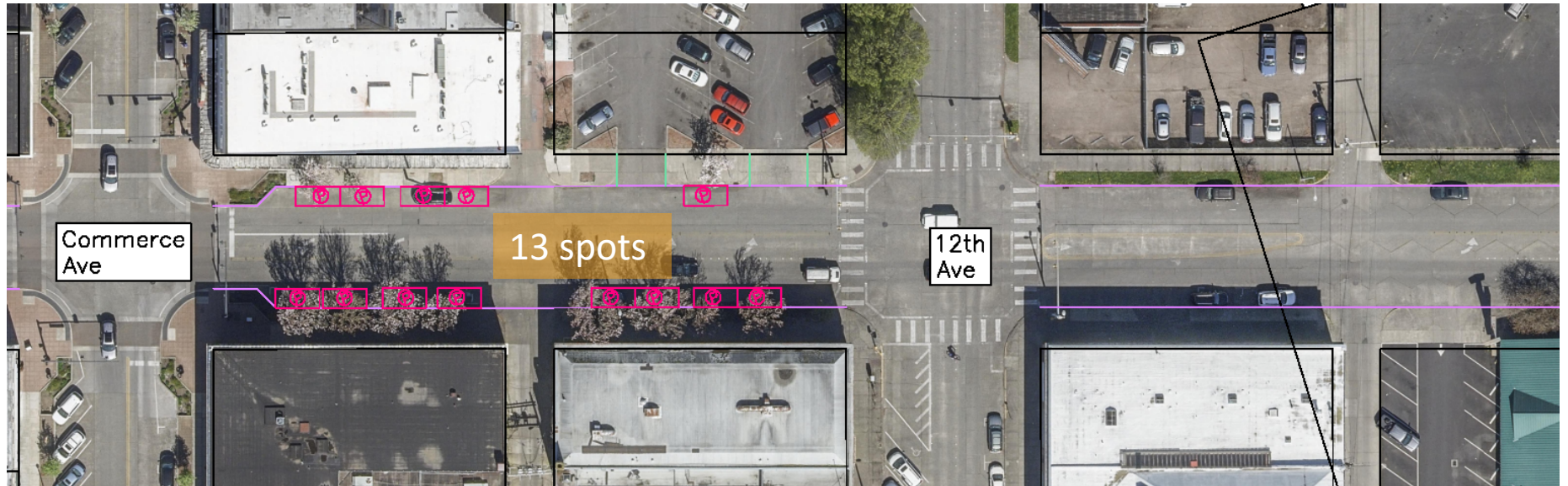
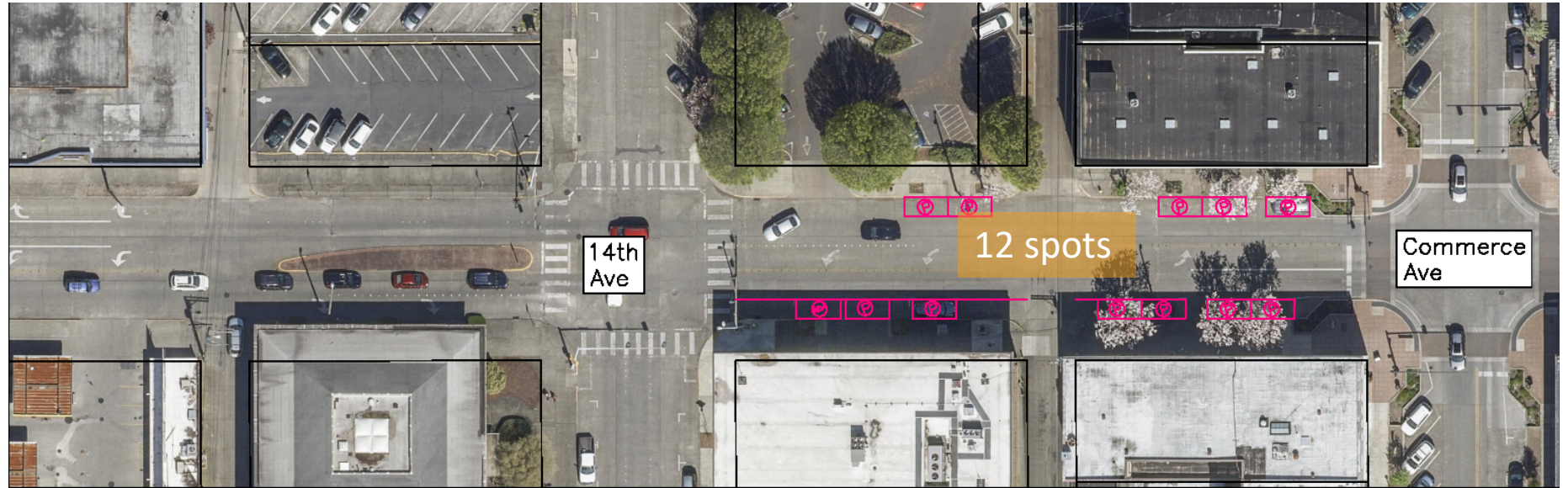
Proposed Concept

- Parking protected bike lanes
- Remove center turn lanes
- Improve crossings, where possible



Existing Parking

- One ADA space at Police Department
- Adjacent parking lots at 12th and 14th Ave



Discussion

- Thoughts on proposal
- Parking considerations

Morgan Palmer, Engineer

Morgan.Palmer@ci.longview.wa.us

Project Website:

<https://mylongview.com/678/Hudson-Street>



<https://www.mylongview.com/658/Complete-Streets>

City of Longview Violation Bureau
Financial Statistics

2022						
<u>Month & Year</u>	<u>Ticket Revenue</u>	<u>Permit Revenue</u>	<u>Revenue Total</u>	<u>Expenditure</u>	<u>Monthly +/-</u>	<u>Running Balance</u>
Jan-22	\$1,398.17	\$2,880.02	\$4,278.19	\$4,865.94	-\$587.75	\$13,812.22
Feb-22	\$1,164.48	\$129.00	\$1,293.50	\$5,498.24	-\$4,204.74	\$9,607.48
Mar-22	\$2,743.69	\$3,600.05	\$6,343.74	\$5,498.88	\$844.86	\$10,452.34
Apr-22	\$2,038.94	\$2,815.59	\$4,854.53	\$5,505.12	-\$650.59	\$9,801.75
May-22	\$2,041.85	\$573.17	\$2,615.02	\$6,200.33	-\$3,585.31	\$6,216.44
Jun-22	\$2,217.36	\$5,137.25	\$7,354.85	\$5,536.43	\$1,818.42	\$8,034.86
Jul-22	\$1,756.45	\$1,903.00	\$3,659.82	\$5,487.36	-\$1,827.54	\$6,207.32
Aug-22	\$3,264.31	\$1,414.03	\$4,678.34	\$7,386.28	-\$2,707.94	\$3,499.38
Sep-22	\$5,378.23	\$5,053.32	\$10,431.55	\$5,728.27	\$4,703.28	\$8,202.66
Oct-22	\$4,783.04	\$3,686.45	\$8,470.49	\$5,424.86	\$3,045.63	\$11,248.29
Nov-22	\$3,147.98	\$474.25	\$3,623.10	\$5,744.55	-\$2,121.45	\$9,126.84
Dec-22	\$6,278.59	\$5,800.00	\$12,079.51	\$9,074.84	\$3,004.67	\$12,131.51
2022 TOTAL	\$36,213.09	\$33,466.13	\$69,682.64	\$71,951.10	-\$2,268.46	\$12,131.51
2023						
<u>Month & Year</u>	<u>Ticket Revenue</u>	<u>Permit Revenue</u>	<u>Revenue Total</u>	<u>Expenditure</u>	<u>Monthly +/-</u>	<u>Running Balance</u>
Jan-23	\$3,467.83	\$4,440.00	\$7,908.85	\$1,722.83	\$6,186.02	\$18,317.53
Feb-23	\$1,986.99	\$635.00	\$2,622.96	\$1,944.44	\$678.52	\$18,996.05
Mar-23	\$8,551.52	\$2,170.00	\$10,722.64	\$2,439.10	\$8,283.54	\$27,279.59
Apr-23	\$1,919.18	\$4,480.00	\$6,400.32	\$2,356.61	\$4,043.71	\$31,323.30
May-23	\$3,392.18	\$868.00	\$4,261.47	\$1,673.08	\$2,588.39	\$33,911.69
Jun-23	\$2,806.86	\$6,912.00	\$22,787.50	\$3,939.39	\$18,848.11	\$52,759.80
Jul-23	\$4,406.75	\$1,403.01	\$15,787.26	\$16,960.90	-\$1,173.64	\$51,586.16
Aug-23	\$7,745.40	\$526.02	\$8,271.42	\$14,110.91	-\$5,839.49	\$45,746.67
Sep-23	\$6,983.54	\$3,277.00	\$10,261.80	\$6,062.83	\$4,198.97	\$49,945.64
Oct-23	\$4,848.91	\$2,449.25	\$9,751.15	\$3,321.09	\$6,430.06	\$56,375.70
Nov-23	\$7,926.54	\$226.25	\$8,154.09	\$5,323.84	\$2,830.25	\$59,205.95
Dec-23	\$3,937.04	\$140.00	\$4,078.31	\$4,306.67	-\$228.36	\$58,977.59
2023 TOTAL	\$57,972.74	\$27,526.53	\$111,007.77	\$64,161.69	\$46,846.08	\$58,977.59
*June 2023 revenue total includes transfer in from general fund to cover a parking utilization study.						
*July 2023 revenue total includes transfer in from general fund to cover a parking utilization study. Study is billed on monthly basis (paid July - Sept).						

TICKET STATISTICS BY VIOLATION CODE

2023	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Totals
W FREEFORM	0	4	1	0	2	17	72	0	1	0	0	0	97
TOTAL WARNINGS	0	4	1	0	2	17	72	0	1	0	0	0	97
OVER 12" RCW 46.61.575	0	2	0	0	1	1	3	6	2	4	3	4	26
ALLEY LMC 11.44.142	0	0	0	1	0	1	1	0	1	1	1	2	8
STORING LMC 11.44.147	21	32	9	12	9	3	13	8	7	9	7	4	134
ADA RCW 46.19.050	1	0	0	0	1	1	7	7	3	2	7	5	34
YELLOW LMC 11.50.020	1	2	5	1	2	12	19	19	22	28	17	12	140
IMPROPER RCW 46.61.570	1	4	12	8	5	5	10	9	14	5	5	4	82
LIBRARY LMC 11.44.130	0	0	0	0	0	0	0	0	0	0	0	0	0
WRONG DIRECTION RCW 46.61.575	1	4	5	2	4	5	11	2	10	4	10	9	67
ANGLE PARKING WAC 308330430	0	0	0	0	2	10	9	8	8	5	12	2	56
UNLAWFUL PURPOSES WAC 308330436	0	0	0	1	0	0	0	1	0	0	0	0	2
OT 15 MIN LMC 11.50.070	0	0	1	0	4	1	2	3	0	1	3	7	22
OT 30 MIN LMC 11.50.070	0	2	1	5	3	5	2	2	0	1	3	8	32
OT 1 HR LMC 11.50.070	0	0	0	0	0	0	7	4	2	0	0	0	13
OT 2 HR LMC 11.50.070	0	18	15	23	22	34	88	100	102	45	57	41	545
OT 3 HR LMC 11.50.070 & 11.62.030	0	17	26	29	32	18	61	119	41	0	70	5	418
OT 4 HR LMC 11.50.070	0	0	0	0	0	0	0	0	0	0	0	0	0
OT 10 HR LMC 11.50.070	1	0	2	0	1	2	1	0	2	0	0	0	9
OT 72 HR LMC 11.62.030	0	0	1	0	0	0	4	5	0	0	2	0	12
Over 3 Days LMC 11.44.145	0	2	1	4	3	0	0	0	0	0	0	0	10
10' ROADWAY WAC308330433	0	0	0	0	0	2	0	0	0	0	0	0	2
CITY HALL VISITOR LMC 11.62.030 (6)	0	0	0	0	0	0	0	0	0	0	0	0	0
BUS TRANSFER LOT LMC 11.62.060 (6)	0	0	0	0	0	0	0	0	0	0	0	0	0
LEASED SPACE LMC 11.62.030 (2)	0	0	0	0	0	0	0	0	0	12	0	0	12
TIMED LMC 11.44.110	0	0	0	0	0	0	0	0	0	0	0	0	0
PERMIT REQUIRED LMC 11.62.030 (3)	0	0	6	0	0	0	0	2	2	0	1	1	12
BUS STOP WAC 308330457	0	0	0	1	0	0	0	0	0	0	0	0	1
OFF TRUCK ROUTE LMC 11.68.050	0	1	0	1	0	0	0	0	0	0	0	0	2
POSTED NO PARKING LMC 11.44.110	0	0	0	3	0	0	1	0	3	0	0	0	7
NO PARK 12AM-5AM LMC 11.44.110	0	0	0	0	0	0	0	0	0	0	0	0	0
NO PARK 9PM-5AM LMC 11.44.110	0	0	0	0	0	0	0	0	0	0	0	0	0
NO PARK 3AM-6AM LMC 11.44.110	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL TICKETS	26	84	84	91	89	100	239	295	219	117	198	104	1646
DISPATCHED PARKING COMPLAINTS	34	50	42	56	51	38	49	61	59	44	41	35	560

BELOW VIOLATIONS ARE FOR GO-4TH CELEBRATION ONLY

RV PARKING PERMIT

ADA PARKING ONLY VALID PERMIT REQUIRED

VENDOR PERMIT REQUIRED

IMPROPER

YELLOW

ALLEY

OVER 12"

WRONG DIRECTION

TICKET STATISTICS BY VIOLATION CODE

2024	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Totals
W FREEFORM													0
TOTAL WARNINGS	0	0	0	0	0	0	0	0	0	0	0	0	0
OVER 12" RCW 46.61.575	0												0
ALLEY LMC 11.44.142	0												0
STORING LMC 11.44.147	6												6
ADA RCW 46.19.050	0												0
YELLOW LMC 11.50.020	0												0
IMPROPER RCW 46.61.570	1												1
LIBRARY LMC 11.44.130	0												0
WRONG DIRECTION RCW 46.61.575	1												1
ANGLE PARKING WAC 308330430	0												0
UNLAWFUL PURPOSES WAC 308330436	0												0
OT 15 MIN LMC 11.50.070	0												0
OT 30 MIN LMC 11.50.070	0												0
OT 1 HR LMC 11.50.070	0												0
OT 2 HR LMC 11.50.070	0												0
OT 3 HR LMC 11.50.070 & 11.62.030	0												0
OT 4 HR LMC 11.50.070	0												0
OT 10 HR LMC 11.50.070	0												0
OT 72 HR LMC 11.62.030	0												0
Over 3 Days LMC 11.44.145	0												0
10' ROADWAY WAC308330433	0												0
CITY HALL VISITOR LMC 11.62.030 (6)	0												0
BUS TRANSFER LOT LMC 11.62.060 (6)	0												0
LEASED SPACE LMC 11.62.030 (2)	0												0
TIMED LMC 11.44.110	0												0
PERMIT REQUIRED LMC 11.62.030 (3)	0												0
BUS STOP WAC 308330457	0												0
OFF TRUCK ROUTE LMC 11.68.050	0												0
POSTED NO PARKING LMC 11.44.110	0												0
NO PARK 12AM-5AM LMC 11.44.110	0												0
NO PARK 9PM-5AM LMC 11.44.110	0												0
NO PARK 3AM-6AM LMC 11.44.110	0												0
TOTAL TICKETS	8	0	0	0	0	0	0	0	0	0	0	0	8
DISPATCHED PARKING COMPLAINTS	36												36

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RV PARKING PERMIT

ADA PARKING ONLY VALID PERMIT REQUIRED

VENDOR PERMIT REQUIRED

IMPROPER

YELLOW

ALLEY

OVER 12"

WRONG DIRECTION

Dec-23

LOT BREAKDOWN

Lot Name	Lot#	Total Spaces/General Use	ADA Spaces	Number Auth. to lease	Number leased/city	Number Avail to lease	Cost/Space	Permit Only	Numbered Spaces	Number on wait list
Penny's	85	58/55	3	10	1/0	9	120.00	N	N	0
Merc	86	113/108	5	38	25/3	10	120.00	N	N	0
Johnson	87	58/55	3	28	6/0	22	120.00	N	N	0
15th & Broadway	111	37/10	0	37	8/9	20	120.00	Y	Y	0
Paragon	112	23/0	0	23	17/5	1	60.00	Y	Y	0
			TOTAL	136	57/17	62				