



Transportation Benefit District

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda

Members

*Mayor Spencer Boudreau
Mayor Pro Tem Kalei LaFave
Council Member Ruth Kendall
Council Member Angie Wean
Council Member MaryAlice Wallis
Council Member Keith Young
Council Member Erik Halvorson*

Thursday, February 22,
2024

5:00 PM

2nd Floor, City Hall

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Board of Directors of the Longview Transportation Benefit District will conduct a special meeting in the Longview City Hall Council Chamber, 1525 Broadway, Longview, on Thursday, February 22, 2024 at 5:00 p.m. The topics of discussion follow. Final disposition shall be taken on no other matter.

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting. Please note - virtual attendees may comment verbally during public hearings only. Virtual attendees may also submit written comments to the Clerk's Office with the heading, "Public Comment for disbursement to the Board of Directors of the Longview Transportation Benefit District".

<https://us02web.zoom.us/j/82394132374>

Telephone options (dial any of the following numbers):

- 1-253-215-8782**
- 1-346-248-7799**
- 1-408-638-0968**
- 1-669-900-6833**
- 1-301-715-8592**
- 1-312-626-6799**
- 1-646-876-9923**

Webinar ID: 823 9413 2374

- 1. CALL TO ORDER**

2. **INVOCATION*/FLAG SALUTE**
3. **ROLL CALL**
4. **ELECTION OF CHAIR AND VICE-CHAIR**
 - 24-00102 ELECTION OF CHAIR (CONDUCTED BY CITY CLERK)
 - 24-00103 ELECTION OF VICE-CHAIR (CONDUCTED BY CHAIR)
5. **APPROVAL OF MINUTES**
 - 24-00101 DECEMBER 14, 2023 SPECIAL MEETING
6. **CHANGES TO THE AGENDA**
7. **PRESENTATION**
 - 24-00104 2023 LONGVIEW TRANSPORTATION BENEFIT DISTRICT ANNUAL REPORT
RECOMMENDED ACTION:
RECEIVE AND REVIEW THE 2023 ANNUAL REPORT
8. **CONSTITUENTS' COMMENTS**
9. **ORDINANCES & RESOLUTIONS**
 - 24-00106 RESOLUTION NO. TBDRES24-01 - SETTING REGULAR MEETING DATES
RECOMMENDED ACTION:
MOTION TO ADOPT RESOLUTION NO. TBDRES24-01.
10. **ADJOURNMENT**

* Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.

**NEXT REGULAR MEETING:
THURSDAY, FEBRUARY 27, 2025 - 5:00 P.M.**



City of Longview

Agenda Summary

ELECTION OF CHAIR (CONDUCTED BY CITY CLERK)

DATE: February 22, 2024

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Improve streets and roads
Continue effective financial management

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

Bylaws of the Longview Transportation Benefit District, Section 1.1 Membership - Each member of the Longview city Council shall be an ex officio member of the Board of the District.

Article 2.2 Election, Qualification and Term of Office. The Chairperson and Vice Chairperson shall be elected by the Board from among its members at the first meeting each year, for a one-year term and each officer shall hold office until his or her successor is elected. Officers may, at the discretion of the Board, hold their respective offices for successive terms.

The Clerk shall call for nominations of Chairperson. A vote of the majority of the members of the Board of the District shall be required to elect a Chairperson. Board members may nominate themselves or another member. No second is required. Voting will take place in the order of the nominations as made. As soon as one nominee receives four votes, the nominee will be declared elected.

RECOMMENDED ACTION:

Call for nominations and elect a Chairperson for the Longview Transportation Benefit District for 2024.

STAFF CONTACT:

Assistant Public Works Director Chris Collins

Attachments: None



City of Longview

Agenda Summary

ELECTION OF VICE-CHAIR (CONDUCTED BY CHAIR)

DATE: February 22, 2024

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Improve streets and roads
Continue effective financial management

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

Bylaws of the Longview Transportation Benefit District, Section 1.1 Membership - Each member of the Longview city Council shall be an ex officio member of the Board of the District.

Article 2.2 Election, Qualification and Term of Office. The Chairperson and Vice Chairperson shall be elected by the Board from among its members at the first meeting each year, for a one-year term and each officer shall hold office until his or her successor is elected. Officers may, at the discretion of the Board, hold their respective offices for successive terms.

The Chair shall call for nominations of Vice Chairperson. A vote of the majority of the members of the Board of the District shall be required to elect a Vice Chairperson. Board members may nominate themselves or another member. No second is required. Voting will take place in the order of the nominations as made. As soon as one nominee receives four votes, the nominee will be declared elected.

RECOMMENDED ACTION:

Call for nominations and elect a Vice Chairperson for the Longview Transportation Benefit District for 2024.

STAFF CONTACT:

Assistant Public Works Director Chris Collins

Attachments: None



Transportation Benefit District

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes

Members

- Mayor Spencer Boudreau*
- Mayor Pro Tem Kalei LaFave*
- Council Member Ruth Kendall*
- Council Member Angie Wean*
- Council Member MaryAlice Wallis*
- Council Member Keith Young*
- Council Member Erik Halvorson*

Thursday,
December 14,
2023

6:00 PM
Immediately following the Longview City Council Meeting

2nd Floor, City Hall

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Board of Directors of the Longview Transportation Benefit District will conduct a special meeting in the Longview City Hall Council Chamber, 1525 Broadway, Longview, on Thursday, December 14, 2023 at 6 p.m. immediately following the Longview City Council meeting. The topics of discussion follow. Final disposition shall be taken on no other matter.

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting. Please note - virtual attendees may comment verbally during public hearings only. Virtual attendees may also submit written comments to the Clerk's Office with the heading, "Public Comment for disbursement to the City Council".

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Webinar ID: 823 9413 2374

1. CALL TO ORDER

Mayor Wallis called the meeting to order at 7:40 p.m. and turned it over to Transportation Benefit District Chairman Wallin after roll call was taken.

2. **ROLL CALL**

Present: Mayor Wallis, Mayor Pro Tem Wallin, Councilmember Kendall, Councilmember Strobel (on-line), Councilmember Boudreau, Councilmember Halvorson

Absent/Excused: Councilmember Wean

Staff Present: City Manager Kris Swanson, City Attorney Dana Gigler, City Clerk Tiffany Ostreim, Deputy City Clerk Kelly Jensen, Public Works Director Ken Hash, Parks & Recreation Director Jen Wills, Police Chief Robert Huhta, Assistant Public Works Director Chris Collins

3. **APPROVAL OF MINUTES**

23-001787 JANUARY 12, 2023 REGULAR MEETING

A motion was made by Councilmember Kendall, seconded by Councilmember Strobel, to approve the January 12, 2023 Regular Meeting Minutes. The motion carried unanimously.

4. **CONSTITUENTS' COMMENTS**

5. **ORDINANCES & RESOLUTIONS**

23-001788 RESOLUTION NO. TBD 23-01 REVIEW THE PURCHASE OF A CONCRETE TRUCK TO DELIVER CONCRETE TO CITY PROJECTS.

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. TBD 23-01

Assistant Public Works Director Chris Collins presented. Public Works Director Ken Hash provided information.

Council discussed the presentation.

A motion was made by Mayor Wallis, seconded by Councilmember Kendall, to adopt Resolution No. TBD 23-01.

Larry Crosby provided public comment.

The motion carried by the following vote:

Ayes: Mayor Wallis, Councilmember Kendall, Councilmember Strobel, Councilmember Wallin, Councilmember Halvorson

Nays: Councilmember Boudreau

6. **ADJOURNMENT**

The meeting was adjourned at 7:59 p.m.

Tiffany Ostreim
City Clerk

Approved: _____
Transportation Benefit District Chairman

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**



City of Longview

Agenda Summary

2023 LONGVIEW TRANSPORTATION BENEFIT DISTRICT ANNUAL REPORT

RECOMMENDED ACTION:

RECEIVE AND REVIEW THE 2023 ANNUAL REPORT

DATE: February 22, 2024

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Improve streets and roads
Continue effective financial management
Improve Transportation System

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

The Revised Code of Washington (RCW) Chapter 36.73.160 requires that the Longview Transportation Benefit District “issue an annual report, indicating the status of transportation improvement costs, transportation improvement expenditures, revenues, and construction schedules, to the public and to newspapers of record in the district.” This annual report is intended to meet the reporting requirement and get Board feedback and answer questions related to the District and the annual report.

RECOMMENDED ACTION:

Receive and review the 2023 annual report.

STAFF CONTACT:

Assistant Public Works Director Chris Collins

Attachments:

1. 2023 review



City of Longview Transportation Benefit District Annual Report



A little History

- ◆ City Council approved Ordinance No. 3334 which established the Longview TBD on December 15, 2016, and a \$20 motor vehicle license renewal fee was adopted on February 9, 2017.
- ◆ Transportation Improvement District Board approved Ordinance NO. TBD 23-01 increasing the \$20-dollar annual car tab to \$40 as outlined in RCW 36.73.065
- ◆ RCW 36.73.160 Requires that the Longview Transportation Benefit District (TBD) “issue an annual report, indicating the status of transportation improvement costs, transportation improvement expenditures, revenues, and construction schedules, to the public and to newspapers of record in the district.” This annual report is intended to meet the reporting requirement.

Revenue/ Expenditures

Transportation Benefit District 2023

	Projected Revenue		Actual Revenue		Ending Fund Balance
\$	620,000.00	\$	820,443.00	\$	101,899.00

Expenditures

California Way	\$	81,873.00	
Nichols Blvd	\$	4,938.00	
LTGO Bond Principal	\$	154,521.00	2039 expiration
LTGO Bond Interest	\$	55,209.52	
2007 LGTO	\$	63,816.00	2037 expiration
General Fund (street crew)	\$	422,370.00	
General Fund (street crew catch up)	\$	1,117,496.00	

2019 - 2022



Nichols Blvd



15th Ave



Oregon Way



California Way

Additional Street Crew

- ◆ 3 FTE, equipment and material
- ◆ 2017-2023 average production increase of 157%
- ◆ 181.38 lane miles maintained (2017 to 2023).
- ◆ Replacing concrete street panels
- ◆ Repairing asphalt streets
- ◆ Chip sealing streets
- ◆ Crack sealing
- ◆ Utility patching
- ◆ Fixing potholes





2024 Equipment Purchases

- ◆ Road Grader \$250-300K
- ◆ Concrete Mixer Truck \$250K
- ◆ Asphalt Grinder \$200K (Still analyzing the need)





- Olympia Way
2024 Construction
- \$260,000/TBD
 - \$1,040,000/Grant



- NE and NW Nichols
2024 Construction
- \$391,000/TBD
 - \$1,566,400/Grant



- Columbia Heights
2026 Construction
- \$1,000,000/TBD
 - \$9,000,000/Grants
and other City funds

Current Projects

Recommended next projects



Oregon Way

Mt Solo Road



Glenwood Dr

38th Ave.



TBD Projects

Target Build Year	Priority #	Street	From	To	Estimated Cost
2024	1	Olympia Way	20th	Ocean Beach	\$ 260,000.00
2024	1	NE & NW Nichols	Louisiana	Ocean Beach	\$ 391,000.00
2026	2	Columbia Heights	Fishers Lane	Cascade Drive	\$ 1,000,000.00
2025/2026	3	Oregon Way	Beech Street	Industrial Way	\$ 1,200,000.00
2025/2026	4	Glenwood Drive/ Virginia Way	Pacific Way	Columbia Heights	\$ 2,100,000.00
2026	5	38th Ave	Memorial Park	Industrial Way	\$ 900,000.00
2028	6	Mt. Solo Road	Reg Smith Drive	Industrial Way	\$ 1,400,000.00
2029	7	Oak St	30th Ave.	38th Ave	\$ 1,100,000.00
2030	8	Olympia Way	32nd Ave.	36th Ave	\$ 500,000.00
2031	9	7th Ave	Washington St.	Hemlock Ave.	\$ 1,100,000.00
2032	10	Hudson St.	7th Ave.	3rd Ave.	\$ 400,000.00
2302	11	7th Ave	Douglas	Tennant Way	\$ 400,000.00
2033	12	Commerce Ave.	Tennant Way	Florida St.	\$ 800,000.00
2034	13	Alabama St	Beech Street	Oregon Way	\$ 1,200,000.00
2035	14	32nd Ave.	Washington Way	Beech Street	\$ 480,000.00
2036	15	20th Ave.	Kessler Blvd.	Washington Way	\$ 528,000.00
2037	16	15th Ave.	Delaware St.	Douglas St.	\$ 560,000.00
2038	17	38th Ave	Oak St.	North City Limits	\$ 864,000.00

A photograph of a two-lane asphalt road winding through a dense forest. The road has a double yellow line in the center and white edge lines. On the right side of the road, there are several signs: a red rectangular sign at the top, a diamond-shaped sign with a blue arrow curving to the right, and a rectangular sign below it that says "25 MPH". The scene is overlaid with a semi-transparent dark green filter.

Questions?



City of Longview

Agenda Summary

RESOLUTION NO. TBDRES24-01 - SETTING REGULAR MEETING DATES

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. TBDRES24-01.

DATE: February 22, 2024

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Improve streets and roads

Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

Bylaws of the Longview Transportation Benefit District, Section 3.1 Regular Board Meetings - Regular Board meetings shall be scheduled by the Board by resolution. Resolution No. TBDRES24-01 sets regular meetings of the Board of Directors of the Transportation Benefit District to be held in the Council Chambers at the City Hall yearly on the 4th Thursday of February immediately following the City Council Regular Board Meeting.

RECOMMENDED ACTION:

Motion to adopt Resolution No. TBDRES24-01

STAFF CONTACT:

Assistant Public Works Director Chris Collins

Attachments:

1. Resolution Setting TBD Regular Meetings

A RESOLUTION SETTING REGULAR BOARD MEETINGS OF THE TRANSPORTATION BENEFIT DISTRICT

WHEREAS, in accordance with the Bylaws of the Longview Transportation Benefit District, Regular Board meetings shall be scheduled by the Board by resolution.

WHEREAS, Special meetings of the Board may be held as needed.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Transportation Benefit District as follows:

Regular meetings of the Board of Directors of the Transportation Benefit District shall be held in the Council Chambers at the City Hall yearly on the 4th Thursday of February immediately following the City Council Regular Board Meeting.

PASSED by the Board of Directors of the Transportation Benefit District the 22nd day of February 22, 2024.

ATTEST:

Chair

City Clerk