



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda

Historic Preservation Commission

Monday, February 26, 2024

5:30 PM

Small Conference Room, City Hall

1. **HYBRID MEETING DETAILS**

24-00180 Please click the link to join the webinar: <https://us02web.zoom.us/j/88111913944>
Webinar ID: 881 1191 3944

Or Telephone:

+1 253 205 0468 US; +1 253 215 8782 US (Tacoma);
+1 346 248 7799 US (Houston); +1 408 638 0968 US (San Jose)

2. **ROLL CALL**

3. **INTRODUCTION OF NEW MEMBERS & BOARD OVERVIEW**

24-00163 Welcome to new members: Mike Chapman, Gena Graham, and Summer O'Neill.

ELECTION OF OFFICER - NOTICE FOR MARCH

5. **APPROVAL OF MINUTES**

24-0060 Minutes from November 27, 2023
No December meeting held due to the holiday and lack of new business.
No January meeting held due to lack of new business.

6. **NEW BUSINESS**

24-00185 Historic Preservation/R.A. Long Award
Recommended Action: Motion to direct staff to publish requests for nominations.

7. **CONSTITUENT COMMENTS**

8. **BOARD MEMBER COMMENTS**

9. **ADJOURNMENT**



City of Longview

Agenda Summary

Welcome to new members: Mike Chapman, Gena Graham, and Summer O'Neill.

Attachments:

1. Longview Historic Preservation Commission 2024
2. Ordinance 3359 10_12_2017
3. H_P_Bylaws 2016 current
4. CA 2022-3 Info for Historical Preservation Commission
5. CA 2023-1 ROW & Curb Improvements
6. CA 2023-8 Longview 100 Year Memorial - CofA Package 2
7. Ca 2023-8 Final Column - 2023.08.30
8. CA 2023-9 Library Track Bars Approved CA 2023-9

Longview Historic Preservation Commission





Who Serves on the Commission?

- ❑ Seven members appointed by the City Council
- ❑ Having a demonstrated interest in historic preservation
- ❑ At least two professionals who have experience in identifying, evaluating, and protecting historic resources
- ❑ 5 of the 7 members must reside in the City of Longview



Current Members

1. Nathanael Light, Chair
2. Richard Johnson
3. Darin Molnar*
4. Mike Chapman
5. Gena Graham*
6. Summer O'Neill
7. One Vacancy

*Professional members per LMC 16.12.040 (2) (b)



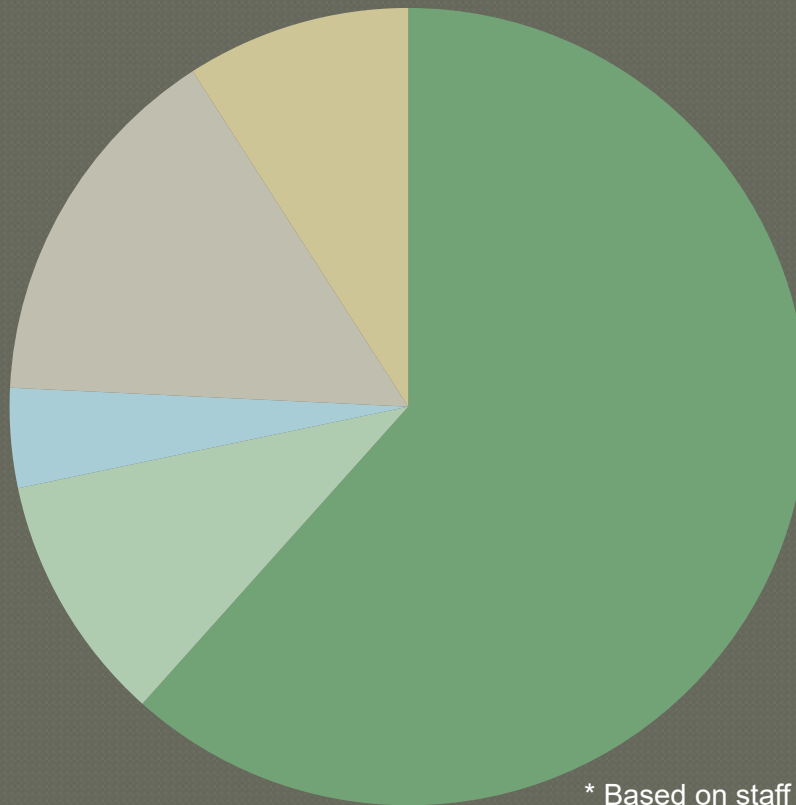
Role of the Commission

- ❑ Created by ordinance: 16.12: LONGVIEW HISTORIC PRESERVATION ORDINANCE –
- ❑ Purpose: to provide for the identification, enhancement, perpetuation and use of the historic resources within the city.
- ❑ Provide public oversight of city projects and advises the City Council.
- ❑ Maintains the Longview Historic Register
- ❑ Grants Special Property Tax Assessment (tax breaks) for historic renovations
- ❑ Review changes proposed for historic buildings, private and publicly owned.
- ❑ Hold public meetings and make decisions on applications
- ❑ Provide public education on historic preservation



The Duties of the Commission

Commission Duties

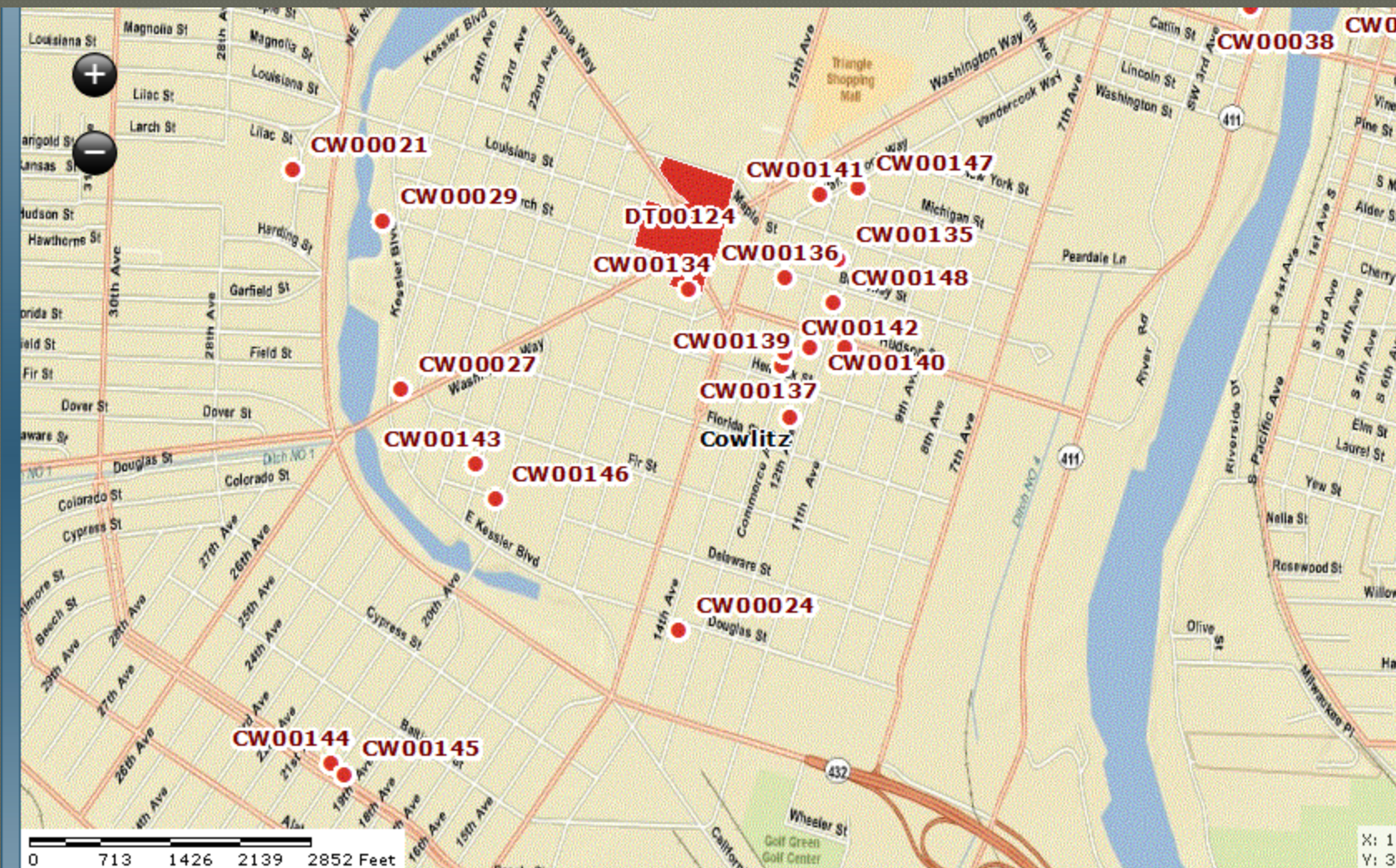


* Based on staff experience

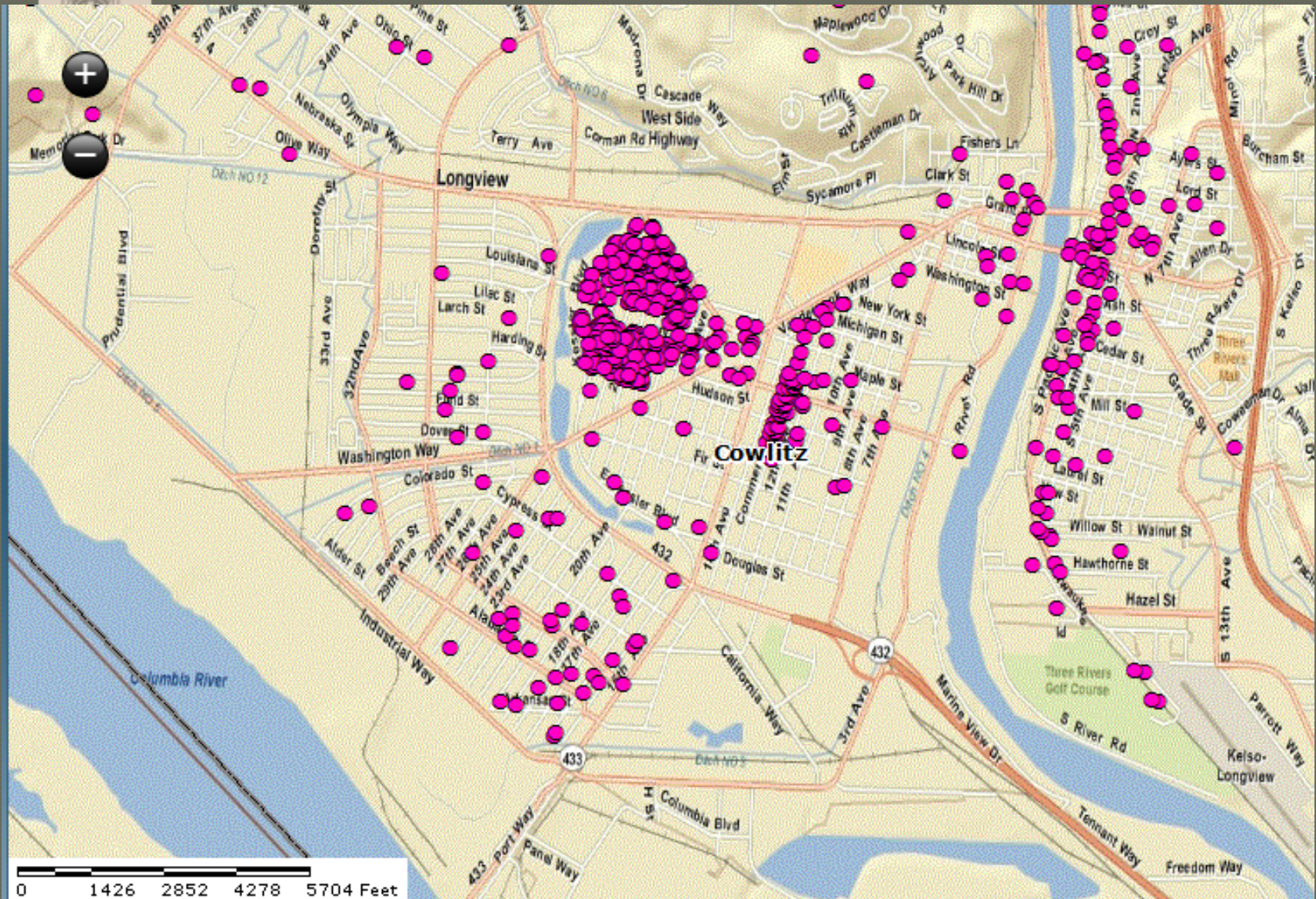
- Review changes to historic places
- Nominations to Historic Register
- Grant Special Property Tax Assessments
- Review City plans and programs
- Provide public information on historic preservation



Historic Places in Longview



Historic Inventories in Longview area





Public Education

- Walking Tours:
 - Downtown
 - Old West Side Neighborhood
 - Civic Center
- Adopted Standards:
 - Window Treatment and preservation of wood windows
 - Secretary of the Interior's Standards
- Historic Preservation Month- the month of May
- R.A. Long Historic Preservation Award



Review of City Projects



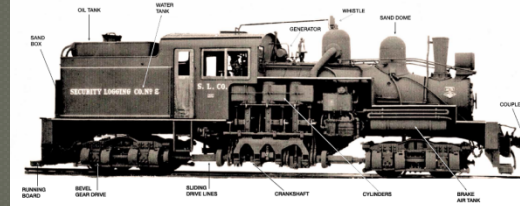
R.A. LONG PARK MASTERPLAN

February 25, 2010



Long-Bell Shay No. 5

Delivered in 1924, the historic locomotive weighed in at a hefty 105,100 pounds.



[illegible][illegible][illegible]

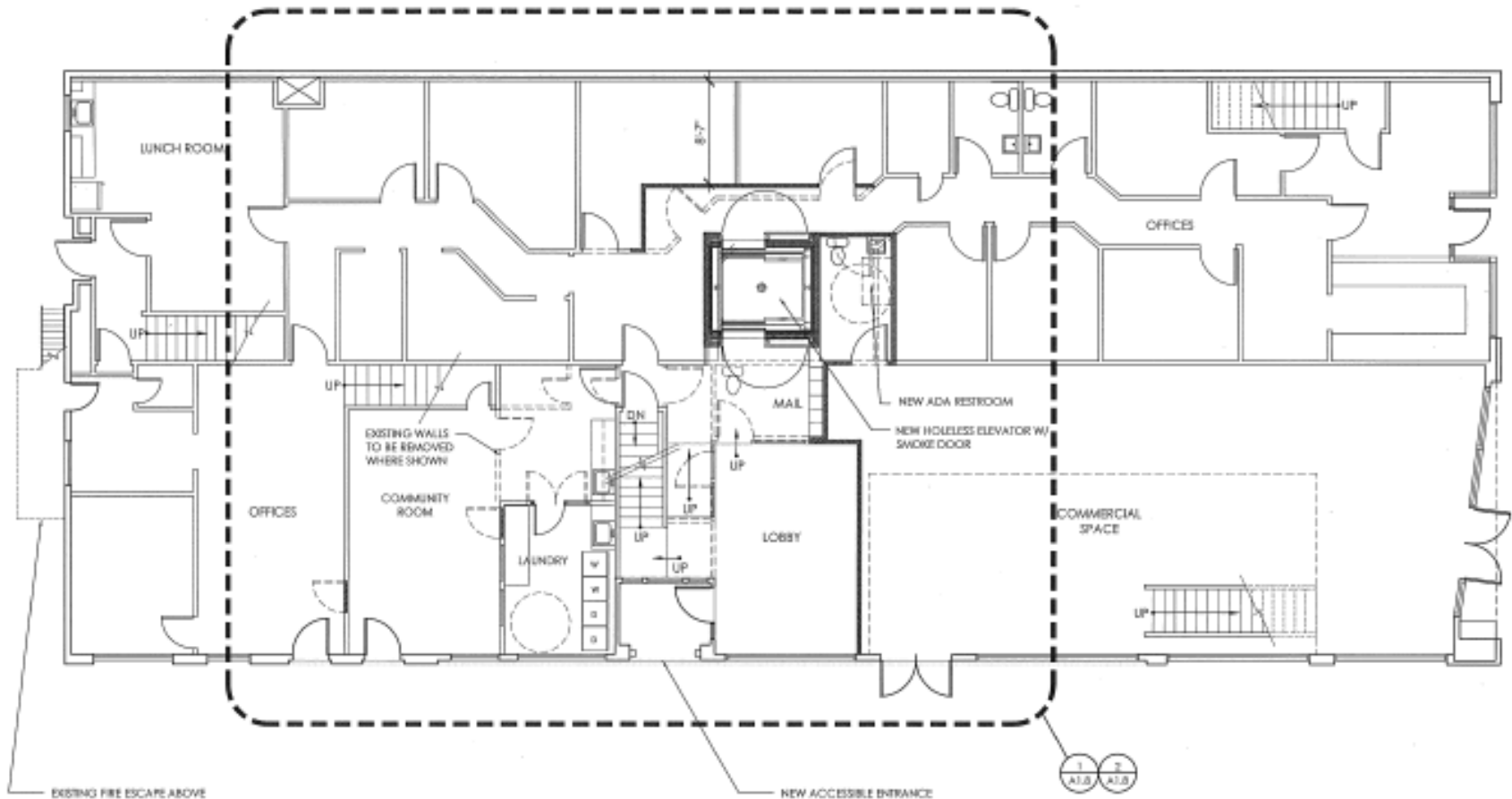


Review of Private Projects





Review of Private Projects





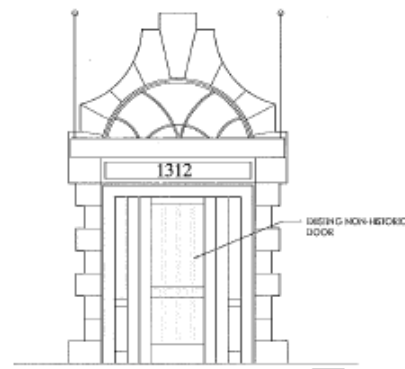
Review of Private Projects



1 EXISTING SOUTH ELEVATION AT ENTRY

EX1.7

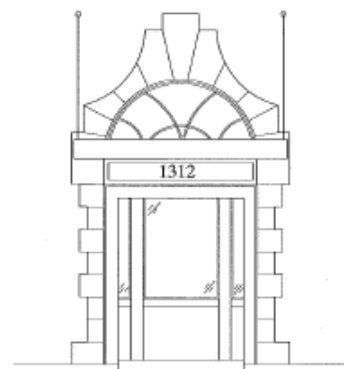
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2 ENLARGED EXISTING ENTRY ELEVATION

EX1.7

SCALE: 1/8"=1'-0"

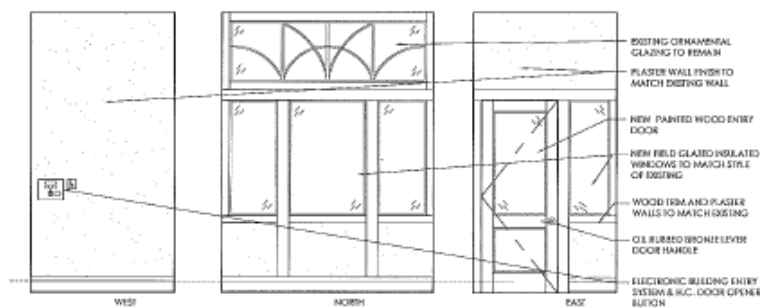


3 ENLARGED PROPOSED ENTRY ELEVATION

EX1.7

SEE A1.8 FOR ENTRY ELEVATIONS

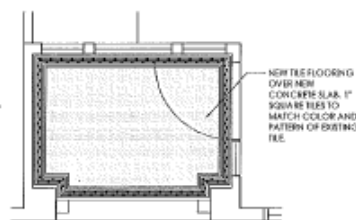
SCALE: 1/8"=1'-0"



4 ENLARGED ENTRY VESTIBULE ELEV.

AT1.8

SCALE: 1/8"=1'-0"



5 ENLARGED ENTRY VESTIBULE PLAN

AT1.8

SCALE: 1/8"=1'-0"



STRATFORD ARMS APARTMENTS
1312 HEMLOCK STREET
LONGVIEW, WASHINGTON 98632
LONGVIEW HOUSING AUTHORITY
1300 COMMERCE AVE
LONGVIEW, WASHINGTON 98632

ENTRY ELEVATION & PLAN

REVISIONS:	
1	
2	
3	
4	
5	
DATE:	04/28/10
SCALE:	3/16"=1'-0"
DRAWN:	
JOB NO.:	1001

A1.12

SCHEMATIC DESIGN
NOT FOR CONSTRUCTION
9/22/10



OWS Historic District

- ❑ Inventory project of entire neighborhood
550 properties over ten years
- ❑ Three educational workshops for residents
on topic of historic districts
- ❑ National or Local District options
- ❑ Nomination documentation required to
proceed.



Training Opportunities

- DAHP Website:
 - <https://dahp.wa.gov/local-preservation/certified-local-government-program/clg-training-resources>
- NAHPC- online

Questions?

ORDINANCE NO. 3359

AN ORDINANCE OF THE CITY OF LONGVIEW, WASHINGTON AMENDING LMC 16.12 REGARDING RECORDING OF PROPERTIES LISTED ON THE REGISTER OF HISTORIC PLACES AND THE APPOINTMENT OF MEMBERS OF THE HISTORIC PRESERVATION COMMISSION

WHEREAS, the Longview City Council established the Longview Register of Historic Places in 1987 for the recognition, enhancement, perpetuation and continued use of the buildings, sites and districts of historical significance within the city, in the interest of civic pride and the prosperity and general welfare of the city's inhabitants; and,

WHEREAS, historic assets are an integral part of the heritage, education and economic base of the city and the economic, cultural and aesthetic standing of the city can only be maintained and enhanced by conserving its heritage and by maintenance of its cultural assets; and,

WHEREAS, any building, structure, site, object, or district may be designated for inclusion in the Longview register of historic places if it is significantly associated with the history, architecture, archaeology, engineering or cultural heritage of the community; if it has integrity; is at least 50 years old, or is of lesser age and has exceptional importance; and meets the criteria for Designation; and,

WHEREAS, Chapter 84.26 RCW encourages maintenance, improvement and preservation of privately owned historic buildings by providing for special property tax valuation for improvements to historic property approved by a local review board; and,

WHEREAS, all owners and futures owners of properties on the Longview register of historic places need to be informed of the historic status of buildings or places listed on the Longview register of historic places and the requirements therewith.

NOW THEREFORE, The City Council of the City of Longview do ordain as follows:

Section 1. That Section 16.12.040 of the Longview Municipal Code shall be, and is hereby amended to read as follows; provided, manifest and numbering errors shall be corrected prior to publication:

16.12.040 Historic commission.

(1) Creation and Size. There is established a city historic preservation commission, consisting of seven members, as provided in subsection (2)(a) of this section.

Members of the Longview historic preservation commission shall be appointed by the city ~~manager-~~
council and shall be residents of the city, except as provided in subsection (2)(b) of this section.

(2) Composition of the Commission.

(a) All members of the commission must have a demonstrated interest and competence in historic preservation and possess qualities of impartiality and broad judgment.

(b) The commission shall always include at least two professionals who have experience in identifying, evaluating, and protecting historic resources and are selected from among the disciplines of history, architecture, architectural history, historic preservation, planning, cultural anthropology, archaeology, cultural geography, American studies, law, and real estate. The commission action that would otherwise be valid shall not be rendered invalid by the temporary vacancy of one or all of the professional positions, unless the commission action is related to meeting Certified Local Government (CLG) responsibilities cited in the certification agreement between the city manager and the state historic preservation officer. Furthermore, exception to the residency requirement of commission members may be granted by the city ~~manager~~ council in order to obtain representatives from these disciplines.

(c) In making appointments, the city ~~manager-council~~ may consider names submitted from any source, and shall notify history and county development-related organizations of vacancies so that names of interested and qualified individuals may be submitted by such organizations for consideration along with names from any other source.

(3) Terms. The original appointment of members to the commission shall be as follows: three for two years, two for three years, and two for four years. Thereafter, appointments shall be made for a three-year term. Vacancies shall be filled by the city ~~manager~~ council for the unexpired term in the same manner as the original appointment.

(4) Powers and Duties. The major responsibility of the historic preservation commission is to identify and actively encourage the conservation of the city's historic resources by initiating and maintaining a register of historic places and reviewing proposed changes to register properties; to raise community awareness of the city's history and historic resources; and to serve as the city's primary resource in matters of history, historic planning, and preservation.

In carrying out these responsibilities, the historic preservation commission shall engage in the following:

(a) Conduct and maintain a comprehensive inventory of historic resources within the boundaries of the city and known as the Longview historic inventory; publicize and periodically update inventory results. Properties listed on the inventory shall be recorded on official zoning records with an "HI"

(for historic inventory designation). This designation shall not change or modify the underlying zone classification;

(b) Initiate and maintain the Longview register of historic places. This official register shall be compiled of buildings, structures, sites, objects, and districts identified by the commission as having historic significance worthy of recognition by the city and encouragement of efforts by owners to maintain, rehabilitate, and preserve properties;

(c) Review nominations to the city register of historic places according to criteria in LMC 16.12.050 and adopt standards in its rules to be used to guide this review;

(d) Review proposals to construct, change, alter, modify, remodel, move, demolish, and significantly affect properties or districts on the register as provided in LMC 16.12.050; and adopt standards in its rules to be used to guide this review and the issuance of a certificate of appropriateness or waiver;

(e) Provide for the review either by the commission or its staff of all applications for approvals, permits, environmental or impact statements, and other similar documents pertaining to identified historic resources or adjacent properties;

(f) Conduct all commission meetings in compliance with Chapter 42.30 RCW, Open Public Meetings Act, to provide for adequate public participation and adopt standards in its rules to guide this action;

(g) Participate in, promote and conduct public information, educational and interpretive programs pertaining to historic resources;

(h) Establish liaison support, communication and cooperation with federal, state, and other local government entities which will further historic preservation objectives, including public education, within the city of Longview area;

(i) Review and comment to the Longview city council on land use, housing and redevelopment, municipal improvement and other types of planning and programs undertaken by any agency of the city, other neighboring communities, Cowlitz County, the state or federal governments, as they relate to historic resources of the city;

(j) Advise the city council generally on matters of city history and historic preservation;

(k) Perform other related functions assigned to the commission by the city council;

(l) The commission shall adopt rules of procedure to address subdivisions (4)(c), (d) and (f), inclusive;

- (m) Provide information to the public on methods of maintaining and rehabilitating historic properties. This may take the form of pamphlets, newsletters, workshops, or similar activities;
- (n) Officially recognize excellence in the rehabilitation of historic buildings, structures, sites and districts and new construction in historic areas; and encourage appropriate measures for such recognition;
- (o) Be informed about and provide information to the public and city departments on incentives for preservation of historic resources including legislation, regulations and codes which encourage the use and adaptive reuse of historic properties;
- (p) Submit nominations to the state and national registers of historic places;
- (q) Investigate and report to the city council on the use of various federal, state, local or private funding sources available to promote historic resources preservation in the city;
- (r) Serve as the local review board for the purpose of approving applications for special property tax valuation per Chapter 84.26 RCW and Chapter 221, Laws of 1986, and entering into an agreement with the property owner for the duration of the special valuation during which time the review board monitors the property for continued qualification for the special valuation per requirements of Chapter 84.26 RCW and Chapter 221, Laws of 1986.

(5) Compensation. All members shall serve without compensation.

(6) Rules and Officers. The commission shall establish and adopt its own rules of procedure, and shall select from among its membership a chairperson and such other officers as may be necessary to conduct the commission's business.

(7) Commission Staff. Commission and professional staff assistance shall be provided by the director of community and economic development with additional assistance and information to be provided by other city departments as may be necessary to aid the commission in carrying out its duties and responsibilities under this chapter. (Ord. 2774, 2000; Ord. 2289 § 1, 1987).

Section 2. That Section 16.12.050 of the Longview Municipal Code shall be, and is hereby amended to read as follows; provided, manifest and numbering errors shall be corrected prior to publication:

16.12.050 Longview register of historic places.

(1) Criteria for Determining Designation in the Register. Any building, structure, site, object, or district may be designated for inclusion in the Longview register of historic places if it is significantly associated with the history, architecture, archaeology, engineering or cultural heritage of the community; if it has integrity;

is at least 50 years old, or is of lesser age and has exceptional importance; and if it falls in at least one of the following categories:

- (a) Is associated with events that have made a significant contribution to the broad patterns of national, state, or local history;
- (b) Embodies the distinctive architectural characteristics of a type, period, style, or method of design or construction, or represents a significant and distinguishable entity whose components may lack individual distinction;
- (c) Is an outstanding work of a designer, builder, or architect who has made a substantial contribution to the art;
- (d) Exemplifies or reflects special elements of the city's cultural, special, economic, political, aesthetic, engineering, or architectural history;
- (e) Is associated with the lives of persons significant in national, state, or local history;
- (f) Has yielded or may be likely to yield important archaeological information related to history or prehistory;
- (g) Is a building or structure removed from its original location but which is significantly associated with an historic person or event;
- (h) Is a birthplace or grave of an historical figure of outstanding importance and is the only surviving structure or site associated with that person;
- (i) Is a cemetery which derives its primary significance from age, from distinctive design features, or from association with historic events, or cultural patterns;
- (j) Is a reconstructed building that has been executed in an historically accurate manner on the original site;
- (k) Is a creative and unique example of folk architecture and design created by persons not formally trained in the architectural or design professions, and which does not fit into formal architectural or historical categories.

(2) Process for Designating Properties or Districts to the Longview Register or Historic Properties.

- (a) Any person may nominate a building, structure, site, object, or district for inclusion in the register of historic places. Members of the historic preservation commission or the commission as a whole may generate nominations. In its designation decision, the commission shall consider the Longview historic inventory, thematic nomination, and the Longview comprehensive plan.

(b) In the case of individual properties, the designation shall include the UTM reference and all features, interior and exterior, and outbuildings which contribute to its designation.

(c) In the case of districts, the designation shall include description of the boundaries of the district; the characteristics of the district which justifies its designation; and a list of all properties including features, structures, sites, and objects which contribute to the designation of the district.

(d) The historic preservation commission shall consider the merits of the nomination at a public meeting according to the criteria in this section and according to the nomination review standards established in its rules. Adequate notice will be given to the public, the owner(s) and the authors of the nomination, if different, and lessees, if any, of the subject property prior to the public meeting according to standards for public meetings established in rules and in compliance with Chapter 42.30 RCW, Open Public Meetings Act. Such notice shall include publication in a newspaper of general circulation in Longview, and posting of the property. No property shall be listed in the register without the owner's written consent. In the case of historic districts, the commission shall consider 60 percent of property owners to be adequate for owner consent. Owner consent and notification procedures in the case of districts shall be further defined in rules and procedures. The public, property owner(s) and the authors of the nomination, if different, and lessees, if any, shall be notified of the listing. If the commission finds that the nominated property is eligible for the Longview register of historic places, the commission shall make recommendation to the city council that the property be listed.

(e) Properties listed on the Longview register of historic places shall be recorded on official zoning records with the "HR" (for historic register) designation. This designation shall not change or modify the underlying zone classification.

(f) The Director of Community and Economic Development or his/her designee shall cause a copy of the owner notification of listing for all newly listed properties to be recorded with the County Auditor within 10 days of approval by the city council.

(g) A fee equal to the cost of recording the notification of listing shall be paid by the applicant and/or owner of the of the listed property to the City for the purpose of recording the notification of listing with the County Auditor prior to the Historic Preservation Commission recommendation being presented to the city council.

(3) Removal of Properties from the Register.

(a) Initiation by Commission. In the event that any property is no longer deemed appropriate for designation to the Longview register of historic places, the commission may initiate removal from

such designation by the same procedure as provided for in establishing the designation, LMC 16.12.050. A property may be removed from the Longview register without the owner's consent.

(b) Initiation by Property Owner. In the event a property owner determines that it is no longer appropriate for the property to be designated on the Longview register of historic places, the owner may request that the commission consider the removal of the property from the register. Said written request shall include the reason(s) why the owner feels the historic designation is not longer appropriate. The commission shall review the criteria of LMC 16.12.050 in their consideration of removal of the property's historic designation.

(c) Appeal of Commission's Denial of Request to Remove Property from Register. The commission's denial of an owner's request to remove property from the Longview register of historic places may be appealed to the city council by the filing of a written notice within 10 days. The appeal must state the grounds upon which the appeal is based. In event of such appeal, the city council shall conduct a hearing within 30 days thereafter. The appeal shall be reviewed by the council only on the records of the commission. Appeal of council's decision regarding removal of property from the Longview register of historic places may be appealed to superior court.

(4) Effects of Listing on the Register.

(a) Listing on the Longview register of historic places is an honorary designation denoting significant association with the historic, archaeological, engineering, or cultural heritage of the community. Properties are listed individually or as contributing properties to an historic district.

(b) Prior to the commencement of any work on a register property, excluding ordinary repair and maintenance and emergency measures defined in LMC 16.12.060, the owner must request and receive a certificate of appropriateness from the commission for the proposed work. Violation of this rule shall be grounds for the commission to review the property for removal from the register.

(c) Prior to whole or partial demolition of a register property, the owner must request and receive a waiver of a certificate of appropriateness.

(d) Once the city is certified as a Certified Local Government (CLG), all properties listed on the Longview register of historic places may be eligible for a special tax valuation on their rehabilitation (16.12.080). (Ord. 3028 § 1, 2007; Ord. 2289 § 1, 1987).

Section 3. If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance and the same shall remain in full force and effect. The City of Longview hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the

fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

Section 4. That nothing in this Ordinance hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 5. That the City of Longview City Clerk is hereby ordered and directed to cause this Ordinance to be published.

Section 6. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 7. This Ordinance shall be in full force and effect from and after thirty (30) days from the date of its passage and publication as provided by law.

Passed by the City Council this 12th day of October, 2017.

Approved by the Mayor this 12th day of October, 2017.



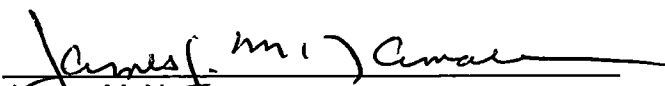
MAYOR

ATTEST:



City Clerk

APPROVED AS TO FORM:



James McNamara
City Attorney

Published: October 18, 2017

RULES OF PROCEDURE for the
LONGVIEW HISTORIC PRESERVATION COMMISSION

1. Officers for the Commission shall be Chair, Vice-Chair and Secretary. The Chair shall be the presiding officer of the Commission. In the Chair's absence, the Vice-Chair shall be the presiding officer. The Secretary or person designated by the Secretary shall keep written minutes of Commission meetings and shall turn over the minutes and other records to the Custodian of Records after said minutes and records are approved by the Commission. In the absence of any officer, the Commission members present shall appoint or elect temporary officers from their membership, provided that the Director of Community Development as well as any member of the Commission may act as temporary secretary.
2. Officers for the Commission shall be elected every two years. The nomination and election of officers shall occur during a regular meeting after which one month notice has been given to all members of the commission. Generally elections shall occur no later than two months prior to the end of the calendar year or during the next regular meeting held prior to the end of the calendar year. Nominations for each officer position shall be requested by the Chair and considered if a second is given. After nominations are heard and confirmed, an election for each officer position shall be taken by roll call vote, with each commission member only voting for one person. Generally, Commission members may not abstain from voting for officer positions. There shall be no term limits for Officers serving in a position on the Historic Preservation Commission.
3. Regular meetings shall be held on the fourth Monday at **5:30 p.m.**, of each month in the Small Conference room at the Longview City Hall; provided that if the fourth Monday of any month shall fall on a legal holiday or other City Hall closure, the regular meeting for that month shall be held on the third Monday, or preceding Monday which is not a legal holiday.
4. Special meetings shall be held when called by the Chair or Vice-Chair in the Chair's absence, at such time and place as shall be set by the presiding officer calling the Special Meeting.
5. A quorum for conducting business shall be a minimum of four members. No official business may be conducted unless a quorum of members is present, except that any number less than a quorum shall have the power and authority to adjourn the meeting from time to time until a quorum is obtained.
6. A member may attend and participate at a meeting by use of a speakerphone or by some more contemporary communication mode such as Skype or video conference. This attendance and participation requires clear two-way communication: the member on the phone line or

- video/internet connection must hear and perhaps see what is happening at the meeting and can also be heard and perhaps be seen by those present at the meeting. If authorized in advance by the chair of the Commission, this can be considered to be attendance at the meeting, and the physically-absent member counts towards a quorum.
7. Any member who has three unexcused absences during the calendar year or two unexcused absences in a row, of a regularly scheduled meeting, must provide a sufficient explanation of the absences or be subject to recommendation for removal from the Commission.
 8. All members including officers shall have a vote in ruling on any business.
 9. The Director of Community Development shall be the Custodian of Records and shall keep official records of all minutes and business transacted by the Historic Preservation Commission including applications granted or rejected. Such records shall be available for inspection by the public at all reasonable times.
 10. A majority vote of all members of the Historic Preservation Commission shall be necessary to pass any motion, except as required by law or ordinance.
 11. Before a vote is taken, the Chairperson shall ascertain if all members present are informed on the matter of the vote. The Chairperson shall also ask if any member has a conflict of interest in the question. The Board will decide if such conflict is valid, and if such is affirmed by vote of the Board, the member with the conflict shall abstain from the main vote. Before a vote, each member present shall be polled for an opinion on the question.
 12. Application blanks for public review requiring Commission approval shall be furnished by the Director of Community Development.
 13. Where not otherwise specified by these rules, the meetings of the Historic Preservation Commission and the manner of conducting business shall be governed by Roberts Rules of Order, Revised.
 14. For design review the Historic Preservation Commission adopts the Secretary of the Interior's Standards for the Treatment of Historic Properties, Rehabilitation treatment approach by reference.
 15. The Historic Preservation Commission adopts the Guidelines for Rehabilitating Historic Buildings from the Secretary of the Interior's Guidelines for the Rehabilitation of Historic Properties by reference and shall use the standards and guidelines when conducting design review.
 16. These rules may be altered, amended, revised or supplemented from time to time by a majority vote of all members of the Historic Preservation

Rules of Procedure
Longview Historic Preservation Commission

Commission. Any such alteration, amendment, revision or supplement shall be in writing and shall be filed with the Custodian of Records following its passage by the Historic Preservation Commission.



The Pounder Building, current.
Wall in second photo is the site for the murals.

First mural, slated Oct. 2022.
29ft x 27ft



Second mural, slated Spring
2023, as weather permits.
20.5ft x 50ft

Application For A
CERTIFICATE OF APPROPRIATENESS
Longview Historic Preservation Commission
Longview, Washington

Application No. CA-2023-01 Date 1/5/22

Instructions: Print neatly or type. Submit by the 3rd Thursday of the month in order to be considered at the regular meeting on the 4th Thursday of that month. Insufficient documentation and incomplete applications will be returned or placed on hold. **Please be aware that the issuance of Building Permits is dependant on obtaining a Certificate of Appropriateness.**

Application is hereby made for issuance of a Certificate of Appropriateness (under Longview Ordinance 16.12.060 (1) & (3) for work as described below, and on plans, drawings, photographs, and descriptive material (attached) :

Address of Proposed Work 1800, 1700, 1520 Washington Way; 1700 Olympia Way

Name of Building or Site Right-of-way, Curb Ramp Improvements

Owner of Building or Site City of Longview Phone _____

Home Address _____

Name(s) & Address of Agent PO Box 128, Longview, WA 98632

Phone _____

Name & Address of Architect or Designer Sam Barham

sam.barham@ci.longview.wa.us Phone 360-442-5224

Name & Address of Builder or Contractor _____

Phone _____

Approximate date of Starting Work May 2023 Completion August 2023

Information required for processing of application:

- X 1. Plot Plan and /or floor plan
- X 2. Two sets of plans and or drawings to scale, of all elevations on all sides affected. Drawings submitted must look professional or be of high quality and detail if applicable to the project, or for structural or substantial alterations.
- X 3. Clear photographs of existing structure or property and listed features.
- N/A 4. Samples of material and color (roofing, siding, windows, etc...)
- N/A 5. Required permits from Community Development and/or Public Works Departments:
- Circle (Building) (Plumbing) (Electrical) (Mechanical) (Demolition) (Windows, Siding) **(R-O-W)**

DESCRIPTION OF WORK (check appropriate categories):

☐ Historic Restoration	☐ Dwelling	☐ Siding	☐ Fence
☐ Renovation	☐ Commercial	☐ Porch	☐ Wall
☐ New Construction	☐ Garage	☐ Parking	☐ Steps
☐ Demolition	☐ Addition	☒ Walks	☐ Signs
☐ Foundation	☐ Awnings	☐ Windows	☐ Roof
☐ Chimney	☐ Skylights	☐ Color Change	☐ Painting

Itemize and describe all categories of proposed work. Include size, style, material and color: Provide information on the exact products that will be used: (product brochures, specifications, etc.) to assist the Commission in their review. Approved product choices will be stamped, and verified on final inspection.

*****Please attach or submit additional pages as necessary*****

The Beginning and Ending Terminus is described by location below:

- Washington Way mid block between 18th Avenue and Hudson Street
- Washington Way mid-block between 17th Avenue and Larch Street
- Olympia Way mid-block between 17th Avenue and Louisiana Street
- Washington Way mid-block between 16th Avenue and Louisiana Street

Project Description:

Upgrade six crosswalks in the greater downtown area with rectangular rapid flashing beacons (RRFBs), curb extensions at most locations, signing, and striping.

IMPORTANT:

No work may differ from approved Certificate of Appropriateness.

Any proposed Changes must be Reviewed and Approved by the Commission as an addendum to the Certificate of Appropriateness.

Certificate of Appropriateness is valid for 12 months from date of issuance.
Certificate may be renewed at discretion of the Historic District Commission.

Do you intend to apply for Special Property Tax Valuation for Historic Property Renovation? ☐

Signature of Owner(s) of Record

x

Signature of Applicant(s)

x

x

Signature of Agent (s)

x

x

Department Use Only

The following information to be completed by the Historic Preservation Commission:

Date application received _____

Date of Public Meeting Dec 26th, 2022, Feb 27th, 2023

Inspected prior to hearing _____

Commissioners _____

Inspection upon Completion _____

Commissioners: _____

Planning & Building Dept. _____

The Historic Preservation Commission has made the following determination:

☒ Approved (Conditions) _____

☐ Denied (Findings) _____

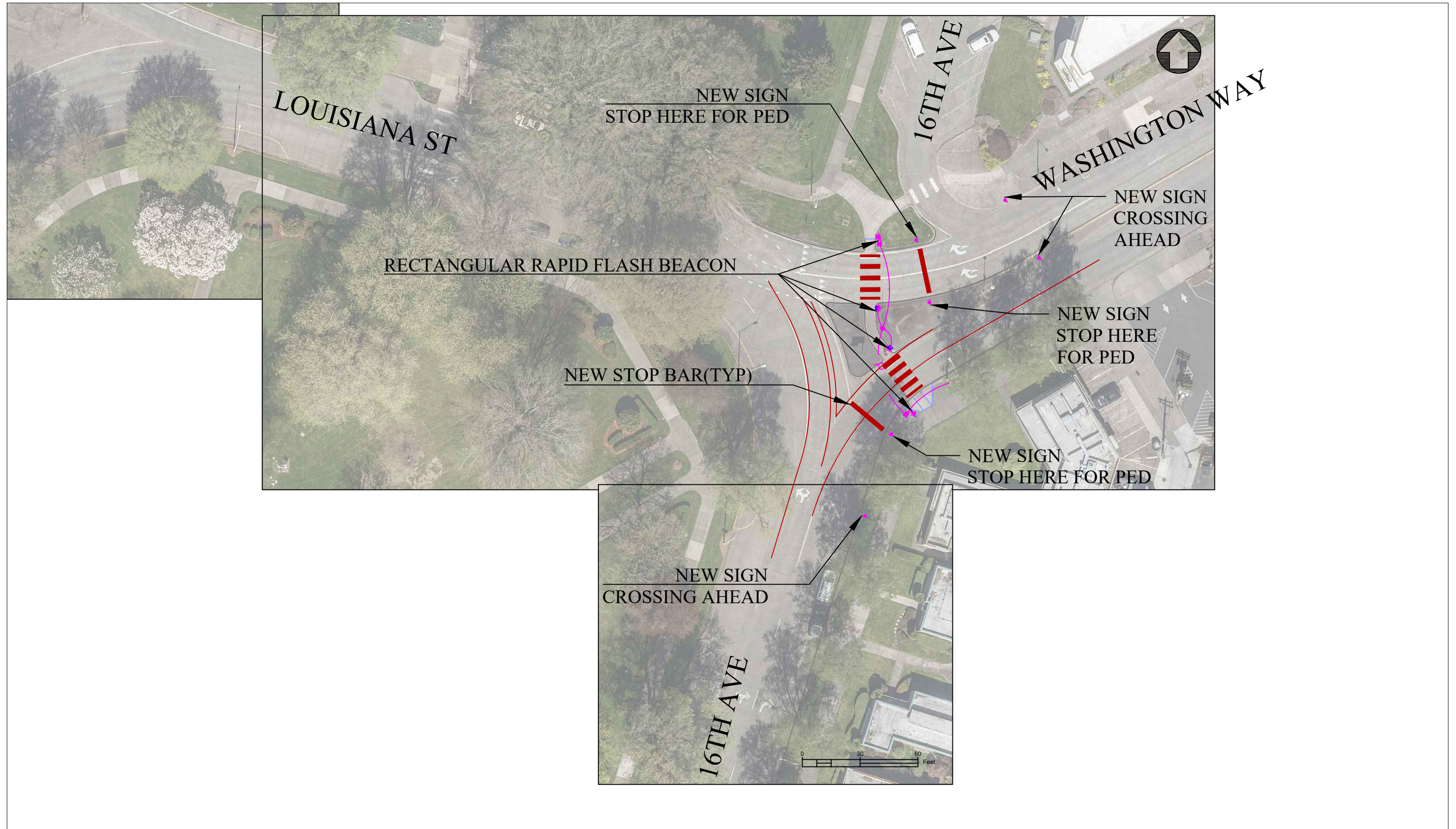
Chair, Historic Preservation Commission:

Date:

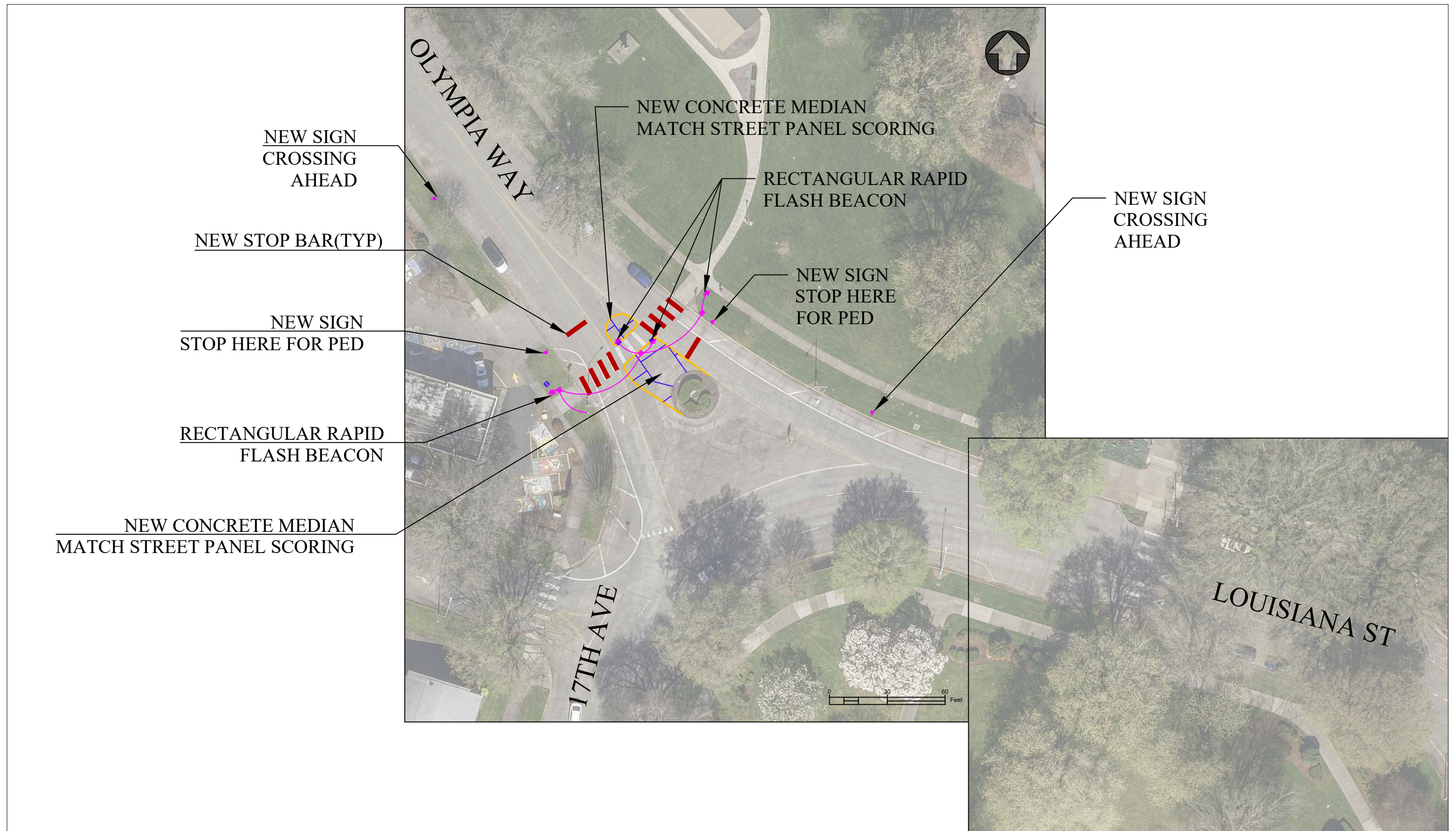
x Nathanael G. Holt

2/28/2023

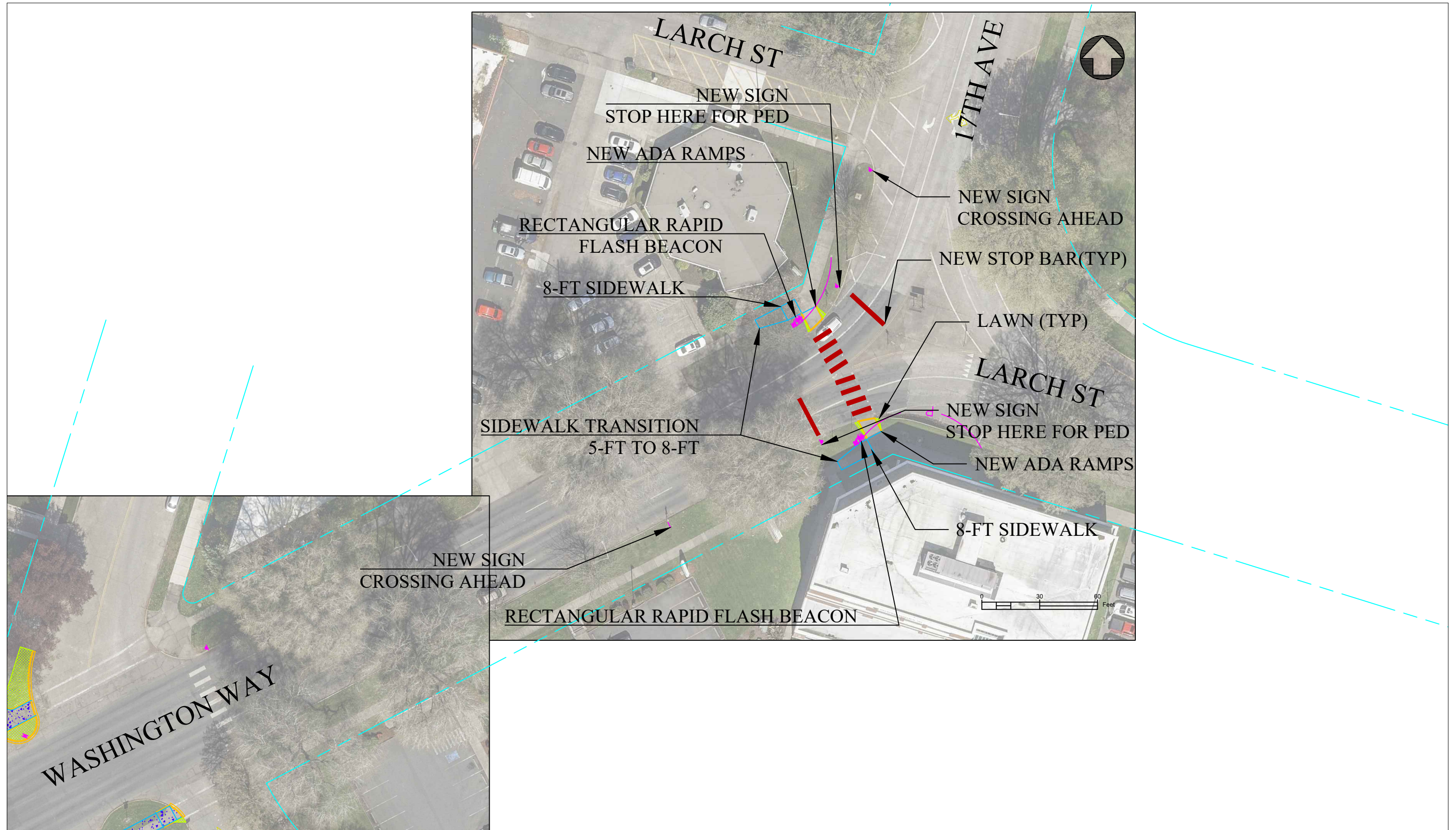
1500 Washington



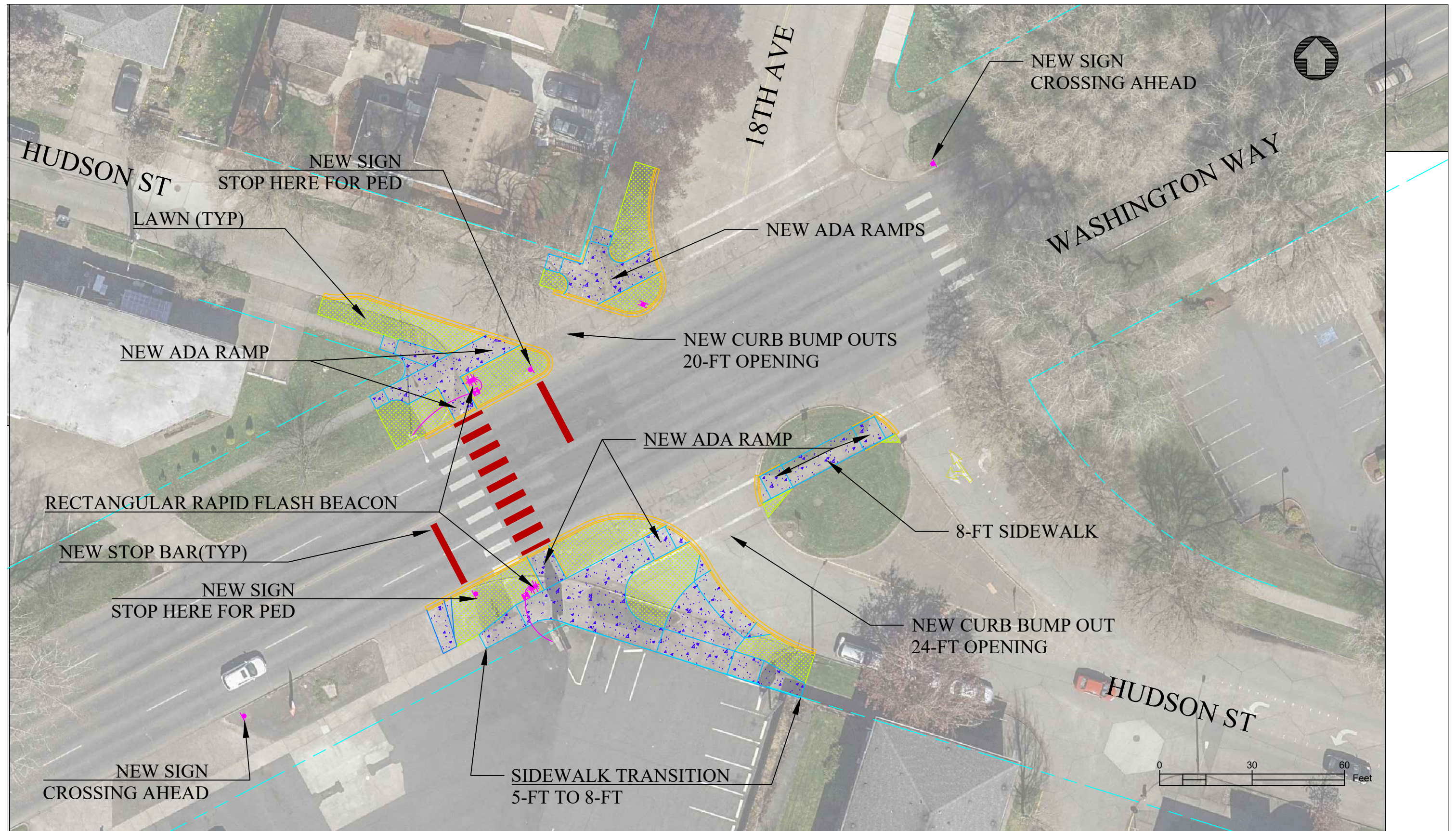
1700 OLYMPIA WAY



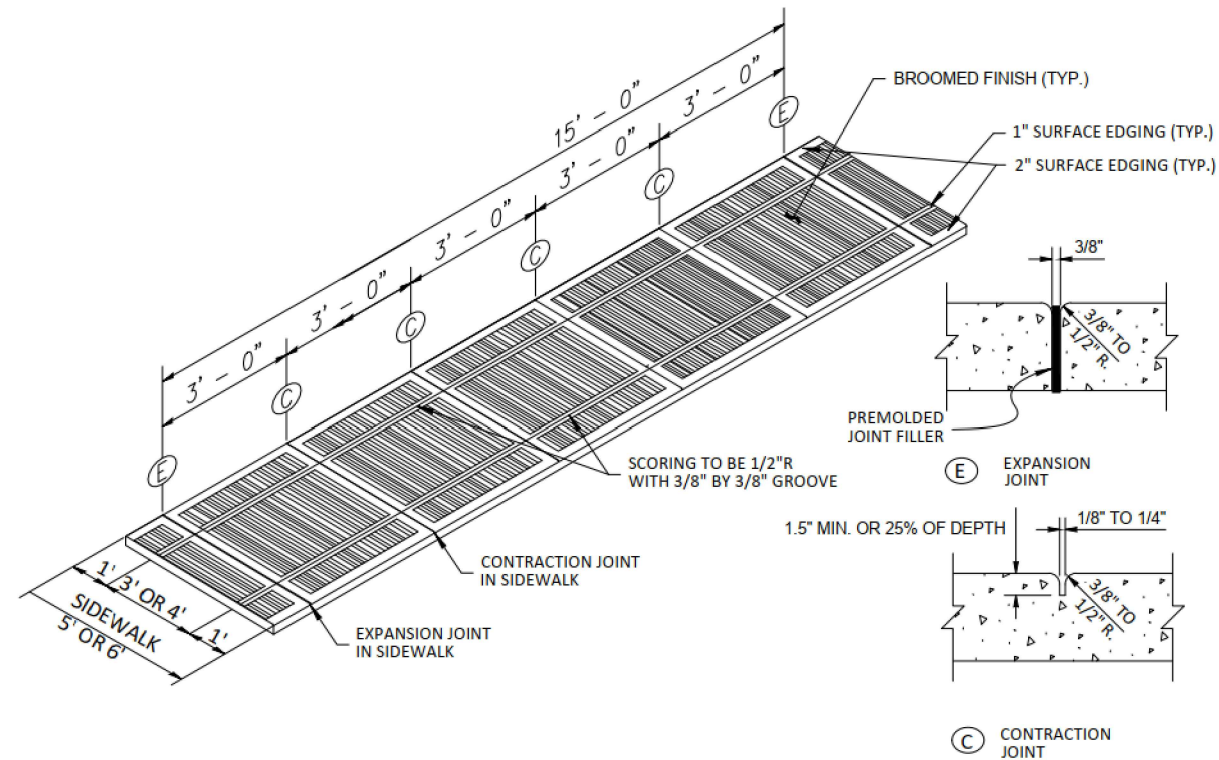
1700 Washington



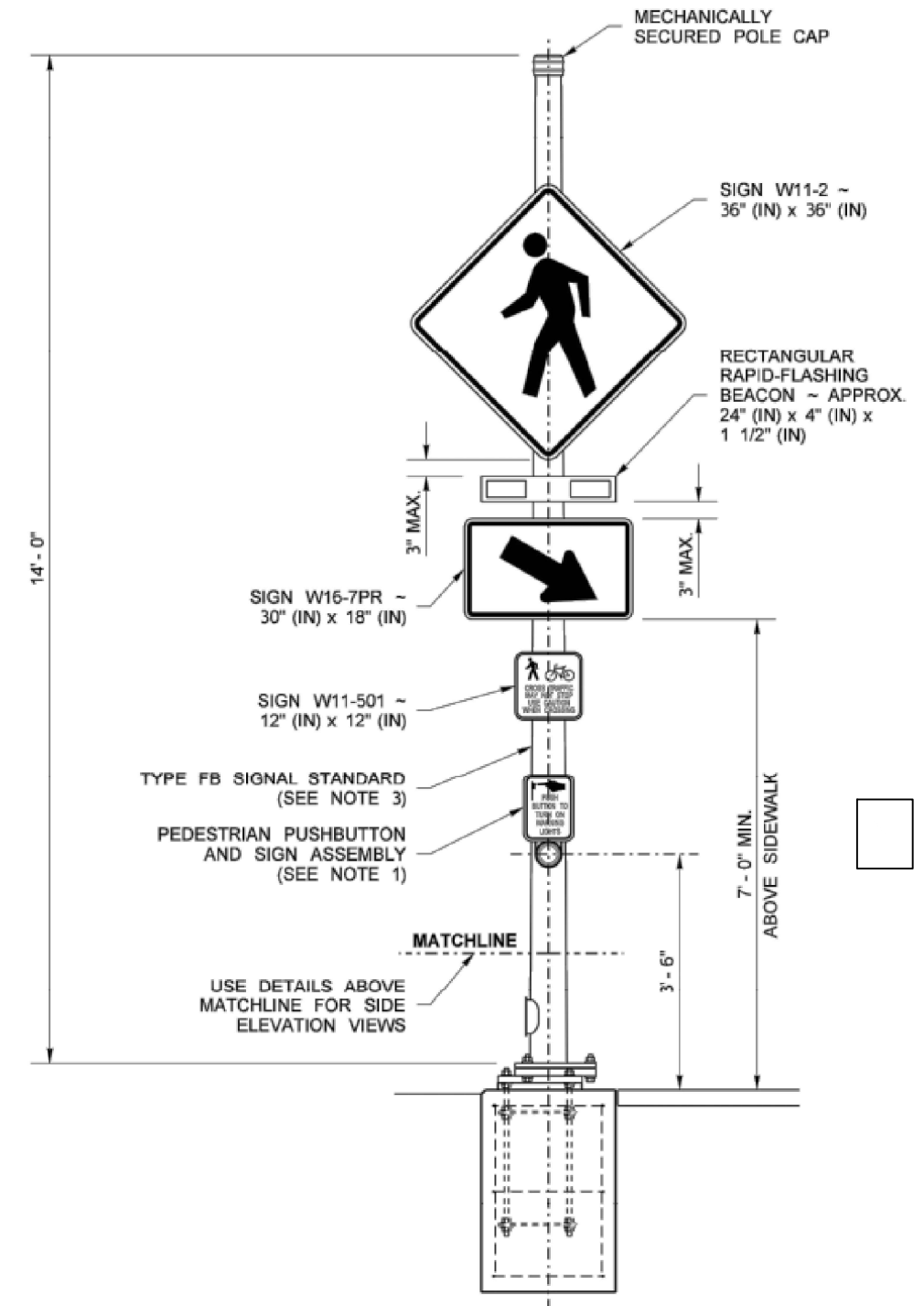
1800 Washington



RRFB - DETAILS



2
9 SIDEWALK JOINTING & SCORING DETAIL
SCALE: NTS



FRONT ELEVATION VIEW
RECTANGULAR RAPID-FLASHING BEACON
(WITHOUT SOLAR ENGINE)
SLIP BASE AND CONCRETE SQUARE
FOUNDATION SHOWN (SEE NOTES 2 & 4)



Longview Centennial

100 YEAR MONUMENT A GIFT TO THE CITY



22 AUGUST 2023

**Application For A
CERTIFICATE OF APPROPRIATENESS
Longview Historic Preservation Commission
Longview, Washington**

Application No. _____ Date 8/22/2023

Instructions: Print neatly or type. Submit by the 3rd Thursday of the month in order to be considered at the regular meeting on the 4th Thursday of that month. Insufficient documentation and incomplete applications will be returned or placed on hold. **Please be aware that the issuance of Building Permits is dependant on obtaining a Certificate of Appropriateness.**

Application is hereby made for issuance of a Certificate of Appropriateness (under Longview Ordinance 16.12.060 (1) & (3) for work as described below, and on plans, drawings, photographs, and descriptive material (attached) :

Address of Proposed Work 1600 Louisiana Street. Longview, WA 98632

Name of Building or Site Longview Public Library Grounds

Owner of Building or Site City of Longview Phone 360.442.5300

Home Address n/a

Name(s) & Address of Agent JH Kelly - Abe Ott
821 Third Ave, Longview, WA 98632 Phone 360.355.5306

Name & Address of Architect or Designer EL Architects
3200 SE 164th Ave, Ste 302, Vancouver, WA Phone 360.796.3801

Name & Address of Builder or Contractor JH Kelly
821 Third Ave, Longview, WA 98632 Phone 360.355.5306

Approximate date of Starting Work Oct 2023 Completion Feb 2024

Information required for processing of application:

- ☐ 1. Plot Plan and /or floor plan
- ☒ 2. Two sets of plans and or drawings to scale, of all elevations on all sides affected. Drawings submitted must look professional or be of high quality and detail if applicable to the project, or for structural or substantial alterations.
- ☒ 3. Clear photographs of existing structure or property and listed features.
- ☒ 4. Samples of material and color (roofing, siding, windows, etc...)
- ☐ 5. Required permits from Community Development and/or Public Works Departments:
Circle (Building) (Plumbing) (Electrical) (Mechanical) (Demolition) (Windows, Siding) (R-O-W)

DESCRIPTION OF WORK (check appropriate categories):

☐ Historic Restoration	☐ Dwelling	☐ Siding	☐ Fence
☐ Renovation	☐ Commercial	☐ Porch	☐ Wall
☒ New Construction	☐ Garage	☐ Parking	☐ Steps
☐ Demolition	☐ Addition	☐ Walks	☐ Signs
☐ Foundation	☐ Awnings	☐ Windows	☐ Roof
☐ Chimney	☐ Skylights	☐ Color Change	☐ Painting

Itemize and describe all categories of proposed work. Include size, style, material and color: Provide information on the exact products that will be used: (product brochures, specifications, etc.) to assist the Commission in their review. Approved product choices will be stamped, and verified on final inspection.

*****Please attach or submit additional pages as necessary*****

Please see attached overview

IMPORTANT:

No work may differ from approved Certificate of Appropriateness.

Any proposed Changes must be Reviewed and Approved by the Commission as an addendum to the Certificate of Appropriateness.

Certificate of Appropriateness is valid for 12 months from date of issuance.

Certificate may be renewed at discretion of the Historic District Commission.

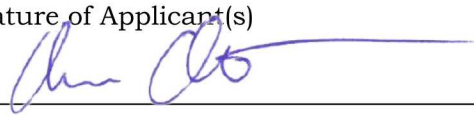
Do you intend to apply for Special Property Tax Valuation for Historic Property Renovation? ☐

Signature of Owner(s) of Record

x _____

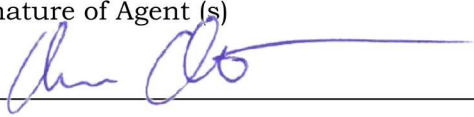
x

Signature of Applicant(s)

x 

x _____

Signature of Agent (s)

x 

x _____

Department Use Only

The following information to be completed by the Historic Preservation Commission:

Date application received _____

Date of Public Meeting _____

Inspected prior to hearing _____

Commissioners _____

Inspection upon Completion _____

Commissioners: _____

Planning & Building Dept. _____

The Historic Preservation Commission has made the following determination:

☐ Approved (Conditions) _____

☐ Denied (Findings) _____

Chair, Historic Preservation Commission:

Date:

X _____

Project Overview

This project is for the construction of a monument on the grounds of the Longview Public Library located at 1600 Louisiana St in Longview, Washington. The monument will serve as a gift to the City in commemoration of its 100 year anniversary.

Project Description:

The monument will be constructed on the southeast corner of the rose garden outside of the garden footprint (see the site plan on the following page). The monument will rest on a two-tiered hexagonal concrete plinth. The bottom tier will be level with the grass to facilitate mowing. The monument will consist of a column composed of a square brick veneered base with a hexagonal ornament on each face with four emblems set in the center. The emblems will consist of the three distinct coin faces used on the Longview anniversary coins (see below). The fourth emblem will be the JH Kelly 100 year crest. Below the JH Kelly 100 year crest, a small plaque with the monument name, “The Light of Longview,” and a statement dedicating the monument to Longview’s craftsmen and women. Final wording will be provided to the City as part of their review. The column base will be topped with a simple cast stone mantle. A tapered hexagonal cast stone column will rise from the column base and be capped with a custom made ornamental lamp. The ornamental lamp will be constructed of glass and copper and will be topped with a copper finial portraying a bell and a Douglas Fir. The ornamental lamp will be lit with a low energy LED lamp that will be set, via photocell sensor, to cast a steady warm light in the vicinity of monument at night.

The monument plinth will also be poured with a cavity to accommodate the incorporation of a time capsule. The finished cavity will be sealed with a hexagonal hatch plate that will be fastened using security bolts. The hatch will be engraved information about the time capsule and the organizers of the capsule effort. Final wording will be provided to the City as part of their review.

The emblems that will be featured on the column base include:



We hope to complete this project by February 14, 2024. That date will coincide with the 100 year anniversary of the Longview’s formal incorporation.

Historical Appropriateness:

The monument will utilize brick and cast stone elements that serve as an homage to the adjacent historical structure while maintaining clear delineation. Brick for the base will be traditional and similarly pigmented as the adjacent library. While cast stone is not utilized on the Library, the cast stone coloring will be selected to match as closely as possible the color of the stone utilized in the stone skirt of the building. Other homages to Longview’s history will include the use of hexagonal elements that reference the unique streetscape of the City. The Centennial Emblem will be used on the base. The bell provides an easy reference Long-Bell, and the Douglas

Fir finial references the crucial role that the forest sector economy played in the City's development.

The monument will be clearly delineated from the adjacent structure's architectural elements and period of construction through the following means:

- The brick base will not utilize Neo-Georgian stone work on the corners distinguishing it from the adjacent library
- All molding profiles (including those used on both the cast stone base and on the column) will be simple and use hard angles as opposed to the more flowing lines of the profiles used on the adjacent library
- The use of a hexagonal column clearly differentiates the structure from the adjacent library and any other period building in Longview, all of which utilize more traditional rounded columns
- The use of cast stone, while facilitating a color match, will also clearly differentiate the structure from all period buildings which used natural stone or concrete in their construction

Attachments:

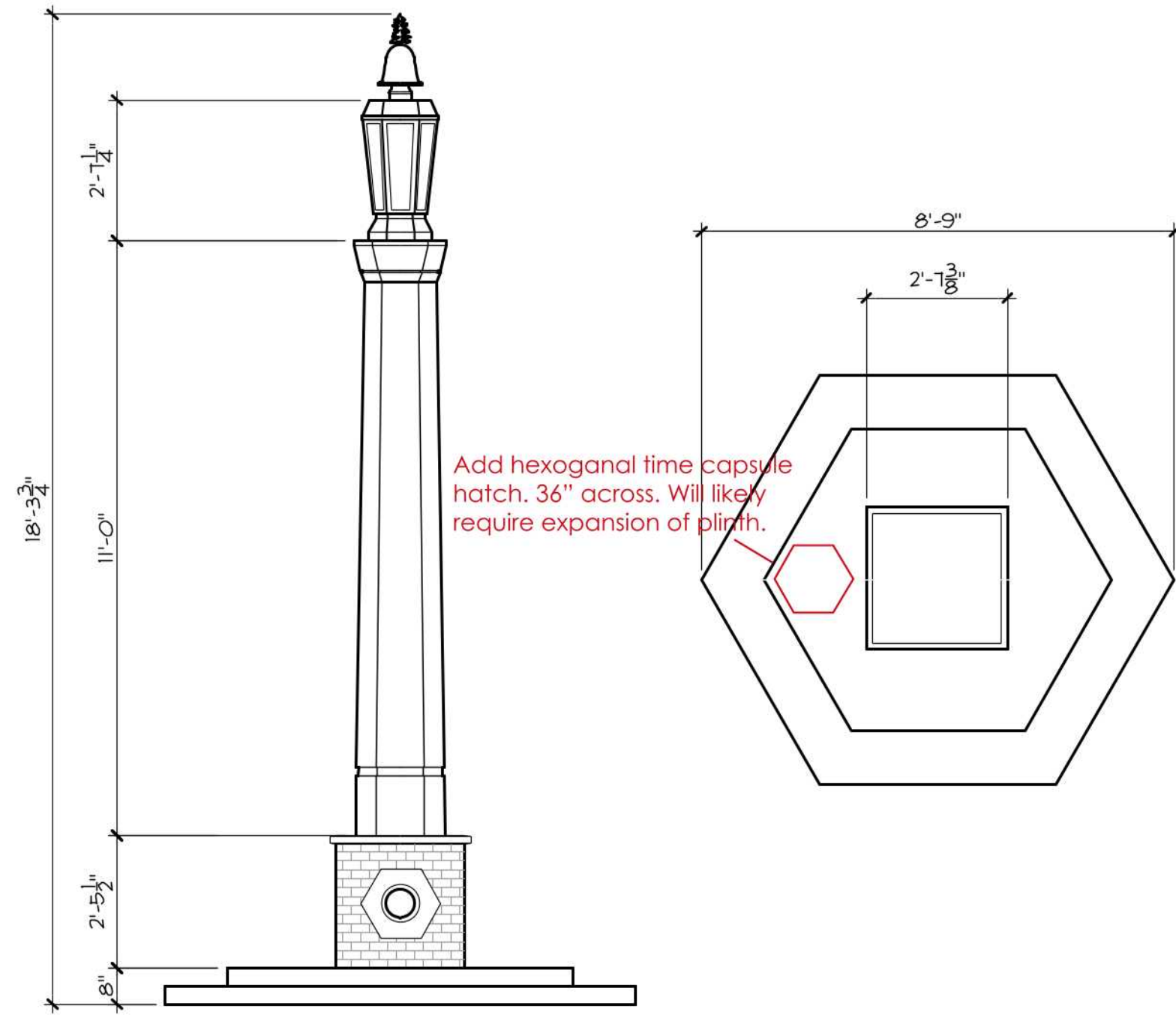
For additional information, please see the following pages, which include:

- Site Plan
- Elevation Drawings and Plan View of the Plinth

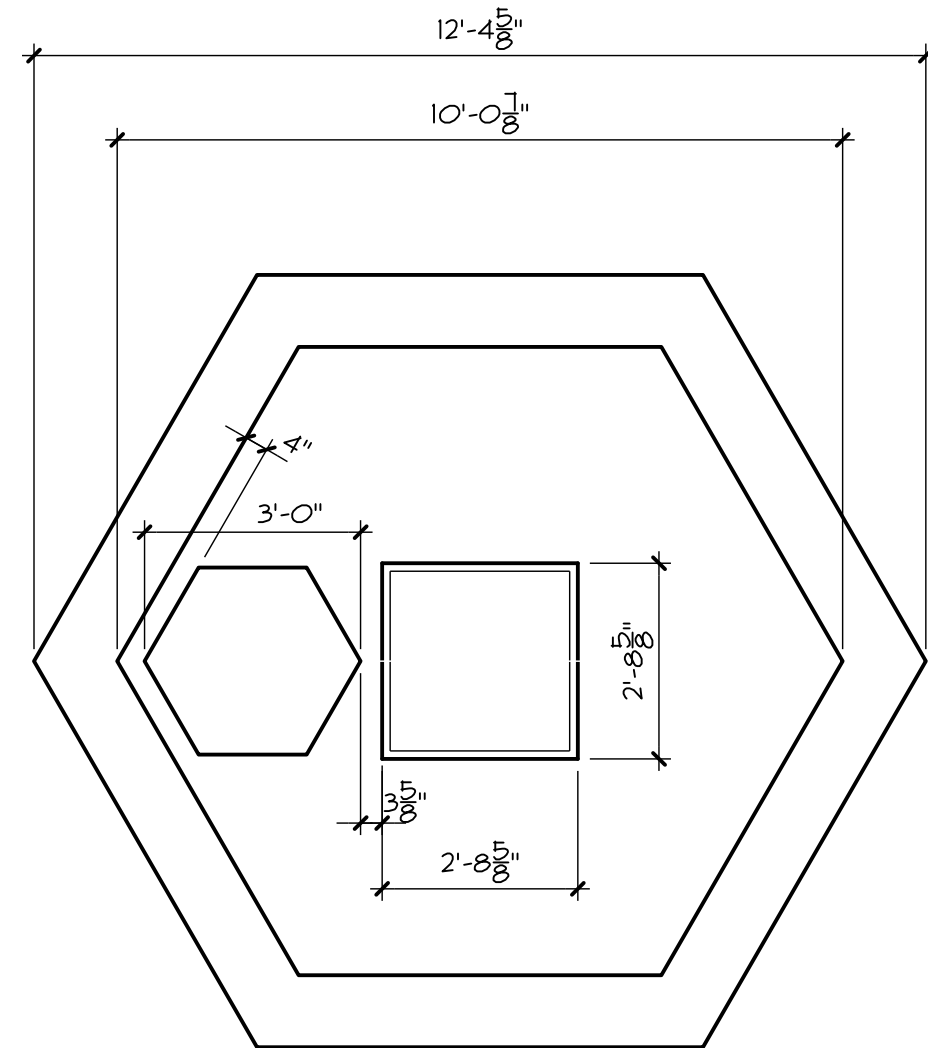
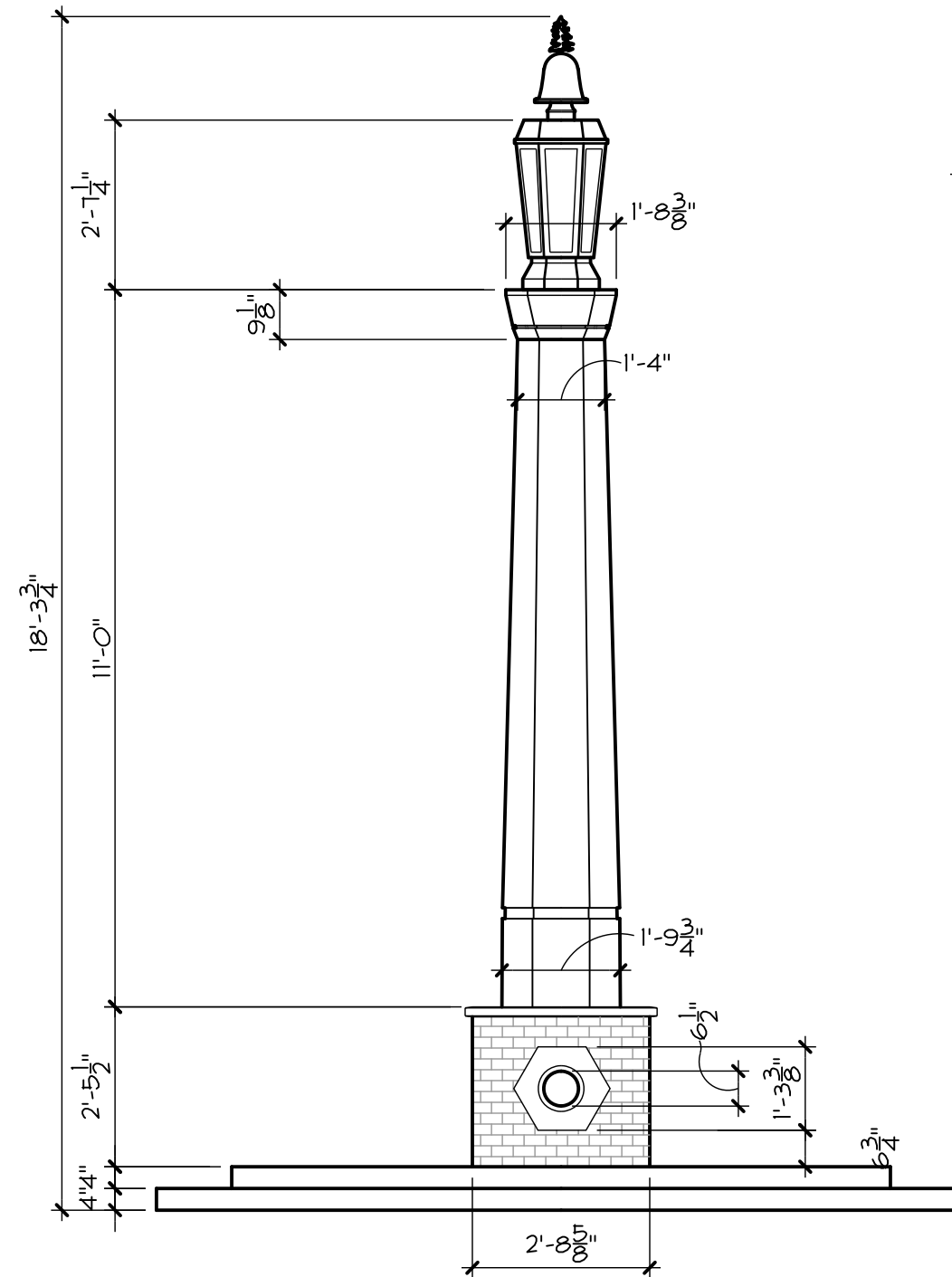
Site Plan

The proposed location for the monument has been changed based on feedback from stakeholders. Rather than interfere with the footprint of the rose garden, we have elected to place the monument outside of the garden. The new location will be directly south of the centerline of the easternmost set of planting beds in the library lawn. This location will not require any work in the footprint of the rose garden and will be more visible to passersby in the Civic Circle.





Add hexagonal time capsule hatch. 36" across. Will likely require expansion of plinth.



**Application For A
CERTIFICATE OF APPROPRIATENESS
Longview Historic Preservation Commission
Longview, Washington**

Application No. CA-2023-9

Date 8/22/23

Instructions: Print neatly or type. Submit by the 3rd Thursday of the month in order to be considered at the regular meeting on the 4th Thursday of that month. Insufficient documentation and incomplete applications will be returned or placed on hold. **Please be aware that the issuance of Building Permits is dependant on obtaining a Certificate of Appropriateness.**

Application is hereby made for issuance of a Certificate of Appropriateness (under Longview Ordinance 16.12.060 (1) & (3) for work as described below, and on plans, drawings, photographs, and descriptive material (attached) :

Address of Proposed Work 1600 Louisiana St. Longview, WA 98632

Name of Building or Site Longview Public Library

Owner of Building or Site City of Longview Phone 360-442-5000

Home Address _____

Name(s) & Address of Agent Jacob Cole

1600 Louisiana St. Longview, WA 98632 Phone 360-442-5309

Name & Address of Architect or Designer _____

_____ Phone _____

Name & Address of Builder or Contractor Longview City Facility Maintenance

_____ Phone 360-442-5600

Approximate date of Starting Work September 5th, 2023 Completion _____

Information required for processing of application:

- _____ 1. Plot Plan and /or floor plan
- _____ 2. Two sets of plans and or drawings to scale, of all elevations on all sides affected.
Drawings submitted must look professional or be of high quality and detail if applicable to the project, or for structural or substantial alterations.
- _____ 3. Clear photographs of existing structure or property and listed features.
- _____ 4. Samples of material and color (roofing, siding, windows, etc...)
- _____ 5. Required permits from Community Development and/or Public Works Departments:
Circle (Building) (Plumbing) (Electrical) (Mechanical) (Demolition) (Windows, Siding) (R-O-W)

DESCRIPTION OF WORK (check appropriate categories):

☐ Historic Restoration	☐ Dwelling	☐ Siding	☐ Fence
☐ Renovation	☐ Commercial	☐ Porch	☒ Wall
☐ New Construction	☐ Garage	☐ Parking	☐ Steps
☐ Demolition	☐ Addition	☐ Walks	☐ Signs
☐ Foundation	☐ Awnings	☐ Windows	☐ Roof
☐ Chimney	☐ Skylights	☐ Color Change	☐ Painting

Itemize and describe all categories of proposed work. Include size, style, material and color: Provide information on the exact products that will be used: (product brochures, specifications, etc.) to assist the Commission in their review. Approved product choices will be stamped, and verified on final inspection.

*****Please attach or submit additional pages as necessary*****

Previously, there was approval to put track style hangings into the 1926 rooms of the Library. This is considered the least invasive process to be able to hang historical photos, blueprints, and paintings into the building.

For the previous installation, track bars were hung just below the molding at the juncture of the ceiling and walls with wire lowering from that point. This wiring can slide back and forth across the length of the wall allowing the desired hangings to be set and adjusted with no damage to the walls or building beyond initial installation of the track bar.

The project was completed in a few portions of the 1926 rooms and we would like to finish the installations across several other sections of wall in those areas. We are also requesting track hangings to be installed on the Mezzanine along the south wall.

I've included photos to show what already exists, and the areas we plan to place them with this new request.

IMPORTANT:

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Certificate of Appropriateness is valid for 12 months from date of issuance.

Certificate may be renewed at discretion of the Historic District Commission.

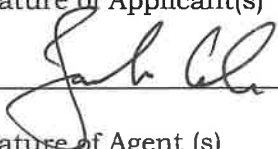
Do you intend to apply for Special Property Tax Valuation for Historic Property Renovation? ☐

Signature of Owner(s) of Record

x _____

x

Signature of Applicant(s)

x 

x 

Signature of Agent (s)

x _____

x _____

Department Use Only

The following information to be completed by the Historic Preservation Commission:

Date application received 8/24/23

Date of Public Meeting _____

Inspected prior to hearing _____

Commissioners _____

Inspection upon Completion _____

Commissioners: _____

Planning & Building Dept. _____

The Historic Preservation Commission has made the following determination:

☐ Approved (Conditions) _____

☐ Denied (Findings) _____

Chair, Historic Preservation Commission:

Date:

X



2023/09/25



Fuller Economic Development Existing Track Hangings



Magazine Room Existing Track Hangings



New Book Section (East Wall) Existing Track Hangings



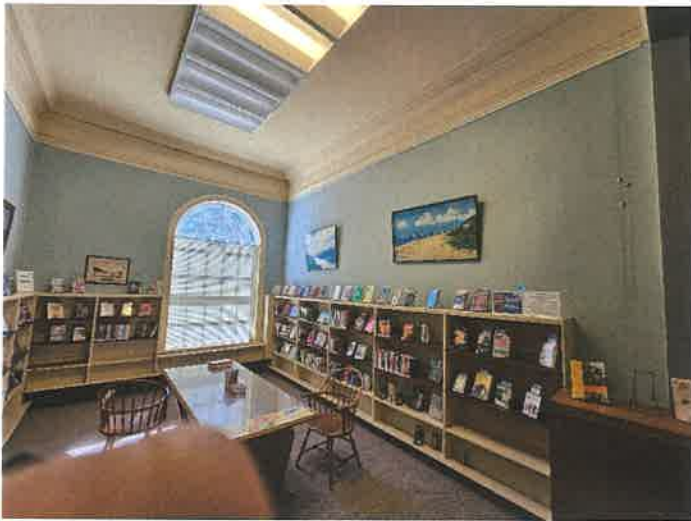
New Book Section (West Wall) Existing Track Hangings



Fuller Area – Tracks to be hung on Right Side of Window



Magazine Room – Tracks to be hung on whole North Wall



New Book Section – Tracks to be hung to the left of window



Large Print – Tracks to be hung along entire North Wall.



Mezzanine South Wall – Tracks to be hung along entire wall



Mezzanine South Wall – Close up (1)



Mezzanine South Wall – Close Up (2)



Minutes

Historic Preservation Commission

Monday, November 27, 2023

5:30 PM

Small Conference Room, City Hall

1. **HYBRID MEETING DETAILS**

23-001754 Please click the link to join the webinar: <https://us02web.zoom.us/j/88111913944>
Webinar ID: 881 1191 3944

Or Telephone:

+1 253 205 0468 US; +1 253 215 8782 US (Tacoma);
+1 346 248 7799 US (Houston); +1 408 638 0968 US (San Jose)

2. **ROLL CALL**

The meeting was called to order at 5:40 pm.

In attendance: Nat Light, Chair; CoChair; Jerry Bakken; Rick Johnson; Arthur Chang; Darin Molnar

Excused: Caitlin Tweedy

Staff: Mac Kosar, Planner; Keith Walling, Facilities Manager; Nancy Vandehey, Admin

3. **APPROVAL OF MINUTES**

23-001752 MINUTES FROM OCTOBER 23, 2023

Approved as presented.

4. **CONSTITUENT COMMENTS**

5. **CHANGES TO THE AGENDA**

6. **WORKSHOP**

23-001737 CA 2023-10 LIBRARY LIGHTING RETROFIT PROJECT
RECOMMENDED ACTION: CONSIDER THE ITEM IN NEW BUSINESS

Keith Walling spoke on this item. Keith pointed out the replacements for each fixture photo provided.

23-001755 CA 2023-11 LIBRARY OUTDOOR HVAC UNIT
RECOMMENDED ACTION: CONSIDER THE ITEM UNDER NEW BUSINESS

Keith Walling spoke on this item. Keith pointed out what the HVAC unit would look like from the street view and an aerial view, noting the ducting that will be removed.

23-001758 CA 2023-12 WOMENS CLUB LIGHTING**RECOMMENDED ACTION: CONSIDER THE ITEM UNDER NEW BUSINESS**

Keith Walling spoke on this item. Keith pointed out the replacements for each fixture photo provided.

7. OLD BUSINESS**23-001735 R.A. LONG HISTORIC PRESERVATION AWARD - JH KELLY PLAQUES**

Mac Kosar presented the plaques to be presented at Council tomorrow night. Logistics were discussed for presentation of awards at Council.

8. NEW BUSINESS**23-001736 CA 2023-10 LIBRARY LIGHTING RETROFIT PROJECT (see workshop item for details and plan sheets)****RECOMMENDED ACTION: MOTION TO APPROVE CA 2023-10 LIBRARY LIGHTING RETROFIT PROJECT**

Arthur Chang made a motion, seconded by Rick Johnson, to approve CA 2023-10 Library Lighting Retrofit project. This passed unanimously.

23-001757 CA 2023-11 LIBRARY OUTDOOR HVAC UNIT (see workshop item for details and plan sheets)**RECOMMENDED ACTION: MOTION TO APPROVE CA 2023-11 LIBRARY OUTDOOR HVAC UNIT**

Jerry Bakken made a motion, seconded by Rick Johnson, to approve CA 2023-11 Library Outdoor HVAC unit. This passed unanimously.

23-001759 CA 2023-12 WOMENS CLUB LIGHTING (see workshop item for details and plan sheets)
RECOMMENDED ACTION: MOTION TO APPROVE CA 2023-12 WOMENS CLUB LIGHTING

Arthur Chang made a motion, seconded by Rick Johnson, to approve CA 2023-12 Women's Club Lighting project. This passed unanimously.

23-001753 DECEMBER MEETING - SET ALTERNATIVE DATE, IF NEEDED

Dec 18th will be the alternative date if needed as December 25th is the regularly scheduled meeting. Jan 29th may be needed as an alternative date for January meeting.

9. REPORTS

Arthur Chang provided a quick update on the conference. The 250th year anniversary is coming up. Information was passed along to the Mayor. WA state currently has no monies allocated.

10. BOARD MEMBER COMMENTS

Arthur Chang spoke on his recent trip to Berlin, Germany and their perspective on historic preservation on buildings. Many of their buildings were destroyed in the war, so their age isn't as long as ours, but they have focused on energy efficiency improvements with products that look similar to the original. They are more willing to put low E windows on churches, which ends up making the buildings more useful and livable versus our approach. A very interesting approach.

Arthur added a take away from the conference was a line - the aesthetic value of a built place should never be taken for granted, and that the aesthetics need time to grow a following for them even if we don't appreciate them today. Those are two very important principles that are easy to forget when we have a lot of old style buildings to preserve in our community, but that doesn't mean that new style architecture and new things should be dismissed outright as ugly or having no value. Everything has an aesthetic value even if we don't appreciate it.

There were two inquiries: the interpretive panel at the Columbia Theatre explaining the door panel on display and the restroom painting at the Hemlock plaza.

A 50 year time capsule was buried at the museum to be opened in 2073.

The JH Kelly monument is scheduled for construction in February with a 100 year capsule sealing on February 13th.

11. **ADJOURNMENT**

Meeting was adjourned at 6:17 pm.



City of Longview

Agenda Summary

Historic Preservation/R.A. Long Award

Recommended Action: Motion to direct staff to publish requests for nominations.

Attachments:

1. RA Long Historic Preservation Award criteria 2

April 23, 2009

ROBERT A. LONG HISTORIC PRESERVATION AWARD

I. PURPOSE; of the R.A. Long Historic Preservation Award is to select on an annual basis someone(s), whom the Longview Historic Preservation Commission decides most helps preserve the legacy of R.A. Long. Nominees may meet any one, or a combination, of the criteria listed below.

II. NOMINATION;

In developing criteria for selecting an award winner, the Longview Historic Preservation Commission has used as a guideline the Longview City Municipal Code of the Longview Historic Preservation Ordinance: Section 16.12.010 titled 'Findings and purpose.

III. SELECTION CRITERIA; An award winner may have:

- a) used research and documentation to enhance and acknowledge buildings, sites and districts thus helping presser through inclusion on Longview's historic register.
- b) encouraged or performed restoration maintenance to preserve the aesthetics of cultural assets; ex, helped restore a totem pole, park, building, store or street curb appeal.
- c) raised citizen awareness of heritage, cultural @r aesthetics of the city, thus helping create civic pride and the prosperity and welfare of the city.
- d) fostered civic pride in accomplishments of the past and sense of identity based on city's history"
- e) protected historic resources to attract tourists and visitors, thus stimulating local economy;' examples as writing plays, books, brochures, contributing works of art as statues, murals, signs, and/or financial assistance enabling any of these taxes, for as incentives, provide and
- f) encouraged, and or assisted private owners to preserve historical features of original buildings, districts, neighborhoods, streets and sites.
- g) provided identification of historic landmarks, buildings and land sites.
- h) conserved or restored valuable historical materials as artifacts, documents and photos.

Note: there may be criteria considered that is not expressly listed here.

IV. PROCEDURE OF SELECTION; More than one nomination may be presented by any member of the LHPC or the community. Nominations are open for persons either living or deceased, and not limited only to residents of Longview. Award winners may also be a pair of people, as a husband and wife, or team or group, as a club. After closing of nominations, the floor is open for discussion of merits of each nominee on how they match the criteria. With a vote by hand, the list shall be brought down to two finalists, followed by a final vote. Majority vote shall be the winner.