



Agenda

Cowlitz Transit Authority

*Dennis Weber (Chair), Lisa Alexander (Vice-Chair), Kennan Harvey,
MaryAlice Wallis, Erik Halvorson, Anthony Harris (Nonvoting),
Spencer Boudreau (Alternate), Mike Karnofski (Alternate), Richard Dahl (Alternate)*

Monday, March 13, 2024

4:00 PM

Hybrid Meeting
Longview Council Chambers
1525 Broadway St, Longview

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a Regular Board Meeting on Wednesday, March 13, 2024, at 4:00 p.m. in the Longview City Hall Council Chamber, 1525 Broadway St, Longview, WA. This meeting is also available by Zoom.

Agendas are made available the Friday before the meeting at www.mylongview.com under "Agendas & Minutes."

Zoom meeting link: <https://us02web.zoom.us/j/89844443333>

Telephone options (dial any of the following numbers):

1 253 215 8782
1 408 638 0968
1 669 900 6833
1 346 248 7799
1 312 626 6799
1 646 876 9923
1 301 715 8592

Webinar ID: 898 4444 3333

Longview City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the Board Clerk's Office at (360) 442-5664 at least forty-eight (48) hours in advance if you require special accommodations to attend the meeting.

Written comments may be submitted up to forty-eight (48) hours in advance via email at customerservice@rctransit.org.

Next meeting

Wednesday, April 10, 2024

4:00 p.m. – Regular Board Meeting

1. CALL TO ORDER**2. FLAG SALUTE****3. ROLL CALL****4. PUBLIC COMMENTS****5. CONSIDERATION OF MINUTES: FEBRUARY 14, 2024**

24-00218 February 14, 2024 CTA Board Meeting Minutes

6. CONSENT CALENDAR

24-00219 2024 January CTA Treasurer's Report

24-00220 2024 January CTA Fund Balance Report

24-00221 Invoice #2024-04 - City of Longview \$553,741.00

24-00239 Invoice #203 - CWCOG - Annual Member Dues 2024 - \$475.25

24-00240 Invoice #204 - CWCOG - Annual EDA Grant Match - 2024 - \$250.00

7. REPORTS

24-00222 2024 Annual Fixed Route Ridership

24-00223 2024 February Daily Fixed Route Ridership

24-00224 2024 February Fixed Route Ridership per Hour

24-00225 2024 February Average Fixed Route Ridership per Trip

24-00226 2024 February LIFT Monthly Ridership

24-00227 Five Year Ridership Graph

24-00228 PTBA Sales Tax Data 2024 vs. 2023

8. AGENDA SUMMARY - AMEND RESOLUTION 2017-03 SIGNATURE AUTHORITY: CLAIMS FOR PAYMENT**24-00229 SUMMARY STATEMENT:**

In August of 2017, the Cowlitz Transit Authority (CTA) approved Resolution No. 2017-03, authorizing individuals in specific positions to approve and submit claims for payment.

Exhibit A of Resolution 2017-03 must be amended to include newly elected or appointed individuals serving in the specified positions. Exhibit A was previously amended in March 2022.

A copy of Resolution 2017-03 and the amended Exhibit A is attached.

RECOMMENDED ACTION:

Adopt the 2024 Amendment to Resolution 2017-03 Exhibit A. The amended Exhibit A will be sent to necessary parties for signature and sent to the County for their records.

9. AGENDA SUMMARY - ESTABLISH PUBLIC HEARING FOR POTENTIAL ANNEXATION**24-00230 SUMMARY STATEMENT:**

In May 2022, RiverCities Transit launched Route 411, a two-year pilot service between Longview Transit Center and Lexington, including ADA service to both Beacon Hill and Lexington. Capital and operating expenses for the project have been funded with local CTA tax revenue collected within the Cowlitz Public Transportation Benefit Area (PTBA) in Kelso and Longview and a WSDOT Regional Mobility Grant.

The pilot project is scheduled to end April 30, 2024, and so a public hearing is required to discuss the next steps.

RECOMMENDED ACTION:

Establish a public hearing to be held at the April 10, 2024, CTA Board Meeting to receive comments on the proposed annexation of Lexington and Beacon Hill into the Cowlitz PTBA, and/or potential changes in Route 411.

10. MANAGER'S REPORT**11. MISCELLANEOUS****12. ADJOURNMENT**