



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda

Homeless Housing Taskforce

Monday, May 20, 2024

2:30 PM

Training Room, 2nd Floor, City Hall

HYBRID MEETING DETAILS

24-00458 Please click the link below to join the webinar: <https://us02web.zoom.us/j/84015494317>
+1 253 215 8782 US (Tacoma); +1 253 205 0468 US
Webinar ID: 840 1549 4317

CALL TO ORDER

ROLL CALL

MINUTES

24-00459 MINUTES FROM MARCH 18, 2024

NEW BUSINESS

24-00465 RECENT CITY COUNCIL DIRECTION

- APPROVED 5 YEAR PLAN ADDENDUM
- REJOINING COUNTY HOMELESS HOUSING PROGRAM
- REDIRECTING CITY HOMELESS HOUSING TASK FORCE

24-00432 COLD WEATHER SHELTER

UNFINISHED BUSINESS

PUBLIC COMMENTS

BOARD MEMBER COMMENTS

ADJOURNMENT



City of Longview

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Agenda

Homeless Housing Taskforce

Monday, March 18, 2024

2:30 PM

Training Room, 2nd Floor, City Hall

HYBRID MEETING DETAILS

24-00241 Please click the link below to join the webinar: <https://us02web.zoom.us/j/84015494317>
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Webinar ID: 840 1549 4317

CALL TO ORDER

The meeting was called to order at 2:31 pm.

ROLL CALL

In attendance: Ruth Kendall, Chair; Dian Cooper, CoChair; Gena James; Connie Lantz (joined online at 2:56); Shannon McLain; Rob Painter-Johnson; Lauren Princehouse; Tim Watson, LPD
Excused: Steven Boyer
Staff present: Kayce Settlemier, non-voting member; Nancy Vandehey

MINUTES

24-00244 Minutes from February 26, 2024.
Meeting rescheduled from February 19, 2024 due to holiday.
The minutes were approved as presented.

NEW BUSINESS

24-00245 SUBCOMMITTEE TO ADDRESS COLD WEATHER SHELTER FOR SEASON 2024-2025
Currently we are without a location to host the cold weather shelter. Discussion included scope of the task force and if theres a need to create a subcommittee; and the allocation of funds for the cold weather shelter and how can request them. A group will seek out information and report back with updates through Kayce Settlemier. The task force has a desire to create a separate group to assist Kayce with exploring severe weather shelter options.

UNFINISHED BUSINESS

24-00242 5 YEAR PLAN, ONGOING
Subcommittee met recently and Kayce showed the addendum as prepared on the county plan as requested. Then a clean copy was handed out to the task force. The task force collectively worked to clean up the language on the addendum.
Rob Painter Johnson made a motion, seconded by Lauren Princehouse, to accept and present it to the

City Council. This passed unanimously.

24-00243 POVERTY SIMULATION / BRIDGES OUT OF POVERTY

This item has been tabled; to be continued after the plan has been approved by Council.

PUBLIC COMMENTS

TASK FORCE COMMENTS

Thanks were given to all staff that stood up and testified at the Special Council meeting.

There was a discussion as to the future of this task force and if we are able to broaden our scope.

The second Council meeting in April is when Council will revisit rejoining the County for their Homeless Housing plan and potentially disbanding this task force.

ADJOURNMENT

The meeting was adjourned at 3:30 pm.



COWLITZ COUNTY SEVERE WEATHER SHELTER

Sponsored by the Kelso Longview Ministerial
Association

SEVERE WEATHER SHELTER PURPOSE

Ensure

Ensure that no individuals die outside because they are experiencing homelessness, regardless of history of substance abuse, mental health or incarceration.

Bring

Bring many community partners together to address this critical need.

Cultivate

Cultivate relationships with neighbors of the shelter to ensure that the neighborhood has a positive experience with sheltering activities near them.

Planning and Operations

Planning began in August

Organizational and vendor relations renewed

Volunteer and staff training in October

Volunteers and staff "on call" for the season

Community donations of food & goods solicited

Open each time the temperature fell below 33 degrees for 2 or more nights

Data

2022/23 SEASON

Open 50 nights

Served 291 unduplicated individuals

Served 45 individuals average per night

Cost* \$793.92 per night

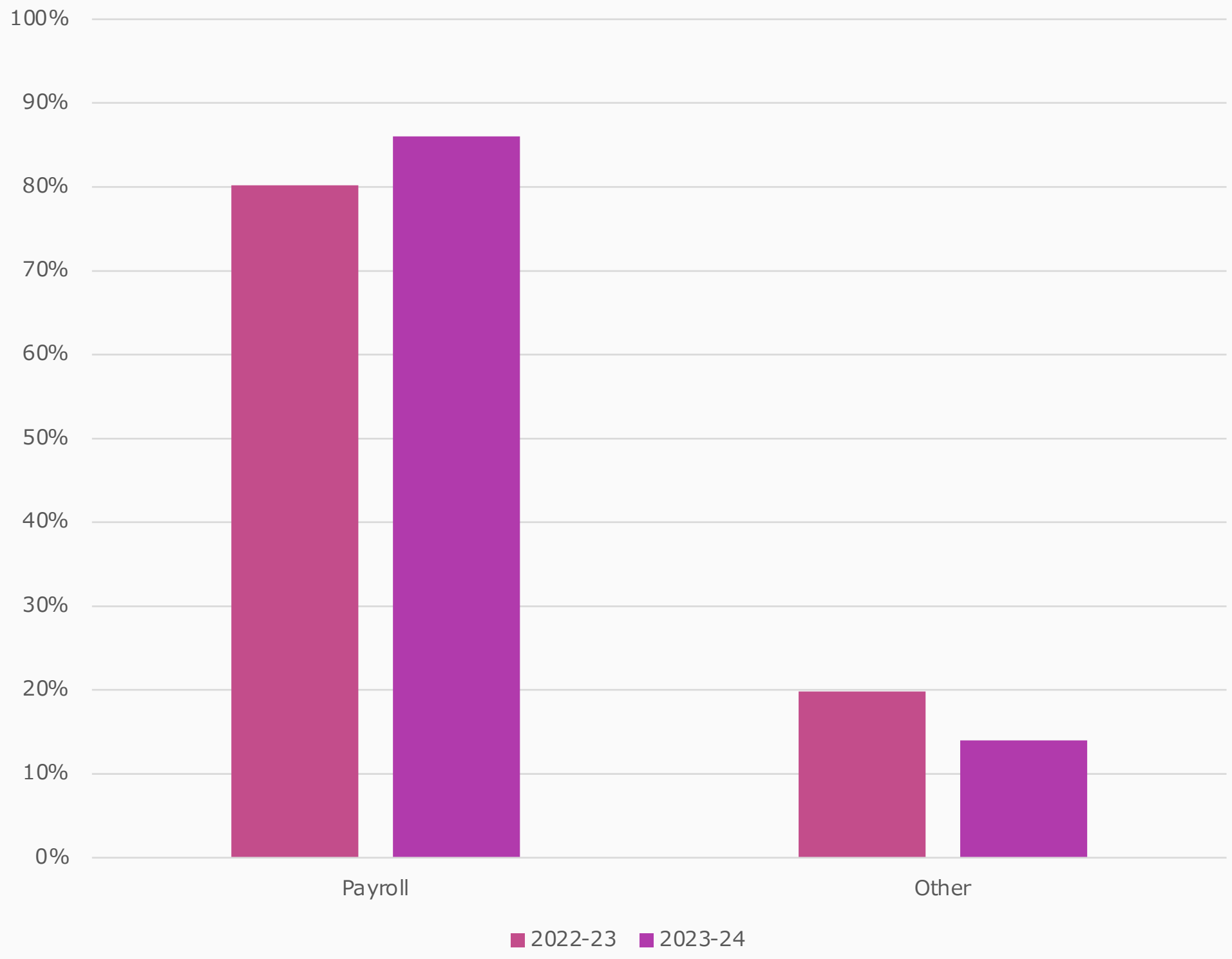
2023/24 SEASON

Open 19 nights

Served 209 unduplicated individuals

Served 36 individuals average per night

Cost* \$1,464.86 per night



SHELTER EXPENSE COMPARISON

Financial Support

2022-23

Individual donors

City of Longview

Cowlitz County

Price Foundation

Community Foundation of SW WA

Firstenburg Foundation

2023-24

Carryover funds from 2022/23

Individual donors

Cowlitz County

PeaceHealth (donation of mattresses)

2023-24 Volunteer Support

62 Volunteers

Contributed 795 hours

Valued at \$25,281

**Value of volunteer hours = \$1.330.58 per
night, not including value of food
donations**

**All Food served to shelter guests was
donated**

What's Next?

**NEW HOST
AGENCY AND
FACILITY NEEDED!**

HOST AGENCY

Organization with proven track record of providing welcoming services for unhoused individuals and garnering support of neighbors and funders

FACILITY

**Large room
Handicapped Accessible
Bathrooms
Kitchen
In Longview or Kelso near services
Ideally, distant from school or daycare**

KLMA SUPPORT TO NEW AGENCY

- **Policies and procedures**
- **Good neighbor agreement**
- **Volunteer and staff schedule templates**
- **Supplies – mattresses, kennels, hygiene products, etc.**
- **Google documents, including past funding requests**
- **Facebook page**
- **Volunteer consultation**
- **Carryover funds sufficient for 1 ½ seasons**



MORE INFORMATION

Allison Mattocks
(pastorallison@gmail.com)

Dian Cooper
(dianjcooper@gmail.com)

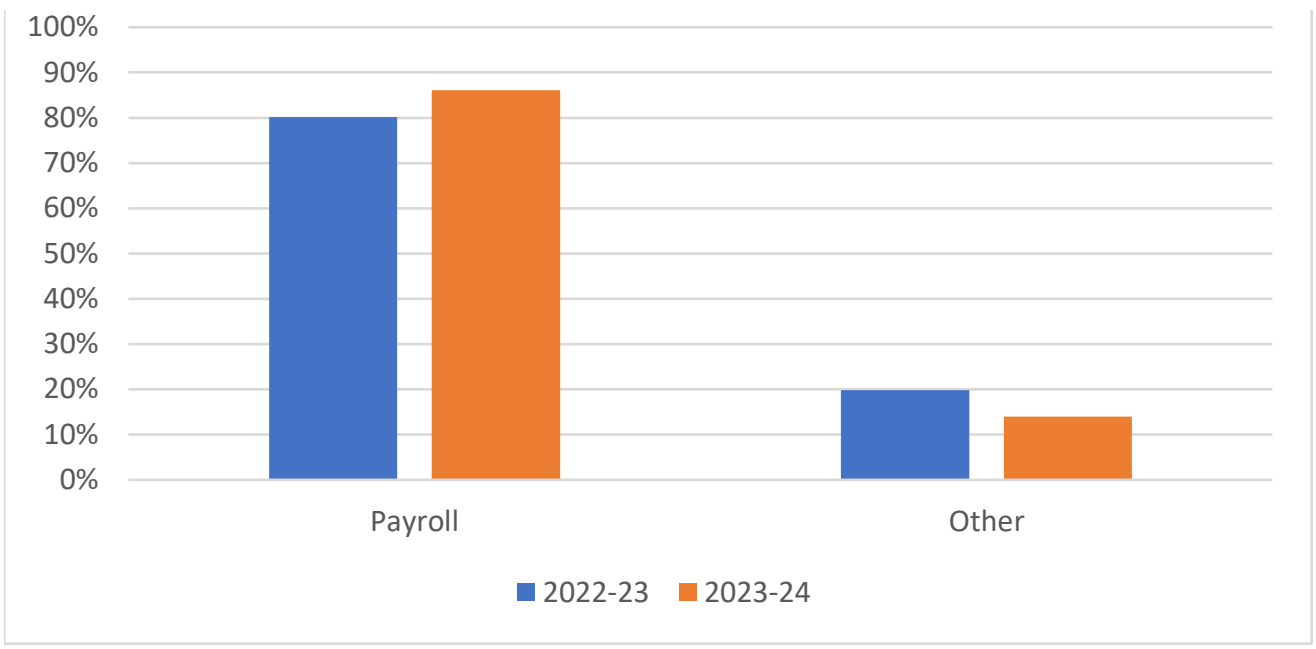
Kayce Settlemier
(kaycesettlemier1@gmail.com)

	Nov-23	Jan-24	24-Mar
Open Date	11/24/23	1/11/24	3/1/24
Closing Date	11/30/23	1/17/24	3/8/24
Nights Open	6	6	7
Meals Served	394	604	370
Unduplicated Guests	81	120	76
Times Shelter was Accessed	197	302	185
Average Guests per Night	33	50	26
Yougest Guest	18	23	25
Oldest Guest	66	76	71
Transports to St. John ED	1	2	2
Neighbor Complaints	0	1	0
Volunteer Shelter Staff Volunteer Hours Contributed	217	318	260
IRS Value of Volunteer Hours Contributed	\$6,900.60	\$10,112.40	\$8,268.00

Season Totals	2023/24	2022/23
Nights Open	19	50
Meals Served	1,368	3,074
Unduplicatged Guests	209	291
Times Shelter was Accessed	684	1,405
Average Guests per Night	36	45
Youngest Guest	18	18
Oldest Guest	76	72
Transports to St.John ED	5	2
Neighbor Complaints	1	0
Total Volunteers	62	
Volunteer Shelter Hours	795	
Value of Vounteer Hours	\$25,281.00	
Payroll Disbursements	\$24,056.24	\$34,063.14
Other Disbursements	\$5,946.24	\$5,527.64
Total Disbursements	\$30,002.48	\$39,590.78
Cost per Night (w/o volunteer hours value)	\$1,579.08	\$791.82
Cost per Night With volunteer hours value	\$2,909.66	

Shelter Expenses	Payroll	Other
2022-23	80%	20%
2023-24	86%	14%

Shelter Expenses



2023/2024 Cowlitz Severe Weather Shelter Season Report

The Kelso Longview Ministerial Association has sponsored the Cowlitz Severe Weather Shelter since 2019. The shelter is open to all houseless adults in our community. Guests of the shelter live in tents and other places unsuitable for secure, warm, and safe housing. By providing shelter during the coldest nights of the year, we help prevent adverse health effects such as hypothermia, exacerbation of chronic disease and death.

Planning for the cold weather season began in August 2023. Three volunteer co-coordinators worked with KLMA, First Christian Church, Longview Church of the Nazarene, and St. Stephen's Episcopal Church to develop procedures, develop staff and volunteer training, select staff, and identify volunteer leaders for volunteer staff and kitchen scheduling. Relationships with vendors and organizational contributors were re-energized. Paid staff members were recruited and hired. In October everyone was trained and went to on-call status for the season. The website and Facebook pages were updated. During the season we posted our needs prior to each opening on the Facebook page. Community members generously showed up before and during each open session with food and nonperishable supplies needed by our guests.

The shelter opened each time the temperature fell below 33 degrees for two or more nights. During November 2023 – March 2024 the shelter was open for 19 nights and provided 1,368 meals. An average of 36 individuals were sheltered each night. The shelter welcomed 209 unduplicated guests during the 2023-2024 shelter season. The shelter was accessed 684 times. The youngest guest was 18 years old and the oldest guest was 76 years old.

Sixty-two volunteers donated 795 hours valued at \$25,281 (\$1,330.58 per night). Including the value of volunteer hours, the shelter cost \$2,909.66 per night to operate. All the food served to shelter guests was donated by individuals and organizations. It would be difficult to accurately reflect

2023/2024 Cowlitz Severe Weather Shelter Season Report

the value of all the food donations.

2023/2024 funding was provided by individual donors, Cowlitz County, and carryover funds from the 2022/2023 season. Prior year funders included private donors, the City of Longview, Cowlitz County, the Price Foundation, the Community Foundation of SW Washington, and the Firstenberg Foundation.

Special thanks to our volunteers, our volunteer coordinator Kathleen Patton, our kitchen volunteer coordinator Roberta Boursaw, Kelso Longview Ministerial Association, First Christian Church, Longview Church of the Nazarene, St. Stephen's Episcopal Church, Salvation Army, Belly Brigade, Bethany Lutheran Church Women's Circle, PeaceHealth, South Kelso Neighborhood Association, Family Health Center, and Longview Traveler's Inn for their contributions to the operation and success of the shelter.

We are especially grateful to First Christian Church for providing space for the Severe Weather Shelter for the past five years. To continue providing shelter for houseless adults and prevent illness or death during the coldest weather of the year, we must find a new space and host organization for the 2024-25 Severe Weather Shelter Season. If you can help please contact Allison Mattocks (pastorallison@gmail.com), Dian Cooper (dianjcooper@gmail.com) or Kayce Settlemier (kaycesettlemier1@gmail.com). We would be happy to discuss the opportunity with you. Your organization's help will be appreciated!