



City of Longview

Minutes



Longview Public Library Board of Trustees

Monday, April 8, 2024

4:00pm

2nd Floor, City Hall

1. **CALL TO ORDER**

Board Chair Tina Smith called the meeting to order at 4:00pm. A Quorum is present.

2. **PLEDGE OF ALLEGIANCE**

The flag salute was recited.

3. **ROLL CALL**

Present: Chair Tina Smith, Vice-Chair Dave Knoyle, Board Member Linda King, Board Member Paula Stepankowsky, Board Member Claire Pang, City Council Liaison Angie Wean, Library Director Jacob Cole, Library Administrative Assistant James Newkirk

Absent: n/a

4. **APPROVAL OF AGENDA**

Amendment: The listed date of the next meeting changed to May 13th from May 12th.
The agenda will run as amended.

5. **APPROVAL OF March 11, 2024 MINUTES – Action Item**

Amended: The listed date of the next meeting changed from May 13th to April 8th.

Action: Claire Pang motioned to approve the meeting minutes as amended; Tina Smith seconded. The amended minutes were approved unanimously.

Discussion was held about the format of the minutes.

6. **APPROVAL OF CLAIMS – Action Item**

Discussion was held about the Claims Report.

Action: Paula Stepankowsky motioned to approve the claims report; Linda King seconded. The Claims Report was approved unanimously.

7. **SURPLUS MATERIALS – Action Item**

Discussion was held about the Surplus Materials Report.

Action: Claire Pang motioned to approve the Surplus Materials Report; Dave Knoyle Seconded. The Surplus Materials Report was approved unanimously.

8. CONSTITUENT COMMENTS

Councilmember Angie Wean Provided Public Comment.

9. CHAIR AND BOARD REPORTS

Chair Tina Smith provided a report.

Vice-Chair David Knoyle provided a report.

Councilmember Linda King provided a report.

Councilmember Paula Stepankowsky provided a report.

Councilmember Claire Pang provided a report.

10. DIRECTOR'S REPORT

Director's Report

Library Director Jacob Cole provided a report.

Board Questions

The Board conducted a question and answer session with Library staff.

11. OTHER BUSINESS

No Other Business

12. NEXT REGULAR MEETING

MONDAY, MAY 13, 2024 – 4:00 P.M.

13. EXECUTIVE SESSION

No Executive Session

14. ADJOURNMENT

The meeting was adjourned at 5:01 p.m.