

Longview Civil Service Commission
Regular Meeting Agenda
June 4, 2024– 4:00 p.m.
Longview City Hall

CALL TO ORDER & ROLL CALL – Commission Chair Hal Mahnke
Commissioner Steve Morrill
Commissioner Jordan Burns
Secretary/Examiner Marjorie Pedersen

APPROVAL OF MINUTES –
Regular Meeting Minutes: May 14, 2024

AUDIENCE COMMENTS*

POLICE BUSINESS

Entry-Level Police Officer eligibility list
Crisis Response Specialist I eligibility list
Crisis Response Specialist II eligibility list

FIRE BUSINESS

Administrative Assistant eligibility list

OTHER

None

NEXT MEETING

Next Regular Meeting: July 2, 2024, 4:00pm – Small Conference Room, Longview City Hall

ADJOURNMENT

***AUDIENCE PARTICIPATION:**

At the time that the commission chair announces the agenda item entitled “Audience Comments” members of the audience may comment on any matter not listed on the meeting agenda. Comments are limited to three (3) minutes per person. Audience members addressing the commission who are not specifically scheduled on the agenda should sign in on the sheet provided by the Secretary and are requested to give their name and address for the record and limit their remarks to three (3) minutes; unless that individual is representing a group in which case the speaker will limit remarks to five (5) minutes.

The Commission Chair may permit audience members to comment on individual meeting agenda items at the appropriate times during the regular Commission meeting as a part of the Commission’s discussion or consideration of such item. Audience members are not permitted to make comments on any agenda item until the Commission Chair recognizes the audience member seeking to make comment, and all comments should be limited to three (3) minutes unless the speaker is representing a group in which case the speaker will limit comments to five (5) minutes.

**CITY OF LONGVIEW
CIVIL SERVICE COMMISSION
Minutes of the Regular Meeting May 14, 2024
Meeting was held in person at Longview City Hall**

PRESENT: Commissioners: Commission Chair Hal Mahnke
Commissioner Steve Morrill
Commissioner Jordan Burns
Secretary/Examiner Marjorie Pedersen

City Staff: Robert Huhta, Police Chief
Jon Dunaway, Interim Fire Chief

Audience Members: None

CALL TO ORDER & ROLL CALL

The meeting was called to order by Commission Chair Mahnke at 4:00pm

APPROVAL OF MINUTES:

A motion was made by Commissioner Morrill and seconded by Commissioner Burns to approve the regular meeting minutes of April 9, 2024. **Motion passed 2-0.**

AUDIENCE COMMENTS:

None

POLICE BUSINESS:

Marjorie Pedersen presented the Entry-Level Police Officer eligibility list to the Commissioners. Commissioner Morrill made a motion to approve the eligibility list and seconded by Commissioner Burns. **Motion passed 2-0.**

Marjorie Pedersen presented the request for Civil Service Rule Change for rule 7.6.16 to the Commissioners. This rule change includes language to add the Community Outreach Coordinator and the hiring/qualification requirements to the Police department. Commissioner Morrill made a motion to approve the rule change and seconded by Commissioner Burns. **Motion passed 2-0.**

Marjorie Pedersen presented the request for Civil Service Rule Change for rule 3.2 to the Commissioners. This rule change includes adding the Community Outreach Coordinator to the Police department list of positions. Commissioner Morrill made a motion to approve the rule change and seconded by Commissioner Burns. **Motion passed 2-0.**

Chief Huhta provided a staffing levels and recruitment update.

FIRE BUSINESS:

Interim Chief Dunaway provided a staffing levels update.

Interim Chief Dunaway provided a Fire Chief recruitment update.

APPEALS/WAIVERS:

None

OTHER:

ADJOURNMENT:

With no further business before the Commission, Commissioner Morrill made a motion to adjourn seconded by Commissioner Burns. **The motion passed 2-0** and the meeting adjourned at 4:18pm.

NEXT MEETING:

The next regularly scheduled meeting will be held on **June 4, 2024, at 4:00 pm** at City Hall.

Approved:

Attest:

Hal Mahnke, Commission Chair Date

Marjorie Pedersen, _____ Date _____
 Civil Service Secretary/Examiner