City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda

City Council

Mayor Spencer Boudreau
Mayor Pro Tem Kalei LaFave
Council Member Ruth Kendall
Council Member Angie Wean
Council Member MaryAlice Wallis
Council Member Keith Young
Council Member Erik Halvorson

Thursday, June 27, 2024 | **6:00 PM** | **2nd Floor, City Hall**

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting. Please note - virtual attendees may comment verbally during public hearings only. Virtual attendees may also submit written comments to the Clerk's Office with the heading, "Public Comment for disbursement to the City Council".

https://us02web.zoom.us/j/82394132374

Telephone options (dial any of the following numbers):
1-253-215-8782
1-346-248-7799
1-408-638-0968
1-669-900-6833
1-301-715-8592
1-312-626-6799
1-646-876-9923

Webinar ID: ***823 9413 2374***

1. **CALL TO ORDER**
2. **INVOCATION*/FLAG SALUTE**

   24-00307 BRIAN CUMMINGS, EVANGEL
3. **ROLL CALL**
4. **WORKSHOP**
5. **APPROVAL OF MINUTES**

   24-00541 JUNE 6, 2024 SPECIAL MEETING/WORKSHOP

24-00542 JUNE 13, 2024 SPECIAL MEETING/WORKSHOP

24-00543 JUNE 13, 2024 REGULAR MEETING

6. CHANGES TO THE AGENDA

7. PRESENTATIONS & AWARDS

24-00524 PROCLAMATION - AMERICANS WITH DISABILITIES PRIDE DAY; RECIPIENT: ACCESSIBILITY ADVISORY COMMITTEE

24-00591 PROCLAMATION - RECOGNIZING THE MONTH OF JULY AS PARKS AND RECREATION MONTH; RECIPIENT: PARKS AND RECREATION ADVISORY BOARD

8. CONSTITUENTS' COMMENTS (Thirty Minutes)

9. PUBLIC HEARINGS

10. BOARD & COMMISSION RECOMMENDATIONS

11. ORDINANCES & RESOLUTIONS

12. MAYOR'S REPORT

13. COUNCILMEMBERS' REPORTS

24-00474 ORDINANCE 3538 - ADOPTING A NEW CHAPTER OF THE LONGVIEW MUNICIPAL CODE, CHAPTER 1.38 CITY FLAG POLICY; AND PROVIDING FOR SEVERABILITY AND EFFECTIVE DATE

RECOMMENDED ACTION:
MOTION TO ADOPT ORDINANCE 3538

14. CONSENT CALENDAR

24-00306 APPROVAL OF CLAIMS

24-00587 ORDINANCE NO. 3539 – VACATING A 12.5-FOOT STRIP OF ALLEY RIGHT OF WAY ADJACENT TO LOTS 1, 2, 3, AND 4 IN BLOCK 12 OF ASSESSOR'S PLAT 6, PARCELS #08736, 08737, 08738, AND 08739

RECOMMENDED ACTION:
MOTION TO ADOPT ORDINANCE NO. 3539

24-00588 RESOLUTION NO. 2503 – WATER RATES FOR 2024

RECOMMENDED ACTION:
MOTION TO ADOPT RESOLUTION NO. 2503

24-00589 RESOLUTION NO. 2504 – SEWER RATES FOR 2024

RECOMMENDED ACTION:
MOTION TO ADOPT RESOLUTION NO. 2504

24-00590 RESOLUTION NO. 2505 – RENAMING A PORTION OF TENNANT WAY TO SWANSON WAY

RECOMMENDED ACTION:
MOTION TO ADOPT RESOLUTION NO. 2505

24-00594 **BID REVIEW – 42nd AVE SEWER PUMP STATION REPLACEMENT**

RECOMMENDED ACTION:
MOTION TO ACCEPT THE LOW BID AND AWARD TO NUTTER CORPORATION IN THE AMOUNT OF $1,406,429.65

15. CITY MANAGER'S REPORT

24-00592 **HOPE VILLAGE 6 MONTH COMPREHENSIVE REPORT**

24-00593 **PTA SALARY SURVEY**

24-00595 **FIRST READING OF RESOLUTION ON PROPOSITION NO. 1, AUTHORIZING AN INCREASE IN THE SALES AND USE TAX IN LONGVIEW OF ONE-TENTH OF ONE PERCENT (0.1%) ON THE SELLING PRICE TO FUND ENHANCED POLICE SERVICES AND COMMUNITY SAFETY**

RECOMMENDED ACTION:
MOTION TO MOVE RESOLUTION FORWARD FOR SECOND READING AND ADOPTION AT THE JULY 9, 2024, MEETING

16. MISCELLANEOUS

17. EXECUTIVE SESSION

18. ADJOURNMENT

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:

TUESDAY, JULY 9, 2024 – 6:00 P.M.
TUESDAY, JULY 23, 2024 – 6:00 P.M.

NEXT SPECIAL COUNCIL WORKSHOPS:

TUESDAY, JULY 16, 2024 – 6:00 P.M. – UTILITIES BUDGET
TUESDAY, JULY 30, 2024 - 6:00 P.M. - ENHANCEMENT REQUESTS

City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes

City Council

Mayor Spencer Boudreau
Mayor Pro Tem Kalei LaFave
Council Member Ruth Kendall
Council Member Angie Wean
Council Member MaryAlice Wallis
Council Member Keith Young
Council Member Erik Halvorson

Thursday, June 6, 2024 | **6:00 PM** | **2nd Floor, City Hall**

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will conduct a special meeting in the Longview City Hall Council Chamber, 1525 Broadway, Longview, on Thursday, June 6, 2024 at 6:00 p.m. The topics of discussion follow. No final action will be taken.

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting. Please note - virtual attendees may comment verbally during public hearings only. Virtual attendees may also submit written comments to the Clerk's Office with the heading, "Public Comment for disbursement to the City Council".

https://us02web.zoom.us/j/82394132374

Telephone options (dial any of the following numbers):

1-253-215-8782
1-346-248-7799
1-408-638-0968
1-669-900-6833
1-301-715-8592
1-312-626-6799
1-646-876-9923

Webinar ID: ***823 9413 2374***

1. **CALL TO ORDER**
   Mayor Boudreau called the meeting to order at 6:01 p.m.

2. **FLAG SALUTE**
   The flag salute was recited.

3. **ROLL CALL**

***Present**: Mayor Boudreau, Mayor Pro Tem LaFave, Councilmember Kendall, Councilmember Young, Councilmember Halvorson*
***Absent/Excused**: Councilmember Wean, Councilmember Wallis*

***Staff Present**: Interim City Manager Jim Duscha, City Clerk Tiffany Ostreim, Public Works Director/Assistant City Manager Chris Collins, Police Chief Robert Huhta, Captain Branden McNew, Sergeant Tim Watson*

4. WORKSHOP

24-00501 HOMELESSNESS (TIME ESTIMATE 2 HOURS)

Police Chief Robert Huhta, Captain Branden McNew, and Sergeant Tim Watson presented. Covered the historical context pre-2017, Martin v. Boise, 2017-2019 and the creation of camps, Camp Alabama December 2019 - December 2022, closure of Camp Alabama and creation of Hope Village, and current state of affairs.

Council discussed the presentation and expressed support for the Juvenile Center to house persons with mental health and substance abuse disorders.

Sarah Curtis provided public comment.
Steve Ferrell provided public comment.
Bill Youngren provided public comment and a handout.
Tricia Rodman Junker provided public comment and a handout.
Carina Green provided public comment and a handout.
Michael O'Neill provided public comment.
Ron Kosloski provided public comment.

5. ADJOURNMENT

The meeting was adjourned at 8:08 p.m.

Tiffany Ostreim
City Clerk

Approved:_____
Mayor

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, JUNE 13, 2024 – 6:00 P.M.
THURSDAY, JUNE 27, 2024 – 6:00 P.M.

NEXT SPECIAL COUNCIL WORKSHOPS:

THURSDAY, JUNE 13, 2024 – 5:00 P.M. – WCIA COUNCIL COURSES
TUESDAY, JUNE 25, 2024 - 6:00 P.M. - CIP BUDGET

City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes

City Council

Mayor Spencer Boudreau
Mayor Pro Tem Kalei LaFave
Council Member Ruth Kendall
Council Member Angie Wean
Council Member MaryAlice Wallis
Council Member Keith Young
Council Member Erik Halvorson

Thursday, June 13, 2024 | **5:00 PM** | **2nd Floor, City Hall**

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will conduct a special meeting in the Longview City Hall Council Chamber, 1525 Broadway, Longview, on Thursday, June 13, 2024 at 5:00 p.m. The topics of discussion follow. No final action will be taken.

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting. Please note - virtual attendees may comment verbally during public hearings only. Virtual attendees may also submit written comments to the Clerk's Office with the heading, "Public Comment for disbursement to the City Council".

https://us02web.zoom.us/j/82394132374

Telephone options (dial any of the following numbers):

1-253-215-8782
1-346-248-7799
1-408-638-0968
1-669-900-6833
1-301-715-8592
1-312-626-6799
1-646-876-9923

Webinar ID: ***823 9413 2374***

1. **CALL TO ORDER**
   Mayor Boudreau called the meeting to order at 5:00 p.m.

2. **FLAG SALUTE**
   The flag salute was recited.

3. **ROLL CALL**

***Present**: Mayor Boudreau, Mayor Pro Tem LaFave, Councilmember Kendall, Councilmember Wean, Councilmember Wallis, Councilmember Young, Councilmember Halvorson*

***Staff Present**: Interim City Manager Jim Duscha, Interim City Attorney Charlotte Archer, City Clerk Tiffany Ostreim, Public Works Director/Assistant City Manager Chris Collins, Parks & Recreation Director Jen Wills, Police Chief Robert Huhta, Human Resources Director Sabrina Fraidenburg, Public Information Officer Angela Abel*

4. WORKSHOP

24-00503 WCIA COUNCIL COURSES - COUNCIL DO'S & DON'TS (TIME ESTIMATE 1 HOUR)

Washington Cities Insurance Authority Deputy Director Rob Roscoe presented the Do's and Don'ts of being a councilmember.
Council discussed the presentation.

Jason Still provided public comment.
Tom Samuels provided public comment.

5. ADJOURNMENT

The meeting was adjourned at 5:54 p.m.

Tiffany Ostreim
City Clerk

Approved:_____
Mayor

City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes

City Council

Mayor Spencer Boudreau
Mayor Pro Tem Kalei LaFave
Council Member Ruth Kendall
Council Member Angie Wean
Council Member MaryAlice Wallis
Council Member Keith Young
Council Member Erik Halvorson

Thursday, June 13, 2024 | **6:00 PM** | **2nd Floor, City Hall**

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting. Please note - virtual attendees may comment verbally during public hearings only. Virtual attendees may also submit written comments to the Clerk's Office with the heading, "Public Comment for disbursement to the City Council".

https://us02web.zoom.us/j/82394132374

Telephone options (dial any of the following numbers):

1-253-215-8782
1-346-248-7799
1-408-638-0968
1-669-900-6833
1-301-715-8592
1-312-626-6799
1-646-876-9923

Webinar ID: ***823 9413 2374***

1. CALL TO ORDER

Mayor Boudreau called the meeting to order at 6:00 p.m.

2. INVOCATION*/FLAG SALUTE

24-00525 BOB GILES, FAITH FAMILY CHRISTIAN CENTER

After the invocation provided by Bob Giles of Faith Family Christian Center, the flag salute was recited.

3. ROLL CALL

Present*: Mayor Boudreau, Mayor Pro Tem LaFave, Councilmember Kendall, Councilmember Wean, Councilmember Wallis, Councilmember Young, Councilmember Halvorson*

***Staff Present**: Interim City Manager Jim Duscha, Interim City Attorney Charlotte Archer, City Clerk Tiffany Ostreim, Public Works Director/Assistant City Manager Chris Collins, Community & Economic Development Director Ken Hash, Parks & Recreation Director Jen Wills, Police Chief Robert Huhta, Human Resources Director Sabrina Fraidenburg, Public Information Officer Angela Abel*

4. WORKSHOP

5. APPROVAL OF MINUTES

24-00436 MAY 23, 2024 REGULAR MEETING

A motion was made by Councilmember Halvorson, seconded by Councilmember Wallis, to approve the May 23, 2024 Regular Meeting Minutes noting there was no invocation. The motion carried unanimously.

6. CHANGES TO THE AGENDA

A motion was made by Councilmember Wallis, seconded by Councilmember Kendall, to move the Executive Session for Potential Litigation per RCW 42.30.110(1)(i) ahead of Councilmember Reports.

Council discussed the motion.

Interim City Attorney Archer recommended the council amend its agenda to hold three executive sessions. Recommended an Executive Session for Potential Litigation per RCW 42.30.110(1)(i) prior to Item 13, the resolution establishing terms and conditions for the defense of city council members. Recommended the second Executive Session for Potential Litigation per RCW 42.30.110(1)(i) under Item 17 be left as is.

Councilmember Wallis clarified the motion, the Executive Session for Potential Litigation is split into two, the first to be held after Item 10, prior to Item 13. The second under Item 17.

Jason Still provided public comment.

The motion carried unanimously.

7. PRESENTATIONS & AWARDS

8. CONSTITUENTS' COMMENTS (Thirty Minutes)

Lareda Richards provided public comment.
Jennifer Leach provided public comment.
Robert Pank provided public comment.
Tom Samuels provided public comment.
Jason Still provided public comment.
Arlene Hubble provided public comment.
Derek Fine provided public comment.
Anne Bennett provided public comment.

9. PUBLIC HEARINGS

10. BOARD & COMMISSION RECOMMENDATIONS

24-00533 REQUEST FOR ADDITIONAL NEIGHBORHOOD PARK GRANT FUNDING

RECOMMENDED ACTION:
MOTION TO APPROVE FUNDING FOR CENTRAL LEAGUE SANDLOT

Parks and Recreation Director Jen Wills presented.
Council discussed the presentation.

A motion was made by Councilmember Wean, seconded by Councilmember Halvorson, to approve funding for Central League Sandlot.
Mike Barbee provided public comment.
Council discussed the presentation.
Jason Still provided public comment.
Parks and Recreation Director Jen Wills provided information.
The motion carried unanimously.

19. EXECUTIVE SESSION

The City Council, Interim City Attorney Charlotte Archer entered Executive Session at 6:38 p.m. pursuant to RCW 42.30.110(1)(i) Potential Litigation for a period of 10 minutes. At 6:50 p.m. Exe cutie Session was continued for 5 minutes. At 6:55 p.m. all parties came out of Executive Session. No decisions were made.

11. ORDINANCES & RESOLUTIONS

12. MAYOR'S REPORT

Mayor Boudreau provided a report. Requested council concurrence on a letter to the Cowlitz County Commissioners in support of the concept of establishing a new facility to treat adults experiencing mental health crises and substance use disorders. Council concurred with edits to the letter and outreach to the other city mayors.

13. COUNCILMEMBERS' REPORTS

Councilmember Halvorson provided a report.
Councilmember Kendall provided a report.
Councilmember Wallis provided a report.
Councilmember Wean provided a report.
Councilmember LaFave provided a report.
Councilmember Young provided a report.

24-00578 RESOLUTION 2491 - ESTABLISHING THE TERMS AND CONDITIONS FOR THE DEFENSE OF CITY COUNCIL MEMBERS SPENCER BOUDREAU, KALEI LAFAVE, ERIK HALVORSON AND KEITH YOUNG IN COWLITZ COUNTY SUPERIOR COURT CASE NUMBER 24-2-00244-08

RECOMMENDED ACTION:
MOTION TO ADOPT RESOLUTION 2491

A motion was made by Councilmember Halvorson, seconded by Councilmember LaFave, to adopt Resolution 2491 and terminate the service contract between the City and the legal firm Law, Lyman, Daniel, Kamerrer & Bogdanovich, P.S.
Council discussed the motion.

Randy Knox provided public comment.
Jason Still provided public comment.
Tom Samuels provided public comment.
Michael O'Neill provided public comment.
Carol Zonich provided public comment.
Art Burkmeyer provided public comment.
Sarah Curtis provided public comment from Tricia Rodman Junker.

Interim City Attorney Archer requested an Executive Session regarding per RCW 42.30.110(1)(i) Potential Litigation pertaining to the second part of the motion to terminate the contract.

The City Council, Interim City Attorney Charlotte Archer entered Executive Session at 7:37 p.m. pursuant to RCW 42.30.110(1)(i) Potential Litigation for a period of 10 minutes. At 7:51 p.m. Executive Session was continued for 5 minutes. At 7:57 p.m. all parties came out of Executive

Session. No decisions were made.

An amendment to the motion was made by Councilmember Halvorson, seconded by Councilmember Young to adopt Resolution No. 2491 and strike the rest of the main motion.

An amendment to the amendment was made by Councilmember Wean, seconded by Councilmember Wallis that if the four councilmembers are found liable, they will reimburse the city for their legal fees, the cost of their personal defense counsel, paid by the city.
The amendment to the amendment failed by the following vote:
Ayes: Councilmember Wean, Councilmember Wallis, Councilmember Kendall
Nays: Councilmember Halvorson, Councilmember LaFave, Councilmember Young, Mayor Boudreau

Tom Samuels provided public comment.
Anne Bennett provided public comment.
Jason Still provided public comment.

The amendment to the main motion carried by the following vote:
Ayes: Councilmember Halvorson, Councilmember LaFave, Councilmember Young, Mayor Boudreau, Councilmember Wean, Councilmember Kendall
Nays: Councilmember Wallis

Tom Samuels provided public comment.

The main motion as amended carried by the following vote:
Ayes: Councilmember Halvorson, Councilmember LaFave, Councilmember Young, Mayor Boudreau
Nays: Councilmember Wallis, Councilmember Wean, Councilmember Kendall

14. CONSENT CALENDAR

Mayor Boudreau excused himself from voting on the Consent Agenda in the appearance of fairness.

A motion was made by Councilmember Kendall, seconded by Councilmember Wallis, to approve the Consent Calendar.
Jason Still provided public comment.
Carol Zonich provided public comment.
Parks and Recreation Director Jen Wills explained the contract with the United States Tennis Association and the resolution regarding the Kuntz Family Trust Funds.

The motion carried by the following vote:
Ayes: Councilmember Kendall, Councilmember Wallis, Councilmember Wean, Councilmember LaFave, Councilmember Young
Nays: Councilmember Halvorson

24-00305 APPROVAL OF CLAIMS

24-00532 RESOLUTION 2501 RESCINDING RESOLUTION 2044 AND RETURNING THE KUNTZ FAMILY TRUST FUNDS TO AN UNRESTRICTED ACCOUNT

RECOMMENDED ACTION:
MOTION TO ADOPT RESOLUTION 2501

24-00561 FINAL APPROVAL OF MANAGEMENT AGREEMENT FOR MINT VALLEY RACQUET COMPLEX

RECOMMENDED ACTION:
MOTION TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE UNITED STATES TENNIS ASSOCIATION

24-00548 CONSULTANT SUPPLEMENTAL AGREEMENT NO. 2 WITH PBS ENGINEERING & ENVIRONMENTAL FOR NICHOLS BLVD & OLYMPIA WAY PAVEMENT RESTORATION PROJECT

RECOMMENDED ACTION:
MOTION AUTHORIZING THE CITY MANAGER TO EXECUTE THE SUPPLEMENTAL AGREEMENT NO. 2 WITH PBS ENGINEERING & ENVIRONMENTAL

24-00527 PROJECT COMPLETION – 2023 ANNUAL CIPP LINERS

RECOMMENDED ACTION:
MOTION TO ACCEPT AS COMPLETE THE 2023 ANNUAL CIPP LINERS

24-00549 PROJECT COMPLETION – 1308 22nd AVE CODE ENFORCEMENT RESIDENTIAL STRUCTURE DEMOLITION

RECOMMENDED ACTION:
MOTION TO ACCEPT AS COMPLETE THE 1308 22nd AVE CODE ENFORCEMENT RESIDENTIAL STRUCTURE DEMOLITION

24-00526 BID REVIEW – SEWER LATERAL REPLACEMENT

RECOMMENDED ACTION:
MOTION TO ACCEPT THE LOW BID AND AWARD TO CLARK AND SONS EXCAVATING IN THE AMOUNT OF $50,400.54

24-00550 ORDINANCE NO. 3516 AND ORDINANCE NO. 3515 ZONING AND ANNEXATION OF A SINGLE PARCEL ON OCEAN BEACH HIGHWAY

RECOMMENDED ACTION:
MOTION TO ADOPT ORDINANCE 3516 AND ORDINANCE 3515.

24-00528 RESOLUTION 2502 - SURPLUS CITY PROPERTY/EQUIPMENT

RECOMMENDED ACTION:
MOTION TO ADOPT RESOLUTION 2502

24-00534 LONGVIEW POLICE GUILD MEMORANDUM OF AGREEMENT

RECOMMENDED ACTION:
MOTION TO APPROVE THE MOU

15. CITY MANAGER'S REPORT

24-00437 RENAMING OF A PORTION OF TENNANT WAY

RECOMMENDED ACTION:
DIRECT STAFF TO START THE ROAD RENAMING PROCESS WITH THE NAME COUNCIL SELECTS

Public Works Director/Assistant City Manager Chris Collins presented.
Council discussed the presentation.

A motion was made by Councilmember Wean, seconded by Councilmember Wallis, to direct staff to start the road renaming process based off the online public survey results, Swanson Way.
Jason Still provided public comment.
Sarah Curtis provided public comment.
The motion carried unanimously.

24-00525 METER READING REVIEW

RECOMMENDED ACTION:
MOTION TO DIRECT CITY STAFF TO BRING A RATE RESOLUTION RAISING RATES IN WATER 1.3% AND SEWER .7% TO BRING METER READING INTERNALLY WITHIN THE WATER AND SEWER DIVISIONS AT THE NEXT REGULAR COUNCIL MEETING

Public Works Director/Assistant City Manager Chris Collins presented.
Council discussed the presentation.

A motion was made by Councilmember Kendall, seconded by Councilmember Young, to direct staff to bring a rate resolution raising rates in water 1.3% and sewer .7% to bring Meter Reading internally within the Water and Sewer Divisions at the next regular council meeting.
Jason Still provided public comment.
Hank Sowerine provided public comment.
Sarah Curtis provided public comment.

The motion carried by the following vote:
Ayes: Councilmember Kendall, Councilmember Young, Councilmember Wean, Councilmember Wallis, Mayor Boudreau
Nays: Councilmember Halvorson, Councilmember LaFave

24-00567 REVIEW OF FISHERS LANE APPRAISAL / CONTINUED USE RESTRICTION DISCUSSION

RECOMMENDED ACTION:
DIRECT STAFF TO START THE SURPLUS AND DISPOSAL OF THE FISHERS LANE PROPERTY WITH OR WITHOUT USE RESTRICTIONS

Public Works Director/Assistant City Manager Chris Collins presented.

A motion was made by Councilmember Halvorson, seconded by Councilmember Wean to refer to the Planning Commission to determine any use restrictions on the property and for the city to continue to move forward with the overall process. The motion carried unanimously.

24-00568 PUBLIC SAFETY SALES TAX UPDATE

Chief Robert Huhta presented.
Council discussed the presentation.
A motion was made by Councilmember Wallis, seconded by Councilmember Halvorson to put the 1/10th of 1 percent Public Safety Sales Tax on the General Election ballot and direct staff to bring back a resolution establishing a campaign committee in the amount of $25,000.
Jason still provided public comment.

Larry Crosby provided public comment.
Arlene Hubble provided public comment.
The motion carried unanimously.

16. MISCELLANEOUS

17. EXECUTIVE SESSION

24-00518 POTENTIAL LITIGATION PER RCW 42.30.110(1)(i)

The City Council, Interim City Attorney Charlotte Archer,Amanda Butler, Human Resources Director Sabrina Fraidenburg entered Executive Session at 9:25 p.m. pursuant to RCW 42.30.110(1)(i) Potential Litigation for a period of 10 minutes. At 9:35 p.m. all parties came out of Executive Session. No decisions were made.

A motion was made by Councilmember Halvorson, seconded by Councilmember LaFave to adjourn the meeting.

24-00519 PERFORMANCE OF A PUBLIC EMPLOYEE PER RCW 42.30.110(1)(g) - DID NOT TAKE PLACE

18. ADJOURNMENT

The meeting was adjourned at 9:38 p.m.

Tiffany Ostreim
City Clerk

Approved:_____
Mayor

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, JUNE 27, 2024 – 6:00 P.M.
TUESDAY, JULY 9, 2024 – 6:00 P.M.

NEXT SPECIAL COUNCIL WORKSHOPS:

TUESDAY, JUNE 25, 2024 – 6:00 P.M. – CIP BUDGET

Proclamation

City of Longview, Washington

Americans with Disabilities Pride Day

***WHEREAS**, the Americans with Disabilities Act (ADA) was passed on July 26, 1990 to ensure the civil rights of disabled people; and*

***WHEREAS**, this month marks the 34th anniversary of the ADA, the landmark law that improved some barriers for persons with disabilities and established access as a fundamental human right; and*

***WHEREAS**, the City of Longview with the support of Longview's Accessibility Advisory Committee have made substantial contributions to provide inclusion and accessibility for residents with disabilities; and*

***WHEREAS**, local governmental entities and residents join together to affirm the principles; and*

***WHEREAS**, the City of Longview and residents are proud to recognize persons with disabilities and continue the commitment towards achieving greater social and economic inclusion, as well as accessibility; and*

***NOW, THEREFORE,** I, Spencer Boudreau Mayor of the City of Longview, do hereby proclaim July 26, 2024 as "Americans with Disabilities Pride Day," and encourage all to celebrate the 34th year of this civil rights law and the many contributions of individuals with disabilities.*

In witness whereof, I have hereunto set my hand and caused the seal of the City of Longview to be affixed this 27th day of June 2024.

_____

Spencer Boudreau, Mayor

PROCLAMATION

City of Longview, Washington

Park & Recreation Month ~ July 2024

WHEREAS, parks and recreation programs is an integral part of communities throughout this country, including the City of Longview; and

WHEREAS, parks and recreation promotes health and wellness, improving the physical and mental health of people who live near parks; and

WHEREAS parks and recreation encourages physical activities by providing space for popular sports, hiking trails, and many other activities designed to promote active lifestyles; and

WHEREAS park and recreation programming and education activities, such as out- of-school time programming, youth sports and environmental education, are critical to childhood development; and

WHEREAS parks and recreation increases a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS parks and recreation is fundamental to the environmental well-being of our community; and

WHEREAS parks and recreation is essential and adaptable infrastructure that makes our communities resilient in the face of natural disasters and climate change; and

WHEREAS our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS, the U.S. House of Representatives has designated July as Parks and Recreation Month; and

NOW, THEREFORE, I, Spencer Boudreau, Mayor of the City of Longview, do hereby recognize the month of July as "Park and Recreation Month" in the City of Longview, and encourage its citizens to recognize the benefits derived from the city's parks and recreation resources.

In witness whereof, I have hereunto set my hand and caused the seal of the City of Longview to be affixed this 27th day of June 2024.

_____

Spencer Boudreau, Mayor

City of Longview
Agenda Summary Sheet

1525 Broadway
Longview, WA 98632
www.mylongview.com

Introduced by:	**Erik Halvorson, Council Member**	**Date:**	**March 21st 2024**
Supported by:	**Spencer Boudreau, Mayor**	**For Agenda of:**	**April 11th, 2024**

SUBJECT TITLE: AN ORDINANCE OF THE CITY OF LONGVIEW, WASHINGTON ADOPTING A NEW CHAPTER OF THE LONGVIEW MUNICIPAL CODE, CHAPTER 1.38 CITY FLAG POLICY; AND PROVIDING FOR SEVERABILITY AND EFFECTIVE DATE

SUMMARY STATEMENT:

The proposed ordinance for the City of Longview introduces a comprehensive flag policy, seeking to formalize flag displays within city facilities. It ensures adherence to federal and state regulations governing flag displays and outlines the specific flags permitted on city property. Additionally, the ordinance mandates permanent displays while providing guidelines for lowering flags to half-staff when necessary.

Inspired by the precedent set in Shurtleff v. City of Boston, this ordinance underscores the importance of transparent policies in differentiating government speech from regulated speech.

RECOMMENDED ACTION: A motion adopting Ordinance 3538

Erik Halvorson **Spencer Boudreau**

ORDINANCE NO. 3538

AN ORDINANCE OF THE CITY OF LONGVIEW, WASHINGTON ADOPTING A NEW CHAPTER OF THE LONGVIEW MUNICIPAL CODE, CHAPTER 1.38 CITY FLAG POLICY; AND PROVIDING FOR SEVERABILITY AND EFFECTIVE DATE

WHEREAS, The City of Longview wishes to memorialize and codify current practices regarding which flags are displayed and when and how flags are flown or lowered to half-staff inside and outside of City facilities; and

WHEREAS, The City of Longview wishes to ensure that the City's flag policy is consistent with the United States Flag Code and Washington state law on public flag displays; now, therefore, be it

RESOLVED, That the City Council of the City of Longview do ordain as follows:

Section 1. Adoption of New Chapter 1.38 City Flag Policy. The Longview Municipal Code is amended to adopt a new Chapter 1.38, City Flag Policy, as described in Exhibit A, attached herto and incorporated by this reference as if set forth in full.

Section 2. Corrections. The City Clerk and the codifiers of the Ordinance are authorized to make necessary clerical corrections to this Ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 3. Severability. If any section, subsection, paragraph, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, such decision does not affect the validity or constitutionality of the remaining parts of this Ordinance.

Section 4. Effective Date. This Ordinance becomes effective five days after publication of the ordinance, or a summary thereof, in the official newspaper of the City.

PASSED AND APPROVED by the City Council of Longview, Washington, and signed by its Mayor this _23rd day of May, 2024.

ATTEST: Mayor

City Clerk City Attorney

Exhibit A

--NEW--

Chapter 1.38

FLAG DISPLAY

Sections:

1.38.010 Purpose and intent.

1.38.020 Allowed flags on city property.

1.38.030 Permanent and temporary flag displays on city property.

1.38.040 Lowering flags to half-staff.

1.38.010 Purpose and intent.

The purpose of this chapter is to regulate the official display of flags inside and outside of city facilities. lt is the specific intent of the city council of the city of Longview to follow the United States Flag Code and Washington State law in its flag displays on city property. Raising flags is an expression of government sentiment, constitutes government speech, and does not open up any city facility or property as a forum for public or limited public participation. This chapter is not intended to regulate display of flags on employee clothing, personal property, or work stations, which are instead governed by the city's personnel policy.

1.38.020 Allowed flags on city property.

The city will fly or display only the following flags on property owned by the city: The flag of the United States of America; the Washington State flag; the POW/MlA flag; the City of Longview flag; and any other flag mandated by federal or Washington State law.

1.38.030 Permanent and temporary flag displays on city property.

The city will fly or display the United States flag, the Washington State flag, and the City of Longview flag on a permanent basis on the flag staffs outside City Hall, R.A. Long Park and in such other locations as the city council may select. The POW/MIA flag will be displayed at such times and places as are mandated by federal law on a flag staff outside City Hall and in such other locations as the city council may select.

1.38.040 Lowering flags to half-staff.

The city will lower flags displayed in the civic center plaza to half-staff in the following circumstances:

A. At the direction of the President of the United States;

B. At the request of the Governor of the State of Washington;

C. At the request of the city council or city manager in the event of the death of a current city employee or official.

City of Longview

Agenda Summary

APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

FIRST HALF JUNE 2024 ACCOUNTS PAYABLE: $3,511,293.59

FIRST HALF JUNE 2024 PAYROLL:
$23,991.47, checks
$975,150.10, direct deposits
$725,517.86, wire transfers
$1,724,659.43 Total

STAFF CONTACT:
Lindy Kennedy, Accountant
Dana Beck, Payroll Specialist

Attachments: None

City of Longview

Agenda Summary

ORDINANCE NO. 3539 – VACATING A 12.5-FOOT STRIP OF ALLEY RIGHT OF WAY ADJACENT TO LOTS 1, 2, 3, AND 4 IN BLOCK 12 OF ASSESSOR'S PLAT 6, PARCELS #08736, 08737, 08738, AND 08739

RECOMMENDED ACTION:
MOTION TO ADOPT ORDINANCE NO. 3539

COUNCIL STRATEGIC INITIATIVE ADDRESSED:
Strengthen economic conditions & create new opportunities.

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:
Property owners, who represent 100% of the abutting property, submitted a request to vacate a 12.5-ft strip of alley right of way adjacent to Lots 1, 2, 3, and 4 in Block 12 of Assessor's Plat 6, Parcels #08736, 08737, 08738, and 08739.

City Council approved the vacation request pending payment of vacation fees. Council set the vacation fees of $15,000. The requestor paid the fees in full.

This ordinance vacates the 12.5 foot of unneeded ROW as detailed above.

STAFF CONTACT:
Chris Collins, Public Works Director/ Assistant City Manager

Attachments:
1. Ord No. 3539 - Parcels 08736, 08737, 08738 & 08739
2. EXHIBIT A - 11TH & 12TH AVENUE ALLEY VACATION

ORDINANCE NO. 3539

AN ORDINANCE VACATING A 12.5-FOOT STRIP OF ALLEY RIGHT-OF-WAY ADJACENT TO LOTS 1, 2, 3 AND 4 IN BLOCK 72 OF ASSESSOR'S PLAT 6, PARCEL NUMBERS 08736, 08737, 08738 AND 08739, AS MORE PARTICULARLY DESCRIBED HEREINAFTER, LOCATED IN THE CITY OF LONGVIEW, COWLITZ COUNTY, WASHINGTON.

WHEREAS, property owner WD3 Construction, who represents 100% of the abutting properties, submitted a request to vacate a 12,5-ft strip of alley right-of-way, adjacent to Parcels 08736, 08737, 08738 and 08739 in the alley between 11th Avenue and 12th Avenue, south of Florida Street, more particularly hereinafter described, the same being a duly dedicated right of way located in the City of Longview, Cowlitz County, Washington, and did file a petition in due and legal form for the vacation of a portion thereof, with the City Clerk of said City; and

WHEREAS, following due notice thereof, a public hearing was duly held on said petition by the City Council on the 8th day of February, 2024, in the City Hall Council Chambers, at which time and place arguments and presentations favoring and opposing such street vacation were made and considered and the City Council, after having been fully advised of all of the facts, and after having considered all of the evidence for and against such vacation, determined that said petition should be granted, subject to the terms and conditions set forth herein.

NOW, THEREFORE, the City Council of the City of Longview do ordain as follows:

Section 1. That the following alley right of way, known as 12.5-ft strip of alley right of way adjacent to Lots 1, 2, 3, 4 in Block 72 of Assessor's Plat 6, Parcels #08736, 08737, 08738, and 08739, as platted in the plat recorded as Assessor's Plat No. 6, Volume 8 of Plats, Page 27, situated in Section 33, Township 8 North, Range 2 West of the Willamette Meridian, in the City of Longview, Cowlitz County, Washington, containing 2,500 square feet, more or less as shown on Exhibit A, more particularly described as follows:

BEGINNING AT THE NORTHWEST CORNER OF 1105 FLORDIA STREET, PARCEL 08736, AS PLATTED IN THE PLAT RECRDED AS ASSESSOR'S PLAT NO. 6, VOLUME 8 OF PLATS, PAGE 27, RECORDS OF THE COWLITZ COUNTY AUDITOR, WASHINGTON; THENCE NORTHWEST 72°43'11.15" FOR A DISTANCE OF 12.50 FEET; THENCE CONTINUING SOUTHWEST 17°16'47.08", FOLLOWING THE LINE OF THE ALLEY BETWEEN 11TH AVENUE AND 12TH AVENUE, FOR A DISTANCE OF 200 FEET; THENCE CONTINUING SOUTHEAST 72°43'12.92" FOR A DISTANCE OF 12.49 FEET; THENCE NORTHEAST 17°16'49.26", COINCIDENT WITH THE WESTERLY MARGINS OF PARCELS 08739, 08738, 08737 AND 08736, TO THE POINT OF BEGINNING.
CONTAINING 2,500 SQUARE FEET, MORE OR LESS.

shall be, and the same is hereby, vacated, subject to the provisions of Sections 2, and 3 hereof.

Section 2. The owners of the land abutting the portion of the right-of-way described above have paid to the City of Longview the amount of $15,000.00. Such value was calculated on a square foot basis using the value of the land abutting the vacation portion of said right-of-way as determined by the Cowlitz County Assessor.

Section 3. That a public utility easement is retained over, under, across and through the vacated land for the construction, repair, maintenance and operation of public and private utilities, and for ingress and egress to the easement area at any and all times for such utility purposes; until such time the vacated alley is incorporated into re-development of the properties identified in Section 1 of this ordinance and the utilities existing at that time are re-routed or abandoned in a manner acceptable to the utilities and at the cost of the property owner, successor or assigned, at which time the utility easement shall be released at no additional cost to the property owner, successor or assigned.

Section 4. This Ordinance shall be published in the manner required by law and shall be deemed to be in full force and effect thirty (30) days thereafter, and the City Clerk, pursuant to the requirements of RCW 35.79.030, shall record a certified copy of this Ordinance with the Auditor for Cowlitz County, Washington.

Passed by the City Council this 27th day of June, 2024.

Approved by the Mayor this 27th day of June, 2024.

_____

M A Y O R

ATTEST:

_____

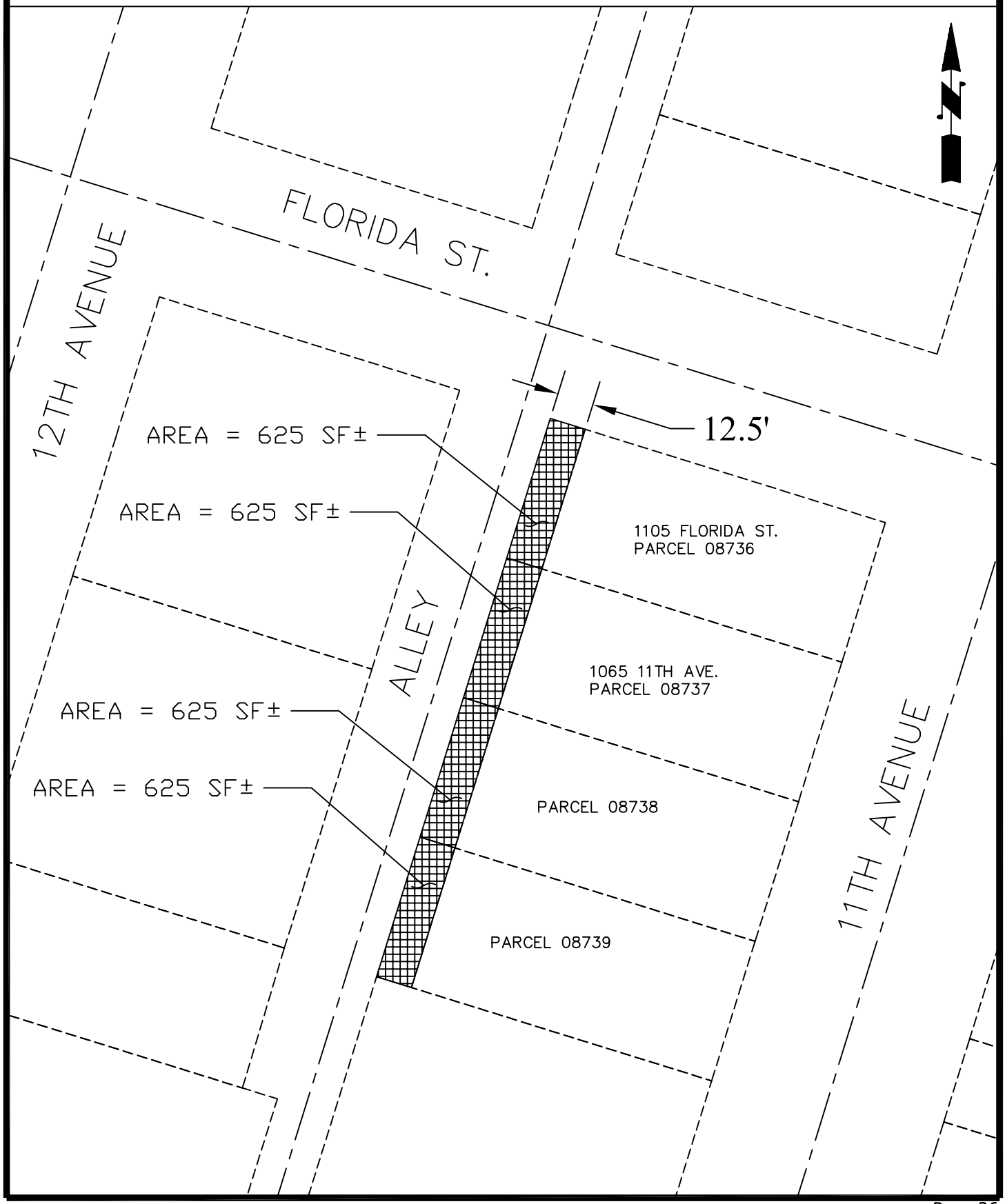
City Clerk

APPROVED AS TO FORM:

_____

City Attorney

11TH/12TH AVENUE ALLEY VACATION
EXHIBIT A
TOTAL AREA = 2,500 SF ±



City of Longview

Agenda Summary

RESOLUTION NO. 2503 – WATER RATES FOR 2024

RECOMMENDED ACTION:
MOTION TO ADOPT RESOLUTION NO. 2503

COUNCIL STRATEGIC INITIATIVE ADDRESSED:
Continue effective financial management.
Provide sustainable water quality & environmental infrastructure.

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:
Proposed Resolution No. 2503 increases water rates to cover increasing operating costs related to reading city water meters with city staff. This resolution implements a water utility rate increase of 1.3%, or $0.49 per month for a residential customer consuming 600 cubic feet of potable water per month (the median residential customer consumption amount.). The new rates will become effective on July 1, 2024.

STAFF CONTACT:
Chris Collins, Public Works Director/ Assistant City Manager

Attachments:
1. Resolution 2503 Water Rates 2024 1.3 % Red
2. Resolution 2503 Water Rates 2024 1.3 % Clean

RESOLUTION NO. 2503

A RESOLUTION RELATING TO AND SETTING RATES AND MINIMUM CHARGES FOR WATER AND WATER SERVICE CONNECTIONS, FOR FIRE SERVICE, AND OTHER RELATED CHARGES FOR PROVIDING WATER SERVICE WITHIN AND OUTSIDE THE CITY OF LONGVIEW, AND REPEALING RESOLUTION NO. 2471.

WHEREAS, Pursuant to Chapter 15.56 of the Longview Municipal Code, the City Council of the City of Longview, Washington hereby enacts this Resolution to set the rates and charges for providing water to cover the projected operating and capital costs of the water utility; now, therefore

BE IT RESOLVED by the City Council of said City that the rates for water service furnished by said City, both inside and outside the corporate limits thereof, shall be, and are hereby established, as follows:

Section 1. Water for All Uses Within the Corporate Limits.

All water supplied for domestic or commercial purposes within the corporate limits of the City shall be supplied by meter only. The rates for such metered water supplied in any one month or fractional part thereof shall be in accordance with the following schedule but not less than the minimum monthly meter charge. These base monthly rates shall be charged for each month a customer's account is open, regardless of consumption history or actual use during any specific month:

A. Minimum Monthly Meter Charges

(1) All Classes Except Irrigation

$ ~~17.54~~ 17.77 per month for 3/4" x 5/8" meter
$ ~~35.36~~ 35.82 per month for 1" meter
$ ~~65.02~~ 65.87 per month for 1-1/2" meter
$ ~~100.59~~ 101.90 per month for 2" meter
$ ~~195.46~~ 198.00 per month for 3" meter

$ ~~302.22~~ 306.15 per month for 4” meter
$ ~~598.75~~ 606.53per month for 6” meter
$ ~~954.53~~ 966.94 per month for 8” meter
$ ~~1369.66~~ 1387.47 per month for 10” meter
$ ~~1962.67~~ 1988.18 per month for 12” meter

(2) Irrigation

$ ~~13.87~~ 14.05 per month for 3/4" x 5/8” meter
$ ~~26.17~~ 26.51 per month for 1” meter
$ ~~46.61~~ 47.22 per month for 1-1/2” meter
$ ~~71.18~~ 72.11 per month for 2” meter
$ ~~136.68~~ 138.46 per month for 3” meter
$ ~~210.35~~ 213.08 per month for 4” meter
$ ~~415.01~~ 420.41 per month for 6” meter
$ ~~660.62~~ 669.21 per month for 8” meter
$ ~~948.27~~ 960.60 per month for 10” meter
$ ~~1356.43~~ 1374.06 per month for 12” meter

B. Consumptive Charges

In addition to the minimum monthly meter charges shown above, the following rates shall be charged for metered water consumed:

(1) Single Family Residence and Duplex

For the first 800 cu. ft. or any portion thereof - $ ~~3.71~~ 3.76 per 100 cu. ft.
For the next 800 cu. ft. - $ ~~4.32~~ 4.38 per 100 cu. ft.
For all over 1,600 cu. ft. - $ ~~5.64~~ 5.71 per 100 cu. ft.

(2) Trailer Courts and Apartments (Triplex and above)

All water consumed - $ ~~4.26~~ 4.32 per 100 cu. ft.

(3) Commercial, Churches, Schools, Hospitals, and Motels/Hotels

All water consumed - $ ~~4.56~~ 4.62 per 100 cu. ft.

(4) Irrigation

All water consumed - $ ~~6.74~~ 6.83 per 100 cu. ft.

Section 2. Water for all Uses Outside the Corporate Limits.

All water supplied for domestic or commercial purposes outside the corporate limits of the City shall be supplied by meter only. The rates for such metered water supplied shall be in

accordance with the schedule in Section 1, plus an additional charge of sixty-five percent (65%) to cover public fire protection costs of the water system serving outside customers and other costs applicable thereto.

Section 3. Partial Monthly Charges.

When water has been supplied to any one customer for less than a calendar month, the amount to be charged such customer for the water furnished during said partial period shall be determined by dividing the applicable monthly minimum meter charge by thirty and multiplying the quotient times the number of days water was so supplied, plus the total consumptive charges for water actually supplied.

Section 4. Water Service Connection Charges.

(a) All water installations shall meet or exceed the existing standards and specifications of the City, as set forth in the Longview Municipal Code or as determined by the City Engineer. Prior to the installation, the owner/contractor shall request an inspection of materials by the City Engineer, or his/her representative. No water installations or taps into the City water mains shall occur without a utility permit issued under LMC 15.44. Any utility construction within a public right-of-way or easement shall comply with the authorizing agency's requirements and permitting regulations, and a permit shall be obtained from such agency prior to starting construction of the utility facilities. At locations where the City is required to obtain a permit from the authorizing agency, the owner/contractor shall reimburse the City the cost of such permit. In addition, no water installation or taps shall occur except upon forty-eight (48) or more hours advance notice to the City Engineer, or his/her representative. All water installations requiring taps into a water main shall be performed by a licensed plumbing contractor qualified to perform tapping connections, per the standards set forth by the City.

(b) The City Engineer, or his/her representative, shall inspect all materials to ensure compliance with the current City standards and specifications. Once the materials, location, and permits are approved, the contractor shall be permitted to install the service. The work shall be inspected by the City Engineer, or his/her representative.

(c) No water installations or taps into the City's water main shall be covered or obscured until inspected and approved by the City Engineer, or his representative. An inspection fee of one-hundred fifty dollars ($150) shall be charged for such inspections and shall be paid at the time that a permit is granted under LMC 15.44. Where the developer of newly platted land has installed a complete water

service to City standards, including corporation stop, service line, meter stop and meter box, the inspection fee is waived.

(d)

Commented [KH1]: These are in the new PW fee schedule

Section 5. Monthly Rates for Private Fire Sprinkler Systems and for Hydrants on Private Property.

The monthly charges for private fire sprinkler systems and hydrants installed on private property shall be as follows:

INSIDE CITY	OUTSIDE CITY
$ ~~17.54~~ 28.95	$ ~~28.95~~ 29.33

Private fire protection systems must be metered as provided in Section 15.64.080 of the Longview Municipal Code, and payment of the costs of such installation shall be the responsibility of the property owner. Use of water from private fire sprinkler systems and hydrants shall be for fire suppression or system testing purposes only.

Section 6. Charges to City Owned Facilities.

(a) Unmetered Service: For each unmetered water service to a City park or other City facility, the City shall pay into the Water Utility Fund, two thousand nine hundred forty-five dollars and seventy ($2945.70) per year for each such service.

(b) Youth Athletic Leagues: Water consumed at City parks that host Youth Athletic Leagues shall be charged at twenty-five percent (25%) of the rates set forth in the resolution. The park accounts are in the name of the City of Longview and shall be billed to the City of Longview Parks and Recreation Department.

(c) Mint Valley Golf Course Irrigation: Water consumed at the Mint Valley Golf Course for irrigation purposes only, shall be charged at twenty-five percent (25%) of the rates set forth in this Resolution.

(d) Community Gardens Irrigation: Water consumed by community gardeners utilizing City Community Garden facilities owned and operated by the City of Longview Parks and Recreation Department shall be charged at twenty-five percent (25%) of the rates set forth in this

Resolution. The Community Gardens accounts are in the name of the City of Longview and shall be billed to the City of Longview Parks and Recreation Department.

Section 7. Delinquent Payments.

All money due the City for furnishing water service for any customers shall be due and payable within fifteen (15) days of the due date shown on each bill, and if not paid within fifteen (15) days thereafter, shall be deemed delinquent. In accordance with Longview Municipal Code, if full payment on a utility account has not been received at the Finance Department by the thirtieth (30th) day after the due date, a penalty as shown in the master fee schedule shall be assessed and written notice will be mailed for demand for payment or otherwise. In the event the utility account remains delinquent beyond the forty-first (41st) day after the due date, and after such contact has been attempted by the City, the utility service shall be disconnected or shut off until such time as the balance is paid in full. In accordance with the Longview Municipal Code, a penalty as shown in the master fee schedule shall be assessed to turn on the utility service, once the balance, including penalty fees, are paid in full. In accordance with Longview Municipal Code, there is hereby established a charge as shown in the master fee schedule to turn on a water service which has been disconnected or turned off due to a user failing to apply for water service as provided in Longview Municipal Code. A charge as shown in the master fee schedule is hereby established if the City is required to turn on a water service after regular working hours. If the City determined that it was necessary to physically remove the meter to enforce the provisions of the Longview Municipal Code and this resolution, a charge as shown in the master fee schedule shall be assessed to reinstall the meter and turn on water service.

Section 8. Water Obtained from Fire Hydrant.

Anyone desiring to obtain water from an un-metered fire hydrant shall first obtain a Fire Hydrant Use Permit and, pay all applicable fees and deposits. Use of a fire hydrant to obtain water shall be temporary only, shall occur only at hydrants designated and approved by the Utilities Systems Manager or his/her designee, and shall not exceed ninety (90) calendar days unless otherwise approved by the Utilities Systems Manager or his/her designee. All water obtained from a hydrant shall be through a water meter and backflow prevention assembly

provided by the City, except that the Utilities Systems Manager may authorize the permittee to provide its own meter and backflow prevention assembly.

The permittee shall pay a deposit as shown in the master fee schedule and a non-refundable meter assembly installation and removal fee as shown in the master fee schedule in advance of the City installing the meter assembly on the hydrant. The permittee shall also pay a meter rental charge as shown in the master fee schedule per calendar day and shall pay for water used at the rates shown in Section 1.B (3).

All water supplied for use outside the corporate limits of the City shall be charged at the rates shown in Section 1.B (3), plus an additional charge of sixty-five percent (65%) as identified in Section 2 of this resolution.

The deposit is required for the purpose of assuring that said meter will be returned to the City, and that it will not be damaged. The permittee shall be fully responsible for any damage or loss to the hydrant and/or the hydrant meter assembly. If a meter assembly is returned to the City in a damaged condition, or the hydrant is damaged by the permittee's use, the permittee shall be responsible to pay all replacement or repair costs that exceed the deposit amount, in addition to the meter rental and water consumption charges. Replacement or repair costs shall become payable to the City within thirty (30) calendar days after notification and subsequent mailing of an invoice to permittee.

Permittees providing their own meter and backflow prevention assembly shall obtain a Fire Hydrant Use Permit for each hydrant used, and shall use only hydrants designated and approved by the Utilities Systems Manager or his/her designee. Such permittees shall be exempt from the installation/removal fee and meter rental charge, but shall pay a one hundred dollar ($100.00) deposit, shall pay for all water consumed, and shall be responsible for any damage or loss to the hydrant due to their use of the hydrant.

The permit shall be on site at any time water is to be withdrawn from the hydrant and shall be subject to examination on request of employees of the City. The permittee shall comply

with the requirements set forth in the 2015 International Fire Code, Section 901.8 and subsequent editions; and LMC Sections 15.60.050 and 15.60.070.

The Utilities Division shall provide meter readings to the Finance Department, who shall determine and issue the monthly and final billings. The Finance Department shall refund the deposit to the permittee after all charges have been paid and upon verification from the Utilities Operations Manager or his/her designee, that the meter has been returned and that all City-owned property is undamaged.

Section 9. Water Shortage Fees.

During a water shortage emergency as defined in Chapter 15.74 of the Longview Municipal Code, fees shall be assessed as follows for installation and removal of flow restrictor devices on individual water services, or for disconnecting or shutting off services, as provided for to enforce the measures set forth in the Longview Municipal Code:

¾ -inch to 1 ½ -inch meters: as shown in the master fee schedule

larger than 1 ½ -inch meters: as shown in the master fee schedule

Commented [KH2]: In fee schedule

Section 10. City of Kelso Water Delivery Rate

All water delivered to the City of Kelso for domestic or commercial purposes shall be supplied by meter only. The rates for such metered water supplied in any one month or fractional part thereof shall be in accordance with the following schedule but not less than the minimum monthly meter charge. These base monthly rates shall be charged for each month a customer's account is open, regardless of consumption history or actual use during any specific month:

A. Minimum Monthly Meter Charges

Monthly meter charges will be applied according to Section 1.A.(1) above.

B. Delivery Charges

In addition to the minimum monthly meter charges shown above, the following rates shall be charged for metered water delivered:

All water delivered - $ ~~1.73~~ 1.75 per 100 cu. ft.

C. Purveyor rate

In addition to the minimum monthly meter charges and delivery charges shown above, a purveyor rate will also be levied by the Water Operating Board for water consumed.

Sections 3, 4 and 7 above will apply to the City of Kelso and all its connections to the City of Longview water distribution system.

BE IT FURTHER RESOLVED that Resolution No. 2471 passed by the City Council on December 20, 2023 is hereby repealed in its entirety on the date this Resolution becomes effective.

BE IT FURTHER RESOLVED that this Resolution shall take effect on July 1, 2024.

PASSED by the City Council of the City of Longview, Washington, and approved by its Mayor at a regular council meeting of said City Council held on the 27th day of June, 2024.

ATTEST:

_____
M A Y O R

_____
City Clerk

RESOLUTION NO. 2503

A RESOLUTION RELATING TO AND SETTING RATES AND MINIMUM CHARGES FOR WATER AND WATER SERVICE CONNECTIONS, FOR FIRE SERVICE, AND OTHER RELATED CHARGES FOR PROVIDING WATER SERVICE WITHIN AND OUTSIDE THE CITY OF LONGVIEW, AND REPEALING RESOLUTION NO. 2471.

WHEREAS, Pursuant to Chapter 15.56 of the Longview Municipal Code, the City Council of the City of Longview, Washington hereby enacts this Resolution to set the rates and charges for providing water to cover the projected operating and capital costs of the water utility; now, therefore

BE IT RESOLVED by the City Council of said City that the rates for water service furnished by said City, both inside and outside the corporate limits thereof, shall be, and are hereby established, as follows:

Section 1. Water for All Uses Within the Corporate Limits.

All water supplied for domestic or commercial purposes within the corporate limits of the City shall be supplied by meter only. The rates for such metered water supplied in any one month or fractional part thereof shall be in accordance with the following schedule but not less than the minimum monthly meter charge. These base monthly rates shall be charged for each month a customer's account is open, regardless of consumption history or actual use during any specific month:

A. Minimum Monthly Meter Charges

(1) All Classes Except Irrigation

$ 17.77 per month for 3/4" x 5/8" meter
$ 35.82 per month for 1" meter
$ 65.87 per month for 1-1/2" meter
$ 101.90 per month for 2" meter
$ 198.00 per month for 3" meter

$ 306.15 per month for 4” meter
$ 606.53per month for 6” meter
$ 966.94 per month for 8” meter
$ 1387.47 per month for 10” meter
$ 1988.18 per month for 12” meter

(2) Irrigation

$ 14.05 per month for 3/4" x 5/8” meter
$ 26.51 per month for 1” meter
$ 47.22 per month for 1-1/2” meter
$ 72.11 per month for 2” meter
$ 138.46 per month for 3” meter
$ 213.08 per month for 4” meter
$ 420.41 per month for 6” meter
$ 669.21 per month for 8” meter
$ 960.60 per month for 10” meter
$ 1374.06 per month for 12” meter

B. Consumptive Charges

In addition to the minimum monthly meter charges shown above, the following rates shall be charged for metered water consumed:

(1) Single Family Residence and Duplex

For the first 800 cu. ft. or any portion thereof - $ 3.76 per 100 cu. ft.
For the next 800 cu. ft. - $ 4.38 per 100 cu. ft.
For all over 1,600 cu. ft. - $ 5.71 per 100 cu. ft.

(2) Trailer Courts and Apartments (Triplex and above)

All water consumed - $ 4.32 per 100 cu. ft.

(3) Commercial, Churches, Schools, Hospitals, and Motels/Hotels

All water consumed - $ 4.62 per 100 cu. ft.

(4) Irrigation

All water consumed - $ 6.83 per 100 cu. ft.

Section 2. Water for all Uses Outside the Corporate Limits.

All water supplied for domestic or commercial purposes outside the corporate limits of the City shall be supplied by meter only. The rates for such metered water supplied shall be in

accordance with the schedule in Section 1, plus an additional charge of sixty-five percent (65%) to cover public fire protection costs of the water system serving outside customers and other costs applicable thereto.

Section 3. Partial Monthly Charges.

When water has been supplied to any one customer for less than a calendar month, the amount to be charged such customer for the water furnished during said partial period shall be determined by dividing the applicable monthly minimum meter charge by thirty and multiplying the quotient times the number of days water was so supplied, plus the total consumptive charges for water actually supplied.

Section 4. Water Service Connection Charges.

(a) All water installations shall meet or exceed the existing standards and specifications of the City, as set forth in the Longview Municipal Code or as determined by the City Engineer. Prior to the installation, the owner/contractor shall request an inspection of materials by the City Engineer, or his/her representative. No water installations or taps into the City water mains shall occur without a utility permit issued under LMC 15.44. Any utility construction within a public right-of-way or easement shall comply with the authorizing agency's requirements and permitting regulations, and a permit shall be obtained from such agency prior to starting construction of the utility facilities. At locations where the City is required to obtain a permit from the authorizing agency, the owner/contractor shall reimburse the City the cost of such permit. In addition, no water installation or taps shall occur except upon forty-eight (48) or more hours advance notice to the City Engineer, or his/her representative. All water installations requiring taps into a water main shall be performed by a licensed plumbing contractor qualified to perform tapping connections, per the standards set forth by the City.

(b) The City Engineer, or his/her representative, shall inspect all materials to ensure compliance with the current City standards and specifications. Once the materials, location, and permits are approved, the contractor shall be permitted to install the service. The work shall be inspected by the City Engineer, or his/her representative.

(c) No water installations or taps into the City's water main shall be covered or obscured until inspected and approved by the City Engineer, or his representative. An inspection fee of one-hundred fifty dollars ($150) shall be charged for such inspections and shall be paid at the time that a permit is granted under LMC 15.44. Where the developer of newly platted land has installed a complete water

service to City standards, including corporation stop, service line, meter stop and meter box, the inspection fee is waived.

(d)

Section 5. Monthly Rates for Private Fire Sprinkler Systems and for Hydrants on Private Property.

The monthly charges for private fire sprinkler systems and hydrants installed on private property shall be as follows:

INSIDE CITY	OUTSIDE CITY
$ 17.54	$ 29.33

Private fire protection systems must be metered as provided in Section 15.64.080 of the Longview Municipal Code, and payment of the costs of such installation shall be the responsibility of the property owner. Use of water from private fire sprinkler systems and hydrants shall be for fire suppression or system testing purposes only.

Section 6. Charges to City Owned Facilities.

(a) Unmetered Service: For each unmetered water service to a City park or other City facility, the City shall pay into the Water Utility Fund, two thousand nine hundred forty-five dollars and seventy ($2945.70) per year for each such service.

(b) Youth Athletic Leagues: Water consumed at City parks that host Youth Athletic Leagues shall be charged at twenty-five percent (25%) of the rates set forth in the resolution. The park accounts are in the name of the City of Longview and shall be billed to the City of Longview Parks and Recreation Department.

(c) Mint Valley Golf Course Irrigation: Water consumed at the Mint Valley Golf Course for irrigation purposes only, shall be charged at twenty-five percent (25%) of the rates set forth in this Resolution.

(d) Community Gardens Irrigation: Water consumed by community gardeners utilizing City Community Garden facilities owned and operated by the City of Longview Parks and Recreation Department shall be charged at twenty-five percent (25%) of the rates set forth in this

Resolution. The Community Gardens accounts are in the name of the City of Longview and shall be billed to the City of Longview Parks and Recreation Department.

Section 7. Delinquent Payments.

All money due the City for furnishing water service for any customers shall be due and payable within fifteen (15) days of the due date shown on each bill, and if not paid within fifteen (15) days thereafter, shall be deemed delinquent. In accordance with Longview Municipal Code, if full payment on a utility account has not been received at the Finance Department by the thirtieth (30th) day after the due date, a penalty as shown in the master fee schedule shall be assessed and written notice will be mailed for demand for payment or otherwise. In the event the utility account remains delinquent beyond the forty-first (41st) day after the due date, and after such contact has been attempted by the City, the utility service shall be disconnected or shut off until such time as the balance is paid in full. In accordance with the Longview Municipal Code, a penalty as shown in the master fee schedule shall be assessed to turn on the utility service, once the balance, including penalty fees, are paid in full. In accordance with Longview Municipal Code, there is hereby established a charge as shown in the master fee schedule to turn on a water service which has been disconnected or turned off due to a user failing to apply for water service as provided in Longview Municipal Code. A charge as shown in the master fee schedule is hereby established if the City is required to turn on a water service after regular working hours. If the City determined that it was necessary to physically remove the meter to enforce the provisions of the Longview Municipal Code and this resolution, a charge as shown in the master fee schedule shall be assessed to reinstall the meter and turn on water service.

Section 8. Water Obtained from Fire Hydrant.

Anyone desiring to obtain water from an un-metered fire hydrant shall first obtain a Fire Hydrant Use Permit and, pay all applicable fees and deposits. Use of a fire hydrant to obtain water shall be temporary only, shall occur only at hydrants designated and approved by the Utilities Systems Manager or his/her designee, and shall not exceed ninety (90) calendar days unless otherwise approved by the Utilities Systems Manager or his/her designee. All water obtained from a hydrant shall be through a water meter and backflow prevention assembly

provided by the City, except that the Utilities Systems Manager may authorize the permittee to provide its own meter and backflow prevention assembly.

The permittee shall pay a deposit as shown in the master fee schedule and a non-refundable meter assembly installation and removal fee as shown in the master fee schedule in advance of the City installing the meter assembly on the hydrant. The permittee shall also pay a meter rental charge as shown in the master fee schedule per calendar day and shall pay for water used at the rates shown in Section 1.B (3).

All water supplied for use outside the corporate limits of the City shall be charged at the rates shown in Section 1.B (3), plus an additional charge of sixty-five percent (65%) as identified in Section 2 of this resolution.

The deposit is required for the purpose of assuring that said meter will be returned to the City, and that it will not be damaged. The permittee shall be fully responsible for any damage or loss to the hydrant and/or the hydrant meter assembly. If a meter assembly is returned to the City in a damaged condition, or the hydrant is damaged by the permittee's use, the permittee shall be responsible to pay all replacement or repair costs that exceed the deposit amount, in addition to the meter rental and water consumption charges. Replacement or repair costs shall become payable to the City within thirty (30) calendar days after notification and subsequent mailing of an invoice to permittee.

Permittees providing their own meter and backflow prevention assembly shall obtain a Fire Hydrant Use Permit for each hydrant used, and shall use only hydrants designated and approved by the Utilities Systems Manager or his/her designee. Such permittees shall be exempt from the installation/removal fee and meter rental charge, but shall pay a one hundred dollar ($100.00) deposit, shall pay for all water consumed, and shall be responsible for any damage or loss to the hydrant due to their use of the hydrant.

The permit shall be on site at any time water is to be withdrawn from the hydrant and shall be subject to examination on request of employees of the City. The permittee shall comply

with the requirements set forth in the 2015 International Fire Code, Section 901.8 and subsequent editions; and LMC Sections 15.60.050 and 15.60.070.

The Utilities Division shall provide meter readings to the Finance Department, who shall determine and issue the monthly and final billings. The Finance Department shall refund the deposit to the permittee after all charges have been paid and upon verification from the Utilities Operations Manager or his/her designee, that the meter has been returned and that all City-owned property is undamaged.

Section 9. Water Shortage Fees.

During a water shortage emergency as defined in Chapter 15.74 of the Longview Municipal Code, fees shall be assessed as follows for installation and removal of flow restrictor devices on individual water services, or for disconnecting or shutting off services, as provided for to enforce the measures set forth in the Longview Municipal Code:

¾ -inch to 1 ½ -inch meters: as shown in the master fee schedule

larger than 1 ½ -inch meters: as shown in the master fee schedule

Section 10. City of Kelso Water Delivery Rate

All water delivered to the City of Kelso for domestic or commercial purposes shall be supplied by meter only. The rates for such metered water supplied in any one month or fractional part thereof shall be in accordance with the following schedule but not less than the minimum monthly meter charge. These base monthly rates shall be charged for each month a customer's account is open, regardless of consumption history or actual use during any specific month:

A. Minimum Monthly Meter Charges

Monthly meter charges will be applied according to Section 1.A.(1) above.

B. Delivery Charges

In addition to the minimum monthly meter charges shown above, the following rates shall be charged for metered water delivered:

All water delivered - $ 1.75 per 100 cu. ft.

C. Purveyor rate

In addition to the minimum monthly meter charges and delivery charges shown above, a purveyor rate will also be levied by the Water Operating Board for water consumed.

Sections 3, 4 and 7 above will apply to the City of Kelso and all its connections to the City of Longview water distribution system.

BE IT FURTHER RESOLVED that Resolution No. 2471 passed by the City Council on December 20, 2023 is hereby repealed in its entirety on the date this Resolution becomes effective.

BE IT FURTHER RESOLVED that this Resolution shall take effect on July 1, 2024.

PASSED by the City Council of the City of Longview, Washington, and approved by its Mayor at a regular council meeting of said City Council held on the 27th day of June, 2024.

ATTEST:

_____
M A Y O R

_____
City Clerk

City of Longview

Agenda Summary

RESOLUTION NO. 2504 – SEWER RATES FOR 2024

RECOMMENDED ACTION:
MOTION TO ADOPT RESOLUTION NO. 2504

COUNCIL STRATEGIC INITIATIVE ADDRESSED:
Continue effective financial management.
Provide sustainable water quality & environmental infrastructure.

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:
Proposed Resolution No. 2504 increases sewer rates to cover increasing operating costs related to reading city water meters with city staff. The Resolution implements a sewer utility rate increase of 0.7%, or $0.49 per month for a residential customer consuming 600 cubic feet of potable water per month (the median residential customer consumption amount.) The new rates will become effective on July 1, 2024.

STAFF CONTACT:
Chris Collins, Public Works Director/ Assistant City Manager

Attachments:
1. Resolution 2504 Sewer Rates .7 % 2024 Red
2. Resolution 2504 Sewer Rates .7 % 2024 clean

RESOLUTION NO. 2504

A RESOLUTION RELATING TO AND SETTING RATES AND MINIMUM CHARGES FOR SANITARY SEWER SERVICE AND CONNECTIONS AND OTHER RELATED CHARGES FOR PROVIDING SANITARY SEWER SERVICE WITHIN THE CITY OF LONGVIEW, AND REPEALING RESOLUTION NO.2472

WHEREAS, pursuant to Chapter 15.12 of the Longview Municipal Code, the City Council of the City of Longview, Washington hereby enacts this Resolution to increase the rates and charges for providing sewer service to cover the projected operating and capital costs of the sewer utility; now therefore

BE IT RESOLVED by the City Council of said City that the rates for sanitary sewer service furnished by said City, both inside and outside the corporate limits thereof, shall be, and are hereby established, as follows:

Section 1. Customer Rates Inside Corporate Limits of the City.

The rates for sanitary sewer service for customers inside the corporate limits of the City shall be as follows; these base monthly rates shall be charged for each month a customer's account is open, regardless of consumption history or actual use during any specific month:

A. Monthly Base Customer Charges

(1) Residential

$ ~~36.56~~ 36.82 per month for each single family residence and duplex (if single account)
$ ~~36.56~~ 36.82 per month for each unit of a duplex (if two separate accounts)

(2) Trailer Courts and Apartments (Triplex and above)

$ ~~82.25~~ 82.83 per month

(3) Commercial, Churches, Schools and Motels/Hotels

$ ~~62.71~~ 63.15 per month

B. Consumptive Charges

In addition to the monthly charges shown above, the following rates shall be charged based on metered water consumed or as otherwise specified:

(1) Residential

(a) Monthly consumptive charges for single family and duplex residential customers shall be $ ~~6.07~~ 6.11 per 100 cubic feet (CCF) multiplied times the customer's average metered water consumed per month during the previous winter season billing periods. For customers on a bi-monthly billing cycle, average consumption shall be calculated using the customer's water meter readings that generally represent the customer's consumption during the months of November through February, or during the months of December through March, depending on the customer's assigned billing cycle. Charges for customers on a monthly billing cycle shall be based on the monthly average of their water consumption during the November through February billing periods. Except as provided below, such charges shall remain constant for a 12-month period and shall be adjusted annually.

(b) Single family and duplex residential customers who do not have a complete billing cycle water consumption history for the billing periods specified above shall be charged $ ~~6.07~~ 6.11 per CCF multiplied by the metered water consumed, up to a maximum of 12 CCF per month, until such time as a consumption history is established as specified in (a) above.

(c) Single family and duplex residential customers with an average water consumption of 1 CCF or less per month during the billing periods specified above, shall be charged $ ~~6.07~~ 6.11 per CCF multiplied by the metered water consumed, up to a maximum of 12 CCF per month, until such time as a consumption history is established as specified in (a) above.

(d) Single family and duplex residential customers who do not have a City water service account and for which the City is unable to obtain official billing history from a state of Washington Department of Health approved water system for the billing periods specified above, shall be charged $ ~~35.72~~ 35.97 per month, which amount represents $ ~~6.07~~ 6.11 CCF multiplied by the current average residential metered water consumption of 6 CCF per month.

(e) For any billing period, if the customer's total metered water consumption is zero, the consumptive sewer charge will be $0.

(2) Commercial, Churches, Schools, Hotels/Motels, Trailer Courts, and Apartments (Triplex and above)

(a) The sewer consumptive charge shall be based on metered water consumed at the rate of $ ~~6.07~~ 6.11 per 100 cubic feet.

(3) The following charges for extra strength sewage shall be in addition to any other charges and shall be as determined by taking samples at intervals approved by the Director of Public Works. The fee shall be imposed on an industry or commercial business when any sample of wastewater discharged from that business during that month exceeds 350 mg/l TSS (total suspended solids) and/or BOD (biochemical oxygen demand). However, if the Volatile Suspended Solids (VSS) portion of the TSS is 100 mg/l or lower, then the surcharge for TSS shall not apply. The high strength fee shall be the greater of:

(a) For single or intermittent discharges, the sum of the following high strength waste fees calculated for each sample tested during the month that exceeds 350 mg/l TSS and/or BOD:

TSS Fee = TSS (mg/l) – 350 (mg/l) x Flow (mgd) x 8.34 x $~~0.60~~ 0.61

BOD Fee = BOD (mg/l) – 350 (mg/l) x Flow (mgd) x 8.34 x $~~0.43~~ 0.44

VSS: If the VSS portion of the TSS is 100 mg/l or lower, then surcharges for TSS shall not apply.

For the calculation above, "Flow (mgd)" means the volume of wastewater discharged during the sample collection period.

OR:

(b) For discharges of longer duration, the high strength waste fee will be based upon the average TSS and/or BOD concentration for all samples tested during that month when either or both averages exceed 350 mg/l.

TSS Fee = TSS (mg/l) - 350 (mg/l) x Flow (mgd) x 8.34 x $~~0.60~~ 0.61

BOD Fee = BOD (mg/l) - 350 (mg/l) x Flow (mgd) x 8.34 x $~~0.43~~ 0.44

VSS: If the VSS portion of the TSS is 100 mg/l or lower, then surcharges for TSS shall not apply.

For the calculation above, "Flow (mgd)" means the total volume of wastewater discharged during the month.

(4) Subject to City Council approval, the City Manager may recommend modifications to commercial and industrial user charges for businesses that use metered water in excess of 7,500 cubic feet per month. Any such modification shall be based on classification of user and shall reflect the businesses' sewage flow volume as well as the degree of sewage treatment required for that class of business.

(5)

For sewer discharge patterns not accurately predicted by metered water consumption nor captured by the billing periods or calculation methods specified above, the City may calculate the customer's sewer service charges based on past water consumption at the site, water consumption patterns for similar customers, or from customer-provided data. The calculated sewer consumption billing shall be agreed to in writing by the customer and the Director of Public Works. The City shall periodically review on-site water and sewer consumption patterns and business practices for continued accuracy, and retains the right to adjust the calculated sewer billing accordingly.

Section 2. Sewer Service for Youth Athletic Leagues.

Sewer service provided to City parks that host Youth Athletic Leagues under a Longview Parks and Recreation Department Youth Sports Facility Use Agreement shall be charged at twenty-five percent (25%) of the rates set forth in this Resolution. Where a Youth Athletic League has secured its own facility, operates in coordination with the Longview Parks and Recreation Department, and is the account customer billed directly by the City, the league shall be billed at twenty-five percent (25%) of the account total determined by the rates set forth in this Resolution.

Section 3. Customer Rates Outside Corporate Limits of the City.

The sanitary sewer rates for customers outside the corporate limits of the City shall be as follows:

A. All Accounts Except Schools – To the sewer rates set forth in Section 1, add 65% of such rate to compensate the City as provided in Chapeter15.12 of the Longview Municipal Code.

B. Schools – The same school rate for inside corporate limits, Sections 1A(3) & 1B(2)(a).

C. Charges for extra strength sewage shall be as provided in Section 1B(3).

Section 4. Partial Monthly Charges.

When sewer service has been provided to any one customer for less than a calendar month, the amount to be charged such customer for the sewer service furnished during said partial period shall be determined by dividing the applicable monthly base charge by thirty and multiplying the quotient times the number of days sewer service was provided, plus the total consumptive charges. For single family and duplex residential customers charged a flat monthly consumptive charge in accordance with Section 1.B.(1)(a), the consumptive charge shall also be determined by dividing the applicable flat monthly charge by thirty and multiplying the quotient times the number of days sewer service was provided.

Section 5. Charge for Connection to Sanitary Sewer.

As provided by Chapter 15 of the Longview Municipal Code, the charge for connection to the sanitary sewer system shall be as follows:

A. Sewer Service Connection Charges

(1) All sewer installations shall meet or exceed the existing standards and specifications of the City. Prior to the installation, the owner/contractor shall request an inspection of materials by the City Engineer, or his/her representative. No sewer installations or taps into the City sewer mains shall occur without a utility permit issued under LMC. Any utility construction within a public right-of-way or easement shall comply with the authorizing agency's requirements and permitting regulations, and a permit shall be obtained from such agency prior to starting construction of the utility facilities. At locations where the City is required to obtain a permit from the authorizing agency, the owner/contractor shall reimburse the City the cost of such permit. In addition, no sewer installation or taps shall occur except upon forty-eight (48) or more hours advance notice to the City Engineer, or his/her assigned representative. All sewer installations, including taps into a sewer main, shall be performed by a licensed plumbing contractor qualified to perform tapping connections, per the standards set forth by the City.

(2) The City Engineer, or his/her representative, shall inspect all materials to ensure compliance with the current City standards and specifications. Once the materials, location, and permits are approved, the contractor

shall be permitted to install the service. The work shall be inspected by the City Engineer, or his/her representative.

(3) No sewer installation or taps into the City's sewer main shall be covered or obscured until inspected and approved by the City Engineer, or his/her representative. An inspection fee as shown in the master fee schedule shall be charged for such inspections, and shall be paid at the time that a permit is granted under LMC. Where the developer of newly platted land has installed a complete sewer lateral or connection up to the property or sewer easement boundary, in accordance with City standards, including a cleanout, and the lateral or connection was approved as part of the development infrastructure, the inspection fee is waived.

B. Capital Recovery Fee

In addition to the foregoing charges, a Capital Recovery fee will be charged, for new and added sewer connections, according to the associated water connection size as as shown in the master fee schedule.

C. Sewer Treatment System Development Charge

(1) In addition to all of the foregoing charges, a Sewer Treatment System Development Charge (SDC) as shown in the master fee schedule for wastewater treatment will be charged for each Equivalent Residential Unit (ERU).

(2) Very Low Strength Industrial:

In addition to all of the foregoing charges, a Sewer Treatment System Development Charge (SDC) as shown in the master fee schedule for wastewater treatment will be charged for each new Equivalent Residential Unit (ERU) in accordance with the following:

Industrial development, expansion, or increased discharge having projected discharge concentrations of less than 35 mg/L each for BOD and TSS:

1 ERU per each three hundred (300) gallons per day flow

For qualifying industrial dischargers, this SDC fee is charged in lieu of the SDC for industrial dischargers identified in Section C(1) above.

(3) For System Development Charges required to be paid by the City to the Three Rivers Regional Wastewater Authority (TRRWA), payment of such System Development Charges by City customers shall be made to the City thirty (30) days or more prior to the time that such charges are required to be paid by the City to TRRWA. In the event that payment to the City is not paid promptly, the City may discontinue sewer service or take other measures to effect collection as provided in any contractual agreement between the City and its customer.

(4) Deferral of Payment of SDCs of $30,000 or More:

Deferral of payment of SDCs of thirty thousand dollars ($30,000.00) or more, together with any "SDC increase" charges, may be made in the manner, in the amounts, and in accordance with the schedule of payments set forth in Resolution Nos. 02-87 and OB 19-179 of TRRWA, including any amendments thereto.

Section 6. Three Rivers Regional Wastewater Authority Discharge Permits

The rates for issuance of a Three Rivers Regional Wastewater Authority (TRRWA) discharge permit shall be as shown in the master fee schedule.:

Permits will be issued based on the provisions contained in LMC and the Three Rivers Regional Wastewater Authority Discharge Pretreatment Policy.

BE IT FURTHER RESOLVED that Resolution No. 2472 assed by the City Council on December 2, 2023, is hereby repealed in its entirety on the date this Resolution becomes effective.

BE IT FURTHER RESOLVED that this Resolution shall take effect on July 1, 2024

PASSED by the City Council of the City of Longview, Washington, and approved by its Mayor at a regular meeting of said Council held on the _27__th day of June, 2024.

_____

M A Y O R

ATTEST:

_____
City Clerk

RESOLUTION NO. 2504

A RESOLUTION RELATING TO AND SETTING RATES AND MINIMUM CHARGES FOR SANITARY SEWER SERVICE AND CONNECTIONS AND OTHER RELATED CHARGES FOR PROVIDING SANITARY SEWER SERVICE WITHIN THE CITY OF LONGVIEW, AND REPEALING RESOLUTION NO.2472

WHEREAS, pursuant to Chapter 15.12 of the Longview Municipal Code, the City Council of the City of Longview, Washington hereby enacts this Resolution to increase the rates and charges for providing sewer service to cover the projected operating and capital costs of the sewer utility; now therefore

BE IT RESOLVED by the City Council of said City that the rates for sanitary sewer service furnished by said City, both inside and outside the corporate limits thereof, shall be, and are hereby established, as follows:

Section 1. Customer Rates Inside Corporate Limits of the City.

The rates for sanitary sewer service for customers inside the corporate limits of the City shall be as follows; these base monthly rates shall be charged for each month a customer's account is open, regardless of consumption history or actual use during any specific month:

A. Monthly Base Customer Charges

(1) Residential

$ 36.82 per month for each single family residence and duplex (if single account)
$ 36.82 per month for each unit of a duplex (if two separate accounts)

(2) Trailer Courts and Apartments (Triplex and above)

$ 82.83 per month

(3) Commercial, Churches, Schools and Motels/Hotels

$ 63.15 per month

B. Consumptive Charges

In addition to the monthly charges shown above, the following rates shall be charged based on metered water consumed or as otherwise specified:

(1) Residential

(a) Monthly consumptive charges for single family and duplex residential customers shall be $ 6.11per 100 cubic feet (CCF) multiplied times the customer's average metered water consumed per month during the previous winter season billing periods. For customers on a bi-monthly billing cycle, average consumption shall be calculated using the customer's water meter readings that generally represent the customer's consumption during the months of November through February, or during the months of December through March, depending on the customer's assigned billing cycle. Charges for customers on a monthly billing cycle shall be based on the monthly average of their water consumption during the November through February billing periods. Except as provided below, such charges shall remain constant for a 12-month period and shall be adjusted annually.

(b) Single family and duplex residential customers who do not have a complete billing cycle water consumption history for the billing periods specified above shall be charged $ 6.11per CCF multiplied by the metered water consumed, up to a maximum of 12 CCF per month, until such time as a consumption history is established as specified in (a) above.

(c) Single family and duplex residential customers with an average water consumption of 1 CCF or less per month during the billing periods specified above, shall be charged $ 6.11 per CCF multiplied by the metered water consumed, up to a maximum of 12 CCF per month, until such time as a consumption history is established as specified in (a) above.

(d) Single family and duplex residential customers who do not have a City water service account and for which the City is unable to obtain official billing history from a state of Washington Department of Health approved water system for the billing periods specified above, shall be charged $ 35.97per month, which amount represents $ 6.11 CCF multiplied by the current average residential metered water consumption of 6 CCF per month.

(e) For any billing period, if the customer's total metered water consumption is zero, the consumptive sewer charge will be $0.

(2) Commercial, Churches, Schools, Hotels/Motels, Trailer Courts, and Apartments (Triplex and above)

(a) The sewer consumptive charge shall be based on metered water consumed at the rate of $ 6.11per 100 cubic feet.

(3) The following charges for extra strength sewage shall be in addition to any other charges and shall be as determined by taking samples at intervals approved by the Director of Public Works. The fee shall be imposed on an industry or commercial business when any sample of wastewater discharged from that business during that month exceeds 350 mg/l TSS (total suspended solids) and/or BOD (biochemical oxygen demand). However, if the Volatile Suspended Solids (VSS) portion of the TSS is 100 mg/l or lower, then the surcharge for TSS shall not apply. The high strength fee shall be the greater of:

(a) For single or intermittent discharges, the sum of the following high strength waste fees calculated for each sample tested during the month that exceeds 350 mg/l TSS and/or BOD:

TSS Fee = TSS (mg/l) – 350 (mg/l) x Flow (mgd) x 8.34 x $0.61

BOD Fee = BOD (mg/l) – 350 (mg/l) x Flow (mgd) x 8.34 x $0.44

VSS: If the VSS portion of the TSS is 100 mg/l or lower, then surcharges for TSS shall not apply.

For the calculation above, “Flow (mgd)” means the volume of wastewater discharged during the sample collection period.

OR:

(b) For discharges of longer duration, the high strength waste fee will be based upon the average TSS and/or BOD concentration for all samples tested during that month when either or both averages exceed 350 mg/l.

TSS Fee = TSS (mg/l) - 350 (mg/l) x Flow (mgd) x 8.34 x $0.61
BOD Fee = BOD (mg/l) - 350 (mg/l) x Flow (mgd) x 8.34 x $0.44

VSS: If the VSS portion of the TSS is 100 mg/l or lower, then surcharges for TSS shall not apply.

For the calculation above, “Flow (mgd)” means the total volume of wastewater discharged during the month.

(4) Subject to City Council approval, the City Manager may recommend modifications to commercial and industrial user charges for businesses that use metered water in excess of 7,500 cubic feet per month. Any such modification shall be based on classification of user and shall reflect the businesses' sewage flow volume as well as the degree of sewage treatment required for that class of business.

(5)

For sewer discharge patterns not accurately predicted by metered water consumption nor captured by the billing periods or calculation methods specified above, the City may calculate the customer's sewer service charges based on past water consumption at the site, water consumption patterns for similar customers, or from customer-provided data. The calculated sewer consumption billing shall be agreed to in writing by the customer and the Director of Public Works. The City shall periodically review on-site water and sewer consumption patterns and business practices for continued accuracy, and retains the right to adjust the calculated sewer billing accordingly.

Section 2. Sewer Service for Youth Athletic Leagues.

Sewer service provided to City parks that host Youth Athletic Leagues under a Longview Parks and Recreation Department Youth Sports Facility Use Agreement shall be charged at twenty-five percent (25%) of the rates set forth in this Resolution. Where a Youth Athletic League has secured its own facility, operates in coordination with the Longview Parks and Recreation Department, and is the account customer billed directly by the City, the league shall be billed at twenty-five percent (25%) of the account total determined by the rates set forth in this Resolution.

Section 3. Customer Rates Outside Corporate Limits of the City.

The sanitary sewer rates for customers outside the corporate limits of the City shall be as follows:

A. All Accounts Except Schools – To the sewer rates set forth in Section 1, add 65% of such rate to compensate the City as provided in Chapeter15.12 of the Longview Municipal Code.

B. Schools – The same school rate for inside corporate limits, Sections 1A(3) & 1B(2)(a).

C. Charges for extra strength sewage shall be as provided in Section 1B(3).

Section 4. Partial Monthly Charges.

When sewer service has been provided to any one customer for less than a calendar month, the amount to be charged such customer for the sewer service furnished during said partial period shall be determined by dividing the applicable monthly base charge by thirty and multiplying the quotient times the number of days sewer service was provided, plus the total consumptive charges. For single family and duplex residential customers charged a flat monthly consumptive charge in accordance with Section 1.B.(1)(a), the consumptive charge shall also be determined by dividing the applicable flat monthly charge by thirty and multiplying the quotient times the number of days sewer service was provided.

Section 5. Charge for Connection to Sanitary Sewer.

As provided by Chapter 15 of the Longview Municipal Code, the charge for connection to the sanitary sewer system shall be as follows:

A. Sewer Service Connection Charges

(1) All sewer installations shall meet or exceed the existing standards and specifications of the City. Prior to the installation, the owner/contractor shall request an inspection of materials by the City Engineer, or his/her representative. No sewer installations or taps into the City sewer mains shall occur without a utility permit issued under LMC. Any utility construction within a public right-of-way or easement shall comply with the authorizing agency's requirements and permitting regulations, and a permit shall be obtained from such agency prior to starting construction of the utility facilities. At locations where the City is required to obtain a permit from the authorizing agency, the owner/contractor shall reimburse the City the cost of such permit. In addition, no sewer installation or taps shall occur except upon forty-eight (48) or more hours advance notice to the City Engineer, or his/her assigned representative. All sewer installations, including taps into a sewer main, shall be performed by a licensed plumbing contractor qualified to perform tapping connections, per the standards set forth by the City.

(2) The City Engineer, or his/her representative, shall inspect all materials to ensure compliance with the current City standards and specifications. Once the materials, location, and permits are approved, the contractor shall be permitted to install the service. The work shall be inspected by the City Engineer, or his/her representative.

(3) No sewer installation or taps into the City's sewer main shall be covered or obscured until inspected and approved by the City Engineer, or his/her representative. An inspection fee as shown in the master fee schedule shall be charged for such inspections, and shall be paid at the time that a permit is granted under LMC. Where the developer of newly platted land has installed a complete sewer lateral or connection up to the property or sewer easement boundary, in accordance with City standards, including a cleanout, and the lateral or connection was approved as part of the development infrastructure, the inspection fee is waived.

B. Capital Recovery Fee

In addition to the foregoing charges, a Capital Recovery fee will be charged, for new and added sewer connections, according to the associated water connection size as as shown in the master fee schedule.

C. Sewer Treatment System Development Charge

(1) In addition to all of the foregoing charges, a Sewer Treatment System Development Charge (SDC) as shown in the master fee schedule for wastewater treatment will be charged for each Equivalent Residential Unit (ERU).

(2) Very Low Strength Industrial:

In addition to all of the foregoing charges, a Sewer Treatment System Development Charge (SDC) as shown in the master fee schedule for wastewater treatment will be charged for each new Equivalent Residential Unit (ERU) in accordance with the following:

Industrial development, expansion, or increased discharge having projected discharge concentrations of less than 35 mg/L each for BOD and TSS:

1 ERU per each three hundred (300) gallons per day flow

For qualifying industrial dischargers, this SDC fee is charged in lieu of the SDC for industrial dischargers identified in Section C(1) above.

(3) For System Development Charges required to be paid by the City to the Three Rivers Regional Wastewater Authority (TRRWA), payment of such

System Development Charges by City customers shall be made to the City thirty (30) days or more prior to the time that such charges are required to be paid by the City to TRRWA. In the event that payment to the City is not paid promptly, the City may discontinue sewer service or take other measures to effect collection as provided in any contractual agreement between the City and its customer.

(4) Deferral of Payment of SDCs of $30,000 or More:

Deferral of payment of SDCs of thirty thousand dollars ($30,000.00) or more, together with any "SDC increase" charges, may be made in the manner, in the amounts, and in accordance with the schedule of payments set forth in Resolution Nos. 02-87 and OB 19-179 of TRRWA, including any amendments thereto.

Section 6. Three Rivers Regional Wastewater Authority Discharge Permits

The rates for issuance of a Three Rivers Regional Wastewater Authority (TRRWA) discharge permit shall be as shown in the master fee schedule.:

Permits will be issued based on the provisions contained in LMC and the Three Rivers Regional Wastewater Authority Discharge Pretreatment Policy.

BE IT FURTHER RESOLVED that Resolution No. 2472 assed by the City Council on December 2, 2023, is hereby repealed in its entirety on the date this Resolution becomes effective.

BE IT FURTHER RESOLVED that this Resolution shall take effect on July 1, 2024

PASSED by the City Council of the City of Longview, Washington, and approved by its Mayor at a regular meeting of said Council held on the 27 th day of June, 2024.

_____

M A Y O R

ATTEST:

_____
City Clerk

City of Longview

Agenda Summary

RESOLUTION NO. 2505 – RENAMING A PORTION OF TENNANT WAY TO SWANSON WAY

RECOMMENDED ACTION:
MOTION TO ADOPT RESOLUTION NO. 2505

COUNCIL STRATEGIC INITIATIVE ADDRESSED:
Enhance public safety & emergency response.

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:
Cowlitz County has approached the City of Longview with a request to rename a portion of Tennant Way. The road primarily runs along the north side of Tennant Way (SR 432) and has been referred to as Frontage Road.

Currently, the addressing makes it challenging to know if the property is in the City or the County. Cowlitz 911 has difficulty dispatching emergency services with the addressing inconsistent.

A public poll was taken with Swanson Way as the top public suggestion.

On June 13, 2024, council directed staff to start the renaming process,

STAFF CONTACT:
Ken Hash, Interim Community Development Director

Attachments:
1. Res No 2505 - Renaming Tennant Way to Swanson Way (1)
2. Exhibit A

RESOLUTION NO. 2505

A resolution of the City Council of the City of Longview, Washington, renaming a portion of Tennant Way to Swanson Way.

WHEREAS, Cowlitz County approached the City of Longview with a request to rename a portion of Tennant Way; and

WHEREAS, The road primarily runs along the north side of Tennant Way (SR 532) and has long been referred to as Frontage Road; and

WHEREAS, The addressing makes it difficult for Cowlitz 911 to accurately dispatch emergency services; and

WHEREAS, Swanson Way was chosen through a public opinion poll; and

NOW THEREFORE BE IT RESOLVED THAT:

SECTION 1. A portion of Tennant Way as shown in Exhibit A will be known as Swanson Way.

PASSED by the City Council of the City of Longview, Washington, and approved by its Mayor at a meeting of said City Council held on the 27th day of June 2024.

ATTEST:

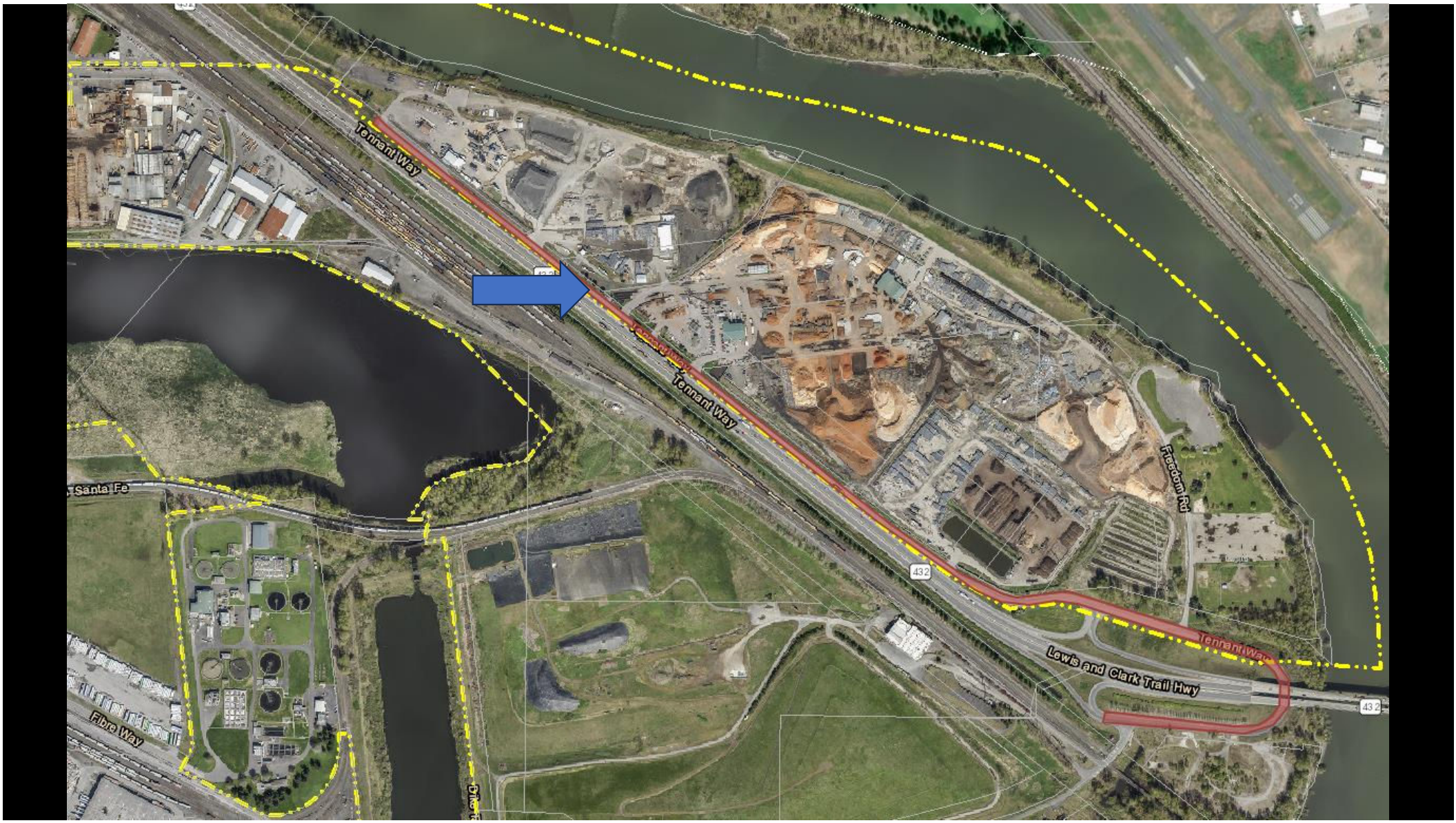
_____

M A Y O R

_____

City Clerk

Exhibit A


Tennant Way
Tennant Way
Tennant Way
Freedom Rd
Santa Fe
Fibre Way
Lewis and Clark Trail Hwy
432
432

City of Longview

Agenda Summary

BID REVIEW – 42nd AVE SEWER PUMP STATION REPLACEMENT

RECOMMENDED ACTION:
MOTION TO ACCEPT THE LOW BID AND AWARD TO NUTTER CORPORATION IN THE AMOUNT OF $1,406,429.65

COUNCIL STRATEGIC INITIATIVE ADDRESSED:
Provide sustainable water quality & environmental infrastructure

SUMMARY STATEMENT:
This project provides for the construction of a sanitary sewer pump station near the intersection of 42nd Avenue and Pine Street in Longview, Washington. The project includes surveying, traffic control, demolition of the existing pump station; construction of a new pump station, including wetwell, vaults, and electrical control shelter; site restoration and other work, all in accordance with the attached Contract Plans, these Contract Provisions, and the Standard Specifications.

On June 18, 2024, one bid was received as follows:

$1,406,429.65 – Nutter Corporation, Vancouver, WA

$1,340,000.00 - Engineer's Estimate

The bid received was determined to be regular and responsive.

FINANCIAL SUMMARY:
This project is funded by Sewer Construction Funds.

STAFF CONTACT:
Sam Barham, City Engineer
Ivona Kininmonth, Engineer

Attachments: None

THE SALVATION ARMY

HOPE VILLAGE

A HOUSING READINESS MICRO COMMUNITY

Hope Village

A Housing Readiness Micro Community

Our Vision

for a safe and healthy micro-community
that embodies the characteristics
of Hope & Opportunity and prepares
individuals for permanent housing

Restoration Regeneration Reintegration

THE SALVATION ARMY HOPE VILLAGE
A HOUSING READINESS MICRO COMMUNITY

Hope Village

A Housing Readiness Micro Community

Our Vision for a place of Hope

We envision a micro-community that Restores Hope and dignity, Regenerates a willing spirit and Reintegrates participants with purpose and direction

Our primary target outcome

Restore Hope and Permanently House our neighbors without homes in Cowlitz County

Restoration Regeneration Reintegration

THE SALVATION ARMY HOPE VILLAGE
A HOUSING READINESS MICRO COMMUNITY

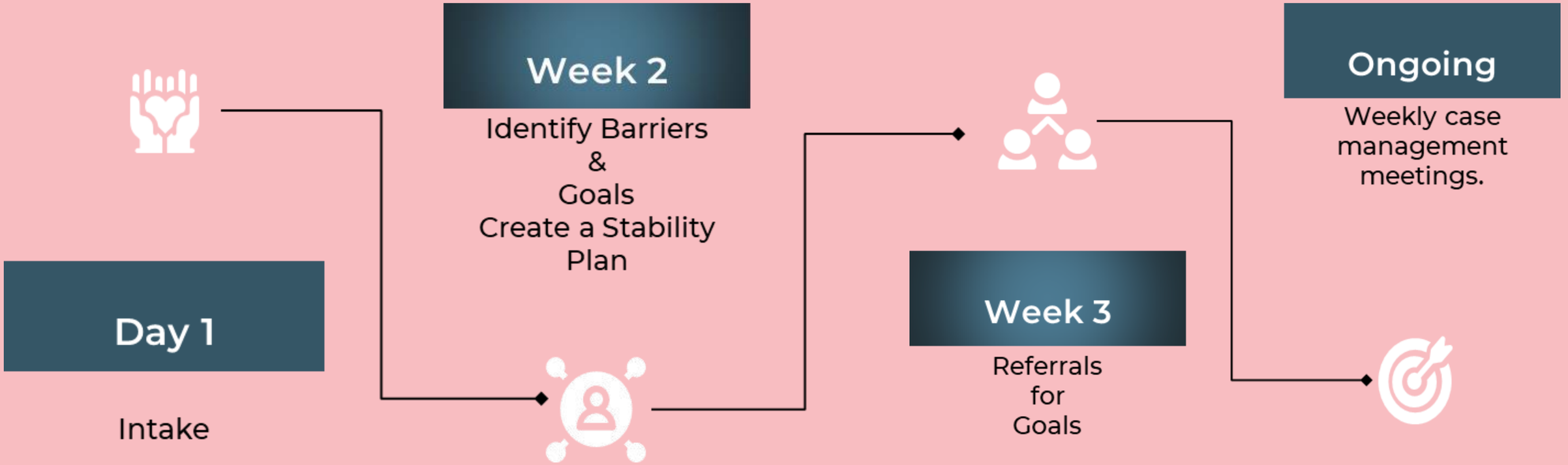
Opened

December 2022

18 Months

WHO WE SERVE

- Must be a single adult 18 years of age or older
- Must be experiencing unsheltered homelessness in Cowlitz County
- Must meet the Homeless Status standard as defined by HUD
- Must be ambulatory and not require hospital or nursing home care
- Must be able to independently complete Activities of Daily Living
- Express willingness to accept case management and housing navigation.
- Stable housing as primary goal


Day 1
Intake
Week 2
Identify Barriers
&
Goals
Create a Stability
Plan
Week 3
Referrals
for
Goals
Ongoing
Weekly case
management
meetings.

Our Process

CURRENT WAITLIST

130

23 - Previous Residents

SELF REFERRALS	AGENCY REFERRALS	AGENCY REFERRALS
82	• Strengthing Foundations - 20 • Core Health/CHOB - 10 • BHU - 10 • Janus Youth - 3	• Love Overwhelming - 3 • Fact Team - 2 • Columbia Wellness - 4 • Lower Columbia CAP - 1

December 2022 - May 31st 2024

251

Unduplicated Individuals

63

Individuals Have Returned

HOPE VILLAGE	POLICY | PROCEDURES		
	Program Rules		
	Last Revised: 6.23.2023	Approved: 6.23.2023	Effective Date: 6.23.2023

1. Intake, Assessment and Participation in on-site Supportive Services is expected.
2. Residents will participate in case management meetings at a minimum of 1 time per week.
3. Residents will be exited if they are away from the program for 3 consecutive nights. Nights are defined as 10pm-7:30am. Residents must stay a minimum of 5 nights per week at Hope Village. Weeks are Sunday-Saturday. Any exceptions to this must have prior authorization.
4. Curfew is at 10:00PM and Quiet hours are between 10:00PM and 7:30AM.
5. Residents will be let in after curfew only in the event of a curfew pass or hospital discharge papers.
6. Residents are subject to property search upon entrance. No weapons or objects that can be used as weapons are allowed on the premises.
7. No drugs or alcohol are allowed on the property. No distribution and selling of drugs. No drug paraphernalia.
8. No acts of violence or threats will be tolerated and will be considered grounds for termination.
9. Wellness checks are conducted 2 times per day.
10. If staff knocks twice and there is no answer staff will enter the room to ensure residents safety.
11. Residents must keep their unit clean inside and outside your immediate area.
12. No tampering with locks, electrical panels, smoke detectors, or Heating/AC units. No alterations to the unit.
13. Unit windows and doors must remain free and clear from clutter.
14. No burning candles, incense, and oil burners. No smoking inside the units. Must smoke in the designated smoking area. No power strips or extension cords with multiple outlets.
15. No perishable food stored in unit.
16. Hope Village staff reserves the right to enter and inspect your unit on a regular basis to make sure you are complying with this agreement; do maintenance to the unit; conduct routine or enhanced cleaning or conduct health screenings.
17. No outside visitors are allowed on site. Residents are not allowed to visit each other's units.
18. No pets may be left unattended in common areas. All animals must be on leashes while entering and exiting the dog park and facility grounds.
19. Animal owners must pick up their animal's bodily waste, both inside and outside of the facility and dog park.
20. All pet owners must care for their own animals. Residents cannot leave their animals with other clients to care for.
21. Residents can only have 1 bike and must be registered. (Hope Village is not responsible for items left unattended).
22. No shopping carts or baskets allowed on facility grounds.
23. No scooter riding, no bike riding, no rollerblading, and no skateboarding on facility grounds.
24. No loitering around site grounds or parking area.
25. Shoes and clothes must always be worn throughout the facility grounds.
26. No video recording is allowed on the facility grounds.
27. Emergency exits (vehicle gates) are to be used in emergencies only. No jumping the fence at any time.
28. No Salvation Army meals may be taken off premises.
29. We reserve the right to implement any protocol that ensures safety of our residents and staff and protects the integrity of our drug and alcohol-free program.

Print Name_____

Participant Signature_____Date_____

FAILURE TO COMPLY WILL RESULT IN COMPLIANCE WARNING AND/OR TERMINATION FROM HOPE VILLAGE

HOPE VILLAGE	POLICY | PROCEDURES		
	Substance Use		
	Last Revised: 6.23.2023	Approved: 6.23.2023	Effective Date: 6.23.2023

Purpose:

This policy exists to promote a safe and healthy environment for all clients receiving services in Hope Village.

Scope:

In order to maintain an environment that is safe, healthy and supports individuals who are trying to maintain sobriety, these are drug and alcohol-free facilities. All individuals must agree to the following while on Hope Village property:

- No smoking or tobacco use except in designated areas
- No possessing or consuming alcohol or drugs
- No possessing drug paraphernalia
- No purchasing, making, or distributing drugs or alcohol

Hope Village acknowledges that clients may experience substance use challenges. *Any client struggling with sobriety and abstaining from drug and/or alcohol use can notify an employee who will strive to identify supportive services for the individual.*

To aide in the detection of items that fall under the scope of this policy, Hope Village maintains the right to search client's bags, units, and other storage containers/items.

Compliance:

Any individual found to be out of compliance with this policy will be subject to a range of corrective action including and up to discharge from services.

I, _____ (print name), understand and agree to the terms outlined in Hope Village's Substance Use policy.

_____

Signature Date

	Intake		
THE SALVATION ARMY HOPE VILLAGE A HOUSING READINESS MICRO COMMUNITY	Housing Readiness Assessment		
	Last Revised: 2.6.23	Approved: 2.6.23	Effective Date: 2.6.23

ESSENTIAL INFORMATION			
Contact Information			
Last Name		Pronouns	
First Name		Phone	
Social Security #		Case Manager	
Date of Birth		Assessment Date	
Source of income/amount:			

SUMMARY OF HOUSING BARRIERS

Housing barriers are circumstances that reduce an individual's chances of qualifying for housing assistance or having an application for housing approved by a landlord. Place an "X" next to the housing barriers that apply to this individual.

X=Yes	
	Do you need help obtaining the following housing documents? (check all that apply)
	Social Security card
	Government issued photo ID (e.g., passport, state issued ID, military ID)
	Birth certificate or proof of citizenship/permanent legal residency in the U.S.
	Proof of income letter from Social Security
	Current bank statement(s)
	Other income and asset documentation
	Have you ever had trouble with (check all that apply)
	Paying your rent on time?
	Keeping up with utility bills?
	Visitors/guest problems?
	Landlord/neighbor relationships?
	Clutter/home maintenance?
	Being evicted?
	If yes, when?
	For what reason?
	Do you currently owe:
	A previous landlord money (e.g., for unpaid rent, fees or damages)?
	A public housing agency money (e.g., for rent or other amounts)?
	A utility company (e.g., for unpaid utility bills or fees)?
	Have you:
	Been convicted of manufacturing or producing methamphetamine on the premises of an assisted housing project?
	Been convicted of a violent felony such as assault with intent to kill, murder, etc?
	Been subject to a lifetime registration requirement under a state sex offender registration program?
	Had an arson charge?
	Had any other criminal charges or convictions?

	Please list convictions/explain (use back if necessary):
	Do you need assistance with reviewing your credit history? Annualcreditreport.com
	Does your credit history show outstanding debts and collections?

Type	*Name of Company Owed*	*Amount Due*	*In Collections?*
Landlord		$	
Utilities		$	
Telephone		$	
Child Support		$	
Car		$	
Credit Cards		$	
Medical		$	
Other:		$	

	Have you filed for bankruptcy?
	If yes, date:
	Do you need assistance with covering any up-front costs to get into housing? (check all that apply)
	Rental housing application fee
	Holding fee
	Security deposit
	First month's rent up front
	Utility deposit
	Moving expenses (vehicle, movers, boxes, etc.)
	Furniture
	Household supplies

Rental History

a.

Owner/Landlord Name		Owner/Landlord Phone	
Type of Residence (e.g., room, apartment/condo, townhouse, single family home, etc.)		Type of Owner/Landlord (e.g., individual's family, service provider, private individual owner, commercial landlord, public housing, etc.)	
Dates of Residence		City/State of Residence	
Monthly Rent		Who paid the rent?	
Was individual on the lease? (Yes/No/Don't Know)		Was housing subsidized? (Yes/No)	
Reason for Leaving		If subsidized, was subsidy tenant- or project-based?	
OK to serve as rent reference? (Yes/No)			

b.

Owner/Landlord Name		Owner/Landlord Phone	
Type of Residence		Type of Owner/Landlord	

Dates of Residence		City/State of Residence	
Monthly Rent		Who paid the rent?	
Was individual on the lease? (Yes/No/Don't Know)		Was housing subsidized? (Yes/No)	
Reason for Leaving		If subsidized, was subsidy tenant- or project-based?	
OK to serve as rent reference? (Yes/No)			
c.			
Owner/Landlord Name		Owner/Landlord Phone	
Dates of Residence		City/State of Residence	
Type of Residence		Type of Owner/Landlord	
Monthly Rent		Who paid the rent?	
Was individual on the lease? (Yes/No/Don't Know)		Was housing subsidized? (Yes/No)	
Reason for Leaving		If subsidized, was subsidy tenant- or project-based?	
OK to serve as rent reference? (Yes/No)			

Employment History

a.			
Currently Employed? (Yes/No and start date)		Hours Per Week	
Name of Employer		Type of Work (FT, PT, temporary, seasonal)	
Street Address		City	
State		Zip Code	
Supervisor Name		Phone Number	
Reason for leaving		Email	
b.			
Former Employer (Dates from/to)		Hours Per Week	
Name of Employer		Type of Work (FT, PT, temporary, seasonal)	
Street Address		City	
State		Zip Code	
Supervisor Name		Phone Number	
Reason for leaving		Email	

HOUSING FEATURES

Place an "X" by the housing features that are important to and important for this individual. "Important To" means the individual desires this feature. "Important For" means is the feature is critical to the individual's health and safety. Note: "Near" means within walking distance or no more than a 30 minute ride on public transportation.

	IMPORTANT TO	IMPORTANT FOR
Walking distance to public transportation		
Walking distance to accessible public transportation		
Walking distance to shopping and banking		
Near doctor/health care providers		
Near employment		
Near supportive services		
Near family and friends		
Familiar neighborhood		
Well-lit sidewalks		
Parking on site		
Secured building entrance		
Property management on site		
Space or storage for medical/adaptive equipment		
Room for a live-in caregiver		
Housing where pets are allowed		
Housing where pets are prohibited		
Housing where smoking is allowed		
Housing where smoking is prohibited		
Private bathroom		
Electric appliances		
Washer/dryer in the apartment		
Washer/dryer in the building		
Electric appliances		
Ground floor unit		
Accessible unit (Identify specific accessibility needs in comments section below)		
Other:		
Other:		

HOUSING RESOURCES	
Does client have or is client eligible for any of the below resources:	
Sec. 8/Housing choice vouch	
State Rental Assistance Program (HEN/CHG etc)	
Other Case Management with housing costs attached (FCS etc)	

MEALS SERVED

December 2023- May 31st 2024

20,130

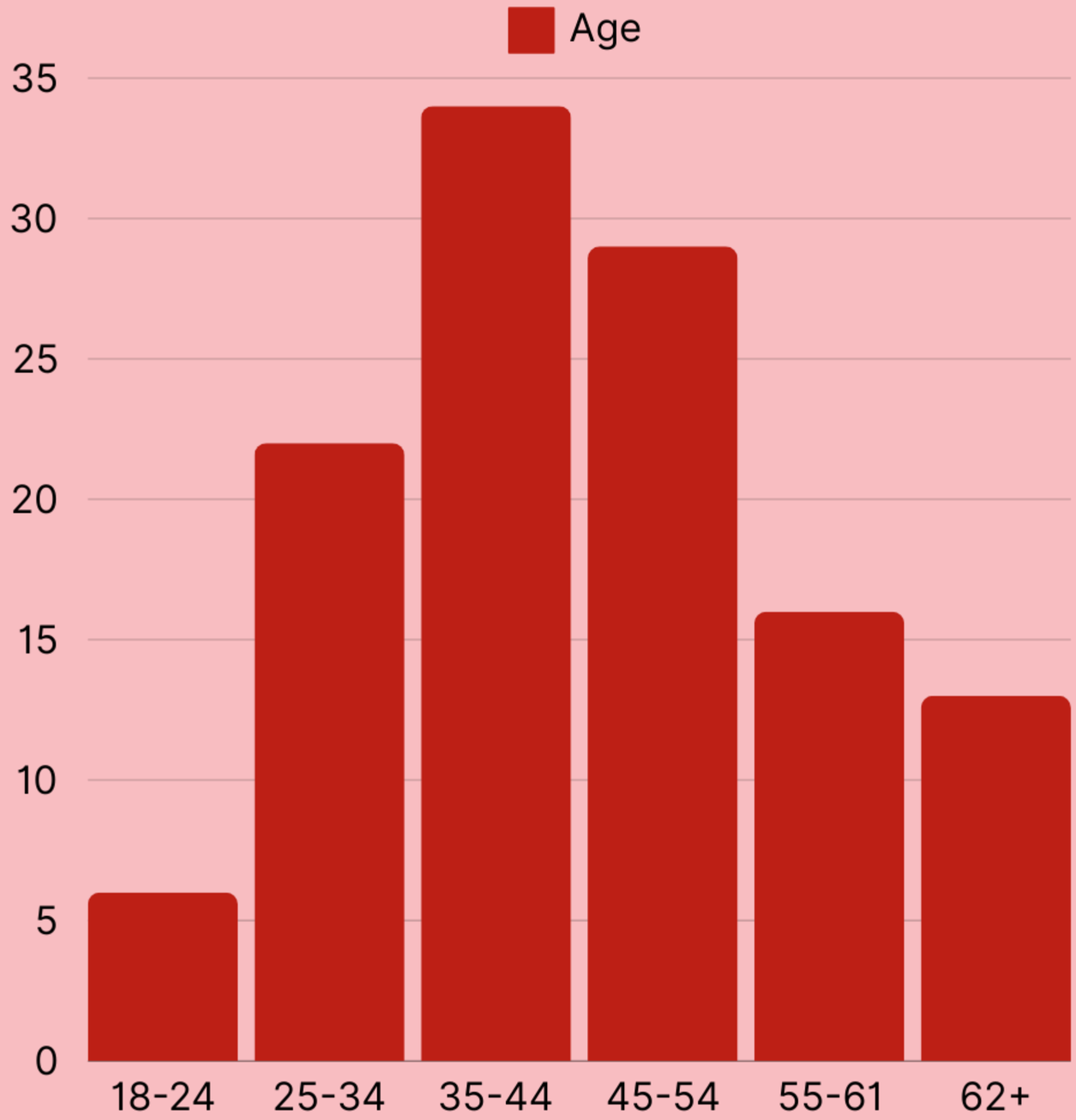
PERMANENTLY HOUSED

December 2023-May 31st 2024

16

November 2022-May 31st 2024

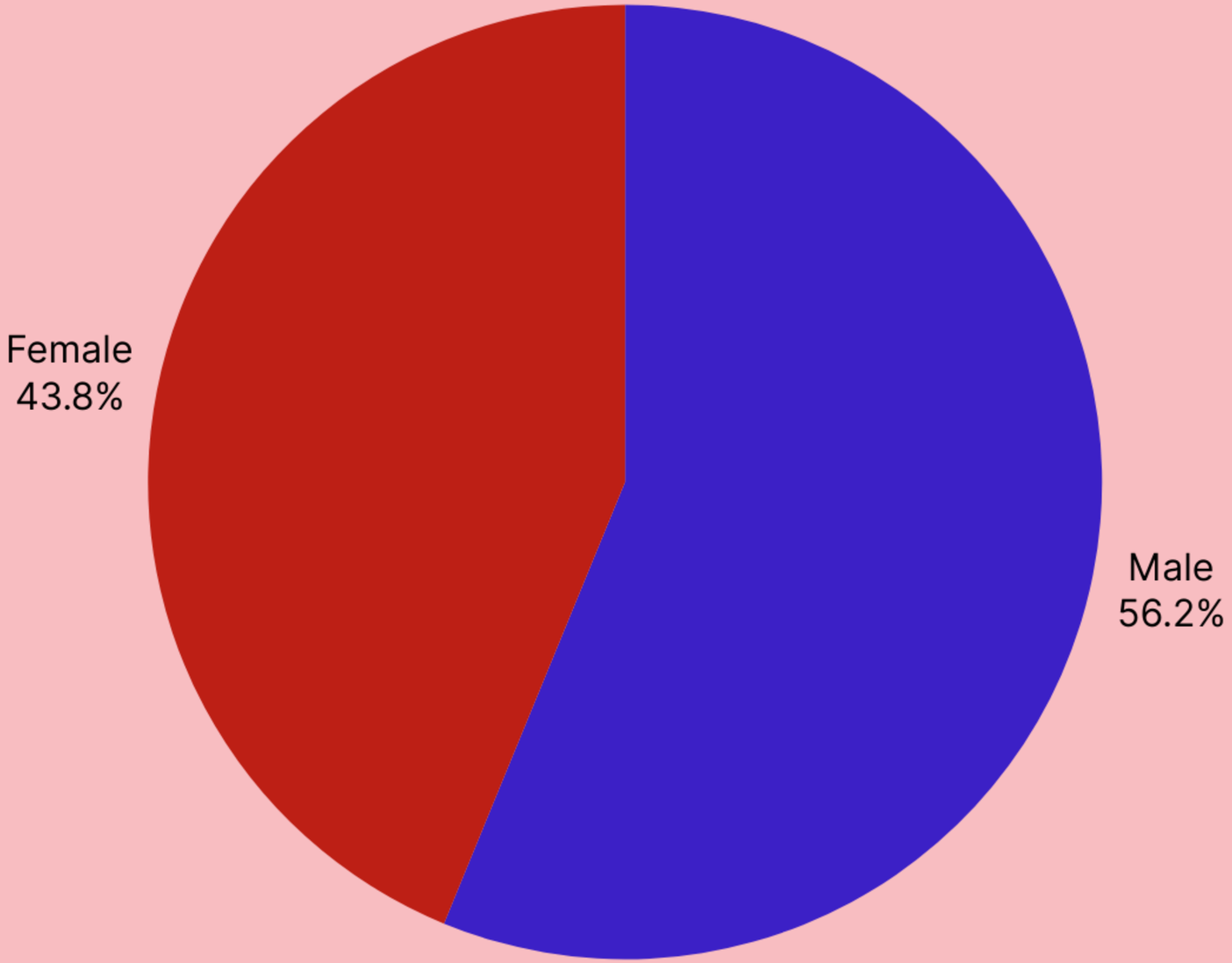
62



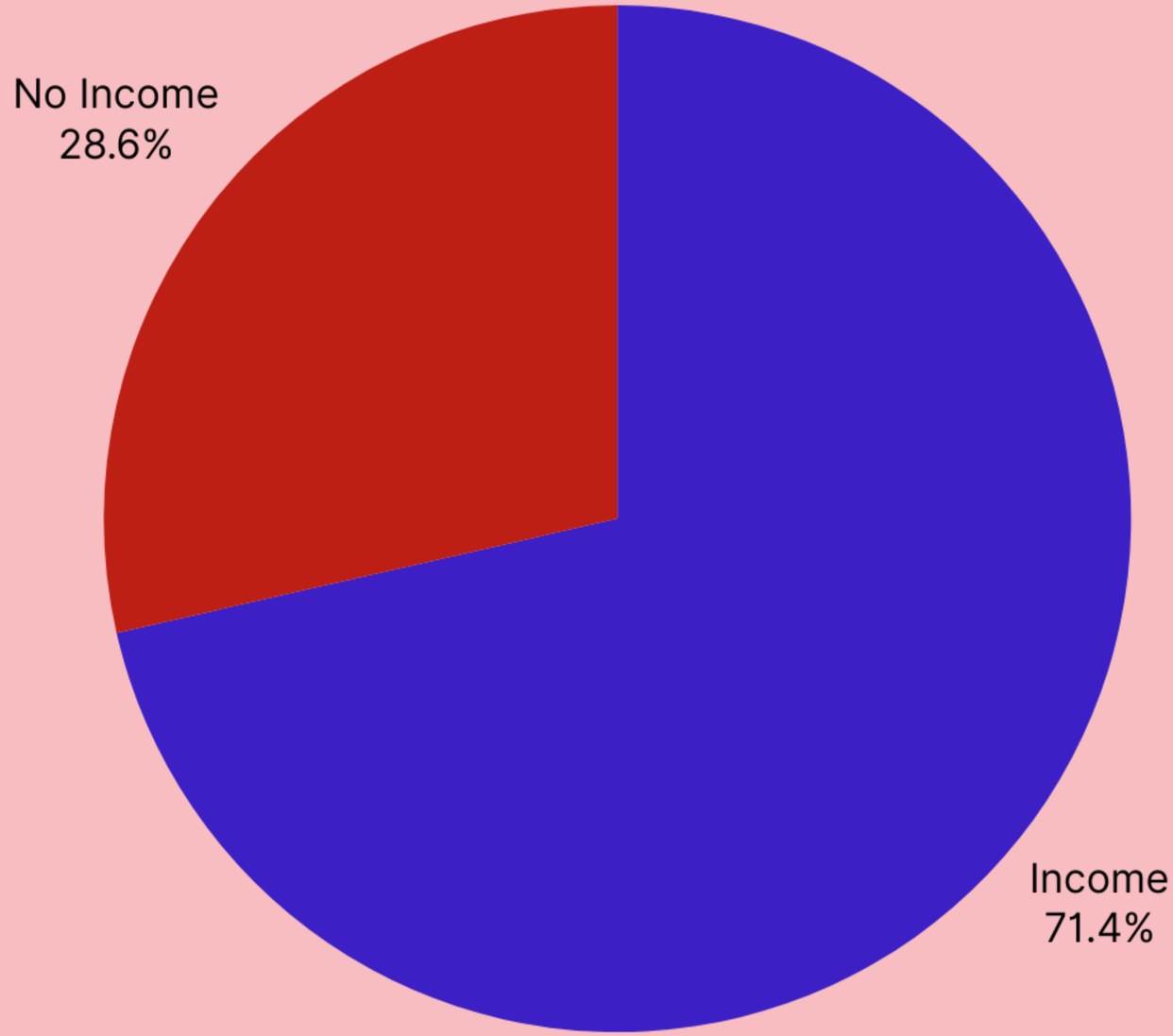
THE SALVATION ARMY HOPE VILLAGE
A HOUSING READINESS MICRO COMMUNITY

December 2023-May 31st 2024

TOTAL = 121



December 2023-May 31st 2024



HOPE VILLAGE
A HOUSING READINESS MICRO COMMUNITY

May 31st 2024

8 Longview Police

0 Fire Department

6 EMS

1 Crisis

December 2023- May 31st 2024

CALLS FOR SERVICE

THE SALVATION ARMY HOPE VILLAGE
A HOUSING READINESS MICRO COMMUNITY

COORDINATED ENTRY

CFHC

COWLITZ FAMILY HEALTH CENTER

Every Monday

2pm-4pm

All residents get signed up

HOPE VILLAGE

A HOUSING READINESS MICRO COMMUNITY

May 31st, 2024

45%

Actively Engaged in SUD Services

74 %

Actively Engaged in Mental Health Services

INDIVIDUALS ENROLLED IN SUBSTANCE USE DISORDER (SUD)

May 31st, 2024

COLUMBIA WELLNESS — **5**

Cowlitz Indian Tribe — **4**

CORE HEALTH — **3**

CFHC COWLITZ FAMILY HEALTH CENTER — **4**

Other - 6

Total - 22

INDIVIDUALS ENROLLED MENTAL HEALTH SERVICES

May 31st, 2024

CFHC
COWLITZ FAMILY HEALTH CENTER

5

Cowlitz Indian Tribe

4

CORE HEALTH

10

COLUMBIA WELLNESS

13

COMMUNITY INTEGRATED Health Services

1

Counseling Services and Associates
1

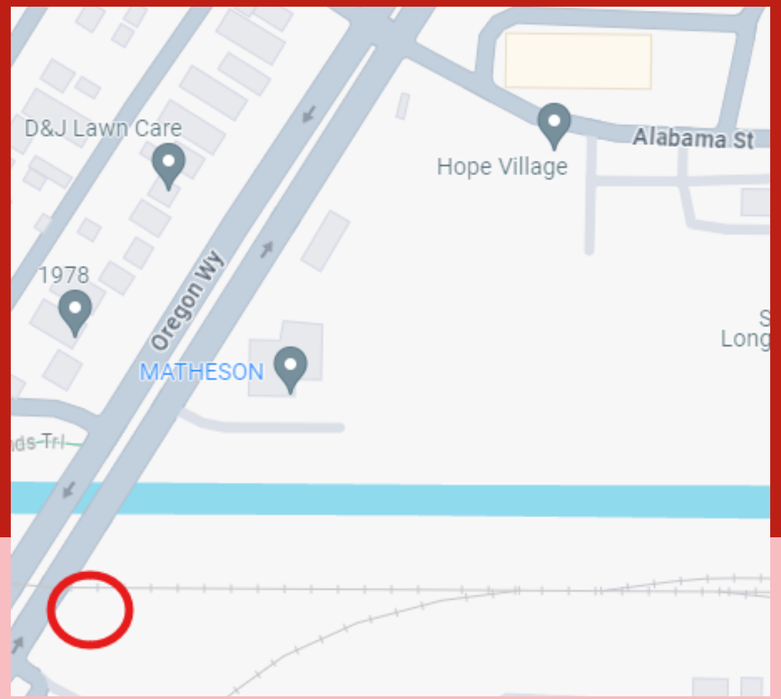
Northwest Psychological Resources
2

Total
36

BETTER MONEY HABITS CLASS

Bank of America

ENCAMPMENT CLEAN UP



NEIGHBORHOOD CLEAN-UPS

NEIGHBORHOOD CLEAN-UPS

GARDEN

Hope Village's Finances

December 2023 - May 2024

Description	Approved Budget	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	%	Total	Budget Balance
Employee Wages & Benefits	706,115	43,995	49,560	50,126	52,988	38,533	77,321	**49.57%**	312,523	393,592
Supplies	44,000	2,533	2,044	4,461	1,937	5,169	2,957	**3.03%**	19,100	24,900
Food	70,000	6,109	7,603	6,613	10,220	6,992	5,288	**6.79%**	42,825	27,175
Telephone/Internet/ Utilities	9,400	140	140	170	170	170	216	**0.16%**	1,006	8,394
Equipment/Furnishings	16,400	646	514	3,297	1,202	1,042	1,234	**1.26%**	7,936	8,464
Laundry/Housekeeping	42,000	3,790	3,383	-	39	271	-	**1.19%**	7,484	34,516
Security	389,664	31,200	32,912	26,323	23,188	22,077	10,032	**23.12%**	145,732	243,932
Financial Assistance for clients	16,200	-	4,860	4,910	376	145	1,233	**1.83%**	11,524	4,676
Indirect Costs	194,067	13,262	15,251	14,385	13,518	11,154	14,742	**13.06%**	82,312	111,755
	1,487,846	**101,676**	**116,267**	**110,285**	**103,637**	**85,553**	**113,023**	**100.00%**	**630,442**	**857,404**

How the City's Money is Being Spent

VIDEO

HOPE VILLAGE
A HOUSING READINESS MICRO COMMUNITY

"…The poverty of being unwanted,
unloved, and uncared for
is the greatest poverty…"
Mother Teresa

City of Longview

Agenda Summary

FIRST READING OF RESOLUTION ON PROPOSITION NO. 1, AUTHORIZING AN INCREASE IN THE SALES AND USE TAX IN LONGVIEW OF ONE-TENTH OF ONE PERCENT (0.1%) ON THE SELLING PRICE TO FUND ENHANCED POLICE SERVICES AND COMMUNITY SAFETY

RECOMMENDED ACTION:
MOTION TO MOVE RESOLUTION FORWARD FOR SECOND READING AND ADOPTION AT THE JULY 9, 2024, MEETING

DATE: JUNE 27, 2024

COUNCIL STRATEGIC INITIATIVE ADDRESSED:
Enhance public safety & emergency response
Preserve and enhance neighborhoods
Address quality of place issues

SUMMARY STATEMENT:
The Longview Police Department has requested to add new officers to increase minimum staffing levels on patrol. As was noted during a presentation at the Council Meeting in June 2024, the City's patrol staffing levels have remained at current levels since 1980, while the population has increased by 22.8% and although calls for police service have increased by 43%. Additional patrol staffing will enable the Police Department to meet the needs of the City, which have increased since 1980.
Based on an evaluation of existing funding sources, staff recommend the City Council submit a proposition to the voters to establish a $1/10^{th}$ of 1 percent sales and use tax to help fund the additional officers, as authorized by RCW 82.14.450(2). At its meeting in June, the City Council directed legal counsel for the City to prepare the necessary documents to submit this proposition to the voters at the November 5, 2024, regular election. The deadline to submit all materials to the Cowlitz County Elections Office for the November 5, 2024, election is August 6, 2024. To submit the proposition to the voters, by that date the City Council would need to:

1. July 9, 2024: Adopt a Resolution, submitting the proposition for a vote and establishing the language of the proposition (consistent with RCW 82.14.450(2) and chapter 29A.32 RCW); and
2. July 23, 2024: Adopt a Resolution establishing the pro/con committees, following solicitation for volunteers by staff.

Attachments:
1. Res 2506 - Public Safety Sales Tax Ballot Measure(10888280.1)
2. Draft Res 2507 For and Against Committee
3. LPD Staffing Workshop 5.16.24

RESOLUTION NO. 2506

A RESOLUTION PROVIDING FOR THE SUBMISSION TO THE QUALIFIED ELECTORS OF THE CITY OF LONGVIEW AT AN ELECTION TO BE HELD NOVEMBER 5, 2024, OF A PROPOSITION AUTHORIZING AN INCREASE IN THE SALES AND USE TAX IN LONGVIEW OF ONE-TENTH OF ONE PERCENT (0.1%) ON THE SELLING PRICE TO FUND ENHANCED POLICE SERVICES AND COMMUNITY SAFETY; SETTING FORTH THE BALLOT PROPOSITION; DIRECTING CITY OFFICIALS TO TAKE NECESSARY ACTIONS CONSISTENT HEREWITH; AND PROVIDING FOR OTHER RELATED MATTERS.

WHEREAS, the City Council of the City of Longview strives to provide public safety services that match the City's growth and have prioritized sustainable funding for the City's community safety investments; and

WHEREAS, the City's patrol staffing levels have remained at current levels since 1980, while the population has increased by 22.8% and although calls for police service have increased by 43%; and

WHEREAS, police and community safety are vital to the health and well-being of the community and the Police Department currently faces an increased call volume, coupled with additional complexity in the calls received, resulting in a significantly increased length of time per call to ensure the application of de-escalation patrol tactics consistent with Washington state law; and

WHEREAS, additional funding is necessary to adequately staff the patrol division to meet the needs of the community; and

WHEREAS, the estimated annual cost of the additional patrol staff to meet this need is approximately $1,062,500, including costs associated with recruitment, hiring, training, equipment, as well as vehicle purchasing and outfitting; and

WHEREAS, RCW 82.14.450(2) authorizes the City Council to submit an authorizing proposition to the Longview voters at an election and, if the proposition is approved by a majority of persons voting, to impose an additional sales and use tax of up to one-tenth of one percent (0.1%) of the selling price in the case of sales tax or the value of the article used in the case of a use tax, providing that one-third (1/3) of all money received must be used solely for criminal justice purposes, fire protection purposes, or both; and

WHEREAS, such an increase in the sales tax in Longview is the equivalent of one penny on every ten dollar purchase, and would increase revenues to the City in the amount of approximately $500,000 per year in 2024 dollars; now, therefore,

BE IT RESOLVED by the City Council of said City as follows:

Section 1. Purpose of Ballot Proposition.

The City Council determines it to be in the public interest to fund the following enhanced police and community safety services beginning as soon as practicable. The City plans that beginning in 2025, and within available resources, these services would include:

- Increase minimum staffing levels by hiring additional patrol officers.

The amounts collected pursuant to the sales tax increased authorized herein shall be used solely for public safety purposes, which may include but are not limited to personnel and related costs of recruiting, hiring, training, equipping and employing the public safety professionals described above.

Section 2. Calling of Election.

The City Council finds that it is in the public interest to submit to the qualified electors of Longview for approval or rejection at the election to be held on November 5 2024, a proposition authorizing an additional sales and use tax of up to one-tenth of one percent (0.1%) of the selling price in the case of sales tax or the value of the article used in the case of a use tax, pursuant to RCW 82.14.450(2). Cowlitz County Elections, as supervisor of elections in the City, is hereby requested to assume jurisdiction of and to submit to the qualified electors of Longview the proposition hereinafter set forth.

Section 3. Ballot Title and Voters' Pamphlet.

The City Clerk is hereby authorized to certify the proposition to Cowlitz County Elections in substantially the following form, prepared pursuant to RCW 29A.36.071:

CITY OF LONGVIEW

PROPOSITION 1

ADDITIONAL SALES AND USE TAX FOR
ENHANCED POLICE PATROL SERVICES

The Longview City Council adopted Resolution No. 2506 concerning a proposition for funding enhanced police patrol services. If approved, this proposition would increase the sales and use tax rate by one-tenth of one percent (0.1%) to provide ongoing funding for public safety purposes permitted under RCW 82.14.450, planned to include an increase in minimum staffing levels on patrol through additional police officers. This increase would become effective in 2025.

Should this proposition be:

APPROVED? …… ☐

REJECTED? …… ☐

For the purposes of receiving notice of any matters related to the ballot title, as provided in RCW 29A.36.080, the City hereby designates its Interim City Attorney (Charlotte Archer, 425.450.4209, carcher@insleebest.com) as the person to whom such notice shall be provided.

The City Council authorizes the preparation and distribution of a local voters' pamphlet, including an explanatory statement and statements in favor of and in opposition to the ballot measure, if any. The preparation of the explanatory statement, the appointment of pro/con committees, and the preparation of statements in favor of and in opposition to the proposition shall be in accordance with RCW 29A.32 and the rules and guidelines of the Cowlitz County Elections Office.

Section 4. General Authorization; Ratification.

The City Council authorizes all City officials to perform their duties as are necessary or required by law to effectuate the direction set forth herein. Any action taken consistent with this authority and prior to the effective date of this Resolution is hereby ratified, approved and confirmed.

Section 5. **Severability**. If any section, sentence, clause or phrase of this resolution should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of constitutionality of any other section, sentence, clause or phrase of this resolution.

Section 6. **Corrections**. Upon approval of the city attorney, the city clerk is authorized to make necessary corrections to this resolution, including, without limitation, the correction of clerical errors; references to other local, state, or federal laws, codes, rules, or regulations; or section/subsection numbering.

Section 7. **Effective Date.** This Resolution shall take full force and effect upon passage and signatures hereon.

PASSED by the City Council of the City of Longview, Washington, and approved by its Mayor at a regular meeting of said Council held on the ___th day of _____, 2024.

_____
M A Y O R

ATTEST:

_____
City Clerk

NO. 2507

A RESOLUTION APPOINTING COMMITTEES TO PREPARE PRO AND CON STATEMENTS FOR THE LOCAL VOTER'S PAMPHLET ON THE BALLOT PROPOSITION AUTHORIZING AN INCREASE IN THE SALES AND USE TAX IN LONGVIEW OF ONE-TENTH OF ONE PERCENT (0.1%) ON THE SELLING PRICE TO FUND ENHANCED POLICE SERVICES AND COMMUNITY SAFETY.

WHEREAS, on July 9, 2024, the City Council of the City of Longview passed Resolution No. 2506, providing for the submission to the qualified electors of the City of Longview for approval or rejection at the election to be held on November 5 2024, a proposition authorizing an additional sales and use tax of up to one-tenth of one percent (0.1%) of the selling price in the case of sales tax or the value of the article used in the case of a use tax, pursuant to RCW 82.14.450(2); and

WHEREAS, pursuant to RCW 29A.32.280, a local jurisdiction that has a ballot measure for the general election is required to have its legislative authority formally appoint a committee to prepare arguments advocating voters' approval of the proposition and a committee to prepare arguments advocating voters' rejection of the proposition; and

WHEREAS, each committee shall have not more than three members, however the committee may seek the advice of any person or persons; and

WHEREAS, the City solicited participants for the committees and has identified the following individuals for appointment to prepare the statements referenced herein; now, therefore,

BE IT RESOLVED by the City Council of said City as follows:

Section 1. Appointment of "For" Committee Members.

The following persons are hereby appointed to prepare a statement advocating the voters' approval of the proposition:

XXXXXX

XXXXXX

XXXXXX

Section 2. Appointment of "Against" Committee Members.

The following persons are hereby appointed to prepare a statement advocating the voters' rejection of the proposition:

XXXXXX

XXXXXX

XXXXXX

DRAFT

Section 3. **Severability**. If any section, sentence, clause or phrase of this resolution should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of constitutionality of any other section, sentence, clause or phrase of this resolution.

Section 4. **Corrections**. Upon approval of the city attorney, the city clerk is authorized to make necessary corrections to this resolution, including, without limitation, the correction of clerical errors; references to other local, state, or federal laws, codes, rules, or regulations; or section/subsection numbering.

Section 5. **Effective Date.** This Resolution shall take full force and effect upon passage and signatures hereon.

PASSED by the City Council of the City of Longview, Washington, and approved by its Mayor at a regular meeting of said Council held on the ___th day of _____, 2024.

_____

M A Y O R

ATTEST:

_____

City Clerk

DRAFT

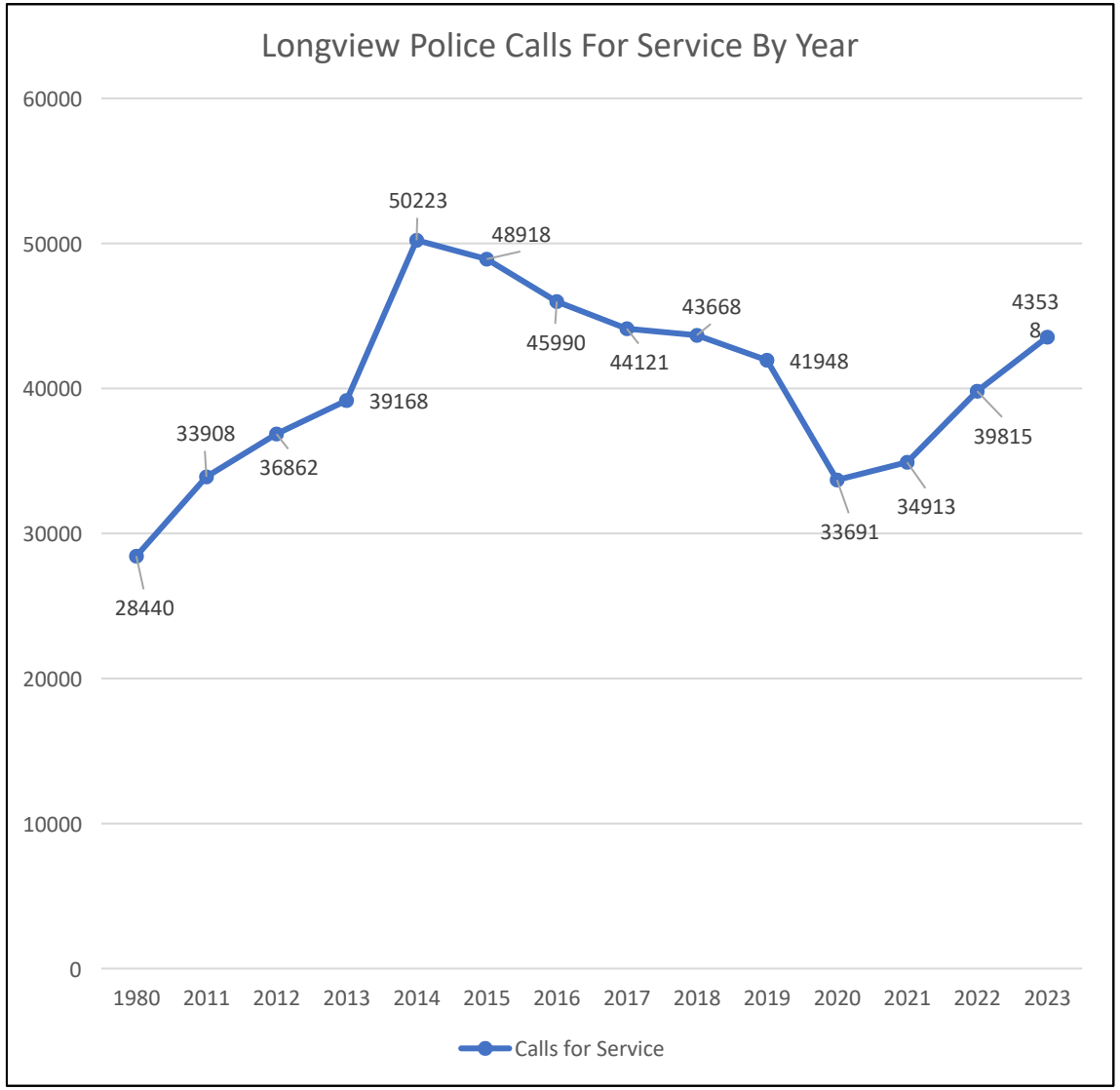
Longview Police Department
PATROL Staffing Needs

Outline

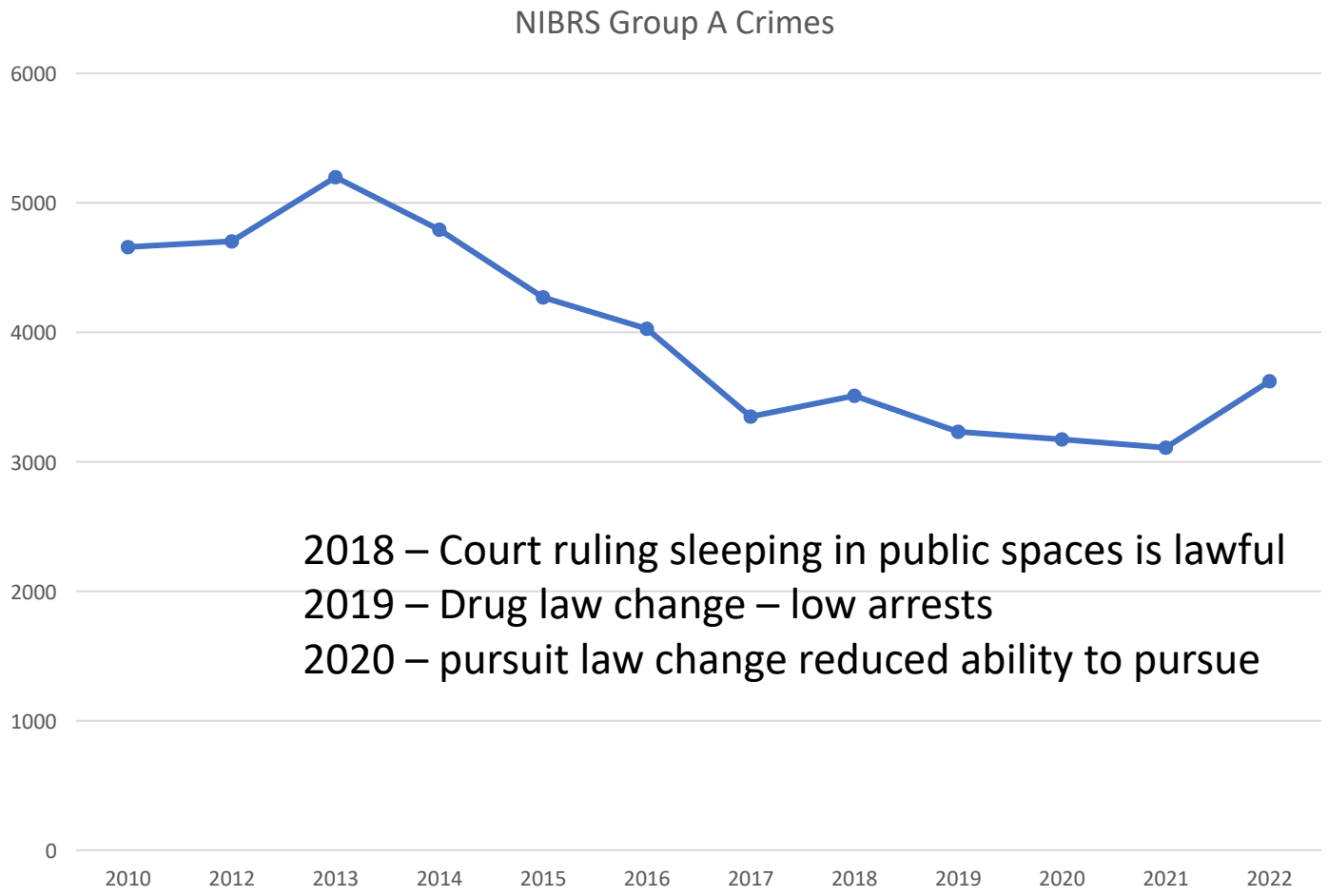
- Call load/Workload
- Annexations
- Population increase with no police staffing increase
- Changes in police workload
- Crisis Calls for service workload
- Officer per 1,000 staffing in Longview v. national average
- Current PATROL staffing
- Need for additional PATROL staffing
- Costs of increasing patrol minimum staffing levels

Police Historical Call load chart

Since 1980, LPD calls for police service have increased by 43% while patrol staffing levels have remained at 1 Sgt & 4 officers per shift.



Historical Longview Crime Data (Crime in Washington report)



Group A Offenses
Murder
Manslaughter
Rape
Sodomy
Sexual Assault w/Object
Fondling
Aggravated Assault
Simple Assault
Intimidation
Kidnapping
Incest
Statutory Rape
Human Trafficking Offenses
Violation of No Contact/Protect.
Robbery
Burglary
Larceny-Theft Offenses
Motor Vehicle Theft
Arson
Destruction of Property
Counterfeiting/Forgery
Fraud Offenses
Embezzlement
Extortion/Blackmail
Bribery
Stolen Property Offenses
Animal Cruelty
Drug/Narcotic Violations
Drug Equipment Violations
Gambling Offenses
Pornography
Prostitution Offenses
Weapon Law Violations

Crimes Against Persons comparison (LV v WA)

Group A Offenses
Murder
Manslaughter
Rape
Sodomy
Sexual Assault w/Object
Fondling
Aggravated Assault
Simple Assault
Intimidation
Kidnapping
Incest
Statutory Rape
Human Trafficking Offenses
Violation of No Contact/Protect.

CRIMES AGAINST PERSONS are the most violent crimes reports and include the crimes listed on this slide.

In 2022, Longview's Crimes Against Persons rate per 1,000 = 23.6 per 1,000 population

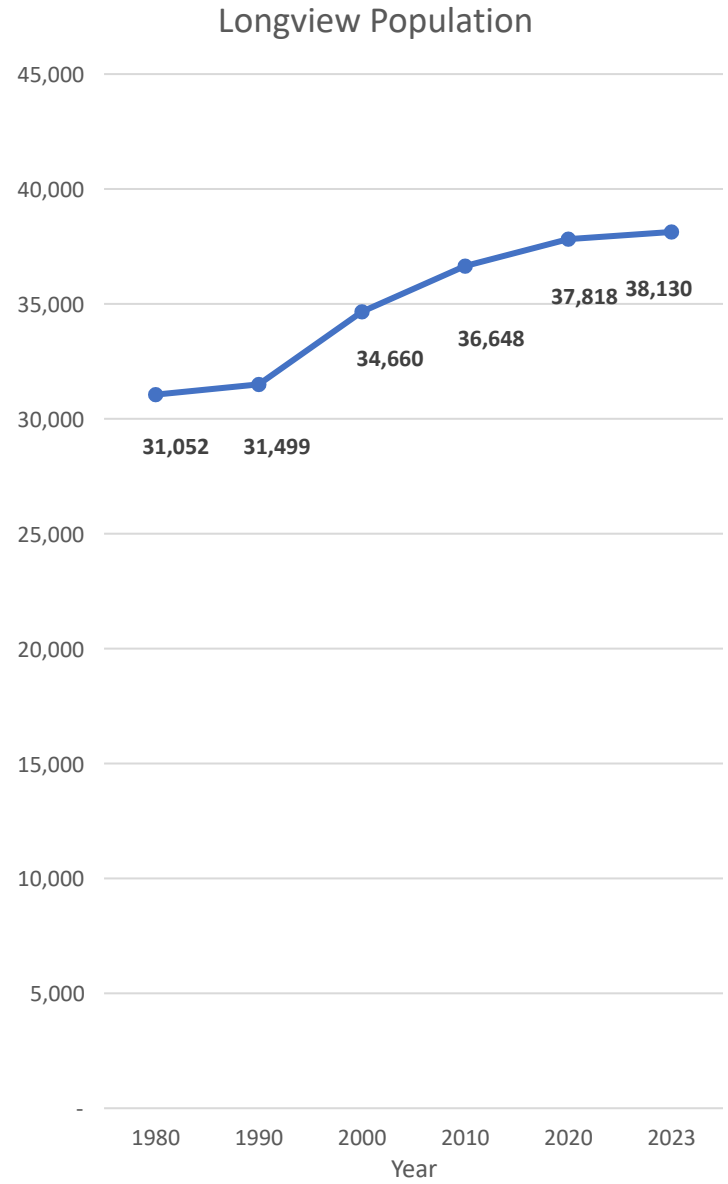
In that same year, the Washington state average for Crimes Against Persons rate per 1,000 = 14.08 per 1,000 population

*In 2022, LV's Crimes Against Persons rate per, 1000 was 68% higher than the state average.

Longview Population historical change

- Longview's population has increased by 22.8% since 1980.
- LPD's patrol staffing levels have remained the same since 1980.

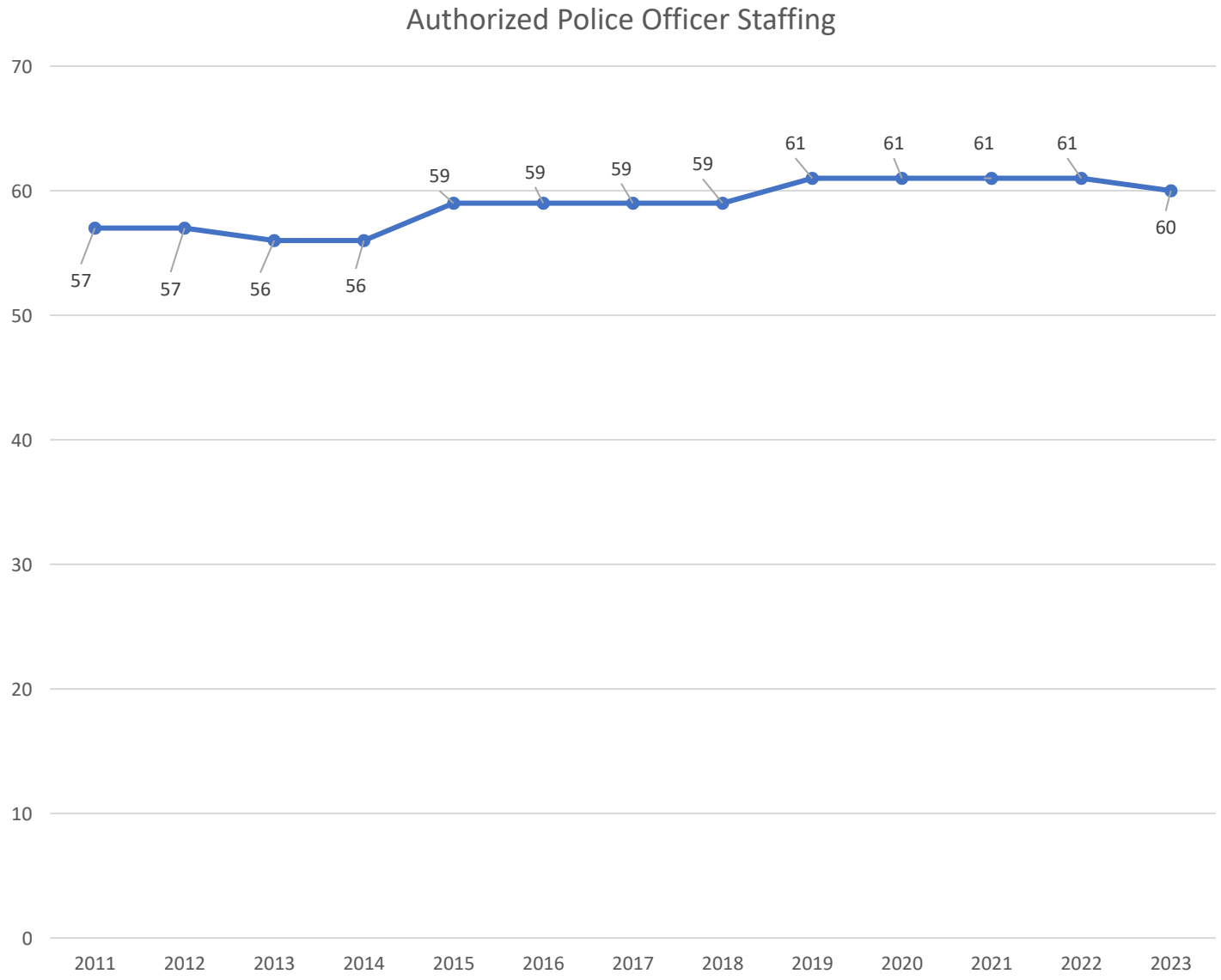
- *population data obtained from Washington State Officer of Financial Management
- Historical estimates of population by cities.



15.33 square miles

Police Officer Staffing Historical Chart

- **2015** – 3 officers added by
- city council (SCU)
- **2019** – DV Detective (grant funded) +
- DV Detective (city)
- **2023** – grant funded DV detective ended



How Police Work has changed

- Officers complete data entry into police records management system
- Types/volume of information collected for a police report has increased overtime including additional reporting requirements for domestic violence cases, any incident that results in force or a pursuit or other high liability police actions.
- Body worn camera video tagging, uploading, routing, supervisor review, sending to prosecutor.
- In 2023, there were 51,044 body worn camera videos uploaded by officers to our Evidence Library. If multiple officers respond to an incident, there will be a video from each officer.
- Number of high priority calls & percentage of call load has increased. High priority calls require multiple officer response.

How Police Work has changed (continued)

Significantly increased training requirements over the last 10 years (de-escalation, use of force, patrol tactics). How officers respond to a call – slow it down to increase safety to everyone. Time spent per call has increased.

Nature of calls – significantly more mental health/crisis calls

Crisis Calls For Service

Call Type	2010	2019	2020	2021	2022	2023
ITA	65	175	166	100	146	171
MENTAL	147	454	488	657	696	634
OD	73	87	94	108	126	131
SUICI	220	164	156	166	165	122
WELF	1449	1590	1525	1711	1606	1742
TOTAL	**1954**	**2470**	**2429**	**2742**	**2739**	**2800**

43% increase in crisis calls from 2010 – 2023 (13 year time period)

Workload

	1980	2023
Minimum Patrol Staffing	1 Sergeant 4 patrol officers	1 Sergeant 4 patrol officers
Call volume	28,440	43,668
Population	31,055	38,000
Required to complete one police report	Write name, property information and short narrative on piece of paper, package and log property for evidence	• Log into dispatch (CAD). • Log into records system (Spillman). • Complete data entry on names, location, property, ….. • Enter narrative into spillman. • Complete paper form for evidence. • Download photos/video evidence. Store on digital media. • Package/submit evidence • Provide crime victim information to victims. • More call types require reports now. Some reports require additional forms (DUIs, Domestic Violence, any calls that result in force, traffic collisions) • Download body worn camera, tag video. • Significantly more training is now required to use/operate all of the police equipment/technology solutions of modern police work.
Sworn Officers	51	60

Officer per 1,000 population

- Washington state officer per 1,000 is lowest in the entire nation.
- Longview officer per 1,000 ratio – 1.57 per 1,000 (60 officers/38,110 population X 1,000 population)
- National average for officers per 1,000 - 2.31 per 1,000
- To bring Longview up to the national average for officers per 1,000 population, LPD would need to add **new 28 officers** (88/38,100 X 1,000 = 2.31 officers per 1,000 population).
- When staffing levels are this low, the safety of our officers are at risk and of the public if officers are waiting for a back up officer to clear an in-progress call to go to the next in progress call.

Why is additional police officer staffing needed?

- Annexations of west Longview since 1980.
- Call volume increase
- Complexity/length of time per call/report increase/ technology (BWC)
- Safety of officers & the public
- Increased time in field training of new officers (Average is 12 months from hire to release to solo patrol).

LPD Request for Increased Police Staffing

Item	Quantity	Unit Cost	Total Cost
Police Officer salary & benefits	6	$131,250	$787,500
Pre-employment exam	6	$300	$1,800
Training (includes ammunition)	6	$2,000	$12,000
Uniforms & Equipment (jumpsuits, bulletproof vest, taser, duty gear, academy gear, uniforms, nametag, firearm, body camera, radio)	6	$6,500	$39,000
Uniform Cleaning	6	$100	$600
Cell Phone monthly service	6	$600	$3,600
Vehicle purchase (includes vehicle upfitting, MDT, sector equipment) *	2	$93,000	$186,000
Vehicle Rent & Depreciation	2	$16,000	$32,000
		2025 TOTAL	**$1,062,500**

* One time purchase

Revenue Sources

1/10TH OF 1% SALES TAX LEVY

GENERAL FUND BUDGET

?????