



Agenda

Cowlitz Transit Authority

*Dennis Weber (Chair), Lisa Alexander, Kennan Harvey, MaryAlice Wallis,
Erik Halvorson, Anthony Harris (Nonvoting), Spencer Boudreau (Alternate),
Mike Karnofski (Alternate), Richard Dahl (Alternate)*

Wednesday, July 10, 2024	4:00 PM	Hybrid Meeting Longview Council Chambers 1525 Broadway St, Longview
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NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a **Regular Board Meeting on Wednesday, July 10, 2024, at 4:00 p.m.** in the Longview City Hall Council Chamber, 1525 Broadway St, Longview, WA. This meeting is also available by Zoom.

AND,

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a **Public Hearing on Wednesday July 10, 2024, at 4:00 p.m.** in the Longview City Hall Council Chamber, 1525 Broadway St, Longview, WA. This meeting is also available by Zoom.

The purpose of the hearing is to receive comments concerning the adoption of the 2024 -2029 Transit Development Plan and 2023 Annual Report for RiverCities Transit.

Agendas are made available the Friday before the meeting at www.mylongview.com under "Agendas & Minutes."

Zoom meeting link: <https://us02web.zoom.us/j/89844443333>

Telephone options (dial any of the following numbers):

1 253 215 8782

1 408 638 0968

1 669 900 6833

1 346 248 7799

1 312 626 6799

1 646 876 9923

1 301 715 8592

Webinar ID: 898 4444 3333

Longview City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the Board Clerk's Office at (360) 442-5664 at least forty-eight (48) hours in advance if you require special accommodations to attend the meeting.

Written comments may be submitted up to forty-eight (48) hours in advance via email at customerservice@rctransit.org.

Next meeting

Wednesday, August 14, 2024

4:00 p.m. – Regular Board Meeting

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **ROLL CALL**
4. **PUBLIC COMMENTS**
5. **CONSIDERATION OF MINUTES FOR THE JUNE 12, 2024 MEETING**
24-00597 June 12, 2024 CTA Board Meeting Minutes
6. **CONSENT CALENDAR**
24-00598 2024 May CTA Treasurer's Report
24-00599 2024 May CTA Fund Balance Report
24-00600 Invoice #2024-8 - City of Longview \$553,741.00
7. **REPORTS**
24-00601 2024 Annual Fixed Route Ridership
24-00602 2024 June Daily Fixed Route Ridership
24-00603 2024 June Fixed Route Ridership per Hour
24-00604 2024 June Average Fixed Route Passengers per Trip
24-00605 2024 June LIFT Monthly Ridership
24-00606 Five Year Ridership Graph
24-00607 PTBA Sales Tax Data 2024 vs. 2023
8. **AGENDA SUMMARY - PUBLIC HEARING ON 2024-2029 TRANSIT DEVELOPMENT PLAN AND 2023 ANNUAL REPORT**
24-00635 **SUMMARY STATEMENT:**
The Transit Development Plan (TDP) is drafted by RiverCities Staff and approved by the Cowlitz Transit Authority annually. It serves to fulfill both RCW's 35.58.2795 and 35.58.2796 which requires the creation of a Public Transportation System Six-Year Transit Plan and Annual Report, respectively.

RECOMMENDED ACTION:
Review the 2024-2029 Transit Development Plan and 2023 Annual Report

THEN:
Motion to approve the RiverCities Transit 2024-2029 Transit Development Plan and 2023 Annual Report.
9. **MANAGER'S REPORT**
10. **MISCELLANEOUS**
11. **ADJOURNMENT**



Minutes

Agenda

Cowlitz Transit Authority

*Dennis Weber (Chair), Lisa Alexander, Kennan Harvey, MaryAlice Wallis,
Erik Halvorson, Anthony Harris (Nonvoting), Spencer Boudreau (Alternate),
Mike Karnofski (Alternate), Richard Dahl (Alternate)*

Wednesday, June 12, 2024

4:00 PM

Hybrid Meeting
Longview Council Chambers
1525 Broadway St, Longview

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a Regular Board Meeting on Wednesday, June 12, 2024, at 4:00 p.m. in the Longview City Hall Council Chamber, 1525 Broadway St, Longview, WA. This meeting is also available by Zoom.

Agendas are made available the Friday before the meeting at www.mylongview.com under "Agendas & Minutes."

Zoom meeting link: <https://us02web.zoom.us/j/89844443333>

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Written comments may be submitted up to forty-eight (48) hours in advance via email at customerservice@rctransit.org.

Next meeting

Wednesday, July 10, 2024

4:00 p.m. – Regular Board Meeting

1. CALL TO ORDER

Vice-Chair Alexander called the meeting to order at 4:00 pm.

2. FLAG SALUTE

The flag salute was recited.

3. ROLL CALL

Present: Vice-Chair Lisa Alexander; Member MaryAlice Wallis; Member Erik Halvorson; Member Keenan Harvey; Member Anthony Harris; Member (Alternate) Richard Dahl

Absent: Chair Dennis Weber; Member (Alternate) Mike Karnofski; Member (Alternate) Spencer Boudreau

Staff Present: Jim Duscha, Interim City Manager; Chris Collins, Public Works Director; Jim Seeks, Transit Manager; Doreen Daggett, Transit Supervisor; Tara Hargrave, Clerk of the Board

Others Present: Betsy DeSpain, Paratransit Regional Manager; Sheila Harmon, Paratransit Manager

4. PUBLIC COMMENTS

None.

5. CONSIDERATION OF MINUTES FOR MAY 8, 2024 MEETING

A motion was made by Member Wallis, seconded by Member Halvorson, to approve the May 8, 2024 Cowlitz Transit Authority Regular Board Meeting Minutes. The motion carried unanimously.

24-00523 May 8, 2024 CTA Board Meeting Minutes

6. CONSENT CALENDAR

A motion was made by Member Harvey, seconded by Member Wallis to approve the Consent Calendar in its entirety as presented. The motion carried unanimously.

24-00528 2024 April CTA Treasurer's Report

24-00529 2024 April CTA Fund Balance Report

24-00530 Invoice #2024-07 - City of Longview \$553,741.00

24-00547 Invoice #229 - CWCOG - LKRATS Q3 \$2,813.84

7. REPORTS

24-00531 2024 Annual Fixed Route Ridership

24-00535 2024 May Daily Fixed Route Ridership

24-00536 2024 May Fixed Route Ridership per Hour

24-00537 2024 May Average Fixed Route Ridership per Trip

24-00538 2024 May LIFT Monthly Report

24-00539 Five Year Ridership Graph

24-00540 PTBA Sales Tax Data 2024 vs. 2023

8. AGENDA SUMMARY - ESTABLISH PUBLIC HEARING FOR 2024-2029 TRANSIT DEVELOPMENT PLAN AND 2023 ANNUAL REPORTS

Member Wallis made a motion, seconded by Member Harvey to establish a public hearing for the July 10, 2024 CTA Board meeting to receive citizen input on the 2024-2029 Transit Development Plan and 2023 annual Budget. The motion passed unanimously.

24-00563 SUMMARY STATEMENT:

In compliance with RCW 35.58.2795, the Cowlitz Transit Authority is required to establish a public hearing to receive comments regarding the Six-Year Transit Development Plan.

Staff requests the Board establish a hearing at the next regular meeting on July 10, 2024, to receive citizen input. A draft copy of the 2024-2029 Transit Development Plan and 2023 Annual Report will be sent to Board Members and posted to our website by June 21, 2024.

RECOMMENDED ACTION:

Motion to establish a public hearing for the July 10, 2024, CTA Board meeting to receive citizen input on the 2024-2029 Transit Development Plan and 2023 Annual Report.

9. AGENDA SUMMARY - BALLOT MEASURE INFORMATION

Transit Manager Seeks presented the ballot measure information and the proposed informational flyer.

24-00562 SUMMARY STATEMENT:

At its April 10, 2024 meeting, the Cowlitz Transit Authority adopted Resolution 2024-01, annexing eight precincts in the Beacon Hill and Lexington neighborhoods into the Cowlitz Public Transportation Benefit Area (PTBA).

Staff also prepared the attached document to provide a neutral explanation of what the ballot measure entails, which has been posted so that employees can refer individuals with questions to that information, as advised by Counsel and if requested.

RECOMMENDED ACTION:

No action, information only.

ATTACHMENT:

Attachment - CTA Proposition 1 – Annexation one-pager

10. MANAGER'S REPORT

Transit Manager Seeks reported that two of the three trainees are now on the road and transit staff is in the middle of annual reporting process.

Transit Mobility Supervisor Daggett reported on the status of travel training and bus pass sales at stores.

Paratransit Manager Harmon reported 25% increase in ridership and the retirement of longtime admin staff.

11. **MISCELLANEOUS**

None.

12. **ADJOURNMENT**

Vice-Chair Alexander adjourned the meeting at 4:14 pm

Lisa Alexander, Vice-Chair

Tara Hargrave, Clerk of the Board

69701 TRANSIT AUTHORITY

930100 TRANSIT AUTHORITY

Account Information		BARS Information		Beg Balance	Debits	Credits	Change	End Balance
1111000 CASH				2,728,900.18	532,917.82	- 1,128,131.36	- 595,213.54	2,133,686.64
1180000 INVESTMENTS				4,294,364.00	17,924.36	0.00	17,924.36	4,312,288.36
2131020 ACCOUNTS PAYABLE - AP MODULE				- 554,843.50	1,110,207.00	- 555,363.50	554,843.50	0.00
2880000 UNRESERVED FUND BALANCE				- 7,615,880.86	0.00	0.00	0.00	- 7,615,880.86
3132100 PUBLIC TRANSPORTATION SYSTEM		8900000 DISTRICT ACTIVITIES		- 1,865,480.92	0.00	- 513,459.95	- 513,459.95	- 2,378,940.87
3611000 INVESTMENT EARNINGS		8900000 DISTRICT ACTIVITIES		- 53,416.85	0.00	- 17,924.36	- 17,924.36	- 71,341.21
3614000 OTHER INTEREST		8900000 DISTRICT ACTIVITIES		- 6,247.65	0.00	- 1,533.51	- 1,533.51	- 7,781.16
5492000 OTHER		8900000 DISTRICT ACTIVITIES		3,072,605.60	555,363.50	0.00	555,363.50	3,627,969.10
Total				0.00	2,216,412.68	- 2,216,412.68	0.00	0.00

COWLITZ TRANSIT AUTHORITY FUND BALANCES
For Period Ending: May 31, 2024

	Current Period	Y-T-D
COWLITZ TRANSIT AUTHORITY		
Beginning Balance: January 1, 2024	\$	7,615,880.86
CTA Revenue		
Metro Sales Tax	513,459.95	2,360,260.83
Interest Earnings/Investments	17,924.36	79,562.37
Local Sales Interest	1,533.51	7,265.83
LCC Ridership Agreement	-	-
Other Miscellaneous Revenue	-	-
Subtotal	\$ 532,917.82	\$ 2,447,089.03
CTA Expenditures		
City of Longview	553,741.00	2,768,705.00
City of Longview - Audit Services		-
Legal Counsel/Notices		1,102.50
Transit Center Security Services	-	-
Subsistence - Meals	-	-
Cowlitz-Wahkiakum Council of Governments Dues	2,813.84	9,352.94
Subtotal	\$ 556,554.84	\$ 2,779,160.44
CTA Ending Balance		\$ 7,283,809.45
CITY OF LONGVIEW		
Beginning Balance: January 1, 2024	\$	106,663.45
Longview Revenue		
Federal Grant Competitive- 5339 Replacement Buses	\$ -	\$ -
Federal Grant - CARES ACT 5307 Formula-Operating	\$ -	\$ -
Federal Grant - 5307 Formula- Operating	\$ -	\$ -
Federal Grant Competitive- 5310 Paratransit Operating	\$ -	\$ -
State Grant - Regional Mobility Operating (PTD0105	\$ -	\$ -
WSDOT Transit Support Grant	\$ -	\$ -
Green Transportation Planning - PTD0567	\$ -	\$ -
WSTIP Risk Management Grant (RMG)	\$ -	2,500.00
Farebox/Pass Sales	\$ 14,051.25	\$ 64,618.55
Payments from CTA	\$ 1,107,482.00	\$ 3,618,705.00
State Pool - Interest	\$ 10,005.32	\$ 19,341.89
Paratransit Office Space Rental	\$ 981.11	\$ 4,905.55
Bank Returns Fees	\$ -	\$ -
Other Misc Revenue	\$ -	\$ -
Bank One Rebates	\$ -	\$ 414.13
Federal Grant Competitive- 5310 - Replacement Buses	\$ -	\$ -
Miscellaneous Adjustments/Settlements/AR	\$ -	\$ 3,255.00
Due from other Governments	\$ 324,200.00	\$ 2,245,979.00
Cashier Over-Short / NSF	\$ -	\$ -
Fixed Assets Sale Proceeds	\$ -	\$ -
Insurance Recoveries	\$ -	\$ 1,846.44
Other Recoveries / Guest Rider	\$ -	\$ -
Capital Asset Gains (Losses)	\$ -	\$ -
Subtotal	\$ 1,456,719.68	\$ 5,961,565.56
Longview Expenditures		
Subtotal	\$533,064.79	\$2,693,092.67
Longview Ending Balance		\$ 3,375,136.34
Combined CTA & Longview Ending Balance		\$ 10,658,945.79

Date: 07/10/2024
Invoice # 2024-08

BILL TO Cowlitz Transit Authority
207 North 4th Avenue
Kelso WA 98626

[illegible]

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RIVERCITIES TRANSIT
RIDERSHIP BY THE YEAR

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2024	30	1,099	1,192	1,351	1,534	1,457	1,186							7,819
	31	3,263	3,617	3,983	3,590	3,929	3,458							21,840
	32	2,435	2,613	2,689	2,927	2,819	2,590							16,073
	33	2,166	2,609	2,785	2,789	2,862	2,677							15,888
	44	1,262	1,421	1,588	1,754	1,879	1,585							9,489
	45	5,221	5,988	6,293	6,254	6,440	5,909							36,105
	46	511	531	570	673	616	555							3,456
	57	2,332	2,859	2,779	2,758	2,850	2,234							15,812
	411	410	439	483	676	588	478							3,074
TOTAL		18,699	21,269	22,521	22,955	23,440	20,672	0	0	0	0	0	0	129,556

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2023	30	1,197	1,140	1,318	1,111	1,374	1,408	1,332	1,408	1,228	1,304	1,168	1,163	15,151
	31	3,422	3,131	3,732	3,313	3,633	3,660	3,527	4,026	3,606	3,501	3,579	3,652	42,782
	32	2,632	2,302	2,525	2,350	2,472	2,484	2,704	2,828	2,538	2,533	2,608	2,539	30,515
	33	2,595	2,495	2,784	2,414	2,663	2,314	2,402	2,477	2,737	2,784	2,350	2,052	30,067
	44	1,482	1,332	1,652	1,287	1,702	1,607	1,418	1,612	1,483	1,679	1,449	1,392	18,095
	45	5,332	4,822	5,762	5,829	6,196	5,822	5,267	6,364	5,494	5,842	5,598	5,300	67,628
	46	299	240	337	356	463	528	458	566	560	533	560	552	5,452
	57	2,543	2,190	2,471	2,252	2,343	2,387	2,167	2,398	2,389	2,692	2,763	2,126	28,721
	411	171	225	166	279	363	402	388	425	385	437	402	383	4,026
	NCC	86	120	72	32									310
	TOTAL	19,759	17,997	20,819	19,223	21,209	20,612	19,663	22,104	20,420	21,305	20,477	19,159	242,747

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2022	30	754	766	954	894	979	1,089	979	1,209	1,194	1,159	1,004	1,024	12,005
	31	2,258	2,303	3,065	2,931	2,888	3,142	3,056	3,460	3,204	3,102	3,269	3,328	36,006
	32	1,861	1,873	2,302	2,128	2,155	2,285	2,528	2,849	2,858	2,943	2,582	2,267	28,631
	33	1,991	1,986	2,292	2,311	2,111	2,134	1,988	2,336	2,382	2,443	2,344	2,279	26,597
	44	986	1,022	1,350	1,110	1,242	1,511	1,161	1,530	1,458	1,453	1,221	1,282	15,326
	45	3,984	4,401	5,169	4,927	4,937	5,142	4,530	5,419	5,359	5,440	4,966	4,948	59,222
	46	399	353	452	357	402	396	332	471	414	371	301	293	4,541
	57	1,516	1,592	1,860	1,761	1,768	1,834	1,825	2,054	2,066	2,485	2,024	2,026	22,811
	411					61	80	72	82	61	92	78	75	601
	NCC								88	104	160	91	78	521
	TOTAL	13,749	14,296	17,444	16,419	16,543	17,613	16,471	19,498	19,100	19,648	17,880	17,600	206,261

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2021	30		488	936	976	799	891	925	816	815	781	714	704	8,845
	31	2,687	2,270	2,991	3,047	2,765	2,724	2,931	2,628	2,538	2,516	2,440	2,498	32,035
	32	1,461	1,424	1,861	1,980	1,747	1,897	2,038	1,688	1,770	1,905	1,772	1,951	21,494
	33	1,844	1,406	1,940	2,196	2,064	2,289	2,269	2,055	1,973	2,066	2,106	2,021	24,229
	44		553	1,240	1,265	1,108	1,119	1,237	1,236	1,130	1,201	1,176	1,093	12,358
	45	3,763	3,278	4,891	4,803	4,599	4,538	4,940	4,621	4,509	4,349	4,142	4,174	52,607
	46									272	422	369	400	1,463
	57	926	912	1,452	1,538	1,262	1,362	1,378	1,367	1,681	1,625	1,382	1,396	16,281
	TOTAL	10,681	10,331	15,311	15,805	14,344	14,820	15,718	14,411	14,688	14,865	14,101	14,237	169,312

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2020	30	1,477	1,489	1,290					765	779	962	664	734	8,160
	31	5,084	5,704	4,363	2,970	2,940	3,360	3,303	2,821	2,884	3,204	2,709	3,137	42,479
	32	4,206	4,287	3,023	1,541	1,655	1,991	2,151	2,049	1,988	2,280	1,820	1,883	28,874
	33	4,036	4,030	2,992	1,729	1,864	2,159	2,344	1,948	1,947	2,269	1,827	1,950	29,095
	44	2,043	2,131	1,801					940	1,123	1,148	931	887	11,004
	45	8,461	8,689	6,780	3,991	3,948	4,976	5,354	4,485	4,279	4,835	3,952	4,353	64,103
	57	3,250	3,152	2,274	1,065	973	1,446	1,556	1,424	1,361	1,574	1,117	1,196	20,388
	TOTAL	28,557	29,482	22,523	11,296	11,380	13,932	14,708	14,432	14,361	16,272	13,020	14,140	204,103

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2019	30											455	1238	1,693
	31	6,989	5,734	5,954	6,350	6,176	5,497	5,975	6,522	5,350	6,332	5,494	4,713	71,086
	32	5,787	4,546	4,727	5,044	5,200	4,091	4,460	4,552	4,221	5,114	4,151	3,625	55,518
	33	3,750	3,582	3,747	3,873	3,896	3,610	3,381	3,586	3,305	3,969	3,655	3,455	43,809
	44	2,410	2,108	2,091	2,294	2,386	2,162	2,113	2,133	1,938	2,356	2,029	2,002	26,022
	45	9,099	8,185	8,759	9,102	9,239	7,596	8,172	8,954	8,261	9,742	8,250	7,504	102,863
	57	3,074	2,821	2,953	3,106	3,222	2,687	2,511	2,578	2,416	2,982	2,878	2,512	33,740
TOTAL		31,109	26,976	28,231	29,769	30,119	25,643	26,612	28,325	25,491	30,495	26,912	25,049	334,731

RIVERCITIES TRANSIT DAILY RIDERSHIP REPORT

June-24

DATE	ROUTE 30	ROUTE 31	ROUTE 32	ROUTE 33	ROUTE 44	ROUTE 45A	ROUTE 45B	ROUTE 46	ROUTE 57	ROUTE 411	TOTAL
1 S		155	119	81		141			66	10	572
2											
3	72	184	120	121	90	227	125	32	105	23	1099
4	64	161	95	112	71	175	99	32	125	10	944
5	71	160	132	147	83	166	120	37	129	29	1074
6	66	172	103	103	120	183	122	25	119	17	1030
7	84	160	155	137	56	150	92	19	99	26	978
8 S		112	84	119		166			84	2	567
9											
10	92	163	135	146	78	148	104	14	102	27	1009
11	61	146	128	105	86	178	102	29	111	26	972
12	57	111	102	119	113	152	99	33	95	24	905
13	50	128	79	116	89	156	97	11	90	25	841
14	41	165	117	124	77	166	105	21	111	17	944
15 S		102	44	78		130			73	0	427
16											
17	48	128	98	113	76	138	107	36	67	28	839
18	57	134	129	116	68	172	102	30	79	24	911
19	42	139	79	80	62	140	100	17	79	29	767
20	51	138	75	82	60	189	86	23	80	27	811
21	49	122	71	108	70	129	77	30	69	9	734
22 S		119	78	69		133			96	3	498
23											
24	56	123	168	92	77	146	99	37	76	38	912
25	64	139	116	100	88	152	115	38	73	26	911
26	58	131	100	93	85	149	99	27	85	19	846
27	54	113	108	109	57	149	66	25	64	15	760
28	49	149	88	131	79	157	85	39	93	20	890
29 S		104	67	76		116			64	4	431
30											
TOTAL (25)	1186	3458	2590	2677	1585	3908	2001	555	2234	478	20672
WEEKDAY TOTAL (20)	1186	2866	2198	2254	1585	3222	2001	555	1851	459	18177
SATURDAY/REDUCED DAY TOTAL (5)		592	392	423		686			383	19	2495
DAILY AVERAGE	59	138	104	107	79	156	100	28	89	19	827
WEEKDAY AVERAGE	59	143	110	113	79	161	100	28	93	23	909
SATURDAY/REDUCED DAY AVERAGE		118	78	85		137			77	4	499

Ridership by Hour
6/1/2024 - 6/30/2024

Weekday - Passengers by Hour

Route	630	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800	TOTAL
31	27	191	261	242	340	237	232	260	267	278	205	180	146	2,866
32	25	53	146	181	226	217	207	247	255	266	157	129	89	2,198
33	10	123	145	200	202	170	212	240	207	260	211	172	102	2,254
Route	630	720	820	920	1020	1120	1220	1320	1420	1520	1620	1720	1820	
44	62	83	117	166	141	158	177	168	162	129	98	84	40	1,585
57	35	122	107	131	132	146	176	176	277	191	151	156	51	1,851
Route					1030	1130	1230	1330	1430	1530	1630			
30					137	189	197	216	183	156	108			1,186
Route					1050	1150	1250	1350	1450	1550				
46					77	84	111	98	108	77				555
Route	630	700	730	800		not shown for brevity				1700	1720	1800	1830	
45	87	161	122	163						192	142	116	44	5,223
Route		715	815	915		1115	1215	1315	1415	1515	1615	1715		
411		23	43	60		59	42	50	50	35	37	60		459

Saturday - Passengers by Hour

Route	800	900	1000	1100	1200	1300	1400	1500	1600	1700	
31	50	52	60	61	63	65	75	68	55	43	592
32	15	27	48	59	49	62	30	40	36	26	392
33	26	45	36	41	64	48	40	39	44	40	423
Route	820	920	1020	1120	1220	1320	1420	1520	1620	1720	
57	23	22	39	49	46	41	36	51	51	25	383
Route	800	830	900	930	not shown for brevity			1600	1630	1700	1730
45	38	42	25	26				66	27	24	19
Route	915						1515				
411	6						13			19	

Total Fixed Route

20,672

Average Passengers per Trip

6/1/2024 - 6/30/2024

Weekday

Route	630	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800	Passengers per Revenue Service Hr	Avg daily boardings
31	1.4	9.6	13.1	12.1	17.0	11.9	11.6	13.0	13.4	13.9	10.3	9.0	7.3	11.5	143
32	1.3	2.7	7.3	9.1	11.3	10.9	10.4	12.4	12.8	13.3	7.9	6.5	4.5	8.8	110
33	0.5	6.2	7.3	10.0	10.1	8.5	10.6	12.0	10.4	13.0	10.6	8.6	5.1	9.0	113
Route	630	720	820	920	1020	1120	1220	1320	1420	1520	1620	1720	1820		
44	3.1	4.2	5.9	8.3	7.1	7.9	8.9	8.4	8.1	6.5	4.9	4.2	2.0	6.4	79
57	1.8	6.1	5.4	6.6	6.6	7.3	8.8	8.8	13.9	9.6	7.6	7.8	2.6	7.4	93
Route					1030	1130	1230	1330	1430	1530	1630				
30					6.9	9.5	9.9	10.8	9.2	7.8	5.4			8.5	59
Route					1050	1150	1250	1350	1450	1550					
46					3.9	4.2	5.6	4.9	5.4	3.9				4.6	28
Route	630	700	730	800	not shown for brevity					1700	1720	1800	1830		
45	4.4	8.1	6.1	8.2						9.6	7.1	5.8	2.2	13.1	261
Route		715	815	915		1115	1215	1315	1415	1515	1615	1715			
411		1.2	2.2	3.0		3.0	2.1	2.5	2.5	1.8	1.9	3.0		3.9	23

Saturday

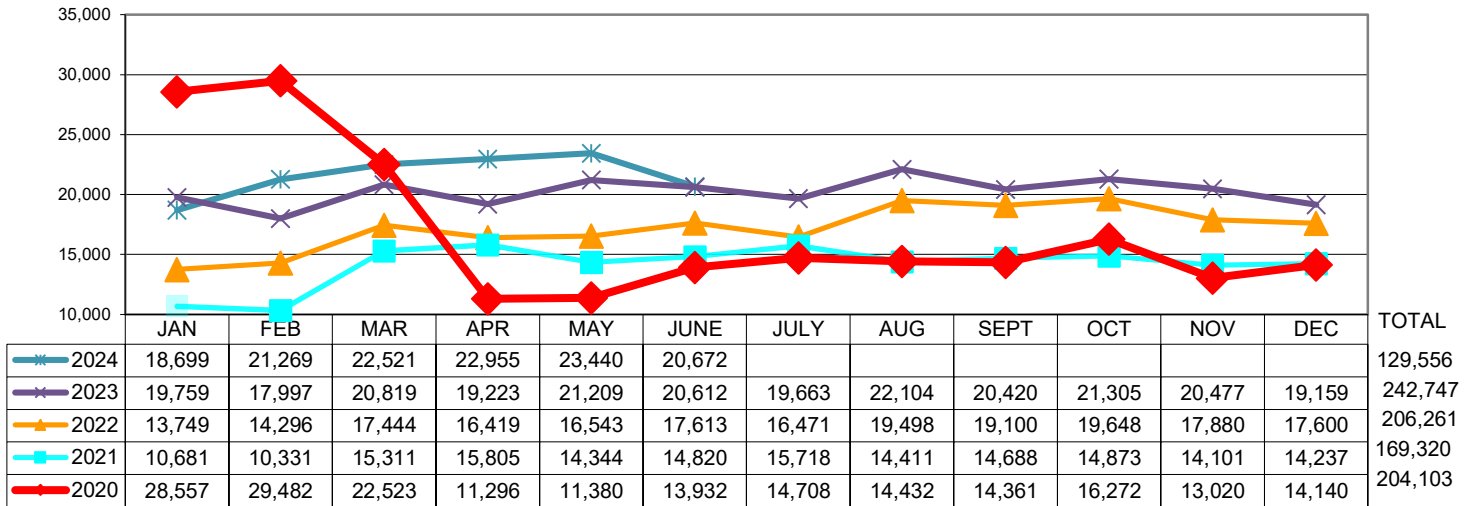
Route	800	900	1000	1100	1200	1300	1400	1500	1600	1700	Passengers per Revenue Service Hr	Avg daily boardings
31	10.0	10.4	12.0	12.2	12.6	13.0	15.0	13.6	11.0	8.6	11.8	118
32	3.0	5.4	9.6	11.8	9.8	12.4	6.0	8.0	7.2	5.2	7.8	78
33	5.2	9.0	7.2	8.2	12.8	9.6	8.0	7.8	8.8	8.0	8.5	85
Route	820	920	1020	1120	1220	1320	1420	1520	1620	1720		
57	4.6	4.4	7.8	9.8	9.2	8.2	7.2	10.2	10.2	5.0	7.9	77
Route	800	830	900	not shown for brevity			1600	1630	1700	1730		
45	7.6	8.4	5.0				13.2	5.4	4.8	3.8	13.7	137
Route		915					1515					
411		1.2					2.6				3.2	4

System Productivity

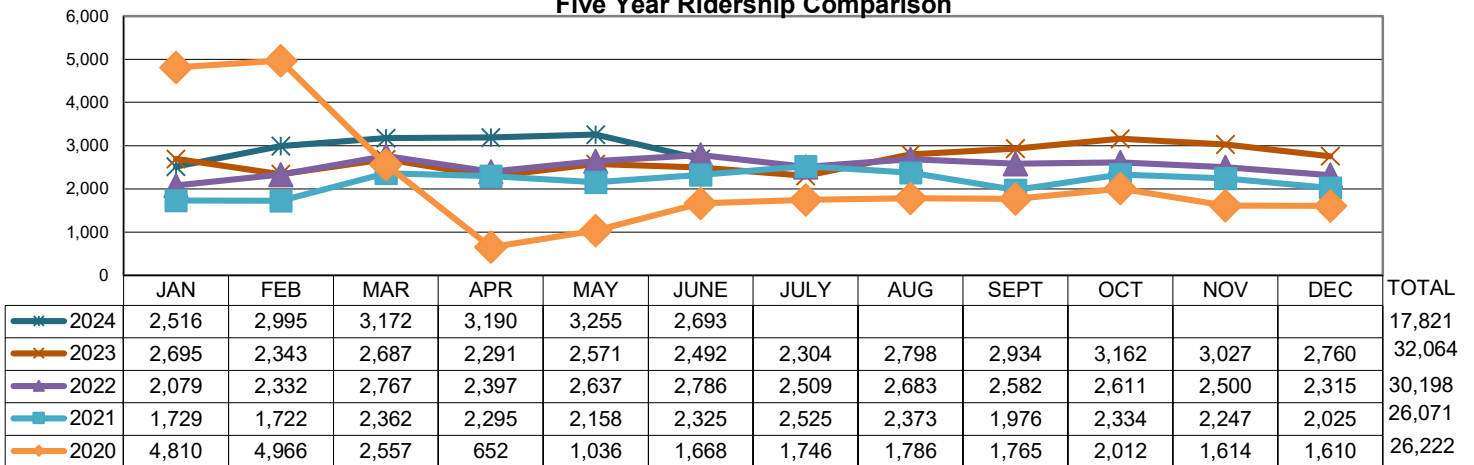
9.1

Date	Total Psgrs	Demand Response Client Trips	Number of Attendrs	Number of Guests	Delivered AMB Psgrs	Delivered W/C Psgrs	% W/C Psgrs Delivered	Psgrs Rev Hour	CXLS	No Shows
6/1/2024	72	59	13	0	42	17	28.81%	1.92	9	3
6/3/2024	94	76	18	0	45	31	40.79%	2.10	8	1
6/4/2024	118	104	13	1	86	18	17.31%	2.11	10	1
6/5/2024	106	94	10	2	79	15	15.96%	1.81	5	3
6/6/2024	143	110	31	2	75	35	31.82%	2.38	13	4
6/7/2024	110	88	22	0	71	17	19.32%	1.95	3	4
6/8/2024	52	42	10	0	27	15	35.71%	1.83	7	0
6/10/2024	81	59	22	0	35	24	40.68%	2.33	9	3
6/11/2024	142	116	24	2	85	31	26.72%	2.48	13	1
6/12/2024	133	112	19	2	100	12	10.71%	2.12	7	3
6/13/2024	131	93	38	0	74	19	20.43%	3.15	11	5
6/14/2024	97	76	21	0	53	23	30.26%	2.02	8	1
6/15/2024	81	63	18	0	46	17	26.98%	2.28	20	1
6/17/2024	89	74	15	0	66	8	10.81%	2.28	6	0
6/18/2024	149	118	31	0	79	39	33.05%	2.65	8	1
6/19/2024	120	98	22	0	70	28	28.57%	2.06	7	1
6/20/2024	124	95	29	0	72	23	24.21%	2.13	12	2
6/21/2024	136	91	43	2	72	19	20.88%	2.47	6	2
6/22/2024	104	68	36	0	43	25	36.76%	3.44	11	0
6/24/2024	81	67	14	0	39	28	41.79%	2.12	4	1
6/25/2024	102	91	11	0	70	21	23.08%	2.00	3	1
6/26/2024	129	103	26	0	75	28	27.18%	2.15	12	5
6/27/2024	121	96	25	0	74	22	22.92%	2.43	10	2
6/28/2024	109	84	23	2	68	16	19.05%	2.22	9	1
6/29/2024	69	51	18	0	34	14	27.45%	2.67	3	0
	2693	2128	552	13	1580	545	25.61%	2.26	214	46

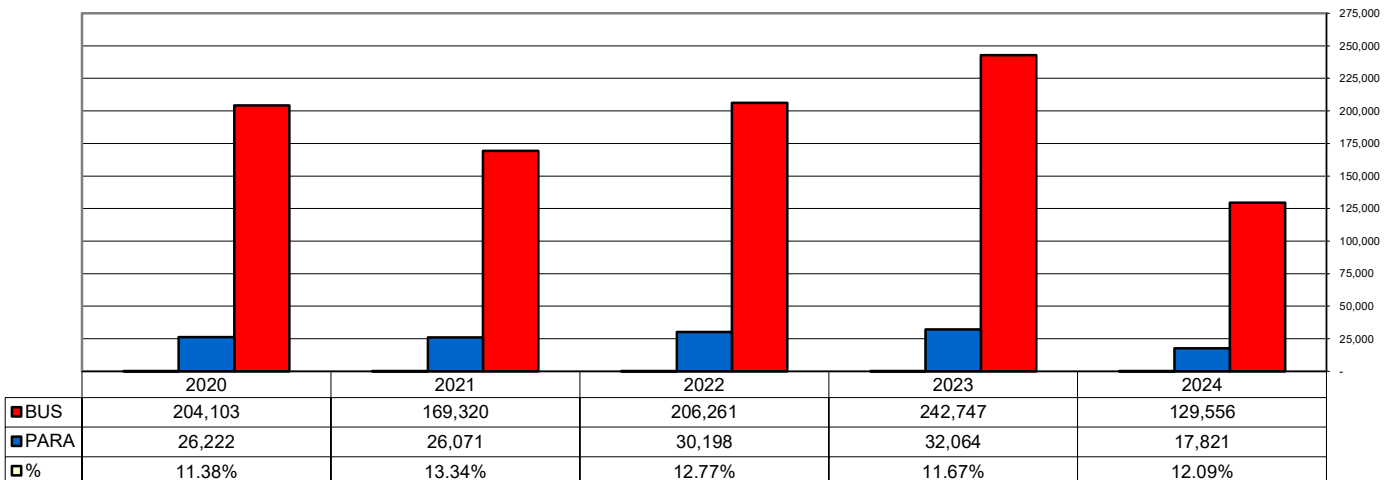
RiverCities Transit Fixed Route Five Year Ridership Comparison

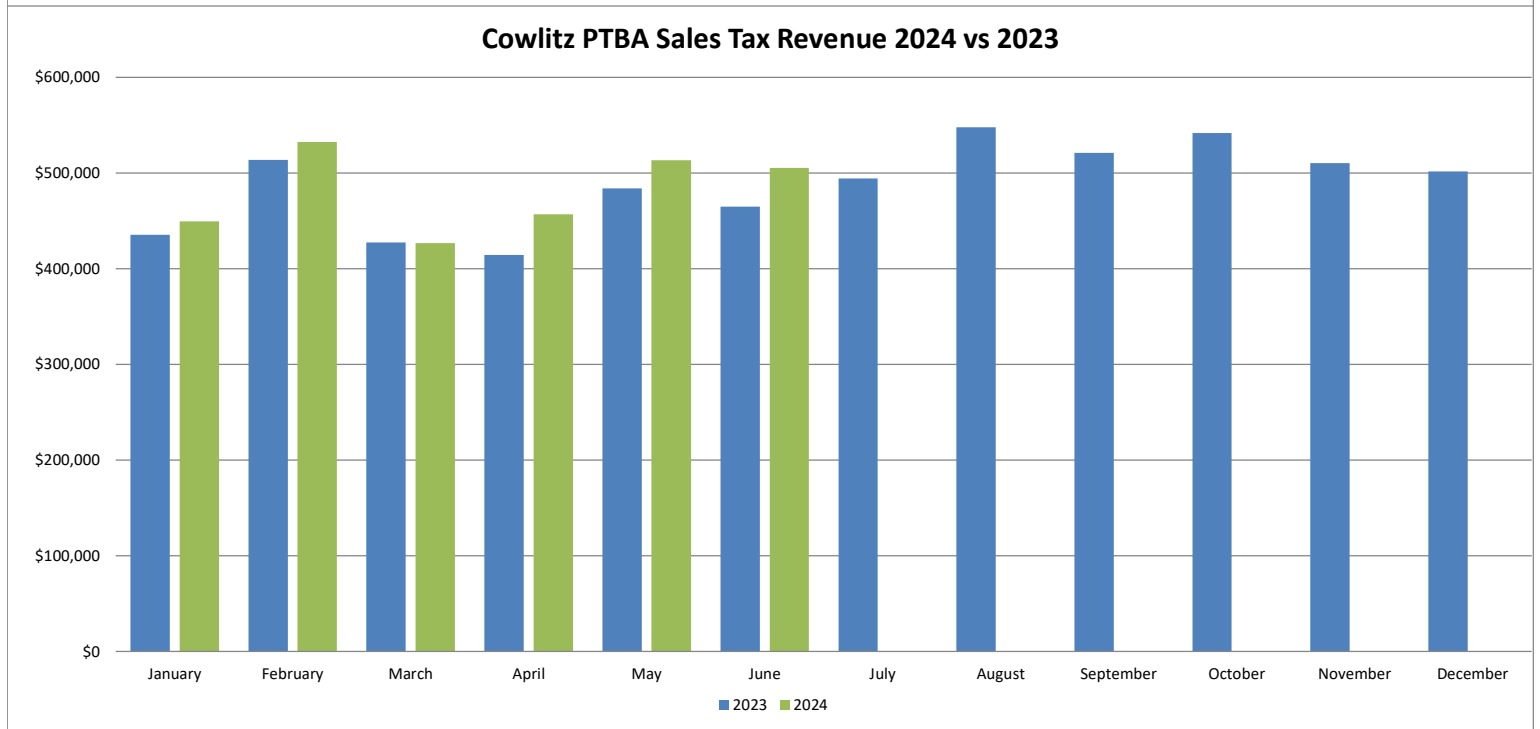
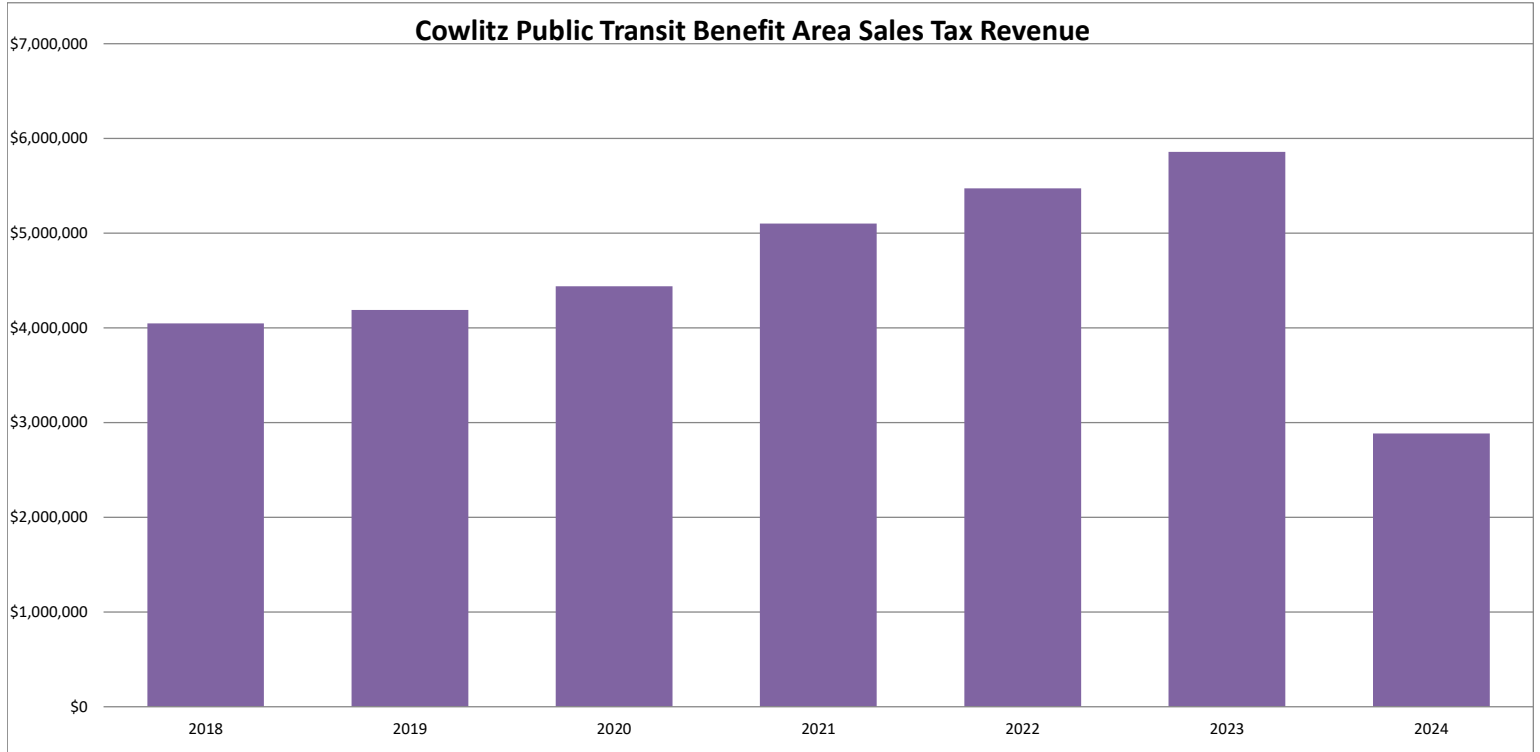


RiverCities Transit Paratransit Five Year Ridership Comparison



Comparison of Ridership Bus and Paratransit Ridership







Cowlitz Transit Authority

Agenda Summary

PUBLIC HEARING 2024-2029 TRANSIT DEVELOPMENT PLAN AND 2023 ANNUAL REPORT

SUMMARY STATEMENT:

The Transit Development Plan (TDP) is drafted by RiverCities Staff and approved by the Cowlitz Transit Authority annually. It serves to fulfill both RCW's 35.58.2795 and 35.58.2796 which requires the creation of a Public Transportation System Six-Year Transit Plan and Annual Report, respectively.

The Washington State Department of Transportation is required to develop an annual report that summarizes the status of public transportation systems in the state for the previous calendar year. RiverCities Transit is required to submit this annual report to assist in the development of that statewide plan. The plan must include the following elements:

- Plan adoption, public hearing, and distribution
- State and agency goals, objectives, and action strategies
- Local performance measures
- Planned capital expenses
- Planned operating changes
- Multiyear financial plan
- Projects of regional significance

RECOMMENDED ACTION:

Review the 2024-2029 Transit Development Plan and 2023 Annual Report

THEN:

Motion to approve the RiverCities Transit 2024-2029 Transit Development Plan and 2023 Annual Report.