



City of Longview



Minutes

Longview Public Library Board of Trustees

Monday, May 13, 2024

4:00pm

2nd Floor, City Hall

1. **CALL TO ORDER**

Board Chair Tina Smith called the meeting to order at 4:00pm. A Quorum is present.

2. **PLEDGE OF ALLEGIANCE**

The flag salute was recited.

3. **ROLL CALL**

Present: Chair Tina Smith, Board Member Linda King, Board Member Paula Stepankowsky, City Council Liaison Angie Wean, Library Director Jacob Cole, Library Administrative Assistant James Newkirk

Excused Absence: Vice-Chair Dave Knoyle, Board Member Claire Pang

4. **APPROVAL OF AGENDA**

No Changes to the Agenda were made.

5. **APPROVAL OF APRIL 8, 2024 MINUTES – Action Item**

Action: Paula Stepankowsky motioned to approve the minutes as presented; Linda King seconded. The minutes were approved unanimously as presented.

6. **APPROVAL OF CLAIMS – Action Item**

Discussion was held about the Claims Report.

Action: Paula Stepankowsky motioned to approve the Claims Report; Chair Tina Smith seconded. The Claims Report was approved unanimously.

7. **SURPLUS MATERIALS – Action Item**

Discussion was held about the Surplus Materials Report.

Action: Paula Stepankowsky motioned to approve the Surplus Materials Report; Linda King seconded. The Surplus Materials Report was approved unanimously.

8. **CONSTITUENT COMMENTS**

Louise Lelevich provided public comment.

Jacob Cole provided public comment.

9. **CHAIR AND BOARD REPORTS**

Chair Tina Smith provided a report.

Councilmember Linda King provided a report.

Councilmember Paula Stepankowsky provided a report.

10. **DIRECTOR'S REPORT**

Director's Report –

Director Jacob Cole provided a report.

Board Questions –

The Board conducted a question-and-answer session with Library staff.

11. **OTHER BUSINESS**

Discussion of a Filming Policy was held.

Linda King motioned to adopt the Filming Policy; Chair Tina Smith seconded. The Filming policy was adopted unanimously.

Discussion of a Privacy Policy was held.

Paula Stepankowsky motioned to adopt the Privacy Policy; Linda King seconded. The Privacy Policy was approved unanimously.

Library staff gave a presentation on Niche Academy.

12. **NEXT REGULAR MEETING**

MONDAY, JULY 8, 2024 – 4:00 P.M.

13. **EXECUTIVE SESSION**

No Executive Session

14. **ADJOURNMENT**

The meeting was adjourned by Chair Tina Smith at 5:03pm