

June 6, 2024

To: Board of Trustees of Longview Library
From: Jacob Cole, Library Director
Subject: July 8, 2024 at 4:00 p.m. in person in the Longview City Council Chambers and via zoom

All members of the public are encouraged to listen in to the meeting and participate via a Moderator. For information about Zoom accessibility, please contact 360-442-5310.

Jacob Cole is inviting you to a Zoom webinar.

When: July 8, 2024 04:00 PM Pacific Time (US and Canada)

Topic: Longview Public Library Board of Trustees Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85968210045>

Passcode: 577920

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US: +12532158782,,87029278703#,,, *577920# or +14086380968,,87029278703#,,, *577920#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 408 638 0968 or +1 669 900 6833 or +1 346 248 7799
or +1 312 626 6799 or +1 646 876 9923 or +1 301 715 8592

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City of Longview
Agenda



Longview Public Library Board of Trustees

Monday, July 8, 2024

4:00pm

2nd Floor, City Hall

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call – Introduction of Members & Guests**
- 4. Approval of Agenda**
- 5. Approval of June 10, 2024 Minutes**
Action: Approve/Amend minutes
- 6. Approval of Claims – Action Item**
Action: Approve/Disapprove
- 7. Surplus Materials – Action Item**
Action: Approve/Disapprove
- 8. Constituent Comments – Limited to 3 minutes**
- 9. Chair and Board Reports**
- 10. Director's Report –**
Director's Report
Board Questions
- 11. Other Business –**
- 12. Next Meeting, August 12, 2024 at 4:00 p.m.**
- 13. Executive Session (If necessary)**
- 14. Adjournment**



City of Longview

Minutes



Longview Public Library Board of Trustees

Monday, June 10, 2024

4:00pm

2nd Floor, City Hall

1. **CALL TO ORDER**

Board Chair Tina Smith called the meeting to order at 4:00pm

2. **PLEDGE OF ALLEGIANCE**

The flag salute was recited.

3. **ROLL CALL**

Present: Chair Tina Smith, Vice-Chair Dave Knoyle, Board Member Linda King, Board Member Paula Stepankowsky, Board Member Claire Pang, City Council Liaison Angie Wean, Library Director Jacob Cole, Library Administrative Assistant James Newkirk

Absent: n/a

4. **APPROVAL OF AGENDA**

No Changes to the Agenda were made.

5. **APPROVAL OF MAY 13, 2024 MINUTES – Action Item**

Action: Paula Stepankowsky motioned to approve the minutes as presented; Dave Knoyle seconded. The minutes were approved unanimously as presented.

6. **APPROVAL OF CLAIMS – Action Item**

Discussion was held about the claims report.

Action: Claire Pang motioned to approve the Claims Report; Dave Knoyle seconded. The Claims Report was approved unanimously.

7. **SURPLUS MATERIALS – Action Item**

Action: Dave Knoyle motioned to approve the Surplus Materials Report; Linda King seconded. The Surplus Materials Report was approved unanimously.

8. **CONSTITUENT COMMENTS**

No public comments were made.

9. **CHAIR AND BOARD REPORTS**

Tina Smith provided a report.

Linda King provided a report.

Paula Stepankowsky provided a report.

Claire Pang provided a report.

10. **DIRECTOR'S REPORT**

Director Jacob Cole provided a report.

Discussion was held about the Library Diversity Audit.

Members of the board conducted a question-and-answer session with Library staff.

11. **OTHER BUSINESS**

Discussion was held about the Board of Trustees Bylaws.

Action: Paula Stepankowsky motioned to add reciting the Pledge of Allegiance to the bylaws, under Order of Business; Dave Knoyle seconded. Reciting the Pledge of Allegiance was added to the Board of Trustees Bylaws with unanimous approval.

Staff provided a presentation on Gale Legal Forms.

12. **NEXT REGULAR MEETING**

MONDAY, JULY 8, 2024 – 4:00PM

13. **EXECUTIVE SESSION**

No Executive Session

14. **ADJOURNMENT**

The meeting was adjourned by Chair Tina Smith at 5:27pm.



City of Longview

Summary of Claims



Longview Public Library

Summary of Claims includes the second claims period of May, the first claims period of June, and the claims of Bank One expenditures from April 25th. This report consists of twelve pages of records for the year 2024.

The attached claims have been audited, charged to the proper account, and are within budget appropriation.

Total Amount Paid: \$73,614.63

Dates Paid: 04/25/2024, 05/28/2024, 06/17/2024

Expenditure Accounts

GENERAL
LIBRARY

Account #	Description	Amount	Check #	Invoice	Line	Vendor
E 001.24.572.20.20.002	WEX COBRA Admin Fee - Library	7.00	51138	0001966459-IN	17	005788 WEX HEALTH, INC
E 001.24.572.20.31.092	SUMMER READING BROCHURES	2,851.68	51060	790-24	1	001536 REPROGRAPHICS INC
E 001.24.572.20.31.099	TECH SERVICES SUPPLIES - TAPE & LAB	127.36	51101	691413	1	219615 THE LIBRARY STORE INC
E 001.24.572.20.35.012	NEWSPAPER 1 YEAR SUB / KEEP 3 MON	58.00	51125	40165	1	222670 WAHIAKUM COUNTY EAGLE
E 001.24.572.20.41.092	KANOPY STREAMING SERVICE (FOUNDA	306.00	50993	403571 - PPU	1	005646 KANOPY INC
E 001.24.572.20.49.004	HOOPLA - MONTH ENDING 5/31/2024	3,361.93	51027	505559651	1	226280 MIDWEST TAPE LLC
E 001.24.572.20.49.004	NICHE ACADEMY - ANNUAL SUB	4,635.00	51035	4635.00	1	005865 NICHE ACADEMY LLC
Libraries		Total :	11,346.97			
E 001.24.589.90.00.095	TAXES	-20.81	50870	2155424	2	004633 BLACKSTONE PUBLISHING
E 001.24.589.90.00.095	TAXES	-4.13	51100	2 YR/KEEP 1	2	005020 THE ENGLISH HOME
Other Nonexpenditures		Total :	-24.94			
E 001.24.594.72.64.011	BOOKS - CITY	5.23	50863	2038312473	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	40.03	50863	2038312475	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	101.25	50863	2038312477	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	12.43	50863	2038312479	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	34.67	50863	2038312481	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	13.07	50863	2038312483	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	7.85	50863	2038312487	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	18.80	50863	2038312489	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	48.85	50863	2038312491	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	20.40	50863	2038312493	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	10.47	50863	2038312495	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	27.47	50863	2038312499	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	16.38	50863	2038312503	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	17.46	50863	2038312508	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	9.83	50863	2038329286	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	4.57	50863	2038329288	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	9.81	50863	2038329292	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	10.47	50863	2038329294	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	20.04	50863	2038329296	1	224529 BAKER & TAYLOR BOOKS

Expenditure Accounts

GENERAL
LIBRARY

Account #	Description	Amount	Check #	Invoice	Line	Vendor
E 001.24.594.72.64.011	BOOKS - CITY	22.23	50863	2038329300	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	15.68	50863	2038329302	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	20.71	50863	2038329304	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	20.40	50863	2038329306	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	48.20	50863	2038329308	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	10.36	50863	2038329310	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	82.65	50863	2038329312	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	37.29	50863	2038329314	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	31.29	50863	2038329316	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	37.34	50863	2038329318	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	1.24	50863	2038312470	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	1.24	50863	2038312474	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	2.49	50863	2038312476	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	1.24	50863	2038312480	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	6.21	50863	2038312482	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	1.24	50863	2038312484	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	1.24	50863	2038312488	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	1.24	50863	2038312492	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	1.24	50863	2038312496	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	3.73	50863	2038312502	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	1.24	50863	2038312504	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	1.24	50863	2038329287	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	1.24	50863	2038329289	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	1.24	50863	2038329293	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	3.73	50863	2038329301	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	1.24	50863	2038329309	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	3.73	50863	2038329313	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	1.24	50863	2038329315	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	1.24	50863	2038329317	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	2.49	50863	2038329319	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	AUDIOBOOKS - CITY	277.65	50870	2155424	1 004633	BLACKSTONE PUBLISHING
E 001.24.594.72.64.011	BOOKS - CITY - LARGE PRINT	54.48	50949	84336406	1 003330	GALE GROUP INC
E 001.24.594.72.64.012	PERIODICALS 2 YEAR SUB / KEEP 1 YEA	55.10	51100	2 YR/KEEP 1	1 005020	THE ENGLISH HOME

Expenditure Accounts

GENERAL
LIBRARY

Account #	Description	Amount	Check #	Invoice	Line	Vendor
E 001.24.594.72.64.014	MEDIA - CITY - DVDS	40.51	51027	505509073	1 226280	MIDWEST TAPE LLC
E 001.24.594.72.64.092	BOOKS - (FOUNDATION)	5.88	50863	2038312469	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.092	BOOKS - J (FOUNDATION)	6.97	50863	2038312471	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.092	BOOKS - J (FOUNDATION)	11.92	50863	2038312485	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.092	BOOKS - (FOUNDATION)	33.23	50863	2038312497	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.092	BOOKS - (FOUNDATION)	91.35	50863	2038312501	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.092	BOOKS - J (FOUNDATION)	9.60	50863	2038329290	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.092	BOOKS - J (FOUNDATION)	52.96	50863	2038329298	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.092	BOOKS - (FOUNDATION)	38.92	50863	2038341123	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.092	BOOKS - LP (FOUNDATION)	152.15	50949	84185846	1 003330	GALE GROUP INC
E 001.24.594.72.64.092	BOOKS - LP (FOUNDATION)	35.45	50949	84272091	1 003330	GALE GROUP INC
E 001.24.594.72.64.092	BOOKS - LP (FOUNDATION)	93.37	50949	84283207	1 003330	GALE GROUP INC
E 001.24.594.72.64.092	BOOKS - LP (FOUNDATION)	31.99	50949	84357269	1 003330	GALE GROUP INC
E 001.24.594.72.64.092	BOOKS - LP (FOUNDATION)	51.00	50949	84364788	1 003330	GALE GROUP INC
E 001.24.594.72.64.092	BOOKS - LP (FOUNDATION)	27.67	50949	84394374	1 003330	GALE GROUP INC
Capital Expenditures/Expenses		Total :	1,865.17			
LIBRARY		Total :	13,187.20			

Expenditure Accounts

GENERAL
LIBRARY

Account #	Description	Amount	Check #	Invoice	Line	Vendor
E 001.24.572.20.31.004	COIN-OP PRINTER MAINTENANCE	583.74	50658	INV2826363	1	005460 COPIERS NORTHWEST INC
E 001.24.572.20.31.004	Copier/Printers CNW - lib - may2024	273.97	50658	INV2835479	10	005460 COPIERS NORTHWEST INC
E 001.24.572.20.31.004	Toshiba copier support - lib - may2024	62.86	50743	095189	9	222541 OFFICE SYSTEMS
E 001.24.572.20.31.099	BUSINESS CARDS	43.24	50659	24-307	1	218921 COPIES TODAY INC
E 001.24.572.20.48.002	VIEWSCAN ANNUAL MAINT. CONTRACT	848.59	50778	378454	1	002651 TECHNOLOGY UNLIMITED INC
E 001.24.572.20.48.024	POLARIS SOFTWARE- LIBRARY	40,100.85	50704	INV-INC34235	1	005134 INNOVATIVE INTERFACES INC
E 001.24.572.20.49.004	EBOOKS & E-AUDIOBOOKS - CITY	594.15	50745	01452CO2415388	1	003617 OVER DRIVE INC
E 001.24.572.20.49.005	ANNUAL SUBSCRIPTION - BAKER & TAYL	560.83	50627	NS24050276	1	224529 BAKER & TAYLOR BOOKS
Libraries		Total :	43,068.23			
E 001.24.589.90.00.095	TAXES	-49.72	50631	2154553	2	004633 BLACKSTONE PUBLISHING
Other Nonexpenditures		Total :	-49.72			
E 001.24.594.72.64.011	BOOKS - CITY	149.30	50627	2038211201	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	11.92	50627	2038222232	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	10.47	50627	2038222234	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	26.17	50627	2038222236	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	45.81	50627	2038222238	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	11.31	50627	2038222240	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	40.62	50627	2038222242	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	34.67	50627	2038222244	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	10.47	50627	2038222246	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	13.17	50627	2038222248	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	25.73	50627	2038222250	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	35.78	50627	2038222252	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	24.74	50627	2038222254	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	41.75	50627	2038222256	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	17.57	50627	2038222258	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	62.22	50627	2038228357	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	20.07	50627	2038228359	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	17.01	50627	2038228361	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	17.82	50627	2038228363	1	224529 BAKER & TAYLOR BOOKS

Expenditure Accounts

GENERAL
LIBRARY

Account #	Description	Amount	Check #	Invoice	Line	Vendor
E 001.24.594.72.64.011	BOOKS - CITY	32.53	50627	2038228367	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	18.83	50627	2038228369	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	250.03	50627	2038228371	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	10.36	50627	2038236723	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	20.08	50627	2038236725	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	20.96	50627	2038236727	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	12.44	50627	2038236731	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	9.60	50627	2038236733	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	18.83	50627	2038236735	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	68.93	50627	2038236737	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	18.83	50627	2038236739	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	20.08	50627	2038236741	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	81.45	50627	2038236743	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	61.13	50627	2038236745	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	32.18	50627	2038236747	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	7.85	50627	2038253242	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	10.47	50627	2038253244	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	11.40	50627	2038253246	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	50.84	50627	2038253248	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	34.51	50627	2038253250	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	29.36	50627	2038253252	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	10.47	50627	2038253254	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	13.08	50627	2038253256	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	12.54	50627	2038253258	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	8.51	50627	2038253260	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	18.21	50627	2038253262	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	11.13	50627	2038253264	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	28.70	50627	2038253266	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	37.63	50627	2038253268	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	46.61	50627	2038253270	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	5.88	50627	2038253272	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	125.44	50627	2038253274	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	18.82	50627	2038253276	1 224529	BAKER & TAYLOR BOOKS

Expenditure Accounts

GENERAL
LIBRARY

Account #	Description	Amount	Check #	Invoice	Line	Vendor
E 001.24.594.72.64.011	BOOKS - CITY	8.51	50627	2038236717	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	4.57	50627	2038236719	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	17.80	50627	2038236721	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	19.20	50627	2038263941	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	9.60	50627	2038263943	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	24.86	50627	2038263945	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	33.87	50627	2038263947	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	60.12	50627	2038263949	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	3.26	50627	2038263951	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	19.74	50627	2038263953	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	8.51	50627	2038263955	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	18.82	50627	2038263957	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	58.38	50627	2038263959	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	28.06	50627	2038263961	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	49.50	50627	2038263963	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	11.12	50627	2038263965	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	19.59	50627	2038216876	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	14.84	50627	2038250314	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	17.01	50627	2038250316	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	29.67	50627	2038216874	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	18.82	50627	2038260120	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	35.78	50627	2038260118	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	96.06	50627	2038244095	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	21.97	50627	2038244097	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	35.77	50627	2038276047	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	13.74	50627	2038277633	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	11.92	50627	2038277635	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	7.85	50627	2038277637	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	13.09	50627	2038277639	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	24.64	50627	2038277641	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	116.74	50627	2038290833	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	31.97	50627	2038290835	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	38.37	50627	2038278027	1 224529	BAKER & TAYLOR BOOKS

Expenditure Accounts

GENERAL
LIBRARY

Account #	Description	Amount	Check #	Invoice	Line	Vendor
E 001.24.594.72.64.011	BOOKS - CITY	8.51	50627	2038278029	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	16.58	50627	2038278031	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	88.12	50627	2038278033	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	13.96	50627	2038278035	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	18.31	50627	2038278037	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	20.94	50627	2038278039	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	8.51	50627	2038278041	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	11.79	50627	2038278043	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	50.07	50627	2038278045	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	13.10	50627	2038278047	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	17.58	50627	2038278049	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	18.21	50627	2038278051	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	60.91	50627	2038278053	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	7.85	50627	2038291902	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	17.46	50627	2038291904	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	14.46	50627	2038291906	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	6.54	50627	2038291908	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	33.16	50627	2038291910	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	34.67	50627	2038291912	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	11.92	50627	2038291916	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	27.34	50627	2038291918	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	31.26	50627	2038291920	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	17.58	50627	2038291922	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	39.29	50627	2038291924	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	36.40	50627	2038291926	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	55.88	50627	2038291928	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	20.08	50627	2038291930	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	84.46	50627	2038291932	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	18.33	50627	2038295101	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	154.41	50627	2038295103	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	9.16	50627	2038295107	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	11.13	50627	2038295109	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	18.21	50627	2038295111	1 224529	BAKER & TAYLOR BOOKS

Expenditure Accounts

GENERAL
LIBRARY

Account #	Description	Amount	Check #	Invoice	Line	Vendor
E 001.24.594.72.64.011	BOOKS - CITY	18.83	50627	2038295554	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	746.59	50627	2038295556	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	178.53	50627	2038295558	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	85.31	50627	2038316301	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	28.25	50627	2038316303	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	2.49	50627	2038277634	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	1.24	50627	2038277638	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	1.24	50627	2038277642	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	1.24	50627	2038278030	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	3.73	50627	2038278038	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	1.24	50627	2038278042	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	1.24	50627	2038278044	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	1.24	50627	2038278046	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	1.24	50627	2038278048	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	1.24	50627	2038290836	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	1.24	50627	2038291907	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	1.24	50627	2038291909	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	6.21	50627	2038291913	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	1.24	50627	2038291919	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	1.24	50627	2038291921	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	2.49	50627	2038291925	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	1.24	50627	2038291933	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	11.19	50627	2038295104	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	1.24	50627	2038295108	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	1.24	50627	2038295110	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	16.16	50627	2038295557	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	2.49	50627	2038295559	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	2.49	50627	2038278040	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	AUDIOBOOKS - CITY	663.50	50631	2154553	1 004633	BLACKSTONE PUBLISHING
E 001.24.594.72.64.013	MEDIA - CITY - RECORDINGS	23.77	50732	505481278	1 226280	MIDWEST TAPE LLC
E 001.24.594.72.64.014	MEDIA - CITY - DVDS	431.14	50732	505419115	1 226280	MIDWEST TAPE LLC
E 001.24.594.72.64.014	MEDIA - CITY - DVDS	652.40	50732	505447825	1 226280	MIDWEST TAPE LLC
E 001.24.594.72.64.014	MEDIA - CITY - DVDS	213.19	50732	505481277	1 226280	MIDWEST TAPE LLC

Expenditure Accounts

GENERAL
LIBRARY

Account #	Description	Amount	Check #	Invoice	Line	Vendor
E 001.24.594.72.64.092	BOOKS - J (FOUNDATION)	20.74	50627	2037942153	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.092	BOOKS - FOUNDATION	16.96	50627	2038228355	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.092	BOOKS - MJO (FOUNDATION)	12.43	50627	2038228365	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.092	BOOKS - MJO (FOUNDATION)	12.43	50627	2038236729	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.092	BOOKS - FULLER (FOUNDATION)	17.58	50627	2038253240	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.092	BOOKS - FOUNDATION	16.96	50627	2038263939	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.092	BOOKS - J (FOUNDATION)	15.71	50627	2038278025	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.092	BOOKS - J (FOUNDATION)	11.92	50627	2038291914	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.092	BOOKS - (FOUNDATION)	18.83	50627	2038291900	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.092	BOOKS - J (FOUNDATION)	11.92	50627	2038295105	1 224529	BAKER & TAYLOR BOOKS
E 001.24.594.72.64.092	WONDERBOOKS (JAN HANSON FOUNDA	191.48	50685	460745	1 005561	FINDAWAY WORLD LLC
E 001.24.594.72.64.092	BOOKS - LP (FOUNDATION)	26.83	50688	84113477	1 003330	GALE GROUP INC
E 001.24.594.72.64.092	BOOKS - LP (FOUNDATION)	96.83	50688	84173961	1 003330	GALE GROUP INC
E 001.24.594.72.64.092	BOOKS - LP (FOUNDATION)	31.99	50688	84179860	1 003330	GALE GROUP INC
E 001.24.594.72.64.092	BOOKS - LP (FOUNDATION)	30.26	50688	84219509	1 003330	GALE GROUP INC
E 001.24.594.72.64.092	BOOKS - LP (FOUNDATION)	40.62	50688	84226385	1 003330	GALE GROUP INC
E 001.24.594.72.64.092	BOOKS - LP (FOUNDATION)	157.36	50688	84231099	1 003330	GALE GROUP INC
E 001.24.594.72.64.092	BOOKS - LP (FOUNDATION)	99.43	50688	84265730	1 003330	GALE GROUP INC
Capital Expenditures/Expenses		Total :	7,631.88			
LIBRARY		Total :	50,650.39			

Expenditure Accounts

GENERAL
LIBRARY

Account #	Description	Amount	Check #	Invoice	Line	Vendor
E 001.24.572.20.31.001	AMAZON - SUPPLIES - BATTERIES	45.20	50598	JN 6341	3	700010 US BANK ONE CARD
E 001.24.572.20.31.001	AMAZON - OFFICE SUPPLIES	21.58	50598	JN 6341	11	700010 US BANK ONE CARD
E 001.24.572.20.31.091	DYMO LABELS - SEED LIBRARY (FRIENDS)	49.94	50598	AB 9693	1	700010 US BANK ONE CARD
E 001.24.572.20.31.091	AMAZON - ENVELOPES SEED LIBRARY (FRIENDS)	29.20	50598	AB 9693	2	700010 US BANK ONE CARD
E 001.24.572.20.31.091	AMAZON - SCALE SEED LIBRARY (FRIENDS)	23.79	50598	AB 9693	3	700010 US BANK ONE CARD
E 001.24.572.20.31.091	WALMART - DIA PRIZES (FRIENDS)	48.74	50598	JC 7837	1	700010 US BANK ONE CARD
E 001.24.572.20.31.091	WALMART - DIA PRIZES (FRIENDS)	20.02	50598	JC 7837	2	700010 US BANK ONE CARD
E 001.24.572.20.31.091	MICHAELS - YS CRAFT SUPPLIES (FRIENDS)	10.42	50598	JC 7837	3	700010 US BANK ONE CARD
E 001.24.572.20.31.091	AMAZON - AS SUPPLIES (FRIENDS)	40.84	50598	JD 2213	1	700010 US BANK ONE CARD
E 001.24.572.20.31.091	SAFEWAY - AS BOOK CLUBS (FRIENDS)	24.99	50598	JD 2213	2	700010 US BANK ONE CARD
E 001.24.572.20.31.091	FRED MEYER - YS SNACKS (FRIENDS)	66.33	50598	JD 2213	3	700010 US BANK ONE CARD
E 001.24.572.20.31.091	NEW SEASONS - AS BOOK CLUBS (FRIENDS)	11.99	50598	JD 2213	4	700010 US BANK ONE CARD
E 001.24.572.20.31.091	FRED MEYER - AS BOOK CLUBS (FRIENDS)	12.95	50598	JD 2213	5	700010 US BANK ONE CARD
E 001.24.572.20.31.091	SAFEWAY - YOUTH SERVICES (FRIENDS)	19.44	50598	JD 2213	6	700010 US BANK ONE CARD
E 001.24.572.20.31.091	WALMART - AS BOOK CLUBS (FRIENDS)	151.04	50598	JD 2213	7	700010 US BANK ONE CARD
E 001.24.572.20.31.091	SAFEWAY - ADULT SERVICES (FRIENDS)	18.85	50598	JD 2213	8	700010 US BANK ONE CARD
E 001.24.572.20.31.091	SAFEWAY - STAFF PICKS PRIZES (FRIENDS)	10.00	50598	JD 2213	9	700010 US BANK ONE CARD
E 001.24.572.20.31.091	PAPERBACKS GAL - AS BOOK CLUBS (FRIENDS)	264.72	50598	JD 2213	10	700010 US BANK ONE CARD
E 001.24.572.20.31.091	PAPERBACKS GAL - YOUTH SERVICES (FRIENDS)	1,037.59	50598	JD 2213	11	700010 US BANK ONE CARD
E 001.24.572.20.31.091	PAPERBACKS GAL - YOUTH SERVICES (FRIENDS)	233.32	50598	JD 2213	12	700010 US BANK ONE CARD
E 001.24.572.20.31.091	DEMCO - DISPLAY SUPPLIES (FRIENDS)	100.45	50598	JD 2213	13	700010 US BANK ONE CARD
E 001.24.572.20.31.091	MICHAEL'S - YS LUNA PRIZES (FRIENDS)	72.12	50598	HP 6272	1	700010 US BANK ONE CARD
E 001.24.572.20.31.091	SAFEWAY - YS LUNA SUPPLIES (FRIENDS)	87.77	50598	HP 6272	2	700010 US BANK ONE CARD
E 001.24.572.20.31.091	SUMMER READING SUPPLIES - YS (FRIENDS)	511.88	50598	BS 2520	1	700010 US BANK ONE CARD
E 001.24.572.20.31.091	AUTHOR FESTIVAL SUPPLIES - AS (FRIENDS)	138.99	50598	BS 2520	3	700010 US BANK ONE CARD
E 001.24.572.20.31.092	SUMMER READING SUPPLIES (FOUNDATION)	395.11	50598	BS 2520	2	700010 US BANK ONE CARD
E 001.24.572.20.31.092	GAYLORD ARCHIVAL - SUPPLIES (FOUNDATION)	52.54	50598	AS 3494	1	700010 US BANK ONE CARD
E 001.24.572.20.31.099	AMAZON - YOUTH SERVICES SUPPLIES	21.41	50598	JN 6341	1	700010 US BANK ONE CARD
E 001.24.572.20.31.099	AMAZON - SUPPLIES	25.91	50598	JN 6341	2	700010 US BANK ONE CARD
E 001.24.572.20.31.099	KEYS PLUS - BOOK DROP KEYS	11.35	50598	JN 6341	13	700010 US BANK ONE CARD
E 001.24.572.20.41.092	GOOGLE GSUITE (FOUNDATION)	7.79	50598	JN 6341	4	700010 US BANK ONE CARD
E 001.24.572.20.41.092	WIX.COM WEBSITE HOSTING (FOUNDATION)	24.86	50598	JN 6341	10	700010 US BANK ONE CARD

Expenditure Accounts

GENERAL
LIBRARY

Account #	Description	Amount	Check #	Invoice	Line	Vendor
E 001.24.572.20.42.001	CENTURY LINK - LUMEN - PHONE LINE	47.46	50598	JN 6341	6	700010 US BANK ONE CARD
E 001.24.572.20.42.001	CENTURY LINK - LUMEN - INTERNET	47.46	50598	JN 6341	7	700010 US BANK ONE CARD
E 001.24.572.20.42.001	VERIZON - LIBRARY CELL PHONES	188.28	50598	JN 6341	9	700010 US BANK ONE CARD
E 001.24.572.20.47.001	COWLITZ PUD - ELECTRICITY	2,777.92	50598	JN 6341	12	700010 US BANK ONE CARD
E 001.24.572.20.49.002	ROTARY CLUB OF LONGVIEW	200.00	50598	JC 1440	2	700010 US BANK ONE CARD
E 001.24.572.20.49.005	SURVEY MONKEY ANNUAL SUBSCRIPTIC	973.80	50598	AB 9693	4	700010 US BANK ONE CARD
E 001.24.572.20.49.005	EMMA EMAIL MARKETING - MONTHLY	153.50	50598	JN 6341	5	700010 US BANK ONE CARD
E 001.24.572.20.49.007	VERIZON - HOTSPOT MONTHLY	621.02	50598	JN 6341	8	700010 US BANK ONE CARD
Libraries		Total :	8,600.57			
E 001.24.594.72.64.011	AMAZON BOOKS - CITY	18.37	50598	MR 3947	2	700010 US BANK ONE CARD
E 001.24.594.72.64.011	AMAZON BOOKS - CITY	75.16	50598	MR 3947	4	700010 US BANK ONE CARD
E 001.24.594.72.64.011	AMAZON BOOKS - CITY	126.73	50598	MR 3947	5	700010 US BANK ONE CARD
E 001.24.594.72.64.011	AMAZON BOOKS - CITY	15.84	50598	MR 3947	6	700010 US BANK ONE CARD
E 001.24.594.72.64.011	AMAZON BOOKS - CITY	16.20	50598	MR 3947	7	700010 US BANK ONE CARD
E 001.24.594.72.64.011	AMAZON BOOKS - CITY	91.86	50598	MR 3947	8	700010 US BANK ONE CARD
E 001.24.594.72.64.011	AMAZON BOOKS - CITY	62.64	50598	MR 3947	9	700010 US BANK ONE CARD
E 001.24.594.72.64.011	AMAZON BOOKS - CITY	30.41	50598	MR 3947	10	700010 US BANK ONE CARD
E 001.24.594.72.64.011	AMAZON BOOKS - CITY	62.98	50598	MR 3947	11	700010 US BANK ONE CARD
E 001.24.594.72.64.011	BARNES & NOBLES BOOKS - CITY	28.04	50598	MR 3947	12	700010 US BANK ONE CARD
E 001.24.594.72.64.012	PERIODICALS - OLD HOUSE - 2YR SUB/K	54.08	50598	DS 0139	1	700010 US BANK ONE CARD
E 001.24.594.72.64.012	PERIODICALS - ELLE - 1 YR SUB / KP 1 YF	16.20	50598	DS 0139	2	700010 US BANK ONE CARD
E 001.24.594.72.64.012	PERIODICAL -ARCHITECTURAL DIGEST 1	25.97	50598	DS 0139	3	700010 US BANK ONE CARD
E 001.24.594.72.64.012	PERIODICALS - HIGHLIGHTS 1YR SUB/KF	43.24	50598	DS 0139	4	700010 US BANK ONE CARD
E 001.24.594.72.64.012	PERIODICALS - ANTIQUES - 1YR SUB/ KP	43.19	50598	DS 0139	5	700010 US BANK ONE CARD
E 001.24.594.72.64.012	PERIODICALS - WIRED - 1YR SUB / KP 1Y	64.91	50598	DS 0139	6	700010 US BANK ONE CARD
E 001.24.594.72.64.012	PERIODICALS - CLASSIC TRAINS - 1YR /	32.38	50598	DS 0139	7	700010 US BANK ONE CARD
E 001.24.594.72.64.012	PERIODICALS - MILITARY HERITAGE -1YF	16.16	50598	DS 0139	8	700010 US BANK ONE CARD
E 001.24.594.72.64.012	PERIODICALS - ALASKA - 1YR SUB / KP 1'	16.00	50598	DS 0139	9	700010 US BANK ONE CARD
E 001.24.594.72.64.012	PERIODICALS - GOOD HOUSEKEEPING 1	15.01	50598	DS 0139	10	700010 US BANK ONE CARD
E 001.24.594.72.64.012	PERIODICALS - BREATHE - 1YR SUB/KP 1	119.39	50598	DS 0139	11	700010 US BANK ONE CARD
E 001.24.594.72.64.012	PERIODICALS - JACK AND JILL - 1YR / 1YI	14.98	50598	DS 0139	12	700010 US BANK ONE CARD

Expenditure Accounts

GENERAL
LIBRARY

Account #	Description	Amount	Check #	Invoice	Line	Vendor
E 001.24.594.72.64.012	PERIODICALS - MILK STREET - 1YR / 1YR	49.95	50598	DS 0139	13	700010 US BANK ONE CARD
E 001.24.594.72.64.014	AMAZON MEDIA - CITY - DVDS	10.71	50598	MR 3947	1	700010 US BANK ONE CARD
E 001.24.594.72.64.014	AMAZON MEDIA - CITY - DVDS	56.20	50598	MR 3947	3	700010 US BANK ONE CARD
E 001.24.594.72.64.092	CHICAGO BOOKS & JOURNALS (FOUNDA	69.87	50598	JC 1440	1	700010 US BANK ONE CARD
Capital Expenditures/Expenses		Total :	1,176.47			
LIBRARY		Total :	9,777.04			



City of Longview



Surplus Materials Report

Longview Public Library

June 2024

Physical Materials:

- Physical materials added to the catalog: 725
- Physical materials withdrawn from catalog: 2900

Net physical materials: -2175

Digital Materials:

- Digital materials added to the catalog: 2271
- Digital materials withdrawn from the catalog: 3886

Net Digital Materials: -1615



Longview Public Library

June 2024

Educating Minds

Accomplishments

- Over 100 people came to meet Carlos, the miniature horse, on Tuesday, June 18. Mikkayla from Strides Horsemanship spoke for about 45 minutes, primarily doing an extended Q&A around the care and personality of the horse, and then all participants got to pet him. Many had never seen a mini horse before.
- The Willapa Hills Audobon Society donated two birdwatching backpacks that will be available to check out very soon. They are findable in the library catalog by searching “birdwatching backpack.”

Empowering People

Accomplishments

- The Community Bulletin Board in the solar entry is receiving a record number of requests for advertising local events, organizations, and notices. We’ve expanded to two bulletin boards in recent months to create extra room for those wishing to display their materials.

Enrich Lives

Accomplishments

- 26 people attended our Teen Hot Ones Challenge. Started at the lowest Scoville rating, we sampled 12 kinds of hot sauce from the Hot Ones show. Four participants and Jakob made it all the way to the final hot sauce!
- 14 people attended the Adult Book Club for June. Because our summer reading theme is adventure, we discussed *Brave the Wild River: The Untold Story of Two Women Who Mapped the Botany of the Grand Canyon* by Melissa L. Sevigny. Our ice breaker question was, “Have you ever been to the Grand Canyon?” And “Is it worth it?” A lot of the members had, and we heard great stories of their adventures. We had put up a slide show of actual photographs from this expedition. We also showed a black and white movie clip from YouTube of the women navigating the rapids of the Colorado River. We had a great discussion of the struggle of women in science and the job market in general and how it extends today.

- 8 people attended the Romance Book Club this June. We discussed the *Hurricane Wars* by Thea Guonzon. We also played Pictionary with Romance book titles. It was such a lot of fun.

Next Steps/Coming Soon

- Our members for Adult Book club chose to read *The Ministry of Time: A Novel* by Kaliane Bradley in July.
- The Romance Book Club chose *Blonde Identity* by Ali Carter to read for August. This is a romance spy novel.

Limiting Factors/Concerns

- The books for Adult book club are free for June and July because this is considered part of our Summer Reading Program thanks to the Friends of the Library. Throughout the rest of the year, we charge \$7 , and the Friends of the library supplement the cost of the rest of the book. I purchased 16 copies of *Ministry of Time*, and they all went by the next day. I had a few people come in for copies and were upset that there were none left.

Encourage Life-long Learning

Accomplishments

- Jakob, Jo, and Becky spent the end of May and beginning of June visiting schools to promote the Summer Reading Program. In total they visited 7 elementary schools, 2 middle schools, and one high school and spoke to about 2,900 students.
- 798 Readers have signed up for our 2024 Summer Reading Challenge and so far 157 of them have logged 10 days of reading or more.

Enhance Connection

Accomplishments

- Family Story Time out on the library lawn has been very successful. We had a smaller group of about 35 people the first week and then 62 the second week! Dez, a circulation clerk, will be using her Innovation Time to provide sign language interpretation at the Family Story Times this summer.
- Many fun displays have come up downstairs connected to the Summer Reading program. Jo's son Henry volunteered with us to create the book biomes concept in the Koth gallery. Jakob put up corkboard over the old window outside the MJO so we can use that space as a bulletin board. Jo made tape pathways throughout the children's area so kids can go on an adventure around the library and an I Spy display.

Internal Goals and Strategies

Recent Accomplishments

- Maxine NightCourte was hired to fill the vacated part-time circulation clerk position. She began June 16.
- The mural was updated with a small painted owl in the mural as well as a large owl representation of “Luna.”
- Additional vinyl signage has been added to the book drops, the self check-out stations and a few other places in the building for clarity.
- One of the self check-out stations has been moved downstairs so that youth can use it, we anticipate that kids will enjoy checking out their own books.
- Becky received a Washington State Library grant to attend the ALSC (Association for Library Service to Children) Institute in Denver in September.

Next Steps/Coming Soon

- We are working on promoting our next woodland friend to accompany Luna the mascot, a squirrel will join the team for Squirrel Festival. There is a sign-up sheet in the work room for internal staff/friends/foundation/etc. to provide name suggestions for the squirrel. We are also looking for name suggestions for the bear who will appear with the mobile library in December. The three characters will be promoted in our marketing materials and around the building to help us promote the library as a place for everyone.



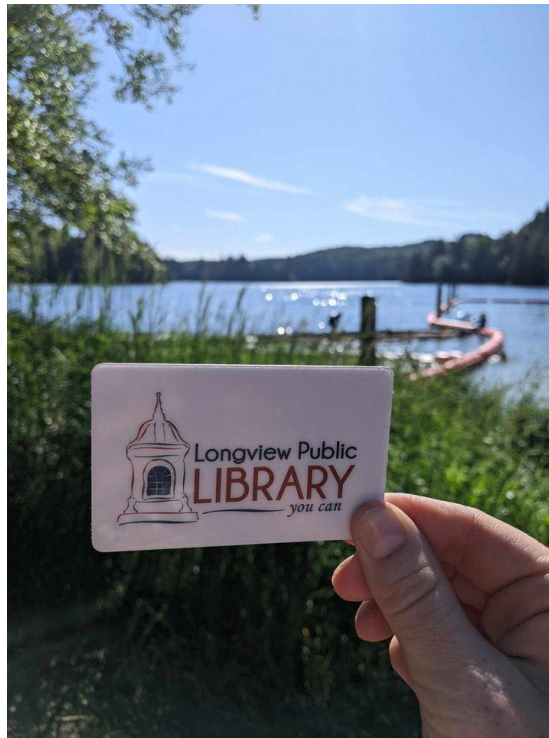
Summer Reading Decor



Week 1 Prize Winners



Teen Hot Sauce Challenge



We asked patrons to share photos with their library cards as they go on adventures this summer and we would post them on the gallery wall, you should come in and check it out!



Carlos, the miniature horse