



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda

Public Works SubCommittee

Wednesday, July 17, 2024

3:30 PM

Training Room
2nd Floor, City Hall

1. **HYBRID MEETING DETAILS**

24-00647 To join the webinar: <https://us02web.zoom.us/j/85191031903>
Webinar ID: 851 9103 1903
Or Telephone: (253) 215 8782 or (253) 205 0468

2. **CALL TO ORDER**

3. **ROLL CALL**

4. **APPROVAL OF MINUTES**

24-00648 MINUTES FROM JUNE 26, 2024

5. **NEW BUSINESS**

24-00649 REVIEW OF LONGVIEW'S SIDEWALK PROGRAM

COUNCIL INITIATIVE ADDRESSED:
Improve transportation system.

SUMMARY STATEMENT

This agenda item is a presentation reviewing the sidewalk repair and urban forestry program and discussion on how it has evolved over time.

STAFF CONTACT:

Chris Collins, Public Works Director/ Assistant City Manager

6. **UNFINISHED BUSINESS**

7. **CURRENT PROJECT UPDATES**

8. **PUBLIC COMMENT**

9. **ADJOURNMENT**



Minutes

Public Works SubCommittee

Wednesday, June 26, 2024

3:30 PM

Training Room,
2nd Floor, City Hall

1. **HYBRID MEETING DETAILS**

24-00521 To join the webinar: <https://us02web.zoom.us/j/85191031903>
Webinar ID: 851 9103 1903
Or Telephone: (253) 215 8782 or (253) 205 0468

2. **CALL TO ORDER**

The meeting was called to order at 3:33 pm.

3. **ROLL CALL**

Present: Councilmember Ruth Kendall; Councilmember Erik Halvorson; Public Works Director Chris Collins

Excused: Councilmember Keith Young

Staff: Sam Barham, City Engineer; Brian Steveson, Utility Manager; Steve Haubner, Stormwater Manager; Angela Abel, PIO; Nancy Vandehey, Admin

4. **APPROVAL OF MINUTES**

24-00522 **MINUTES FROM MAY 15, 2024**

The minutes were approved as presented.

5. **NEW BUSINESS**

24-00520 **REVIEW OF PROPOSED CHANGES TO LMC CHAPTER 17.100 WATER SUPPLY PROTECTION.**

RECOMMENDED ACTION:

MOTION TO DIRECT STAFF TO PREPARE AN ORDINANCE ADOPTING THE PROPOSED CHANGES TO LMC 17.100 WATER SUPPLY PROTECTION.

Ken Hash began by explaining the layout of our wellhead protection map. The plan was created to be more of a surface water protection plan versus an infiltration water protection plan. Ken scrolled through Chapter 17.100 highlighting key information. Discussion included what would happen if we didn't adopt a new plan and best business practices. This would be only in city limits, but then it would allow Department of Ecology to assist outside of the city limits but within the protection area. Steve Haubner explained the stormwater inspection and education piece of this plan, including best business practices.

Motion to direct staff to bring this Ordinance back to Council under Consent.

6. **UNFINISHED BUSINESS**

7. **CURRENT PROJECT UPDATES**

8. **PUBLIC COMMENT**

9. **ADJOURNMENT**

Next month's topic - Sidewalks.

The meeting adjourned at 4:27 pm.

SIDEWALKS / URBAN FORESTRY

July 17th, 2024

Public Works Subcommittee

Chris Collins, Public Works Director/ Assistant City Manager

Mike Ward, Public Works Maintenance Supervisor

Joanna Martin, Parks and Urban Forestry Manager

URBAN FORESTRY PROGRAM COSTS

Program	2023 Program Budget	% of 2023 Stormwater Budget	\$ of 2023 Stormwater Monthly Rate
Urban Forestry (Tree Program)	\$1,349,618	21.1%	\$3.06
Urban Forestry (Sidewalk Program)	\$1,280,219	20.0%	\$2.90
Annual Leaf Pickup	\$632,472	9.9%	\$1.43
TOTAL URBAN FORESTRY-RELATED	\$3,262,309	51.0%	\$7.40
TOTAL STORMWATER PROGRAM	\$6,392,193	100.0%	\$14.50

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- ▶ Currently the City has 2 crews (6 fte).
 - ▶ Capacity to complete 120-140 jobs per year.
 - ▶ Over 719 addresses on working list.
 - ▶ We receive ~100 new reports each year.
 - ▶ Over 2500 known hazards (2018 tree inventory).

SIDEWALKS

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- ▶ 7 FTE in Urban Forestry
 - ▶ 2 Urban Forestry Crews (5 full-time staff)
 - ▶ 2 Part-Time Staff & 2 Temporary Seasonal Staff
 - ▶ 1 FTE in Parks assisting with UF tasks
 - ▶ 13,000 maintained trees
 - ▶ 10,500 street trees & 2,500 in parks
 - ▶ 4,000 identified street tree planting locations
 - ▶ 200 trees removed annually on average
 - ▶ \$30,000 spent annually to purchase trees for replanted
 - ▶ 2023 purchase was 165 trees

URBAN FORESTRY



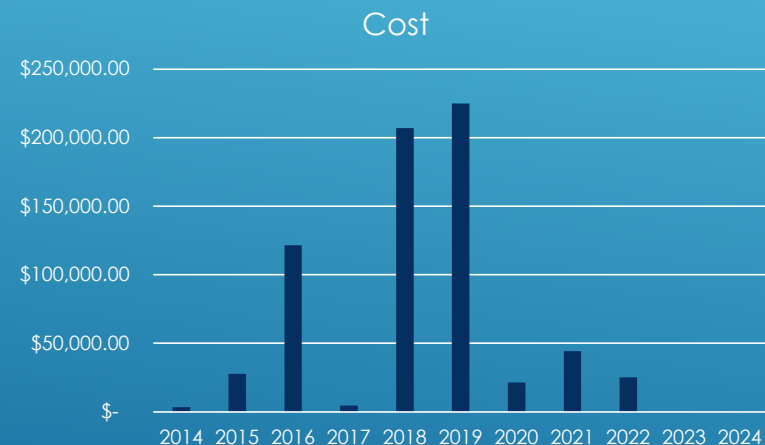
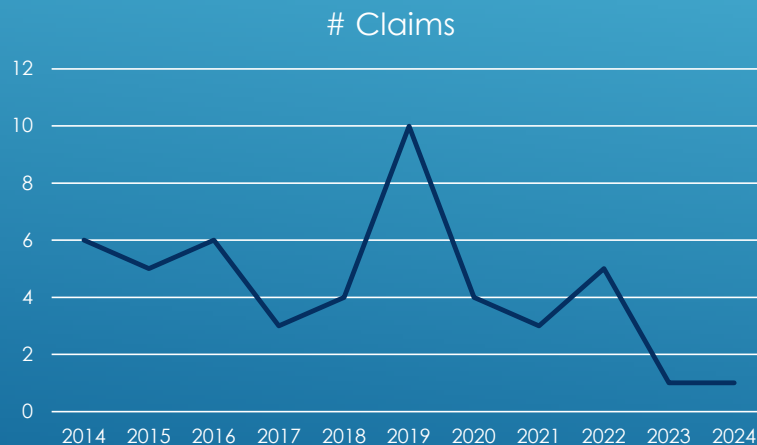
- ▶ **Moved Urban Forestry from Parks to Stormwater – 2013**
- ▶ **Moved sidewalks from Arterial Streets fund into Stormwater, fully funding the first crew – 2015**
- ▶ **Ended the property owner paid programs – 2020**
Program now time-based prioritization of repairs
- ▶ **Added a second sidewalk crew – 2020**
Resulted in a reduction in the backlog of 97 addresses in 3 years
- ▶ **Added a second urban forestry crew – 2021**
Resulted in reduction of backlog from 300 work orders to 80 & increase in trees removed annually

EFFORTS TO DATE

TOTAL CLAIMS 2014 - 2024

48 total claims in the past 10 years

The total cost of claims paid in the past 10 years \$679,839



► **Keep current efforts going.**

- ~30 addresses gained on the backlog per year. This will take 24 years for there to be no backlog.
- Currently the backlog is 9-10 years and reducing.

► **Add additional crew**

- Add a third sidewalk crew, materials and equipment.
 - Annual cost of \$465,000
 - Capitol outlay for equipment \$245,000 (excavator, dump truck and trailer).
- Result
 - An additional 60-80 addresses off the repair list.
 - Backlog gone in 7.5 years.
 - There is a known 2500+ hazard locations identified in 2018, this would take 25 years to eliminate.

PUBLIC WORKS OPTIONS

- ▶ Option #1 – Status Quo
 - ▶ Continue to remove and replace average of 200 trees annually
- ▶ Option #2 – Double removal and replanting efforts to keep pace with 3rd streets crew \$1,427,000 annually
 - ▶ \$487,000 Staffing – 3 FT UF, 1 FTE Parks, 2 PT UF
 - ▶ \$45,000 Trees for planting
 - ▶ \$15,000 Supplies & Materials
 - ▶ \$880,000 Capitol outlay for equipment – Sennebogen, chip truck, chipper, stump grinder, dump truck, pick up truck
- ▶ Option #3 – Increase removal and replanting by investing in equipment that could assist removing trees faster \$800,000
 - ▶ Sennebogen, 1 FT operator, trees, 2 PT UF, pick up truck
 - ▶ <https://www.youtube.com/watch?v=AZs-rfVcrhg>

URBAN FORESTRY OPTIONS