



## Minutes

### Accessibility Advisory Committee

***Jordan Balla (Chair), Cheryl Coddington,  
Harry Howell, Lori Piper, Allan Rudberg,  
Katherine Vickers, Ashley Wagner, Taylar  
Lewis, Lori Hendrickson  
MaryAlice Wallis (Council Liaison)  
Spencer Boudreau (Council Liaison)***

Monday, May 20, 2024

4:00 PM

Hybrid Meeting  
2nd Floor, City Hall  
1525 Broadway, Longview WA

**NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Accessibility Advisory Committee of the City of Longview, Washington will conduct a Regular Meeting in the Longview City Hall 2nd Floor Training Room, 1525 Broadway, Longview, WA on Monday, September 18, 2023, at 4:00 p.m. The meeting is also available via Microsoft Teams.**

To attend the meeting virtually use the link or information below:

[Click here to join the meeting](#)

Meeting ID: 254 019 055 695

Passcode: 5zNEwm

[Download Teams](#) | [Join on the web](#)

**Or call in (audio only)**

[+1 213-631-2692,,97339043#](#)

United States, Los Angeles

[+1 347-973-4395,,97339043#](#)

United States, New York City

Phone Conference ID: 973 390 43#

**Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.**

**1. CALL TO ORDER**

*Chair Jordan Balla called the meeting to order at 4:04 p.m.*

**2. ROLL CALL**

***Present:*** CLAAC Members Present (9) Chair Jordan Balla, Vice Chair Ashley Wagner, Member Allan Rudberg, Member Cheryl Coddington (online), Member Harry Howell, Member Taylar Lewis, Member Lori Piper, Member Katherine Vickers (online), Member Lori Hendrickson.

***Council Liasons Present:*** Councilmember MaryAlice Wallis (Non-Voting)

**Absent:** Mayor Spencer Boudreau (Non-Voting)

**Staff Present:** Safety Risk Manager Rashelle Douglas, Mobility Supervisor for River Cities Transit Doreen Daggett, Fleet/Facilities Manager Keith Walling, Interim CED Director Ken Hash, Parks & Urban Forestry Manager Joanna Martin, and Deputy City Clerk Kelly Jensen.

3. **INVOCATION\*/FLAG SALUTE**

*The flag salute was skipped due to time constraints.*

4. **APPROVAL OF MINUTES**

**24-00453 March 18, 2024, Accessibility Advisory Committee Regular Meeting Minutes**

*A motion was made by Vice Chair Ashley Wagner, seconded by Member Harry Howell to approve the Minutes of the March 18, 2024, Accessibility Advisory Committee Meeting.  
The motion carried unanimously.*

5. **CONSTITUENT COMMENTS**

*None.*

6. **COMMITTEE MEMBER COMMENTS & REPORTS**

*Jordan Balla presented Disabled Impacted by Disaster flier that she located online.  
Discussion was held.*

7. **STAFF COMMENTS & REPORTS**

**24-00468 Cloney Park Inclusive Playground Updated Presentation by Parks and Urban Forestry Manager Joanna Martin**

*Parks and Urban Forestry Manager Joanna Martin provided an updated presentation on the Cloney Park Inclusive Playground.  
Discussion was held.*

8. **OLD BUSINESS**

**24-00454 AAC Subcommittee Facility Assessment of City of Longview Owned Buildings Additional Recommendations**

*Member Katherine Vickers presented that there were 7 different areas that they were submitting recommendations for:*

- 1. City Shop - re-stripe the parking space with a side aisle and obtain a new sign stating Van Accessible Parking;*
- 2. McClelland Arts Center - reconfigure the curb cutouts from the parking lot to the building entrance;*
- 3. Transit Center - re-stripe the parking space with a side aisle and obtain a new sign stating Van accessible Parking;*
- 4. Library - Get the Van Accessible Parking spaces up to ADA compliance - reconfigure and re-stripe and obtain and install signage;*
- 5. City Hall - Accessible Parking should be closer to the ADA access to the building;*
- 6. Mint Valley Pro Shop Restaurant and Raquetball Complex - 113 parking spaces and 5 should be designated ADA of those 5 spaces 1 should be van accessible;*
- 7. Women's Club - parking surface is uneven and there is a lift between the lot and the bottom of the ramp.*

*Discussion was held.*

**24-00455 July Disability Awareness Month**

*Jordan Balla presented on July Disability Awareness Month.  
Discussion was held.*

**24-00456 Braille Bus Stop Signage**

*Mobility Supervisor for River Cities Transit Doreen Daggett presented.  
Member Cheryl Coddington was online but we could not get her un-muted during the meeting.  
Discussion was held.*

**9. NEW BUSINESS**

*Chair Jordan Balla presented on a discussion from last meeting regarding Beech Street. Risk Manager Rashelle Douglas mentioned submitting a complaint using mylongview.com.  
Discussion was held.*

*Council Liason MaryAlice Wallis asked how much was in our AAC budget. A discussion was held about the AAC Committee allocating funds to the Cloney Park Inclusive Playground Project.*

**10. ADJOURNMENT & NEXT MEETING DATE/TIME/LOCATION**

**24-00457 Monday, July 15, 2024, at 4:00 p.m.**

*Chair Jordan Balla adjourned the meeting at 4:49 p.m.*

*The next Accessibility Advisory Committee Meeting is scheduled for Monday, July 15, 2024, at 4:00 p.m.  
This meeting will be held at the Longview City Hall in the Training Room on the 2nd Floor, 1525  
Broadway Street, Longview, WA 98632 and via Microsoft Teams Meeting.*

*Kelly L. Jensen  
Deputy City Clerk*

*Approved: \_\_\_\_\_  
Chair Jordan Balla*