



## Agenda

### Cowlitz Transit Authority

*Dennis Weber (Chair), Lisa Alexander, Kennan Harvey, MaryAlice Wallis,  
Erik Halvorson, Anthony Harris (Nonvoting), Spencer Boudreau (Alternate),  
Mike Karnofski (Alternate), Richard Dahl (Alternate)*

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|                               |         |                                                                           |
|-------------------------------|---------|---------------------------------------------------------------------------|
| Wednesday, September 11, 2024 | 4:00 PM | Hybrid Meeting<br>Longview Council Chambers<br>1525 Broadway St, Longview |
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**NOTICE IS HEREBY GIVEN**, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a **Regular Board Meeting** on **Wednesday, September 11, 2024, at 4:00 p.m.** in the Longview City Hall Council Chamber, 1525 Broadway St, Longview, WA. This meeting is also available by Zoom.

**AND,**

**NOTICE IS HEREBY GIVEN**, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a **Public Hearing** on **Wednesday September 11, 2024, at 4:00 p.m.** in the Longview City Hall Council Chamber, 1525 Broadway St, Longview, WA. This meeting is also available by Zoom.

The purpose of the hearing is to receive comments concerning the proposed fixed route service changes effecting Route 411.

Agendas are made available the Friday before the meeting at [www.mylongview.com](http://www.mylongview.com) under "Agendas & Minutes."

Zoom meeting link: <https://us02web.zoom.us/j/89844443333>

Telephone options (dial any of the following numbers):

|                |                |
|----------------|----------------|
| 1 253 215 8782 | 1 312 626 6799 |
| 1 408 638 0968 | 1 646 876 9923 |
| 1 669 900 6833 | 1 301 715 8592 |
| 1 346 248 7799 |                |

Webinar ID: 898 4444 3333

Longview City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the Board Clerk's Office at (360) 442-5664 at least forty-eight (48) hours in advance if you require special accommodations to attend the meeting.

Written comments may be submitted up to forty-eight (48) hours in advance via email at [customerservice@rctransit.org](mailto:customerservice@rctransit.org).

#### **Next meeting**

Wednesday, October 9, 2024

4:00 p.m. – Regular Board Meeting

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **ROLL CALL**
4. **PUBLIC COMMENTS**
5. **CONSIDERATION OF MINUTES FOR THE AUGUST 14, 2024 MEETING**  
24-00756 2024 08 14 CTA Minutes
6. **CONSENT CALENDAR**  
24-00757 2024 July CTA Treasurer's Report  
24-00758 2024 July CTA Fund Balance Report  
24-00759 Invoice #2024-10 - City of Longview \$553,741.00  
24-00822 Invoice #E69B1C00-0002 - Longview Daily News \$473.50
7. **REPORTS**  
24-00760 2024 Annual Fixed Route Ridership  
24-00761 2024 August Daily Fixed Route Ridership  
24-00765 2024 August Fixed Route Ridership per Hour  
24-00766 2024 August Average Fixed Route Ridership per Trip  
24-00762 2024 August LIFT Monthly Ridership  
24-00763 Five Year Ridership Graph  
24-00764 PTBA Sales Tax Data 2024 vs. 2023
8. **AGENDA SUMMARY - PUBLIC HEARING FOR PROPOSED SERVICE CHANGE**  
24-00816 SUMMARY STATEMENT:

The Cowlitz Transit Authority bylaws Section 5.3 states that the Authority shall hold a public hearing to solicit public comment on any change in transit service routes amounting to a change in excess of 20% of the total distance of any one route. Staff's proposed change in service, due to the failure of the ballot measure on the Beacon Hill-Lexington annexation, meets this criterion.

Staff is proposing discontinuing service to the area in two stages: fixed route service on September 28, 2024, but continuing ADA paratransit service for eligible riders through June 30, 2025. Details are covered in the attached service change document.

Notices of the public hearing were posted on buses, social media, on the RCT website and in the Daily News. A summary of the proposed changes was available on social media, on the RCT website, and available at the lobby of the Transit Center.

**BUDGET:**

Staff estimates the expense for continuing LIFT ADA paratransit service to Lexington-Beacon Hill through June 30, 2025, to be \$16,811. Funding would be split at 55% from CTA sales tax revenue collected with the PTBA and 45% from Special Needs Transportation and Transit Support grants funded by the Climate Commitment Act.

**RECOMMENDED ACTION:**

Hold public hearing for proposed September 2024 service change

**THEN:**

Motion to approve the September 2024 Service Change to discontinue transit service to Lexington and Beacon Hill in two stages: fixed route on September 28, 2024 and LIFT service on June 30, 2025.

**9. AGENDA SUMMARY - LCC 2024-2025 RIDERSHIP AGREEMENT****24-00828 SUMMARY STATEMENT:**

RiverCities Transit staff has collaborated with the administration of Lower Columbia College to renew the annual agreement that allows Lower Columbia College students, staff, and faculty access to RiverCities Fixed Route service in exchange for a single lump sum payment based on usage from the prior year. RiverCities staff recommends the renewal agreement for the 2024-2025 school year.

The ridership agreement with Lower Columbia College allows RiverCities Transit Staff on campus to market and perform outreach to students and faculty. RiverCities Transit is obligated to track the ridership of Lower Columbia College students and staff. RiverCities provided Lower Columbia College pass holders ten thousand one hundred eighty-seven (10,187) trips during the 2023-2024 school year. The term of this agreement is for one year, starting September 1, 2024, continuing through August 31, 2025, and subject to annual renewal.

**BUDGET:**

This agreement will generate \$2,376.97 in fare revenue.

**RECOMMENDED ACTION:**

Motion to authorize the Cowlitz Transit Authority Board Chair to execute the Ridership Agreement with Lower Columbia College

**10. AGENDA SUMMARY - LETTER OF SUPPORT FOR WAHKIAKUM ON THE MOVE****24-00815 SUMMARY STATEMENT:**

RiverCities Transit received a request from Wahkiakum on the Move for a letter supporting their grant application for the Washington State Department of Transportation's 2025-2027 Consolidated Grant Program. If successful, this grant would continue to provide funding to Wahkiakum on the Move for their operating project, which provides transportation between Pacific County, Wahkiakum County, and Cowlitz County.

The letter includes in-kind support from RiverCities for Wahkiakum on the Move's use of the Downtown Transit Center.

The Cowlitz Transit Authority has provided Wahkiakum on the Move a letter of support for this project in years past.

**BUDGET:**

There is no impact to the CTA Budget.

**RECOMMENDED ACTION:**

Motion to approve issuing a letter of support for Wahkiakum on the Move with a signature from the CTA Board Chair.

11. **MANAGER'S REPORT**
12. **MISCELLANEOUS**
13. **ADJOURNMENT**



# Minutes

## Agenda

### Cowlitz Transit Authority

Dennis Weber (Chair), Lisa Alexander, Kennan Harvey, MaryAlice Wallis,  
Erik Halvorson, Anthony Harris (Nonvoting), Spencer Boudreau (Alternate),  
Mike Karnofski (Alternate), Richard Dahl (Alternate)

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|                            |         |                                                                           |
|----------------------------|---------|---------------------------------------------------------------------------|
| Wednesday, August 14, 2024 | 4:00 PM | Hybrid Meeting<br>Longview Council Chambers<br>1525 Broadway St, Longview |
|----------------------------|---------|---------------------------------------------------------------------------|

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**NOTICE IS HEREBY GIVEN**, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a Regular Board Meeting on Wednesday, August 14, 2024, at 4:00 p.m. in the Longview City Hall Council Chamber, 1525 Broadway St, Longview, WA. This meeting is also available by Zoom.

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#### Next meeting

Wednesday, September 11, 2024  
4:00 p.m. – Regular Board Meeting

**1. CALL TO ORDER**

Due to technical difficulties, Chair Weber called the meeting to order at 4:24 pm.

**2. FLAG SALUTE**

The flag salute was recited.

**3. ROLL CALL**

**Present:** Chair Dennis Weber; Vice-Chair Lisa Alexander; Member Erik Halvorson; Member Mary Alice Wallis (via Zoom); Member Anthony Harris (Non-Voting)

**Absent:** Member Keenan Harvey; Member (Alternate) Mike Karnofski; Member (Alternate) Spencer Boudreau; Member (Alternate) Richard Dahl

**Staff Present:** Jim Duscha, Interim City Manager; Chris Collins, Public Works Director; Jim Seek, Transit Manager; Doreen Daggett, Mobility Supervisor; Tara Hargrave, Clerk of the Board

**Others Present:** Betsy DeSpain, Paratransit Regional Manager (via Zoom); Megan Wirtz, CWCOC

**4. PUBLIC COMMENTS**

None.

**5. CONSIDERATION OF MINUTES FOR THE JULY 10, 2024 MINUTES**

A motion was made by Member Halvorson, seconded by Member Alexander, to approve the July 10, 2024 Cowlitz Transit Authority Regular Board Meeting Minutes. The motion carried unanimously.

**24-00740 CTA 2024 07 10 Minutes**

**6. CONSENT CALENDAR**

A motion was made by Member Alexander, seconded by Member Wallis, to approve the Consent Calendar in its entirety as presented. The motion carried unanimously

**24-00746 2024 June CTA Treasurer's Report**

**24-00747 2024 June CTA Fund Balance Report**

**24-00729 Invoice #2024-09 - City of Longview \$553,741.00**

**24-00730 Invoice #261 - CWCOC (Mobility Match Jul-Dec 24) \$3,000.00**

**24-00731 Invoice #279 - CWCOC (LKRATS Q4 (Apr-Jun 24) \$2,813.82**

**24-00732 Invoice #2952 - EHW - \$30.00**

**7. REPORTS**

Chair Weber initiated a sales tax revenue discussion.

**24-00733 2024 Annual Fixed Route Ridership**

**24-00734 2024 July Daily Fixed Route Ridership**

**24-00737 2024 July LIFT Monthly Ridership**

**24-00738 Five Year Ridership Graph****24-00739 PTBA Sales Tax Data 2024 vs. 2023****8. AGENDA SUMMARY: ESTABLISH PUBLIC HEARING FOR PROPOSED FIXED ROUTE SERVICE CHANGE**

Transit Manager Seeks reported that the ballot measure to expand the PTBA area failed and requested a public hearing be established to discuss proposed fixed route service changes.

A motion was made by Member Halvorson, seconded by Member Alexander, to establish a public hearing to be held at the September 11, 2024 CTA Board Meeting to receive comments on proposed service changes. The motion carried unanimously.

**24-00728 ESTABLISH PUBLIC HEARING FOR PROPOSED FIXED ROUTE SERVICE CHANGE****SUMMARY STATEMENT:**

The Cowlitz Transit Authority bylaws Section 5.3 states that the Authority shall hold a public hearing to solicit public comment on any change in transit service routes amounting to a change in excess of 20% of the total distance of any one route. Staff's proposed change in service, due to the failure of the ballot measure on the Beacon Hill-Lexington annexation, meets this criterion.

Staff will propose eliminating service to the area in two stages: first fixed route service, and then ADA paratransit service.

The proposed service change will be published for comment on August 21, 2024.

**RECOMMENDED ACTION:**

Establish a public hearing to be held at the September 11, 2024 CTA Board Meeting to receive comments on the proposed service change.

**9. MANAGER'S REPORT**

Transit Manager Seeks reported that ballot initiative 2117 could affect the amount of funds we receive from the Climate Control Act; five new transit operators were interviewed and staff is working on getting three of them hired with the other two being put on a waiting list; and there is no update on the pass sales at this time.

Paratransit Regional Manager DeSpain reported the year to date for 2024 is up over 2,000 riders from this time last year; staff has completed some RouteMatch training and looking forward to implementing some changes; and they have a new operator on the road.

**10. MISCELLANEOUS**

None.

**11. ADJOURNMENT**

Chair Weber adjourned the meeting at 4:41 pm.

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Dennis Weber, Chair

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Tara Hargrave, Clerk of the Board

69701 TRANSIT AUTHORITY

930100 TRANSIT AUTHORITY

| Account Information                  | BARS Information            | Beg Balance    | Debits       | Credits        | Change       | End Balance    |
|--------------------------------------|-----------------------------|----------------|--------------|----------------|--------------|----------------|
| 1111000 CASH                         |                             | 2,084,152.92   | 555,796.09   | - 17,994.47    | 537,801.62   | 2,621,954.54   |
| 1180000 INVESTMENTS                  |                             | 4,330,761.09   | 17,994.47    | 0.00           | 17,994.47    | 4,348,755.56   |
| 2131020 ACCOUNTS PAYABLE - AP MODULE |                             | 0.00           | 0.00         | - 553,741.00   | - 553,741.00 | - 553,741.00   |
| 2880000 UNRESERVED FUND BALANCE      |                             | - 7,615,880.86 | 0.00         | 0.00           | 0.00         | - 7,615,880.86 |
| 3132100 PUBLIC TRANSPORTATION SYSTEM | 8900000 DISTRICT ACTIVITIES | - 2,884,241.59 | 0.00         | - 536,465.34   | - 536,465.34 | - 3,420,706.93 |
| 3611000 INVESTMENT EARNINGS          | 8900000 DISTRICT ACTIVITIES | - 89,813.94    | 0.00         | - 17,994.47    | - 17,994.47  | - 107,808.41   |
| 3614000 OTHER INTEREST               | 8900000 DISTRICT ACTIVITIES | - 9,501.56     | 0.00         | - 1,336.28     | - 1,336.28   | - 10,837.84    |
| 5492000 OTHER                        | 8900000 DISTRICT ACTIVITIES | 4,184,523.94   | 553,741.00   | 0.00           | 553,741.00   | 4,738,264.94   |
| Total                                |                             | 0.00           | 1,127,531.56 | - 1,127,531.56 | 0.00         | 0.00           |

**COWLITZ TRANSIT AUTHORITY FUND BALANCES**  
For Period Ending: July 31, 2024

|                                                       | Current Period | Y-T-D                   |
|-------------------------------------------------------|----------------|-------------------------|
| <b>COWLITZ TRANSIT AUTHORITY</b>                      |                |                         |
| Beginning Balance: January 1, 2024                    | \$             | 7,615,880.86            |
| <b>CTA Revenue</b>                                    |                |                         |
| Metro Sales Tax                                       | 536,465.34     | 3,402,026.89            |
| Interest Earnings/Investments                         | 17,994.47      | 116,029.57              |
| Local Sales Interest                                  | 1,336.28       | 10,322.51               |
| LCC Ridership Agreement                               |                | -                       |
| Other Miscellaneous Revenue                           |                | -                       |
| Subtotal                                              | \$ 555,796.09  | \$ 3,528,378.97         |
| <b>CTA Expenditures</b>                               |                |                         |
| City of Longview                                      | -              | 3,322,446.00            |
| City of Longview - Audit Services                     | -              | -                       |
| Legal Counsel/Notices                                 | -              | 1,102.50                |
| Transit Center Security Services                      | -              | -                       |
| Subsistence - Meals                                   | -              | -                       |
| Cowlitz-Wahkiakum Council of Governments Dues         |                | 12,166.78               |
| Subtotal                                              | \$ -           | \$ 3,335,715.28         |
| <b>CTA Ending Balance</b>                             |                | <b>\$ 7,808,544.55</b>  |
| <b>CITY OF LONGVIEW</b>                               |                |                         |
| Beginning Balance: January 1, 2024                    | \$             | 106,663.45              |
| <b>Longview Revenue</b>                               |                |                         |
| Federal Grant Competitive- 5339 Replacement Buses     | \$ -           | \$ -                    |
| Federal Grant - CARES ACT 5307 Formula-Operating      | \$ -           | \$ -                    |
| Federal Grant - 5307 Formula- Operating               | \$ -           | \$ -                    |
| Federal Grant Competitive- 5310 Paratransit Operating | \$ -           | \$ -                    |
| State Grant - Regional Mobility Operating (PTD0105    | \$ -           | \$ -                    |
| WSDOT Transit Support Grant                           | \$ -           | \$ -                    |
| Green Transportation Planning - PTD0567               | \$ -           | \$ -                    |
| WSTIP Risk Management Grant (RMG)                     | \$ -           | 2,500.00                |
| Farebox/Pass Sales                                    | \$ 16,329.89   | \$ 90,280.70            |
| Payments from CTA                                     | \$ -           | \$ 4,172,446.00         |
| State Pool - Interest                                 | \$ 16,521.24   | \$ 49,155.98            |
| Paratransit Office Space Rental                       | \$ 1,099.17    | \$ 6,985.83             |
| Bank Returns Fees                                     | \$ -           | \$ -                    |
| Other Misc Revenue                                    | \$ -           | \$ -                    |
| Bank One Rebates                                      | \$ -           | \$ 787.21               |
| Federal Grant Competitive- 5310 - Replacement Buses   | \$ -           | \$ -                    |
| Miscellaneous Adjustments/Settlements/AR              | \$ -           | \$ 3,255.00             |
| Due from other Governments                            | \$ -           | \$ 2,814,563.00         |
| Cashier Over-Short / NSF                              | \$ -           | \$ -                    |
| Fixed Assets Sale Proceeds                            | \$ -           | \$ -                    |
| Insurance Recoveries                                  | \$ -           | \$ 1,846.44             |
| Other Recoveries / Guest Rider                        | \$ -           | \$ -                    |
| Capital Asset Gains (Losses)                          | \$ -           | \$ -                    |
| Subtotal                                              | \$ 33,950.30   | \$ 7,141,820.16         |
| <b>Longview Expenditures</b>                          |                |                         |
| Subtotal                                              | \$383,206.56   | \$3,535,631.99          |
| <b>Longview Ending Balance</b>                        |                | <b>\$ 3,712,851.62</b>  |
| <b>Combined CTA &amp; Longview Ending Balance</b>     |                | <b>\$ 11,521,396.17</b> |

Date: 09/11/2024  
Invoice # 2024-10

**BILL TO** Cowlitz Transit Authority  
207 North 4<sup>th</sup> Avenue  
Kelso WA 98626

[illegible]

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Column Software PBC  
PO Box 208098  
Dallas, TX 75320-8098  
[help.column.us](https://help.column.us)

Bill to  
RIVER CITIES TRANSIT

Invoice number E69B1C00-0002  
Notice ID vobBmpp0egEIjQE8r1gq  
Publisher Longview Daily News  
Date of issue Aug 21, 2024  
Date due Sep 21, 2024  
**Amount due \$473.50**

| Description                      | Qty | Unit price | Amount |
|----------------------------------|-----|------------|--------|
| 08/29/2024: General Legal Notice | 1   | 241.75     | 241.75 |
| 09/05/2024: General Legal Notice | 1   | 211.75     | 211.75 |
| Publish Fee                      | 1   | 20.00      | 20.00  |

=== Notes ===

Notice Name: Notice of Public Hearing CTA 9/11  
Order Number: COL-WA-100318

=== How to pay this invoice ===

Column Software PBC accepts online payment via credit or debit card, or ACH bank transfers. Please click here to pay online:  
[https://www.column.us/invoices/in\\_1PqIb0HmcZCnOTsLtVZzWQcJ/pay](https://www.column.us/invoices/in_1PqIb0HmcZCnOTsLtVZzWQcJ/pay)

Please note that, once paid, the merchant name on your billing statements will be Column Software PBC.

Select organizations may also pay via check. Checks will result in processing delays and should not be used if your notice requires upfront payment. Please pay the exact amount due, write your invoice number E69B1C00-0002 on the memo, include a printed copy of your Invoice PDF, make the check payable to Column Software PBC, and mail to the address above.

|                   |                 |
|-------------------|-----------------|
| Net Subtotal      | \$473.50        |
| Tax               | 0.00            |
| <b>Amount due</b> | <b>\$473.50</b> |

Pay here: [https://www.column.us/invoices/in\\_1PqIb0HmcZCnOTsLtVZzWQcJ/pay](https://www.column.us/invoices/in_1PqIb0HmcZCnOTsLtVZzWQcJ/pay)

**RIVERCITIES TRANSIT**  
RIDERSHIP BY THE YEAR

| YEAR  | ROUTE | JAN    | FEB    | MAR    | APR    | MAY    | JUNE   | JULY   | AUG    | SEPT | OCT | NOV | DEC | TOTAL   |
|-------|-------|--------|--------|--------|--------|--------|--------|--------|--------|------|-----|-----|-----|---------|
| 2024  | 30    | 1,099  | 1,192  | 1,351  | 1,534  | 1,457  | 1,186  | 1,403  | 1,431  |      |     |     |     | 10,653  |
|       | 31    | 3,263  | 3,617  | 3,983  | 3,590  | 3,929  | 3,458  | 3,830  | 4,017  |      |     |     |     | 29,687  |
|       | 32    | 2,435  | 2,613  | 2,689  | 2,927  | 2,819  | 2,590  | 3,014  | 2,749  |      |     |     |     | 21,836  |
|       | 33    | 2,166  | 2,609  | 2,785  | 2,789  | 2,862  | 2,677  | 2,776  | 2,917  |      |     |     |     | 21,581  |
|       | 44    | 1,262  | 1,421  | 1,588  | 1,754  | 1,879  | 1,585  | 1,758  | 1,924  |      |     |     |     | 13,171  |
|       | 45    | 5,221  | 5,988  | 6,293  | 6,254  | 6,440  | 5,909  | 6,545  | 6,646  |      |     |     |     | 49,296  |
|       | 46    | 511    | 531    | 570    | 673    | 616    | 555    | 742    | 608    |      |     |     |     | 4,806   |
|       | 57    | 2,332  | 2,859  | 2,779  | 2,758  | 2,850  | 2,234  | 2,304  | 2,648  |      |     |     |     | 20,764  |
|       | 411   | 410    | 439    | 483    | 676    | 588    | 478    | 542    | 524    |      |     |     |     | 4,140   |
| TOTAL |       | 18,699 | 21,269 | 22,521 | 22,955 | 23,440 | 20,672 | 22,914 | 23,464 | 0    | 0   | 0   | 0   | 175,934 |

| YEAR  | ROUTE | JAN    | FEB    | MAR    | APR    | MAY    | JUNE   | JULY   | AUG    | SEPT   | OCT    | NOV    | DEC    | TOTAL   |
|-------|-------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|---------|
| 2023  | 30    | 1,197  | 1,140  | 1,318  | 1,111  | 1,374  | 1,408  | 1,332  | 1,408  | 1,228  | 1,304  | 1,168  | 1,163  | 15,151  |
|       | 31    | 3,422  | 3,131  | 3,732  | 3,313  | 3,633  | 3,660  | 3,527  | 4,026  | 3,606  | 3,501  | 3,579  | 3,652  | 42,782  |
|       | 32    | 2,632  | 2,302  | 2,525  | 2,350  | 2,472  | 2,484  | 2,704  | 2,828  | 2,538  | 2,533  | 2,608  | 2,539  | 30,515  |
|       | 33    | 2,595  | 2,495  | 2,784  | 2,414  | 2,663  | 2,314  | 2,402  | 2,477  | 2,737  | 2,784  | 2,350  | 2,052  | 30,067  |
|       | 44    | 1,482  | 1,332  | 1,652  | 1,287  | 1,702  | 1,607  | 1,418  | 1,612  | 1,483  | 1,679  | 1,449  | 1,392  | 18,095  |
|       | 45    | 5,332  | 4,822  | 5,762  | 5,829  | 6,196  | 5,822  | 5,267  | 6,364  | 5,494  | 5,842  | 5,598  | 5,300  | 67,628  |
|       | 46    | 299    | 240    | 337    | 356    | 463    | 528    | 458    | 566    | 560    | 533    | 560    | 552    | 5,452   |
|       | 57    | 2,543  | 2,190  | 2,471  | 2,252  | 2,343  | 2,387  | 2,167  | 2,398  | 2,389  | 2,692  | 2,763  | 2,126  | 28,721  |
|       | 411   | 171    | 225    | 166    | 279    | 363    | 402    | 388    | 425    | 385    | 437    | 402    | 383    | 4,026   |
| TOTAL |       | 19,759 | 17,997 | 20,819 | 19,223 | 21,209 | 20,612 | 19,663 | 22,104 | 20,420 | 21,305 | 20,477 | 19,159 | 242,747 |

| YEAR  | ROUTE | JAN    | FEB    | MAR    | APR    | MAY    | JUNE   | JULY   | AUG    | SEPT   | OCT    | NOV    | DEC    | TOTAL   |
|-------|-------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|---------|
| 2022  | 30    | 754    | 766    | 954    | 894    | 979    | 1,089  | 979    | 1,209  | 1,194  | 1,159  | 1,004  | 1,024  | 12,005  |
|       | 31    | 2,258  | 2,303  | 3,065  | 2,931  | 2,888  | 3,142  | 3,056  | 3,460  | 3,204  | 3,102  | 3,269  | 3,328  | 36,006  |
|       | 32    | 1,861  | 1,873  | 2,302  | 2,128  | 2,155  | 2,285  | 2,528  | 2,849  | 2,858  | 2,943  | 2,582  | 2,267  | 28,631  |
|       | 33    | 1,991  | 1,986  | 2,292  | 2,311  | 2,111  | 2,134  | 1,988  | 2,336  | 2,382  | 2,443  | 2,344  | 2,279  | 26,597  |
|       | 44    | 986    | 1,022  | 1,350  | 1,110  | 1,242  | 1,511  | 1,161  | 1,530  | 1,458  | 1,453  | 1,221  | 1,282  | 15,326  |
|       | 45    | 3,984  | 4,401  | 5,169  | 4,927  | 4,937  | 5,142  | 4,530  | 5,419  | 5,359  | 5,440  | 4,966  | 4,948  | 59,222  |
|       | 46    | 399    | 353    | 452    | 357    | 402    | 396    | 332    | 471    | 414    | 371    | 301    | 293    | 4,541   |
|       | 57    | 1,516  | 1,592  | 1,860  | 1,761  | 1,768  | 1,834  | 1,825  | 2,054  | 2,066  | 2,485  | 2,024  | 2,026  | 22,811  |
|       | 411   |        |        |        |        | 61     | 80     | 72     | 82     | 61     | 92     | 78     | 75     | 601     |
| TOTAL |       | 13,749 | 14,296 | 17,444 | 16,419 | 16,543 | 17,613 | 16,471 | 19,498 | 19,100 | 19,648 | 17,880 | 17,600 | 206,261 |

| YEAR  | ROUTE | JAN    | FEB    | MAR    | APR    | MAY    | JUNE   | JULY   | AUG    | SEPT   | OCT    | NOV    | DEC    | TOTAL   |
|-------|-------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|---------|
| 2021  | 30    |        | 488    | 936    | 976    | 799    | 891    | 925    | 816    | 815    | 781    | 714    | 704    | 8,845   |
|       | 31    | 2,687  | 2,270  | 2,991  | 3,047  | 2,765  | 2,724  | 2,931  | 2,628  | 2,538  | 2,516  | 2,440  | 2,498  | 32,035  |
|       | 32    | 1,461  | 1,424  | 1,861  | 1,980  | 1,747  | 1,897  | 2,038  | 1,688  | 1,770  | 1,905  | 1,772  | 1,951  | 21,494  |
|       | 33    | 1,844  | 1,406  | 1,940  | 2,196  | 2,064  | 2,289  | 2,269  | 2,055  | 1,973  | 2,066  | 2,106  | 2,021  | 24,229  |
|       | 44    |        | 553    | 1,240  | 1,265  | 1,108  | 1,119  | 1,237  | 1,236  | 1,130  | 1,201  | 1,176  | 1,093  | 12,358  |
|       | 45    | 3,763  | 3,278  | 4,891  | 4,803  | 4,599  | 4,538  | 4,940  | 4,621  | 4,509  | 4,349  | 4,142  | 4,174  | 52,607  |
|       | 46    |        |        |        |        |        |        |        |        | 272    | 422    | 369    | 400    | 1,463   |
|       | 57    | 926    | 912    | 1,452  | 1,538  | 1,262  | 1,362  | 1,378  | 1,367  | 1,681  | 1,625  | 1,382  | 1,396  | 16,281  |
| TOTAL |       | 10,681 | 10,331 | 15,311 | 15,805 | 14,344 | 14,820 | 15,718 | 14,411 | 14,688 | 14,865 | 14,101 | 14,237 | 169,312 |

| YEAR  | ROUTE | JAN    | FEB    | MAR    | APR    | MAY    | JUNE   | JULY   | AUG    | SEPT   | OCT    | NOV    | DEC    | TOTAL   |
|-------|-------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|---------|
| 2020  | 30    | 1,477  | 1,489  | 1,290  |        |        |        |        | 765    | 779    | 962    | 664    | 734    | 8,160   |
|       | 31    | 5,084  | 5,704  | 4,363  | 2,970  | 2,940  | 3,360  | 3,303  | 2,821  | 2,884  | 3,204  | 2,709  | 3,137  | 42,479  |
|       | 32    | 4,206  | 4,287  | 3,023  | 1,541  | 1,655  | 1,991  | 2,151  | 2,049  | 1,988  | 2,280  | 1,820  | 1,883  | 28,874  |
|       | 33    | 4,036  | 4,030  | 2,992  | 1,729  | 1,864  | 2,159  | 2,344  | 1,948  | 1,947  | 2,269  | 1,827  | 1,950  | 29,095  |
|       | 44    | 2,043  | 2,131  | 1,801  |        |        |        |        | 940    | 1,123  | 1,148  | 931    | 887    | 11,004  |
|       | 45    | 8,461  | 8,689  | 6,780  | 3,991  | 3,948  | 4,976  | 5,354  | 4,485  | 4,279  | 4,835  | 3,952  | 4,353  | 64,103  |
|       | 57    | 3,250  | 3,152  | 2,274  | 1,065  | 973    | 1,446  | 1,556  | 1,424  | 1,361  | 1,574  | 1,117  | 1,196  | 20,388  |
| TOTAL |       | 28,557 | 29,482 | 22,523 | 11,296 | 11,380 | 13,932 | 14,708 | 14,432 | 14,361 | 16,272 | 13,020 | 14,140 | 204,103 |

# RIVERCITIES TRANSIT DAILY RIDERSHIP REPORT

Aug-24

| DATE                                  | ROUTE 30 | ROUTE 31 | ROUTE 32 | ROUTE 33 | ROUTE 44 | ROUTE 45A | ROUTE 45B | ROUTE 46 | ROUTE 57 | ROUTE 411 | TOTAL |
|---------------------------------------|----------|----------|----------|----------|----------|-----------|-----------|----------|----------|-----------|-------|
| 1                                     | 80       | 198      | 168      | 117      | 102      | 195       | 82        | 35       | 124      | 17        | 1118  |
| 2                                     | 67       | 146      | 120      | 126      | 115      | 142       | 88        | 38       | 107      | 21        | 970   |
| 3 S                                   |          | 125      | 83       | 81       |          | 144       |           |          | 80       | 6         | 519   |
| 4                                     |          |          |          |          |          |           |           |          |          |           |       |
| 5                                     | 87       | 155      | 101      | 157      | 71       | 158       | 107       | 21       | 78       | 18        | 953   |
| 6                                     | 51       | 160      | 125      | 125      | 66       | 189       | 97        | 30       | 87       | 17        | 947   |
| 7                                     | 54       | 168      | 115      | 107      | 83       | 176       | 94        | 27       | 93       | 28        | 945   |
| 8                                     | 56       | 151      | 154      | 131      | 74       | 152       | 142       | 18       | 142      | 17        | 1037  |
| 9                                     | 59       | 157      | 79       | 113      | 78       | 144       | 88        | 42       | 75       | 27        | 862   |
| 10 S                                  |          | 116      | 92       | 63       |          | 158       |           |          | 48       | 5         | 482   |
| 11                                    |          |          |          |          |          |           |           |          |          |           |       |
| 12                                    | 63       | 180      | 98       | 109      | 84       | 145       | 92        | 38       | 155      | 26        | 990   |
| 13                                    | 67       | 144      | 92       | 93       | 68       | 181       | 102       | 25       | 172      | 16        | 960   |
| 14                                    | 53       | 142      | 77       | 112      | 100      | 169       | 94        | 21       | 94       | 20        | 882   |
| 15                                    | 87       | 145      | 114      | 131      | 108      | 164       | 108       | 27       | 68       | 35        | 987   |
| 16                                    | 93       | 173      | 123      | 100      | 80       | 176       | 83        | 35       | 99       | 17        | 979   |
| 17 S                                  |          | 107      | 70       | 102      |          | 166       |           |          | 86       | 7         | 538   |
| 18                                    |          |          |          |          |          |           |           |          |          |           |       |
| 19                                    | 79       | 139      | 123      | 97       | 107      | 195       | 86        | 41       | 108      | 27        | 1002  |
| 20                                    | 86       | 164      | 90       | 109      | 124      | 191       | 94        | 17       | 100      | 16        | 991   |
| 21                                    | 54       | 155      | 122      | 108      | 74       | 174       | 101       | 28       | 102      | 29        | 947   |
| 22                                    | 46       | 123      | 67       | 104      | 66       | 157       | 107       | 18       | 94       | 38        | 820   |
| 23                                    | 66       | 159      | 77       | 103      | 83       | 165       | 74        | 30       | 90       | 18        | 865   |
| 24 S                                  |          | 116      | 80       | 78       |          | 155       |           |          | 110      | 6         | 545   |
| 25                                    |          |          |          |          |          |           |           |          |          |           |       |
| 26                                    | 71       | 148      | 84       | 100      | 78       | 151       | 96        | 24       | 94       | 28        | 874   |
| 27                                    | 52       | 152      | 95       | 86       | 92       | 183       | 88        | 20       | 60       | 16        | 844   |
| 28                                    | 60       | 154      | 78       | 125      | 87       | 154       | 84        | 25       | 92       | 32        | 891   |
| 29                                    | 41       | 117      | 105      | 115      | 95       | 163       | 104       | 24       | 97       | 17        | 878   |
| 30                                    | 59       | 178      | 125      | 129      | 89       | 196       | 116       | 24       | 125      | 19        | 1060  |
| 31 S                                  |          | 145      | 92       | 96       |          | 176       |           |          | 68       | 1         | 578   |
|                                       |          |          |          |          |          |           |           |          |          |           |       |
| <b>TOTAL (27)</b>                     | 1431     | 4017     | 2749     | 2917     | 1924     | 4519      | 2127      | 608      | 2648     | 524       | 23464 |
| <b>WEEKDAY TOTAL (22)</b>             | 1431     | 3408     | 2332     | 2497     | 1924     | 3720      | 2127      | 608      | 2256     | 499       | 20802 |
| <b>SATURDAY/REDUCED DAY TOTAL (5)</b> |          | 609      | 417      | 420      |          | 799       |           |          | 392      | 25        | 2662  |
|                                       |          |          |          |          |          |           |           |          |          |           |       |
| <b>DAILY AVERAGE</b>                  | 65       | 149      | 102      | 108      | 87       | 167       | 97        | 28       | 98       | 19        | 869   |
| <b>WEEKDAY AVERAGE</b>                | 65       | 155      | 106      | 114      | 87       | 169       | 97        | 28       | 103      | 23        | 946   |
| <b>SATURDAY/REDUCED DAY AVERAGE</b>   |          | 122      | 83       | 84       |          | 160       |           |          | 78       | 5         | 532   |

**Ridership by Hour**  
**8/1/2024 - 8/31/2024**

**Weekday - Passengers by Hour**

| Route | 630 | 700 | 800 | 900 | 1000 | 1100                  | 1200 | 1300 | 1400 | 1500 | 1600 | 1700 | 1800 | TOTAL |
|-------|-----|-----|-----|-----|------|-----------------------|------|------|------|------|------|------|------|-------|
| 31    | 57  | 140 | 241 | 291 | 318  | 307                   | 366  | 345  | 327  | 326  | 277  | 237  | 176  | 3,408 |
| 32    | 24  | 67  | 118 | 271 | 219  | 238                   | 248  | 213  | 224  | 241  | 213  | 136  | 120  | 2,332 |
| 33    | 8   | 118 | 153 | 224 | 231  | 204                   | 262  | 262  | 231  | 266  | 186  | 219  | 133  | 2,497 |
| Route | 630 | 720 | 820 | 920 | 1020 | 1120                  | 1220 | 1320 | 1420 | 1520 | 1620 | 1720 | 1820 |       |
| 44    | 49  | 72  | 183 | 157 | 183  | 167                   | 192  | 194  | 203  | 152  | 195  | 108  | 69   | 1,924 |
| 57    | 33  | 88  | 105 | 165 | 171  | 264                   | 282  | 232  | 258  | 274  | 163  | 152  | 69   | 2,256 |
| Route |     |     |     |     | 1030 | 1130                  | 1230 | 1330 | 1430 | 1530 | 1630 |      |      |       |
| 30    |     |     |     |     | 158  | 210                   | 248  | 222  | 211  | 218  | 164  |      |      | 1,431 |
| Route |     |     |     |     | 1050 | 1150                  | 1250 | 1350 | 1450 | 1550 |      |      |      |       |
| 46    |     |     |     |     | 76   | 87                    | 95   | 111  | 134  | 105  |      |      |      | 608   |
| Route | 630 | 700 | 730 | 800 |      | not shown for brevity |      |      |      | 1700 | 1720 | 1800 | 1830 |       |
| 45    | 140 | 142 | 136 | 182 |      |                       |      |      |      | 208  | 152  | 106  | 59   | 5,847 |
| Route |     | 715 | 815 | 915 |      | 1115                  | 1215 | 1315 | 1415 | 1515 | 1615 | 1715 |      |       |
| 411   |     | 15  | 49  | 51  |      | 72                    | 52   | 36   | 65   | 59   | 56   | 44   |      | 499   |

**Saturday - Passengers by Hour**

| Route | 800 | 900 | 1000 | 1100 | 1200                  | 1300 | 1400 | 1500 | 1600 | 1700 |      |     |
|-------|-----|-----|------|------|-----------------------|------|------|------|------|------|------|-----|
| 31    | 51  | 45  | 63   | 51   | 84                    | 55   | 70   | 75   | 72   | 43   | 609  |     |
| 32    | 9   | 25  | 56   | 61   | 55                    | 50   | 51   | 50   | 33   | 27   | 417  |     |
| 33    | 26  | 31  | 51   | 32   | 56                    | 50   | 48   | 38   | 56   | 32   | 420  |     |
| Route | 820 | 920 | 1020 | 1120 | 1220                  | 1320 | 1420 | 1520 | 1620 | 1720 |      |     |
| 57    | 16  | 30  | 44   | 46   | 49                    | 43   | 61   | 43   | 40   | 20   | 392  |     |
| Route | 800 | 830 | 900  | 930  | not shown for brevity |      |      | 1600 | 1630 | 1700 | 1730 |     |
| 45    | 35  | 32  | 39   | 36   |                       |      |      | 65   | 40   | 28   | 26   | 799 |
| Route |     |     | 915  |      |                       |      |      | 1515 |      |      |      |     |
| 411   |     |     | 14   |      |                       |      |      | 11   |      |      |      | 25  |

**Total Fixed Route**

**23,464**

**Average Passengers per Trip**  
**8/1/2024 - 8/31/2024**

**Weekday**

|       |     |     |      |      |                       |      |      |      |      |      |      |      |      | Passengers per<br>Revenue Service<br>Hr | Avg daily<br>boardings |     |    |
|-------|-----|-----|------|------|-----------------------|------|------|------|------|------|------|------|------|-----------------------------------------|------------------------|-----|----|
| Route | 630 | 700 | 800  | 900  | 1000                  | 1100 | 1200 | 1300 | 1400 | 1500 | 1600 | 1700 | 1800 |                                         |                        |     |    |
| 31    | 2.6 | 6.4 | 11.0 | 13.2 | 14.5                  | 14.0 | 16.6 | 15.7 | 14.9 | 14.8 | 12.6 | 10.8 | 8.0  | 12.4                                    | 155                    |     |    |
| 32    | 1.1 | 3.0 | 5.4  | 12.3 | 10.0                  | 10.8 | 11.3 | 9.7  | 10.2 | 11.0 | 9.7  | 6.2  | 5.5  | 8.5                                     | 106                    |     |    |
| 33    | 0.4 | 5.4 | 7.0  | 10.2 | 10.5                  | 9.3  | 11.9 | 11.9 | 10.5 | 12.1 | 8.5  | 10.0 | 6.0  | 9.1                                     | 114                    |     |    |
| Route | 630 | 720 | 820  | 920  | 1020                  | 1120 | 1220 | 1320 | 1420 | 1520 | 1620 | 1720 | 1820 |                                         |                        |     |    |
| 44    | 2.2 | 3.3 | 8.3  | 7.1  | 8.3                   | 7.6  | 8.7  | 8.8  | 9.2  | 6.9  | 8.9  | 4.9  | 3.1  | 7.0                                     | 87                     |     |    |
| 57    | 1.5 | 4.0 | 4.8  | 7.5  | 7.8                   | 12.0 | 12.8 | 10.5 | 11.7 | 12.5 | 7.4  | 6.9  | 3.1  | 8.2                                     | 103                    |     |    |
| Route |     |     |      | 1030 |                       | 1130 | 1230 | 1330 | 1430 | 1530 | 1630 |      |      |                                         |                        |     |    |
| 30    |     |     |      | 7.2  |                       | 9.5  | 11.3 | 10.1 | 9.6  | 9.9  | 7.5  |      |      |                                         |                        | 9.3 | 65 |
| Route |     |     |      | 1050 |                       | 1150 | 1250 | 1350 | 1450 | 1550 |      |      |      |                                         |                        |     |    |
| 46    |     |     |      | 3.5  |                       | 4.0  | 4.3  | 5.0  | 6.1  | 4.8  |      |      |      |                                         |                        | 4.6 | 28 |
| Route | 630 | 700 | 730  | 800  | not shown for brevity |      |      |      |      |      | 1700 | 1720 | 1800 | 1830                                    |                        |     |    |
| 45    | 6.4 | 6.5 | 6.2  | 8.3  |                       |      |      |      |      |      | 9.5  | 6.9  | 4.8  | 2.7                                     | 13.3                   | 266 |    |
| Route | 715 |     | 815  | 915  | 1115                  |      | 1215 | 1315 | 1415 | 1515 | 1615 | 1715 |      |                                         |                        |     |    |
| 411   | 0.7 |     | 2.2  | 2.3  | 3.3                   |      | 2.4  | 1.6  | 3.0  | 2.7  | 2.5  | 2.0  | 3.9  |                                         |                        | 23  |    |

**Saturday**

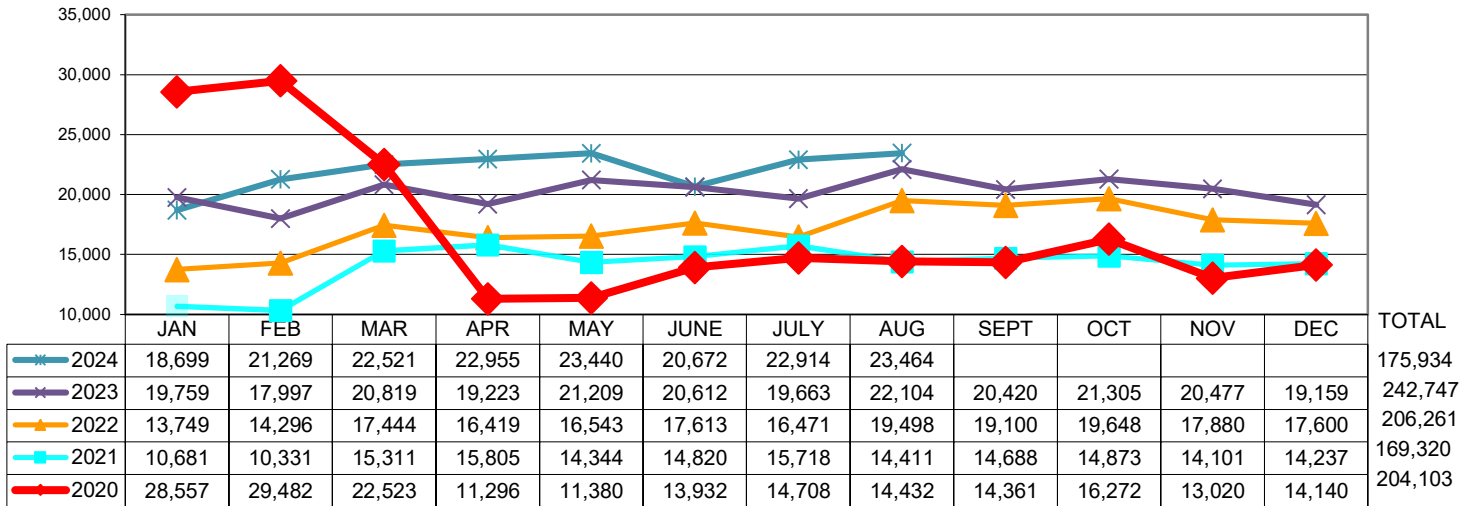
| Route |     | 800  | 900 | 1000                  | 1100 | 1200 | 1300 | 1400 | 1500 | 1600 | 1700 | Passengers per<br>Revenue Service<br>Hr | Avg daily<br>boardings |
|-------|-----|------|-----|-----------------------|------|------|------|------|------|------|------|-----------------------------------------|------------------------|
| 31    |     | 10.2 | 9.0 | 12.6                  | 10.2 | 16.8 | 11.0 | 14.0 | 15.0 | 14.4 | 8.6  | 12.2                                    | 122                    |
| 32    |     | 1.8  | 5.0 | 11.2                  | 12.2 | 11.0 | 10.0 | 10.2 | 10.0 | 6.6  | 5.4  | 8.3                                     | 83                     |
| 33    |     | 5.2  | 6.2 | 10.2                  | 6.4  | 11.2 | 10.0 | 9.6  | 7.6  | 11.2 | 6.4  | 8.4                                     | 84                     |
| Route |     | 820  | 920 | 1020                  | 1120 | 1220 | 1320 | 1420 | 1520 | 1620 | 1720 |                                         |                        |
| 57    |     | 3.2  | 6.0 | 8.8                   | 9.2  | 9.8  | 8.6  | 12.2 | 8.6  | 8.0  | 4.0  | 8.1                                     | 78                     |
| Route | 800 | 830  | 900 | not shown for brevity |      |      |      | 1600 | 1630 | 1700 | 1730 |                                         |                        |
| 45    | 7.0 | 6.4  | 7.8 |                       |      |      |      | 13.0 | 8.0  | 5.6  | 5.2  | 16.0                                    | 160                    |
| Route |     |      | 915 |                       |      |      |      |      | 1515 |      |      |                                         |                        |
| 411   |     |      | 2.8 |                       |      |      |      |      | 2.2  |      |      | 4.2                                     | 5                      |

**System Productivity**

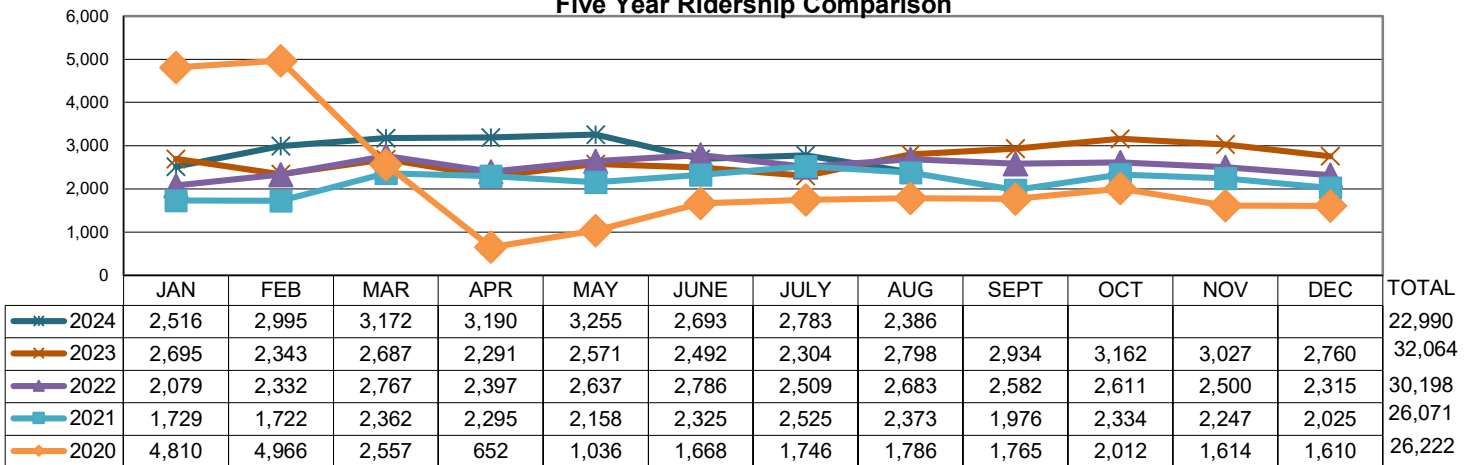
**9.5**

| Date      | Total Psgrs | Demand Response Client Trips | Number of Attendrs | Number of Guests | Delivered AMB Psgrs | Delivered W/C Psgrs | % W/C Psgrs Delivered | Psgs Rev Hour | CXLS | No Shows |
|-----------|-------------|------------------------------|--------------------|------------------|---------------------|---------------------|-----------------------|---------------|------|----------|
| 8/1/2024  | 114         | 88                           | 26                 | 0                | 74                  | 14                  | 15.91%                | 2.13          | 18   | 3        |
| 8/2/2024  | 146         | 116                          | 30                 | 0                | 89                  | 27                  | 23.28%                | 2.16          | 13   | 1        |
| 8/3/2024  | 85          | 59                           | 24                 | 2                | 85                  | 16                  | 27.12%                | 2.77          | 3    | 0        |
| 8/5/2024  | 92          | 69                           | 23                 | 0                | 55                  | 14                  | 20.29%                | 2.38          | 4    | 3        |
| 8/6/2024  | 121         | 102                          | 19                 | 0                | 78                  | 24                  | 23.53%                | 2.10          | 11   | 0        |
| 8/7/2024  | 156         | 124                          | 32                 | 0                | 88                  | 36                  | 29.03%                | 2.41          | 7    | 1        |
| 8/8/2024  | 134         | 102                          | 32                 | 0                | 70                  | 24                  | 23.53%                | 2.22          | 9    | 2        |
| 8/9/2024  | 110         | 86                           | 24                 | 0                | 66                  | 20                  | 23.26%                | 1.94          | 8    | 4        |
| 8/10/2024 | 71          | 47                           | 24                 | 0                | 28                  | 19                  | 40.43%                | 2.30          | 8    | 0        |
| 8/12/2024 | 102         | 76                           | 24                 | 2                | 57                  | 19                  | 25.00%                | 2.31          | 7    | 0        |
| 8/13/2024 | 132         | 107                          | 25                 | 0                | 85                  | 22                  | 20.56%                | 2.52          | 4    | 2        |
| 8/14/2024 | 132         | 105                          | 27                 | 0                | 82                  | 23                  | 21.90%                | 2.18          | 13   | 3        |
| 8/15/2024 | 122         | 91                           | 30                 | 1                | 61                  | 30                  | 32.97%                | 2.14          | 19   | 1        |
| 8/16/2024 | 111         | 86                           | 25                 | 0                | 65                  | 21                  | 24.42%                | 1.97          | 7    | 2        |
| 8/17/2024 | 79          | 61                           | 18                 | 0                | 42                  | 19                  | 31.15%                | 2.77          | 3    | 1        |
| 8/19/2024 | 73          | 62                           | 11                 | 0                | 41                  | 21                  | 33.87%                | 1.97          | 1    | 1        |
| 8/20/2024 | 112         | 95                           | 15                 | 2                | 75                  | 20                  | 21.05%                | 2.00          | 12   | 3        |
| 8/21/2024 | 129         | 102                          | 27                 | 0                | 81                  | 21                  | 20.59%                | 2.09          | 10   | 5        |
| 8/22/2024 | 157         | 124                          | 33                 | 0                | 90                  | 34                  | 27.42%                | 2.63          | 2    | 3        |
| 8/23/2024 | 114         | 90                           | 24                 | 0                | 65                  | 25                  | 27.78%                | 2.22          | 8    | 3        |
| 8/24/2024 | 54          | 44                           | 10                 | 0                | 28                  | 16                  | 36.36%                | 1.96          | 12   | 1        |
| 8/26/2024 | 69          | 55                           | 14                 | 0                | 45                  | 10                  | 18.18%                | 1.96          | 4    | 1        |
| 8/27/2024 | 129         | 112                          | 17                 | 0                | 88                  | 24                  | 21.43%                | 2.18          | 7    | 1        |
| 8/28/2024 | 146         | 123                          | 21                 | 2                | 91                  | 32                  | 26.02%                | 2.49          | 3    | 0        |
| 8/29/2024 | 141         | 108                          | 33                 | 0                | 75                  | 33                  | 30.56%                | 2.56          | 6    | 2        |
| 8/30/2024 | 102         | 91                           | 11                 | 0                | 73                  | 18                  | 19.78%                | 1.96          | 11   | 4        |
| 8/31/2024 | 78          | 61                           | 17                 | 0                | 43                  | 18                  | 29.51%                | 2.64          | 0    | 1        |
|           | 3011        | 2386                         | 616                | 9                | 1820                | 600                 | 25.15%                | 2.24          | 210  | 48       |

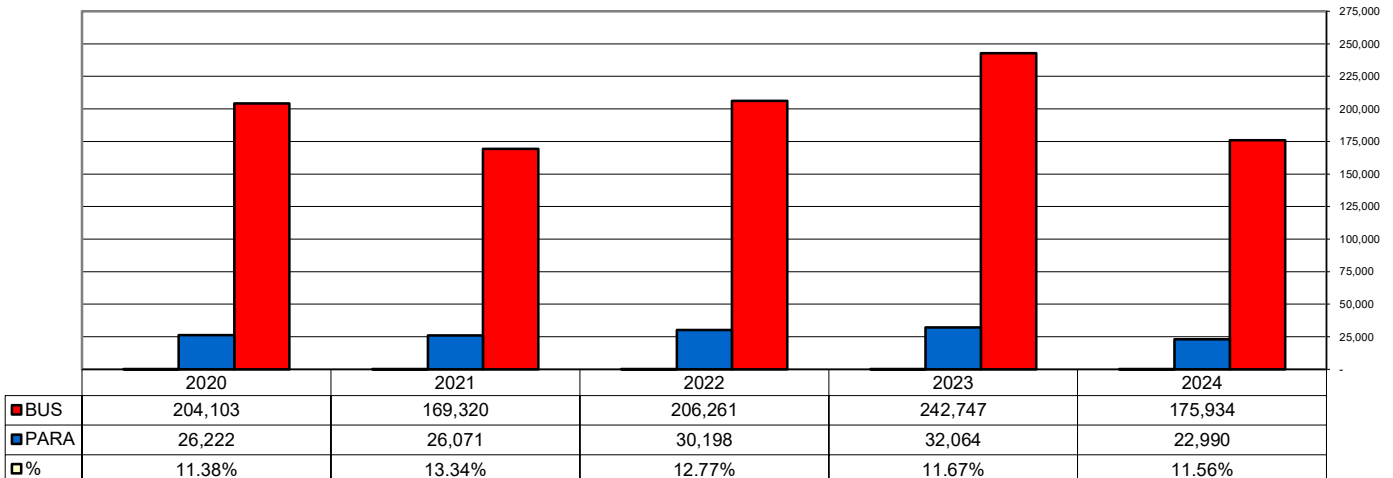
### RiverCities Transit Fixed Route Five Year Ridership Comparison

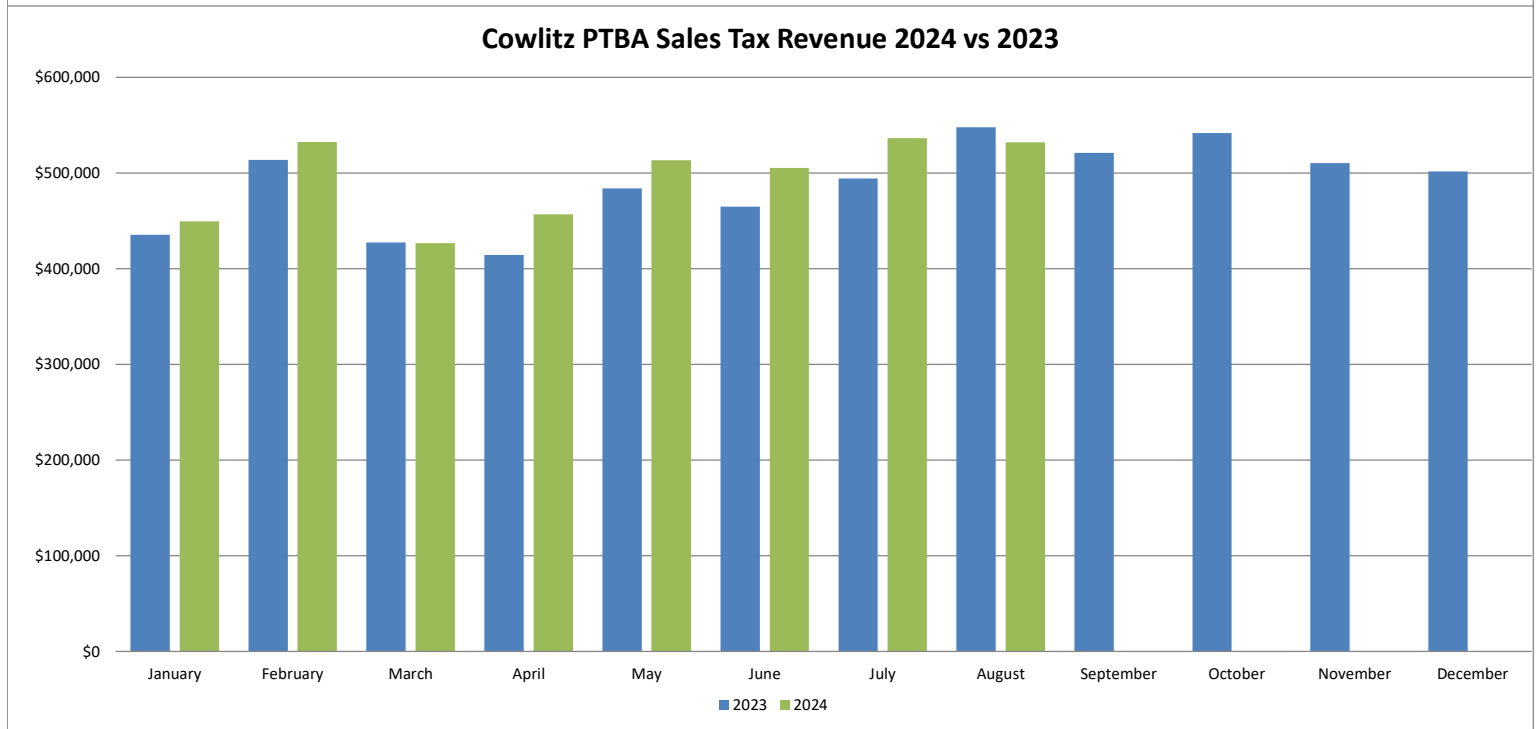
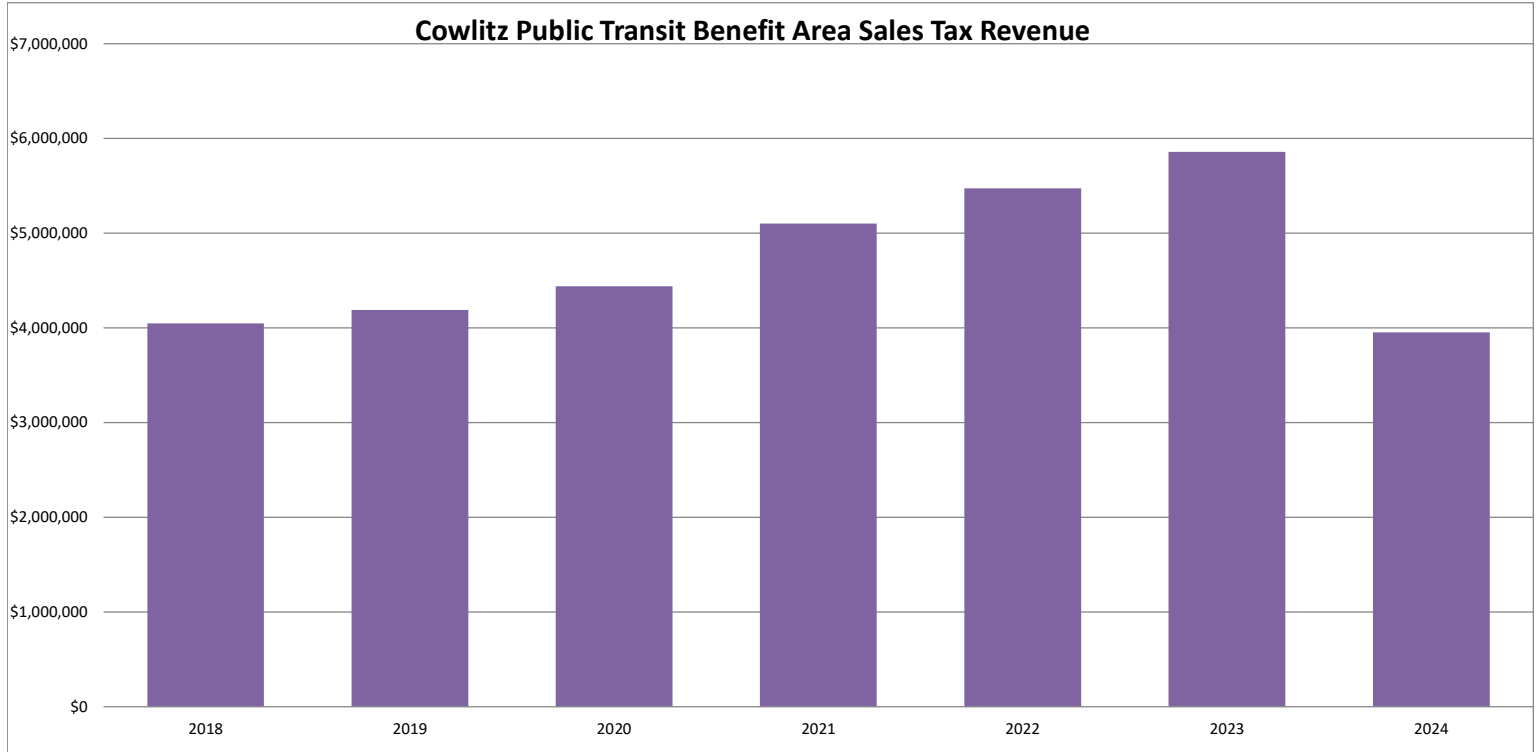


### RiverCities Transit Paratransit Five Year Ridership Comparison



### Comparison of Ridership Bus and Paratransit Ridership







# Cowlitz Transit Authority

## Agenda Summary

### **PUBLIC HEARING FOR SEPTEMBER 2024 PROPOSED SERVICE CHANGE**

#### **SUMMARY STATEMENT:**

The Cowlitz Transit Authority bylaws Section 5.3 states that the Authority shall hold a public hearing to solicit public comment on any change in transit service routes amounting to a change in excess of 20% of the total distance of any one route. Staff's proposed change in service, due to the failure of the ballot measure on the Beacon Hill-Lexington annexation, meets this criterion

Staff is proposing discontinuing service to the area in two stages: fixed route service on September 28, 2024, but continuing ADA paratransit service for eligible riders through June 30, 2025. Details are covered in the attached service change document.

Notices of the public hearing were posted on buses, social media, on the RCT website and in the Daily News. A summary of the proposed changes was available on social media, on the RCT website, and available at the lobby of the Transit Center.

#### **BUDGET:**

Staff estimates the expense for continuing LIFT ADA paratransit service to Lexington-Beacon Hill through June 30, 2025, to be \$16,811. Funding would be split at 55% from CTA sales tax revenue collected with the PTBA and 45% from Special Needs Transportation and Transit Support grants funded by the Climate Commitment Act.

#### **RECOMMENDED ACTION:**

**Hold public hearing for proposed September 2024 service change;**

#### **THEN:**

**Motion to approve the September 2024 Service Change to discontinue transit service to Lexington and Beacon Hill in two stages: fixed route on September 28, 2024 and LIFT service on June 30, 2025.**

#### **Attachments:**

Proposed Route 411 Service Change

## **Proposed Route 411 Service Change**

### **Background**

RiverCities Transit Route 411 has served the Lexington-Beacon Hill area as a pilot project since May 2022, providing both scheduled route service as well as deviations for ADA paratransit eligible residents, Monday - Saturday. Funding for this service included Washington State Department of Transportation (WSDOT) Regional Mobility and Climate Commitment Act grants, Federal Transit Administration ARPA funding, sales tax collected within the Public Transportation Benefit Area (PTBA), consisting of the Cities of Kelso and Longview, and passenger fares. The commitment was to provide service for two years, and then determine whether the community was committed to continue the service.

In April 2024, the Cowlitz Transit Authority (CTA) annexed the Lexington-Beacon Hill area, thereby allowing the registered voters in those neighborhoods to affirm whether to join the PTBA and increase their sales tax to support the service, or not.

On August 6, 2024, voters of the nine (9) precincts in the Lexington-Beacon Hill area failed to pass Cowlitz Transit Authority Proposition 1, thereby turning down annexation by the CTA into the Cowlitz PTBA and an additional three-tenths of one cent sales tax (3 cents on \$10) on local taxable purchases.

### **Fixed Route Proposal**

As a result of the loss of the ballot measure, RiverCities Transit staff proposes to the CTA Board to discontinue fixed route service after September 28, 2024. The average one-way trips on weekdays are 24, with an average of five (5) one-way trips on Saturdays. This does not count the ADA deviated trips addressed below.

### **ADA Paratransit Proposal**

However, sufficient WSDOT Special Needs Transportation funding remains from the Washington Climate Commitment Act grant for staff to propose to the CTA Board continuing ADA paratransit service Monday - Friday, using RiverCities Transit LIFT, to provide transportation to ADA paratransit eligible customers in the Lexington-Beacon Hill area through June 30, 2025. This special needs service

would continue to be funded with the State grant, local sales tax within the PTBA, and fares.

In July and August, an average of 25 one-way trips per month were provided by Route 411's deviated service for ADA paratransit eligible riders to make connections to LIFT. As it is unclear how many additional customers with disabilities will seek eligibility and schedule LIFT for transportation, an exact cost has not been determined. However, assuming double the number of trips (50 one-way trips per month), the approximate net operating expense after fares would be \$5,458 for October – December 2024, split 45% (\$2,456) by WSDOT grant funds and 55% (\$3,002) by CTA tax revenues.

Assuming a 4% increase in expenses for 2025, the cost of providing a similar level of service from January through June 2025 is estimated at \$11,353, with WSDOT grant funds covering \$5,109 and the CTA local match at \$6,244.

### Public Hearing

The public hearing was advertised in The Daily News on August 25, 2024 and September 5, 2024, as well as on RiverCities Transit's website and Facebook page. A summary of the proposed service change was posted on the RiverCities Transit web page and Facebook page on August 22, 2024.

A summary of comments received as of September 5, 2024, follows.

| Date      | Commenter's residence | Comment                                                                                                                                                                                                                                                                                                                                                                                         |
|-----------|-----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 8/21/2024 | Solomon Rd, Lexington | Please keep the bus [Rte. 411] running out at Lexington. A lot of people don't have a car and need transportation.                                                                                                                                                                                                                                                                              |
| 8/21/2024 | Indigo Ct, Kelso      | The Lexington Community <u>NEEDS</u> this route. I (someone unable to drive), utilizes route 411 as my only transport to my full time job + college education. Closing this route will leave the needy & disabled unemployed and stranded. We NEED this!!!                                                                                                                                      |
| 8/27/2024 | Westside Hwy, Kelso   | I am handicapped as well as a fixed income. I can not make it to & from my home in Lexington to town for Doctor apps and schooling etc. w/o this bus route! I know that this route will continue to grow too.                                                                                                                                                                                   |
| 8/28/2024 | Solomon Rd, Kelso     | Please keep this rout. I am a single mother. I can't drive, I ride buses for Dr. Apt., shopping, job search, extra carricular activities w/kids, counseling, etc. Without this rout I would have to relocate to inner city w/bus routs. I would hate that. The schools are better here, its better area for kids. Please help our drivers/city employees stay here w/this rout. So appreciated. |
|           |                       |                                                                                                                                                                                                                                                                                                                                                                                                 |
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# Cowlitz Transit Authority Agenda Summary

## **RIDERSHIP AGREEMENT BETWEEN THE COWLITZ TRANSIT AUTHORITY AND LOWER COLUMBIA COLLEGE**

### **SUMMARY STATEMENT:**

RiverCities Transit staff has collaborated with the administration of Lower Columbia College to renew the annual agreement that allows Lower Columbia College students, staff, and faculty access to RiverCities Fixed Route service in exchange for a single lump sum payment based on usage from the prior year. RiverCities staff recommends the renewal agreement for the 2024-2025 school year.

The ridership agreement with Lower Columbia College allows RiverCities Transit Staff on campus to market and perform outreach to students and faculty. RiverCities Transit is obligated to track the ridership of Lower Columbia College students and staff. RiverCities provided Lower Columbia College pass holders ten thousand one hundred eighty-seven (10,187) trips during the 2023-2024 school year. The term of this agreement is for one year, starting September 1, 2024, continuing through August 31, 2025, and subject to annual renewal.

### **BUDGET:**

This agreement will generate \$2,376.97 in fare revenue.

### **RECOMMENDED ACTION:**

**Motion to authorize the Cowlitz Transit Authority Board Chair to execute the Ridership Agreement with Lower Columbia College**

## **RIDERSHIP AGREEMENT**

Effective Date: September 1, 2024

Parties: Cowlitz Transit Authority  
d/b/a RiverCities Transit  
254 Oregon Way  
Longview, WA 98632

and

Lower Columbia College  
1600 Maple St.  
Longview, WA 98632

### **RECITALS:**

A. Whereas Cowlitz Transit Authority ("CTA") provides public transportation services in the Longview-Kelso area and wishes to expand their ridership as well as conduct on-campus marketing at Lower Columbia College ("LCC"); and

B. Whereas LCC is interested in providing its faculty, staff, employees and student body with the ability to ride public transportation in the Longview-Kelso area free of charge; so

C. THEREFORE, for the consideration and mutual promises described herein, the parties agree as follows:

### **AGREEMENT:**

1. CTA will provide LCC faculty, staff, employees, and student body with free fares on RiverCities Fixed Route buses in the Kelso-Longview area. LCC faculty, staff, employees, and students must present valid LCC identification to receive the free fares. LCC faculty, staff, and employees must display their yearly LCC identification cards. LCC students must display their student identification cards with a valid ASB sticker showing they are a current student. Stickers are valid until the first day of class for the following quarter. All LCC faculty, staff, employees, and students must abide by the CTA rules of conduct. CTA can deny ridership to anyone not displaying the proper identification or not abiding by the CTA rules of conduct without being in breach of this agreement.

2. LCC will pay CTA a one-time payment of two thousand three hundred seventy-six dollars and ninety-seven cents (\$2,376.97) on the effective date of this agreement.
3. LCC will allow CTA to conduct marketing and outreach on LCC's campus.
4. CTA will track all ridership of LCC staff and students.
5. The term of this agreement, or the period that LCC staff and students may receive free fare, will begin on September 1, 2024, and end on August 31, 2025. The parties agree to renegotiate this contract every year on May 1<sup>st</sup>.
6. Choice of Law. The parties agree that the laws of the State of Washington shall control any interpretation or construction of this Agreement or any claim or cause of action related thereto.
7. Choice of Forum. The parties agree to arbitration any dispute regarding this matter in Longview, Washington.
8. Attorney Fees. In the event of any action to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to recover attorneys' fees and costs from the non-prevailing party.
9. Entire Agreement. The parties agree that this document sets forth the entire agreement and understanding between the parties regarding the subject matter of this Agreement and that there have been no other promises or inducements, oral or written, given by any party or representative thereof to the other to enter into this Agreement.
10. Multiple Counterparts. This Agreement may be executed by facsimile signature of the parties on separate signature pages, each of which shall be deemed an original for all purposes.
11. Representation. THE PARTIES WARRANT THAT THEY HAVE READ THIS ENTIRE AGREEMENT, UNDERSTAND ALL OF ITS TERMS AND PROVISIONS, HAVE CONSULTED WITH THEIR RESPECTIVE COUNSEL OR HAD THE OPPORTUNITY TO SEEK THE ADVICE OF INDEPENDENT COUNSEL, AND SIGN THE SAME VOLUNTARILY WITH FULL KNOWLEDGE OF ITS LEGAL SIGNIFICANCE AND WITH THE INTENT TO BE FULLY AND LEGALLY BOUND BY ITS TERMS.

The parties have executed this Agreement to be effective upon signing by all parties identified forthwith.

Dated this 11th day of September 2024.

\_\_\_\_\_

Date Signed: \_\_\_\_\_

Cowlitz Transit Authority  
d/b/a RiverCities Transit  
254 Oregon Way  
Longview, WA 98632

\_\_\_\_\_

Date Signed: \_\_\_\_\_

Lower Columbia College  
1600 Maple St.  
Longview, WA 98632



# Cowlitz Transit Authority

## Agenda Summary

### **REQUEST FROM WAHKIAKUM ON THE MOVE FOR LETTER OF SUPPORT**

#### **SUMMARY STATEMENT:**

RiverCities Transit received a request from Wahkiakum on the Move for a letter supporting their grant application for the Washington State Department of Transportation's 2025-2027 Consolidated Grant Program. If successful, this grant would continue to provide funding to Wahkiakum on the Move for their operating project, which provides transportation between Pacific County, Wahkiakum County, and Cowlitz County.

The letter includes in-kind support from RiverCities for Wahkiakum on the Move's use of the Downtown Transit Center.

The Cowlitz Transit Authority has provided Wahkiakum on the Move a letter of support for this project in years past.

#### **BUDGET:**

There is no impact to the CTA Budget.

#### **RECOMMENDED ACTION:**

Motion to approve issuing a letter of support for Wahkiakum on the Move with a signature from the CTA Board Chair.



September 11, 2024

Camille Goldsmith  
Transportation Coordinator  
Wahkiakum on the Move  
42 Elochoman Valley Road  
Cathlamet, WA 98612

RE: Support of the Public Rural Transportation 2025-2027 Consolidated Grant Application  
Wahkiakum County Health & Human Services 2025-2029 Operations Grant

Dear Ms. Goldsmith:

This letter is to express the Cowlitz Transit Authority and RiverCities Transit's support of Wahkiakum on the Move's (WOTM) grant application to the Washington State Department of Transportation 2025-2027 Consolidated Grant.

WOTM's rural transportation program provides an essential public transportation service to residents in Southwest Washington. Residents utilizing public transit rely on WOTM's service to connect with other public transit systems in Cowlitz and Pacific Counties and the region. This service provides some citizens their only transportation to employment, medical appointments, and higher education.

RiverCities Transit commits \$10,000 in in-kind contributions to this project for the use of the Downtown Transit Center. WOTM has use of this facility with a designated bus shelter for passenger pick-up, an indoor waiting area for passengers, and restrooms. The facility is staffed Monday – Friday to provide help to passengers making connections and provides printed and electronic WOTM schedules.

We wholeheartedly support Wahkiakum on the Move in their quest for grant funding for continued operations and wish you success.

Sincerely,

Dennis Weber  
Board Chair  
Cowlitz Transit Authority

Cc: Jim Seeks, RiverCities Transit Manager