



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda

City Council

*Mayor Spencer Boudreau
Mayor Pro Tem Kalei LaFave
Council Member Ruth Kendall
Council Member Angie Wean
Council Member MaryAlice Wallis
Council Member Keith Young
Council Member Erik Halvorson*

Thursday, September 12, 2024

6:00 PM

2nd Floor, City Hall

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting. Please note - virtual attendees may comment verbally during public hearings only by contacting the Clerk's Office to register prior to the hearing date. Virtual attendees may also submit written comments to the Clerk's Office with the heading, "Public Comment for disbursement to the City Council".

<https://us02web.zoom.us/j/82394132374>

Telephone options (dial any of the following numbers):

1-253-215-8782
1-346-248-7799
1-408-638-0968
1-669-900-6833
1-301-715-8592
1-312-626-6799
1-646-876-9923

Webinar ID: 823 9413 2374

1. CALL TO ORDER
2. INVOCATION*/FLAG SALUTE
3. ROLL CALL
4. WORKSHOP
5. APPROVAL OF MINUTES

24-00813 AUGUST 27, 2024 REGULAR MEETING

6. CHANGES TO THE AGENDA**7. PRESENTATIONS & AWARDS**

24-00807 PROCLAMATION - RED RIBBON WEEK OCTOBER 23-31, 2024; RECIPIENT JUSTICE PYRO

24-00837 PROCLAMATION - CONSTITUTION WEEK SEPTEMBER 17-23, 2024; RECIPIENT AVA BERRY, DAUGHTERS OF THE AMERICAN REVOLUTION

8. CONSTITUENTS' COMMENTS (Thirty Minutes)**9. PUBLIC HEARINGS****10. BOARD & COMMISSION RECOMMENDATIONS**

24-00823 PLANNING COMMISSION RECOMMENDATION FOR PRELIMINARY PLAT: THE VALE AT OVERLOOK PHASES 1-2, TIME EXTENSION

RECOMMENDED ACTION:

MOTION TO APPROVE A TWO-YEAR EXTENSION OF THE PRELIMINARY PLAT FOR THE VALE AT OVERLOOK, PHASES I-II WITH ONE ADDITIONAL CONDITION: THAT CONSTRUCTION PLANS NEED TO BE APPROVED AND A PUBLIC IMPROVEMENT PERMIT OBTAINED BY DECEMBER 31ST, 2024. IF THIS CONDITION IS NOT MET, THE PRELIMINARY PLAT WILL EXPIRE ON JANUARY 1, 2025.

24-00825 2024 NEIGHBORHOOD PARK GRANT APPLICATION

RECOMMENDED ACTION:

MOTION TO APPROVE THE PARK AND RECREATION ADVISORY BOARD'S RECOMMENDATION

11. ORDINANCES & RESOLUTIONS

24-00824 ORDINANCE NO. 3545 UPDATE TO LMC TITLE 7

RECOMMENDED ACTION:

MOTION TO APPROVE ORDINANCE NO. 3545

12. MAYOR'S REPORT**13. COUNCILMEMBERS' REPORTS****14. CONSENT CALENDAR**

24-00806 APPROVAL OF CLAIMS

24-00850 SET PUBLIC HEARING FOR INTERIM ZONING REGULATION – HIGHLANDS AREA

RECOMMENDED ACTION:

MOTION TO SET A PUBLIC HEARING SEPTEMBER 26, 2024

15. CITY MANAGER'S REPORT

24-00805 2025 SOUTHWEST WASHINGTON REGIONAL AIRPORT BUDGET

RECOMMENDED ACTION:

**MOTION TO ADOPT THE 2025 OPERATING BUDGET FOR THE SOUTHWEST
WASHINGTON REGIONAL AIRPORT**

24-00811 POLICE DEPARTMENT 2023 ANNUAL REPORT

24-00821 HOME ARP SUPPORTIVE SERVICES

16. MISCELLANEOUS

17. EXECUTIVE SESSION

**24-00814 LEGAL RISK OF A PROPOSED ACTION OR CURRENT PRACTICE PER RCW
42.30.110(i)(iii)**

18. ADJOURNMENT

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, SEPTEMBER 26, 2024 – 6:00 P.M.

NEXT SPECIAL COUNCIL WORKSHOPS:

THURSDAY, SEPTEMBER 19, 2024 – 6:00 P.M. – BALANCING THE BUDGET



City of Longview

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Minutes

City Council

*Mayor Spencer Boudreau
Mayor Pro Tem Kalei LaFave
Council Member Ruth Kendall
Council Member Angie Wean
Council Member MaryAlice Wallis
Council Member Keith Young
Council Member Erik Halvorson*

Tuesday, August 27,
2024

6:00 PM

2nd Floor, City Hall

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Webinar ID: 823 9413 2374

1. **CALL TO ORDER**

Mayor Boudreau called the meeting to order at 6:00 p.m.

2. **INVOCATION*/FLAG SALUTE**

The flag salute was recited.

3. **ROLL CALL**

***Present:** Mayor Boudreau, Mayor Pro Tem LaFave, Councilmember Kendall, Councilmember Wean, Councilmember Wallis (on-line), Councilmember Young, Councilmember Halvorson*

***Staff Present:** Interim City Manager Jim Duscha, Interim City Attorney Charlotte Archer, City Clerk Tiffany Ostreim, Public Works Director/Assistant City Manager Chris Collins, Interim Community & Economic*

Development Director Ken Hash, Parks & Recreation Director Jen Wills, Police Chief Robert Huhta, Human Resources Director Sabrina Fraidenburg, Public Information Officer Angela Abel, Information Technology Director Mike Sullivan, Finance Director Consultant Jeff Swanson

4. EXECUTIVE SESSION

24-00754 POTENTIAL LITIGATION PER RCW 42.30.110(1)(i)

The City Council, Interim City Manager Jim Duscha, Interim City Attorney Charlotte Archer, Public Works Director/Assistant City Manager Chris Collins, Finance Director Consultant Jeff Swanson entered Executive Session at 6:03 p.m. pursuant to RCW 42.30.110(1)(i) Potential Litigation for a period of 32 minutes, until 6:35 p.m. At 6:35 p.m. Executive Session was continued for 5 minutes, until 6:40 p.m. At 6:40 p.m. all parties came out of Executive Session. No decisions were made.

5. WORKSHOP

6. APPROVAL OF MINUTES

24-00768 AUGUST 13, 2024 REGULAR MEETING

A motion was made by Councilmember Halvorson, seconded by Councilmember Kendall, to approve the August 13, 2024 Regular Meeting Minutes. The motion carried unanimously.

7. CHANGES TO THE AGENDA

Councilmember Kendall requested to strike the discussion on the Mint Valley Golf Course Options and move to September 26, 2024 Agenda. Council concurred.

Councilmember Kendall requested to move Resolution 2514 - setting a public hearing to discuss fluoride immediately after constituent comments. Council concurred.

Mayor Boudreau stated after conversation with Interim City Attorney Archer, the Executive Session regarding Legal Risks of a proposed action or current practice per RCW 42.30.110(i)(iii) would be removed to a later date.

Mayor Boudreau explained constituents' comments. The agenda item on fluoride is to direct staff to schedule a public hearing and draft an ordinance, it's not about the merits of fluoride.

8. PRESENTATIONS & AWARDS

9. CONSTITUENTS' COMMENTS (Thirty Minutes)

*Nicole Galloway provided public comment.
Dr. Blaine Tolby provided public comment and a handout.
Bob Park provided public comment.
George Robertson provided public comment.
Dr. Bill Osmunson provided public comment.
Jason Still provided public comment.
Traci Wood provided public comment.
Glenda Johnson provided public comment.
Dean Takko provided public comment.
Dr. Hani Eid provided public comment.
Bruce Stoner provided public comment and a handout.
Anne Bennett provided public comment.
Karen Bergquist provided public comment.
Eric Mitchel provided public comment.*

*Michael O'Neil provided public comment.
Jon-Erik Hegstad provided public comment.*

24-00769 RESOLUTION NO. 2514 - DIRECTING STAFF TO SCHEDULE A PUBLIC HEARING FOR DECEMBER 12, 2024 AND DRAFT AN ORDINANCE FOR CONSIDERATION FOLLOWING THE PUBLIC HEARING TO STRIKE LMC 15.76.060 FROM THE LONGVIEW MUNICIPAL CODE

Councilmember Halvorson presented.

A motion was made by Councilmember Halvorson, seconded by Councilmember Young, to adopt Resolution 2514.

An amendment was made by Councilmember Kendall, seconded by Councilmember LaFave, to only schedule a public hearing.

Council discussed the amendment.

Councilmember Kendall amended her amendment, seconded by Councilmember LaFave, to schedule a workshop with healthcare experts at some point in lieu of a public hearing and then schedule a public hearing.

An amendment to the amendment was made by Councilmember Halvorson, seconded by Councilmember Young, to direct staff to set a workshop January 9, 2025 with healthcare experts and set a public hearing January 23, 2025 with an ordinance ready on January 23, 2025 and give 90 days notice prior to the 23rd to constituents that the Council will have a final decision January 23, 2025.

Council discussed the amendment to the amendment.

Councilmember Halvorson amended his amendment to the amendment, seconded by Councilmember Young, to modify the workshop date to January 23, 2025 and a public hearing date to February 27, 2025.

The amendment to the amendment carried unanimously.

The main motion as amended sets a workshop January 23, 2025 and sets a public hearing February 27, 2025 and provide 90 days' notice and directs staff to draft an ordinance for consideration after the public hearing.

Erin Harnish provided public comment and handouts.

Jason Still provided public comment.

Larry Wilhelmson provided public comment.

Hazar Jaber provided public comment.

Carol Zonich provided public comment.

Dean Takko provided public comment.

An amendment to the main motion as amended was made by Councilmember Wean, seconded by Councilmember Wallis, to keep the workshop and hearing date and remove the 90 days' notice and remove language directing staff to draft an ordinance striking LMC 15.76.060.

Interim City Attorney Archer commented on statute and notice in advance of action taken to strike LMC 15.76.060.

The amendment to the main motion carried by the following vote:

Ayes: Councilmember Wean, Councilmember LaFave, Councilmember Kendall, Councilmember Wallis

Nays: Councilmember Halvorson, Councilmember Young, Mayor Boudreau

The main motion as amended sets a workshop to discuss fluoride in the city water supply for January 23, 2025 and sets a public hearing for February 27, 2025 to discuss the potential removal of fluoride in the city water supply.

Jason still provided public input.

Eric Mitchel provided public input.

John Hammell provided public comment.

Jon-Erik Hegstad provided public comment.

Michael O'Neill provided public comment.

Anne Bennett provided public comment and handouts.

*Council discussed the main motion as amended.
The motion carried unanimously.*

10. **PUBLIC HEARINGS**

11. **BOARD & COMMISSION RECOMMENDATIONS**

12. **ORDINANCES & RESOLUTIONS**

24-00790 PRESENTATION ONLY FOR 2025 UTILITY PROJECTS AND RATES FOR RES 2510, 2511 AND 2515

*Public Works Director/Assistant City Manager Collins presented the sewer and water options.
Council discussed the presentation.*

*Stormwater Utility Manager Steve Haubner presented the stormwater. Recommended \$1.54 per impervious ERU.
Council discussed the presentation.*

24-00787 RESOLUTION NO. 2515 – STORMWATER RATES FOR 2025

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2515

A motion was made by Councilmember Kendall, seconded by Councilmember LaFave, to adopt Resolution No. 2515 setting a stormwater rate increase of \$1.54 per impervious ERU with enhancements.

Jason Stil provided public comment.

The motion by the following vote:

Ayes: Councilmember Kendall, Councilmember LaFave, Councilmember Young, Councilmember Wean

Nays: Councilmember Halvorson, Councilmember Wallis, Mayor Boudreau

24-00785 RESOLUTION NO. 2510 – WATER RATES FOR 2025

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2510

A motion was made by Councilmember Young, seconded by Councilmember Wean, to adopt Resolution No. 2510 increasing water rates 11.5% with enhancements.

Glenda Johnson provided public comment.

The motion carried by the following vote:

Ayes: Councilmember Young, Councilmember Wean, Councilmember LaFave, Councilmember Wallis, Councilmember Kendall

Nays: Councilmember Halvorson, Mayor Boudreau

24-00786 RESOLUTION NO. 2511 – SEWER RATES FOR 2025

RECOMMENDED ACTION:

MOTION ADOPTING RESOLUTION NO. 2511

A motion was made by Councilmember Young, seconded by Councilmember Wallis, to adopt Resolution No. 2511, increasing Sewer rates 6.5% with enhancements.

The motion carried by the following vote:

Ayes: Councilmember Young, Councilmember Wallis, Councilmember LaFave,

Councilmember Wean, Councilmember Kendall
Nays: Councilmember Halvorson, Mayor Boudreau

The council recessed at 9:09 p.m. for a period of five minutes. At 9:15 p.m. the council reconvened. Councilmember Young was excused from the remainder of the meeting.

24-00791 ORDINANCE NO. 3543 – AMENDING LMC PARKS 13.01.005

RECOMMENDED ACTION:

MOTION ADOPTING ORDINANCE NO. 3543

Parks and Recreation Director Jen Wills presented.

A motion was made by Councilmember Halvorson, seconded by Councilmember Kendall, to adopt Ordinance No. 3543.

Council discussed the ordinance.

The motion carried unanimously.

24-00800 RESOLUTION NO. 2516 - UPDATE TO THE PROS PLAN

RECOMMENDED ACTION

MOTION TO ADOPT RESOLUTION NO. 2516

Parks and Recreation Director Jen Wills presented.

A motion was made by Councilmember Wallis, seconded by Councilmember Halvorson, to adopt Resolution No. 2516.

A citizen, name unstated, provided public comment.

Jason Still provided public comment.

Michael O'Neill provided public comment.

Glenda Johnson provided public comment.

Jon-Erik Hegstad provided public comment.

The motion carried by the following vote:

Ayes: Councilmember Wallis, Councilmember Halvorson, Councilmember Young, Councilmember LaFave, Councilmember Kendall, Mayor Boudreau

Opposed: Councilmember Wean

13. MAYOR'S REPORT

14. COUNCILMEMBERS' REPORTS

Councilmember Kendall provided a report.

Councilmember Wean provided a report.

Councilmember LaFave provided a report.

24-00639 COUNCIL SUBCOMMITTEE RECOMMENDATIONS FOR THE EXECUTIVE SEARCH PROCESS FOR A CITY MANAGER

Councilmember Kendall presented the subcommittee's recommendations for Executive Search process for City Manager. Included solicitation of quotes from search firms, public and stakeholder involvement, and incentives for widening the applicant pool. Proposals to be returned for council to give direction at the September 26 council meeting; reference checks to be scheduled and reviewed by the subcommittee prior to the September 26 council meeting. Council discussed the presentation.

A motion was made by Councilmember Wean, seconded by Councilmember Halvorson, to approve the subcommittee's recommendations for Executive search process for City Manager as outlined and direct staff to proceed. The motion carried by the following vote:

Ayes: Councilmember Wean, Councilmember Halvorson, Councilmember Young, Councilmember Wallis, Councilmember Kendall, Mayor Boudreau

Nays: Councilmember LaFave

15. CONSENT CALENDAR

A motion was made by Councilmember Halvorson, seconded by Councilmember Wallis, to adopt the Consent Calendar.

Interim City Manager Duscha explained the Kroger Opioid Settlement Agreement.

Chris Collins provided information on the settlement.

Chief Huhta provided information on the settlement.

Michael O'Neill provided public comment.

Jason Still provided public comment.

Jon-Erik Hegstad provided public comment.

Linda King provided public comment.

The motion carried unanimously.

24-00775 APPROVAL OF CLAIMS

24-00789 ORDINANCE NO. 3542 - VACATING 28TH AVE. ROW

RECOMMENDED ACTION:

MOTION TO APPROVE ORDINANCE NO. 3542

24-00788 RESOLUTION NO. 2513 - 2024 KROGER CO. OPIOID SETTLEMENT AGREEMENT

RECOMMENDED ACTION:

APPROVE RESOLUTION NO.2509 DIRECTING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH KROGER CO. ACCEPTING THE OPIOID SETTLEMENT OFFER.

24-00803 BID REVIEW – #4 WELL MOTOR AND PUMP REBUILD FOR MINT FARM TREATMENT PLAN

RECOMMENDED ACTION:

MOTION TO ACCEPT THE LOW BID AND AWARD TO UTILITIES SERVICE COMPANY INC IN THE AMOUNT OF \$64,968.10

16. CITY MANAGER'S REPORT

24-00640 POLICE DEPARTMENT 2023 ANNUAL REPORT

Interim City Manager Duscha stated the Police Department 2023 Annual Report will be presented September 12, 2024.

24-00776 MINT VALLEY GOLF COURSE FUNDING OPTIONS

Mint Valley golf course Funding Options was moved to September 26, 2024.

17. MISCELLANEOUS

18. EXECUTIVE SESSION

24-00755 PERFORMANCE OF A PUBLIC EMPLOYEE PER RCW 42.30.110(1)(g)

The City Council, Interim City Attorney Charlotte Archer, Human Resources Director Sabrina Fraidenburg entered Executive Session at 9:53 p.m. pursuant to RCW 42.30.110(1)(g) Performance of a Public Employee for a period of 10 minutes. At 10:02 p.m. all parties came out of Executive Session. No decisions were made.

24-00802 LEGAL RISKS OF A PROPOSED ACTION OR CURRENT PRACTICE PER RCW 42.30.110(i)(iii)

19. ADJOURNMENT

The meeting was adjourned at 10:02 p.m.

*Tiffany Ostreim
City Clerk*

*Approved: _____
Mayor*

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, SEPTEMBER 12, 2024 – 6:00 P.M.

THURSDAY, SEPTEMBER 26, 2024 – 6:00 P.M.

NEXT SPECIAL COUNCIL WORKSHOPS:

THURSDAY, SEPTEMBER 19, 2024 – 6:00 P.M. – BALANCING THE BUDGET

Proclamation

City of Longview, Washington

Red Ribbon Week

October 23 – 31, 2024

WHEREAS, alcohol and drug abuse affect individuals, families, and communities across the nation; and

WHEREAS, it is imperative that visible, unified efforts by community members be launched to prevent drug abuse; and

WHEREAS, Red Ribbon Week offers citizens the opportunity to demonstrate their commitment to drug-free lifestyles; and

WHEREAS, Red Ribbon Week will be celebrated in communities across the nation on October 23-31; and

WHEREAS, businesses, government, law enforcement, media, health care providers, religious institutions, schools, and other community-based organizations will demonstrate their commitment to healthy, drug-free lifestyles by wearing red ribbons and participating in drug prevention activities; and

NOW, THEREFORE, I, Spencer Boudreau, Mayor of the City of Longview, do hereby proclaim October 23-31, as “Red Ribbon Week” and encourage you to participate in drug prevention education activities, not only during this week but throughout the year, making a visible statement that we are strongly committed to a drug-free lifestyle.

*In witness whereof, I have hereunto
set my hand and caused the seal of the
City of Longview to be affixed this
12th day of September 2024.*

Spencer Boudreau, Mayor

Proclamation

City of Longview, Washington

CONSTITUTION WEEK SEPTEMBER 17-23, 2024

WHEREAS, September 17, 2024, marks the two hundred and thirty-seventh anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

NOW, THEREFORE I, Spencer Boudreau, by the virtue of the authority vested in me as Mayor of the City of Longview, in the State of Washington, do hereby proclaim the week of September 17th through 23rd as

CONSTITUTION WEEK

AND ask our citizens to reaffirm the ideals of the Framers of the constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

In witness whereof, I have hereunto set my hand and caused the seal of the City of Longview to be affixed this 12th day of September 2024.

Spencer Boudreau, Mayor



City of Longview

Agenda Summary

PLANNING COMMISSION RECOMMENDATION FOR PRELIMINARY PLAT: THE VALE AT OVERLOOK PHASES 1-2, TIME EXTENSION

RECOMMENDED ACTION:

MOTION TO APPROVE A TWO-YEAR EXTENSION OF THE PRELIMINARY PLAT FOR THE VALE AT OVERLOOK, PHASES I-II WITH ONE ADDITIONAL CONDITION: THAT CONSTRUCTION PLANS NEED TO BE APPROVED AND A PUBLIC IMPROVEMENT PERMIT OBTAINED BY DECEMBER 31ST, 2024. IF THIS CONDITION IS NOT MET, THE PRELIMINARY PLAT WILL EXPIRE ON JANUARY 1, 2025.

COUNCIL INITIATIVE ADDRESSED:

Strengthen economic conditions & create new opportunities.

CITY ATTORNEY REVIEW: NOT REQUIRED

SUMMARY STATEMENT:

On September 4, 2024, the Longview Planning Commission voted to recommend approval of a two-year extension of the preliminary plat for The Vale at Overlook, Phases I-II and to forward final approval of the two-year extension to City Council at the September 12, 2019, regular meeting. This recommendation contained one additional condition: That construction plans need to be approved and a Public Improvement Permit obtained by December 31st, 2024. If this condition is not met, the preliminary plat will expire on January 1, 2025.

The Longview City Council approved the preliminary plat for The Vale at Overlook, Phases I-II. The approval of this preliminary plat is set to expire on September 12, 2024.

Longview Municipal Code (LMC) 19.80.130 Approval Criteria, in part, provides for length of the preliminary approval and for a two-year extension of that approval if certain criteria are met.

FINANCIAL SUMMARY:

None.

STAFF CONTACT:

Nick Little, Community Development Director

Attachments:

1. Planning comm recommendation - the vale at overlook ext



Memorandum

TO: Longview City Council

FROM: Nick Little, CED Director

MEETING DATE: September 12^h, 2024

SUBJECT: Planning Commission recommendation for Preliminary Plat: The Vale at Overlook Phases 1-2, time extension

On September 4, 2024, the Longview Planning Commission voted to recommend approval of a two-year extension of the preliminary plat for The Vale at Overlook, Phases I-II and to forward final approval of the two-year extension to City Council at the September 12, 2019, regular meeting. This recommendation contained one additional condition: That construction plans need to be approved and a Public Improvement Permit obtained by December 31st, 2024. If this condition is not met, the preliminary plat will expire on January 1, 2025.

The Longview City Council approved the preliminary plat for The Vale at Overlook, Phases I-II. (approval letter is attached) The approval of this preliminary plat is set to expire on September 12, 2024.

Longview Municipal Code (LMC) 19.80.130 Approval Criteria, in part, provides for length of the preliminary approval and for a two-year extension of that approval if certain criteria are met.

LMC 19.80.130 Approval Criteria

(5) Length of Preliminary Approval. Approval of a preliminary plat shall be effective for five years from the date of city council approval. Upon recommendation of the planning commission, the city council may grant one two-year extension provided the following criteria are met:

(a) The applicant shall request the extension in writing not less than 90 days prior to the expiration of the preliminary plat;

(b) In such written request, the applicant shall state the reasons for the request, describe progress made in installing improvements and provide a schedule for completing the final plat;

(c) The applicant shall demonstrate to the planning commission that it has acted in good faith and made substantial progress in complying with the conditions of the preliminary plat and that it would be inequitable to require the applicant to reapply for a new preliminary plat approval;

(d) In considering the grant of any extension, the planning commission may recommend the imposition of additional conditions for final approval that are consistent with city-adopted standards and policies existing at the time the extension request is considered; and

(e) Requests for extension shall be considered first at a public meeting of the planning commission. The planning commission shall then forward its recommendation to the city council. Disapproval of a request for an extension shall result in the expiration of preliminary plat approval. Expired preliminary plats, or expired phases of preliminary plats, must be the subject of new land use applications and shall not be permitted as amendments or revisions of the original expired preliminary plat. (Ord. 3351 § 15, 2017; Ord. 3090 § 2, 2009).

Discussion of the 5 points reference above.

(a) The applicant shall request the extension in writing not less than 90 days prior to the expiration of the preliminary plat.

The initial inquiries into an extension were by e-mail from Steve Seward of Homesite Development Group to Mac Kosar, City Planner on January 19, 2023. The official request was made in an e-mail to Ken Hash, Interim CED Director on July 15, 2024 (attached.) While this is well after the 90-day cutoff mentioned above, there are extenuating circumstances. Ninety-days prior to expiration (June 14th) is shortly after both the City's planner and the CED Director tendered their resignations. For a period in June and early July it was not uncommon for customers to be confused as to who was processing planning requests at the city.

(b) In such written request, the applicant shall state the reasons for the request, describe progress made in installing improvements and provide a schedule for completing the final plat.

(c) The applicant shall demonstrate to the planning commission that it has acted in good faith and made substantial progress in complying with the conditions of the preliminary plat and that it would be inequitable to require the applicant to reapply for a new preliminary plat approval.

Applicants' response to (b) and (c).

In response to (b) and (c) regarding an extension, our response as follows:

Our engineering approval got caught up during the covid pandemic. Consequently, we lost two seasons to contractors that couldn't field a full crew, plus a two and a half year nightmare involving the infection, year and a half hospitalization, slow recovery and possible amputation of both feet.

My health is within a month of being fully healed and we have the resources to get this project done.

Sales have been challenging of late within Longview and we have record phone calls from builders looking for homesites and when ours will be online. We entertained selling

the project and getting a larger builder to bring the project to fruition. However, lenders are lending on new projects and few builders are buying raw projects in this economy. To thwart these issues, we have partnered with others who have the resources we need to complete the project. We plan to complete the project into the two phases initially approved. It would be an incredible hardship and economic loss to reapply, redesign and resubmit a new plan, not to mention the delay and timing to builders and the Longview tax base.

We plan on having the first 32 lots done in 2025. We plan to file, bond and pre-sell these lots concurrent with the installation of the infrastructure.

(d) In considering the grant of any extension, the planning commission may recommend the imposition of additional conditions for final approval that are consistent with city-adopted standards and policies existing at the time the extension request is considered.

Staff is recommending the following additional conditions:

Construction plans need to be approved and a Public Improvement Permit obtained by December 31st, 2024.

(e) Requests for extension shall be considered first at a public meeting of the planning commission. The planning commission shall then forward its recommendation to the city council. Disapproval of a request for an extension shall result in the expiration of preliminary plat approval. Expired preliminary plats, or expired phases of preliminary plats, must be the subject of new land use applications and shall not be permitted as amendments or revisions of the original expired preliminary plat.

After receiving the request on July 15, 2024, the first public meeting of the Planning Commission was scheduled for September 4, 2024. If approved by the Planning Commission, this request will be forwarded to City Council for their consideration at their September 12, 2024, meeting.

Planning Commission Recommendation:

Planning Commission recommended a two-year extension of the preliminary plat for The Vale at Overlook, Phases I-II. With one additional condition: That construction plans need to be approved and a Public Improvement Permit obtained by December 31st, 2024. If this condition is not met, the preliminary plat will expire on January 1, 2025.

Motion: To approve a two-year extension of the preliminary plat for The Vale at Overlook, Phases I-II with one additional condition: That construction plans need to be approved and a Public Improvement Permit obtained by December 31st, 2024. If this condition is not met, the preliminary plat will expire on January 1, 2025.

September 5, 2024

Attachments:

- A. The Vale at Overlook – Preliminary plat approval
- B. Initial request
- C. Extension request
- D. Response to extension
- E. 2nd response to extension
- F. Extension request 2
- G. Minutes from the September 4, 2024, Planning Commission meeting
- H. Preliminary plat map



September 17, 2019

P.O. Box 128
Longview, WA 98632-7080
www.mylongview.com

Lee Piculell
Homesite Development Group, LLC
1906 Belmont Loop
Woodland, WA 98674

Latta Engineering PLLC
Neil Latta, PE
5970 Birch Point Rd
Blaine, WA 98230

Re: Notice of Decision for The Vale at Overlook preliminary plat, Phases I-II,
Case No. PC 2019-3

Dear Mr. Piculell

At their September 12, 2019 regular meeting, the Longview City Council considered the recommendation of the Longview Planning Commission and voted unanimously to approve your application preliminary subdivision plat subject to the following 14 conditions and accompanying findings of fact:

Conditions of Approval

1. The phases shall be developed in the sequence presented on the preliminary plat; unless approved per LMC §19.80.190: Modifications to approved preliminary plats.
2. Community mailboxes (or mail service as approved by the USPS) shall be provided by the developer prior to final plat approval or bonded.
3. Corner lots abutting the dead-end streets (Calley Ct., Easeman Ct., Fahrback Ct.) shall have vehicle access (driveways) from the dead-end streets as opposed to the through street (Eliana Lane). The driveways shall be located as far as feasible from the intersections with the through street. The final location of the driveways must be approved by the City Engineer.
4. The developer shall design and construct the stormwater facilities in accordance with Section 17.80 of the Longview Municipal Code.
5. Public water, sewer, and storm drain main lines shall be installed in street rights-of-way. The City Engineer may allow limited main lines to be installed in side or rear yard easements provided there are no services connected to the mains and adequate

access via all-weather access roads can be provided for future operation and maintenance. Water and sewer services for the homes shall be connected to mains installed within the street rights-of-way. No services will be allowed to connect to water or sewer lines within side or rear yard easements.

6. The developer shall grant additional right-of-way or easements outside the proposed 60' street right-of-ways for any cuts or fills necessary to construct the streets.
7. All required streets, sidewalks, street lighting, sanitary sewer, water and storm drainage systems shall be constructed to City of Longview standards in effect at the time construction plans are submitted for review. Plans for construction for the above improvements shall be reviewed and approved by the City Engineer prior to construction. Concerns regarding specific construction details will be addressed during the plan review for each subdivision phase. The details included in the developer's proposal are considered conceptual in nature. A lighting analysis will be required.
8. Roadway cuts, fills, retaining walls, and street subgrade, base, and surfacing preparation requirements shall be designed by a qualified Geotechnical Engineer and shall be not less than the City of Longview standards in effect at the time construction plans are submitted for review.
9. The developer shall plant trees within the street right of way in accordance with Park and Recreation Department specifications and the standards of LMC 19.80.130 (4) (e)
10. The Developer must provide a subdivision improvement bond for completion of sidewalks and street trees if those items are not constructed prior to final plat approval.
11. The developer shall provide utility easements in accordance with Cowlitz PUD requirements. The easement areas are for the installation, operation, and maintenance of underground utilities. The plat covenants shall show that all utility agencies, their successors and assigns, shall have a continuing right of ingress and egress over, across, along and upon the easement area involved at any and all times.
12. The storm drainage system shall be designed such that runoff generated from the lots will not discharge onto adjacent lots except where defined drainage courses currently exist.
13. The applicants shall submit to the City's Engineering Department an Erosion Hazard Assessment per LMC Chapter 17.12.050. The report must be submitted before or concurrently with the submittal of construction drawings.
14. The developer shall design and install a moderately developed nature trail in the open space consisting, at a minimum, of a single-wide, treed, limbed and cleared trail for walking, with a discernable path of material such as rock or imported bark

or soil, for use by the public. Signage identifying the trail amenity and the private ownership shall be provided at all entry points.

FINDINGS

- A. The proposed development is consistent with the Overall Development Plan for View Ridge Estates No. 2 PUD that was approved by the City of Longview in 1991.
- B. The developer will design and construct stormwater and erosion control facilities acceptable to the City Engineer that ensures land stability and provides drainage protection for the development and neighboring properties. All stormwater and erosion control facilities will comply with the City's Stormwater Runoff and Erosion Controls Chapter 17.80 LMC.
- C. The proposed development of the property in a manner depicted on the preliminary site development plans will not be detrimental to the public welfare and is in keeping with the general intent of the Planned Unit Ordinance.

Thus, the preliminary plat for The Vale at Overlook phases I-II has been approved by the City subject to the conditions given above. The approval was effective on September 12, 2019. Attached is an application for Final Plat approval. A final plat and application shall be submitted within five years of the preliminary plat approval date. Please don't hesitate to contact City staff regarding Final Plan submittal requirements and City of Longview standards.

If you have any questions or concerns regarding this matter, please contact Adam Trimble, Planner or me at (360) 442-5092.

Sincerely,



John Brickey
Director

AT

cc: Jim McNamara, City Attorney
Ken Hash, City Engineer
Brandy Branch, Engineering Specialist
File copy: PC 2019-3

Ken Hash

From: Sam Barham
Sent: Tuesday, July 23, 2024 3:31 PM
To: Ken Hash
Subject: FW: The Vale at Overlook

Sam Barham, P.E.
City Engineer
360-261-8983



Please consider the environment before printing out this email. Thank you.

This message is intended solely for the use of the individual and entity to whom it is addressed, and may contain information that is privileged, confidential, and exempt from disclosure under applicable state and federal laws. If you are not the addressee, or are not authorized to receive for the intended addressee, you are hereby notified that you may not use, copy, distribute, or disclose to anyone this message or the information contained herein. If you have received this message in error, immediately advise the sender by reply email and destroy this message.

From: Erik Byman <erik.byman@ci.longview.wa.us>
Sent: Monday, January 23, 2023 8:21 AM
To: Ann Rivers <Ann.Rivers@ci.longview.wa.us>
Cc: Sam Barham <Sam.Barham@ci.longview.wa.us>
Subject: RE: The Vale at Overlook

It sounds like it is in Sam's court...

Erik Byman
Building Official
Building Inspector
City of Longview
360-442-5084

From: Ann Rivers <Ann.Rivers@ci.longview.wa.us>
Sent: Monday, January 23, 2023 8:17 AM
To: Erik Byman <erik.byman@ci.longview.wa.us>
Subject: Re: The Vale at Overlook

Is Mac letting them know?

Get [Outlook for iOS](#)

From: Erik Byman <erik.byman@ci.longview.wa.us>
Sent: Monday, January 23, 2023 7:44:36 AM
To: Ann Rivers <Ann.Rivers@ci.longview.wa.us>; Mac Kosar <McAllister.Kosar@ci.longview.wa.us>
Subject: RE: The Vale at Overlook

Ann,

I would agree with Steve Seward that they have a full 5 years on the preliminary plat, with the possibility of one 2-year extension if the criteria below are met.

19.80.120 Approval criteria.

(5) Length of Preliminary Approval. Approval of a preliminary plat shall be effective for five years from the date of city council approval. Upon recommendation of the planning commission, the city council may grant one two-year extension provided the following criteria are met:

- (a) The applicant shall request the extension in writing not less than 90 days prior to the expiration of the preliminary plat;
- (b) In such written request, the applicant shall state the reasons for the request, describe progress made in installing improvements and provide a schedule for completing the final plat;
- (c) The applicant shall demonstrate to the planning commission that it has acted in good faith and made substantial progress in complying with the conditions of the preliminary plat and that it would be inequitable to require the applicant to reapply for a new preliminary plat approval;
- (d) In considering the grant of any extension, the planning commission may recommend the imposition of additional conditions for final approval that are consistent with city-adopted standards and policies existing at the time the extension request is considered; and
- (e) Requests for extension shall be considered first at a public meeting of the planning commission. The planning commission shall then forward its recommendation to the city council. Disapproval of a request for an extension shall result in the expiration of preliminary plat approval. Expired preliminary plats, or expired phases of preliminary plats, must be the subject of new land use applications and shall not be permitted as amendments or revisions of the original expired preliminary plat. (Ord. 3351 § 15, 2017; Ord. 3090 § 2, 2009).

The PIP however seems to only have a 2 year window as spelled out in 12.10.010 subsection 11

12.10.010 Public improvements on public/private property – Construction procedure.

(11) Public improvements that have a design approval over two years old shall be redesigned to meet the most current standards and specifications. Plans and specifications for such public improvements shall be resubmitted for approval prior to starting construction.

Erik Byman
Building Official

**Building Inspector
City of Longview
360-442-5084**

From: Ann Rivers <Ann.Rivers@ci.longview.wa.us>

Sent: Monday, January 23, 2023 6:08 AM

To: Erik Byman <erik.byman@ci.longview.wa.us>; Mac Kosar <McAllister.Kosar@ci.longview.wa.us>

Subject: FW: The Vale at Overlook

You have likely spent some brain cells on this – Erik – has the code changed since vesting? By your read, do they get 5 years? ~ a

Ann Rivers

Director, Community Development

City of Longview

Desk 360.442.5080

Cell 360.916.6317

From: Hailey Sattler <Hailey.Sattler@ci.longview.wa.us>

Sent: Thursday, January 19, 2023 5:25 PM

To: Ann Rivers <Ann.Rivers@ci.longview.wa.us>

Subject: RE: The Vale at Overlook

September 12, 2019 is the date their preliminary plat was vested. (See attached.)

Levi/Ken/Karl are discussing the approved PIP design from 2019 and how to move forward.

I don't know that the code supports that the approved PIP design is vested for 5 years. I cannot find any evidence to show they applied for Final Plat after the PIP approval, so I'm leaning toward they never picked up the PIP.

If they did not pick up the PIP we may be able to rescind our approval of the construction design due to updated standards. They would submit new construction drawings, gain approval, and then apply for Final Plat. That is all part of the discussion in PW.

They would still only have 5 years from the vested date in which to apply for Final Plat no matter how the cookie crumbles.

Thank you!



Hailey Sattler

Community and Economic Development Specialist

hailey.sattler@ci.longview.wa.us

360-442-5087 | 360-442-5086

From: Ann Rivers <Ann.Rivers@ci.longview.wa.us>

Sent: Thursday, January 19, 2023 4:42 PM

To: Hailey Sattler <Hailey.Sattler@ci.longview.wa.us>

Subject: Fwd: The Vale at Overlook

When did this vest? - ann

Get [Outlook for iOS](#)

From: Mac Kosar <McAllister.Kosar@ci.longview.wa.us>
Sent: Thursday, January 19, 2023 4:06:09 PM
To: Karl Enyeart <Karl.Enyeart@ci.longview.wa.us>; Ken Hash <Ken.Hash@ci.longview.wa.us>; Levi Lindeman <Levi.Lindeman@ci.longview.wa.us>
Cc: Hailey Sattler <Hailey.Sattler@ci.longview.wa.us>
Subject: FW: The Vale at Overlook

Forwarding the message Steve Seward sent me shortly after our call.

I passed on Steve's contact to Karl to brief Levi on. Please let me know how I can be of assistance.

Thank you,

McAllister (Mac) Kosar
Planner, Community Development, Longview WA
McAllister.kosar@ci.longview.wa.us
W 360-442-5083

From: Steve Seward <sseward@homesitedevelopment.com>
Sent: Thursday, January 19, 2023 4:04 PM
To: Mac Kosar <McAllister.Kosar@ci.longview.wa.us>
Subject: The Vale at Overlook

McAllister,

Thank you for taking the time to acquaint yourself with myself and The Vale at Overlook project in Longview. During our call, you mentioned needing to discuss with other staff what is required for us to pay for and pick up the PIP so we can begin construction. I'm sure that you just are ensuring everyone is on the same page, but wanted to remind you and the other staff that this project was approved, and, per LMC 19.80.120, subsection 5, we have 5 years before that approval expires. We are still within that 5-year period. I'm aware that the City has had some folks leave and new staff was hired, but also want to be sure that due to this project being vested, no other changes or conditions of approval from the City are allowed, and that any remaining conditions of approval would be published as part of the final plat. Please feel free to reach out to me via email or phone if you have any questions.

Thanks,

-Steve Seward-
Operations Manager
Homesite Development Group, LLC
1906 Belmont Loop
Woodland, WA 98674
(360) 553.8988 (direct)

This message is intended for the sole use of the individual(s) to whom it is addressed. It may contain information that is privileged, confidential or exempt from disclosure under applicable laws. If you are not the intended addressee, you are hereby notified that you may not use, copy, disclose or distribute to anyone, this message or any information contained within this message. If you have received this message in error, please immediately advise the sender by replying to this email and delete this message.

Ken Hash

From: Information Sales <homesitedevelopment@gmail.com>
Sent: Monday, July 15, 2024 9:09 AM
To: Ken Hash
Subject: Vale at Overlook Extension

Ken,

We would like to request an extension to the preliminary plat of The Vale at Overlook PUD. we are currently in negotiations to sell the project and need to get the extension as it is too late to start construction for this season.

Thank you,

Lee Piculell

Ken Hash

From: Ken Hash
Sent: Tuesday, July 16, 2024 6:45 AM
To: Information Sales
Subject: RE: Vale at Overlook Extension

Here are the rules regarding an extension.

I think I can talk my way through bullet (a) with all of our extenuating circumstances.

You will need to answer bullets (b) and (c) in writing.

You should plan on being at our on the Zoom meeting call for Planning Commission.

(5) Length of Preliminary Approval. Approval of a preliminary plat shall be effective for five years from the date of city council approval. Upon recommendation of the planning commission, the city council may grant one two-year extension provided the following criteria are met:

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Ken Hash
Interim Community Development Director



From: Information Sales <homesitedevelopment@gmail.com>
Sent: Monday, July 15, 2024 9:09 AM
To: Ken Hash <Ken.Hash@ci.longview.wa.us>
Subject: Vale at Overlook Extension

Ken,

We would like to request an extension to the preliminary plat of The Vale at Overlook PUD. we are currently in negotiations to sell the project and need to get the extension as it is too late to start construction for this season.

Thank you,

Lee Piculell

Ken Hash

From: Ken Hash
Sent: Tuesday, July 23, 2024 1:37 PM
To: Information Sales
Subject: RE: Vale at Overlook Extension

The next Planning meeting is September 4, 2024; 7:00pm

I will need responses to (b) and (c) below by August 19 so that I can assemble a report to the Planning Commission

Ken Hash
Interim Community Development Director



From: Ken Hash
Sent: Tuesday, July 16, 2024 6:45 AM
To: Information Sales <homesitedevelopment@gmail.com>
Subject: RE: Vale at Overlook Extension

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Ken Hash
Interim Community Development Director



From: Information Sales <homesitedevelopment@gmail.com>
Sent: Monday, July 15, 2024 9:09 AM
To: Ken Hash <Ken.Hash@ci.longview.wa.us>
Subject: Vale at Overlook Extension

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Thank you,

Lee Piculell

Ken Hash

From: Information Sales <homesitedevelopment@gmail.com>
Sent: Monday, August 26, 2024 1:02 PM
To: Ken Hash
Subject: Re: Vale at Overlook Extension

Ken,

I thought this had gotten to you much sooner as weve had a cell tower issue at the health facility I'm at.

In response to (b) and (c) regarding an extension, our response as follows:

Our engineering approval got caught up during the covid pandemic. Consequently, we lost two seasons to contractors that couldnt field a full crew, plus a two and a half year nightmare involving the infection, year and a half hospitalization, slow recovery and possible amputation of both feet.

My health iw within a month of being fully healed and we have the resources to get this project done.

Sales have been challenging of late within Longview and we have record phone calls from builders looking for homesites and when ours will be online. We entertained selling the project and getting a larger builder to bring the project to fruition. However, lenders are lending on new projects and few builders are buying raw projects in this economy. To thwart these issues, we have partnered with others who have the resources we need to complete the project. We plan to complete the project into the two phases initially approved. It would be an incredible hardship and economic loss to reapply, redesign and resubmit a new plan, not to mention the delay and timing to builders and the Longview tax base.

We plan on having the first 32 lots done in 2025. We plan to file, bond and pre-sell these lots concurrent with the installation of the infrastructure.

Thank you,

Lee Piculell
Managing Member
Homesite Development Group, LLC

On Tue, Jul 23, 2024, 1:36 PM Ken Hash <Ken.Hash@ci.longview.wa.us> wrote:

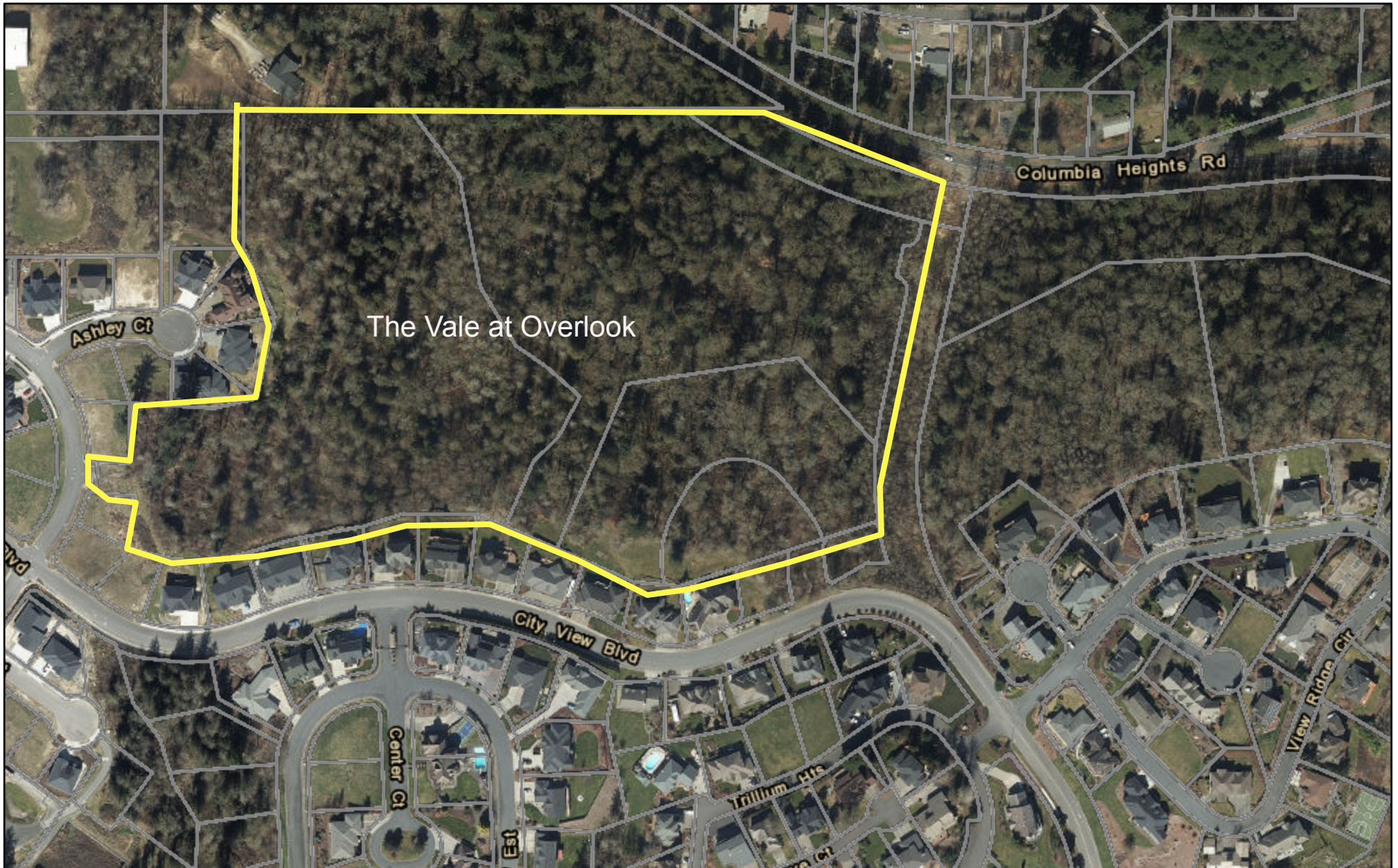
The next Planning meeting is September 4, 2024; 7:00pm

I will need responses to (b) and (c) below by August 19 so that I can assemble a report to the Planning Commission

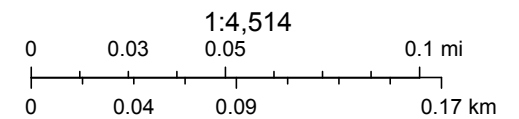
Ken Hash

Interim Community Development Director

City of Longview



8/16/2019, 2:32:09 AM



Esri, HERE, Garmin, (c) OpenStreetMap contributors, Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA,



City of Longview

Agenda Summary

2024 NEIGHBORHOOD PARK GRANT APPLICATION

RECOMMENDED ACTION:

MOTION TO APPROVE THE PARK AND RECREATION ADVISORY BOARD'S RECOMMENDATION

DATE: September 12, 2024

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Preserve and enhance neighborhoods
Address quality of place issues

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

The Pond family tragically lost Steve Pond while he was on the dike trail near Mint Valley Golf Course. In honor of Steve, the family has worked closely with the Park and Recreation Advisory Board, Mint Valley Golf Course staff and Advisory Board, and the Diking District to create a fitting memorial. The Pond family has proposed erecting a picnic shelter at the base of the dike on Mint Valley Golf Course property, which will serve as a memorial and provide a gathering space for the community.

Project Details: The Pond family has applied for a matching Neighborhood Park Grant to fund this project, which has a total estimated cost of \$40,000. The Parks and Recreation Advisory Board has recommended \$20,000 in grant funding to support the project. The remaining funds will be matched by the Pond family.

Funding: The Neighborhood Park Grant fund currently has \$24,200 remaining after allocating \$800 to the Central Sandlot Baseball League. After providing the recommended \$20,000 for the Steve Pond Memorial Picnic Shelter, \$4,200 will remain, which the Parks and Recreation Department can apply for future projects.

Recommendation: The Parks and Recreation Advisory Board recommends City Council approve the allocation of \$20,000 from the Neighborhood Park Grant Fund to support the Steve Pond Memorial Picnic Shelter project.

RECOMMENDED ACTION:

Motion to approve the Parks and Recreation Advisory recommendation for funding

STAFF CONTACT:

Jennifer Wills, Director of Parks and Recreation

Attachments:

1. NPG Steven Pond Shelter 2024
2. 2024 NPG Presentation



Longview Parks and Recreation Department
Neighborhood Park Grant Application

Application deadline: **July 19, 2024**

PLEASE SUBMIT EIGHT (8) COPIES OF THIS APPLICATION AND
EIGHT (8) COPIES OF ANY SUPPLEMENTAL MATERIALS

Date	Project Name	Project Location
7-29-2024	Steve Pond Memorial	Mint Valley Golf Course
Applicant (organization)	Contact Person and Title	
Tracy Pond	Tracy Pond - Manager	
Are you a non-profit organization?	If yes, what is your IRS Tax ID#?	
☐ Yes ☒ No		
Address	City/State/Zip	
2901 Huntington Pl.	Longview/WA/98632	
Daytime Phone	Evening Phone	Email Address
(360) 430-9742	360-430-9742	stevemandtracy@msn.com
Project Description.		

(Applicants are encouraged to attach additional pages including schematic drawings, site location drawings, maps, pictures, and photographs.)

A shelter in Memorial of Steve Pond is proposed close to the dike on the edge of Mint Valley Golf Course. (See attached schematics.)

Project Relationship to Grant Rating and Instruction Criteria

(On a separate sheet of paper please explain how this project responds to the eight rating criteria listed in the application process. Addressing the eight criteria will enable the Parks and Recreation Advisory Board to evaluate the importance of the project against others that request funding. *Failure to address the criteria will result in an incomplete application and request denial.*)

- ☐ **Need:** Does the community have a need for this project? (Consider whether there are similar or complementary facilities in the area/community)
- ☐ **Community Impact:** Who will benefit from the project? Provide approximate number, range, and diversity of those likely to be served by or benefit from the project? Do they represent a significant underserved population?
- ☐ **Access:** Upon completion, what will the availability of the project be to the public during the year?
- ☐ **Financial Responsibility:** What is the potential life span of the project? What will the maintenance and replacement requirements of the project be, both immediate and long-term?
- ☐ **Cost Benefit:** Do the benefits outweigh the cost of the project? (Benefits include economic impact and community development, additional opportunities for play in the community, and reduction in youth related social problems.)
- ☐ **Compliance:** Does the project comply with the City of Longview's historic preservation plan, park and recreation comprehensive plan, and other city policy initiatives?
- ☐ **Readiness to Proceed:** How soon after the grant is approved can the project begin? (Discuss how quickly the applicant can complete the project by demonstrating availability of the required financial match; permits being secured; and availability of needed labor.)
- ☐ **Funding:** What are the applicant's potential sources of funding? (Please list all cash and in-kind goods and services) Are they already secured? Does the applicant identify partnership arrangements and what value does the partnership(s) bring to the project?

Project Budget and Funding

ESTIMATED BREAKDOWN OF THE PROJECT

Provide Quotes and List of Supplies	COST OF PAID SUPPLIES	\$ 25,000	%
Provide Quotes and Business Information	COST OF PAID SERVICES	\$ 15,000	%
Provide Estimated Number and Hours	HOURS OF VOLUNTEER LABOR	\$ unknown	%
Provide Quotes and List of Supplies	COST OF DONATED SUPPLIES	\$ unknown	%
Provide Quotes and Business Information	COST OF DONATED SERVICES	\$ unknown	%

TOTAL COST OF THE PROJECT: \$ 40,000

TOTAL CASH/DONATIONS AT TIME OF APPLICATION - READINESS TO PROCEED

SECURED APPLICANT CASH:	\$	%
*(Monetary value of all donations) SECURED APPLICANT DONATIONS:	\$	%
*(Monetary value: 1 Hour = \$15.00) VOLUNTEER LABOR DONATION COMMITMENT: *	\$	%

_____ # of Volunteers X _____ # of Hours Donated = _____ Total Hours of Volunteer Labor Donations

TOTAL OF SECURED FUNDING/DONATION FOR THE PROJECT: \$ 20,000

*** If the total of secured funding, including donations, does not equal the total cost of the project please provide below the timeline and steps that will be taken to ensure readiness to proceed.**

My family is prepared to pay for the rest of the project & we hope to start to fund within five months.

APPLICANT REQUEST: 50% REIMBURSEMENT OF EXPENDED FUNDS

Applicants may use cash, in-kind donations and services, and volunteer labor hours to account for the total cost of the project. **Matching grant funds are only available for reimbursement on actual expenditures spent on supplies and services and not on donated items or labor.**

GRANT FUNDS REQUESTED FROM CITY OF LONGVIEW: \$ 20,000

ADDITIONAL PROJECT QUESTIONS

Will fees be charged in connection with using this project?

☐ Yes ☒ No

If yes, please describe:

Multi-year project?

☐ Yes ☒ No

(If yes, please describe)

Anticipated Start Date:

Aug 20, 2024

Anticipated Date of Completion:

Oct, 20, 2024

Application completed by (print and sign name)

TRAM POND Tracy Pond

Title

Manager

Date

7.29.2024

Please return this application by February 17, 2023 to:

**City of Longview
Parks and Recreation Department
2920 Douglas St.
Longview, WA 98632**

**PARKS &
RECREATION**
CITY OF LONGVIEW

ORGANIZATION: TRAM POND

PROJECT NAME: Steve Ford Memorial.

This worksheet is to help you fill out the "Estimated Break Down" portion on the Project and Funding Page. Once all totals have been applied on the estimate worksheet, they can then be transcribed in the totals.

Please summarize all of your estimated project expenses in the table below. (Out of Pocket Expenses)
Attach all quotes/invoices that coincide with each line item.

EXPENSES TO BE PURCHASED BY APPLICANT

VENDOR	DESCRIPTION	COST
Cement Andy.	Cement pad	\$8,000
Wood John Harrey	Shelter	\$9,000
Rocks	Rock decorations	\$6,000
"	Roofing materials	\$5,000
John Harrey-Contractor	Labor	\$12,000
	TOTAL	\$40,000

Please summarize all donations of goods and services estimated for the project. Please indicate if they have been secured or if you will be seeking out the donation.

IN-KIND CONTRIBUTIONS - SUPPLIES AND/OR LABOR

VENDOR	DESCRIPTION	VALUE	SECURED Y/N
May get labor donated	Shelter built by ^{donor} donation of hours	\$700	Y.
excavation - Jim Nickerson	excavate ground.	\$300	Y.
	TOTAL	1,000.	Y

NEIGHBORHOOD PARK GRANT PROGRAM ESTIMATE WORKSHEET - VOLUNTEER COMMITMENT

DATE	PRINTED NAME	WORK DESCRIPTION	HOURS COMMITTED	SIGNATURE
			TOTAL NUMBER x \$15.00	

* Volunteer Labor is calculated at \$15 per hour. Volunteer Register must match dollar amount provided for in project total.

* Additional registers are available upon request if more pages are needed.

TOTAL PROJECT SUMMARY			
A.	TOTAL EXPENDITURES	\$	40,000
B.	TOTAL IN-KIND DONATIONS	\$	unknown
C.	TOTAL VOLUNTEER LABOR	\$	1,000
TOTAL PROJECT COST:		\$	39,000

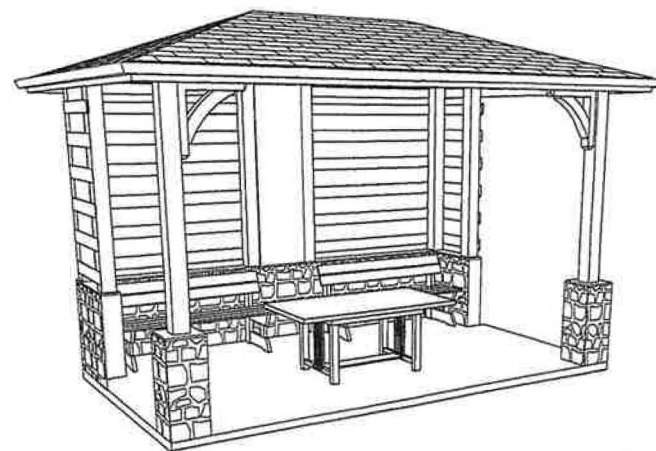
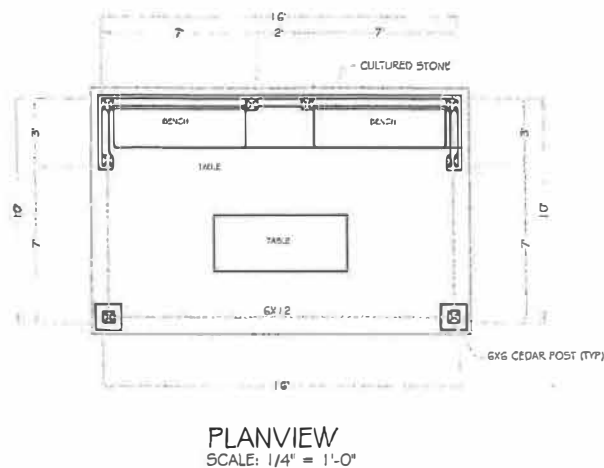
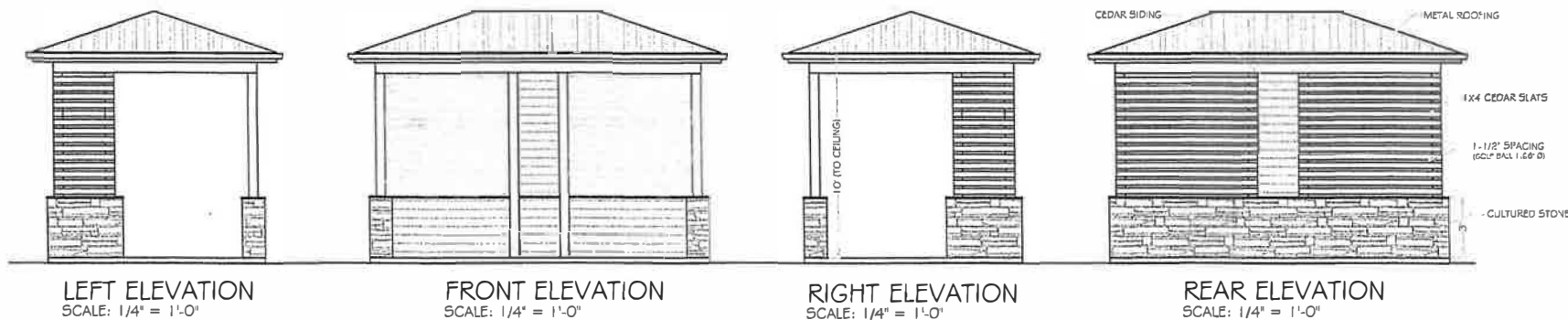
Transfer all totals from the two "Estimate Worksheets" to the table on the left for a summary of the total project cost, then transfer totals to the Project Budget and Funding page.

TOTAL REQUEST FOR REIMBURSEMENT

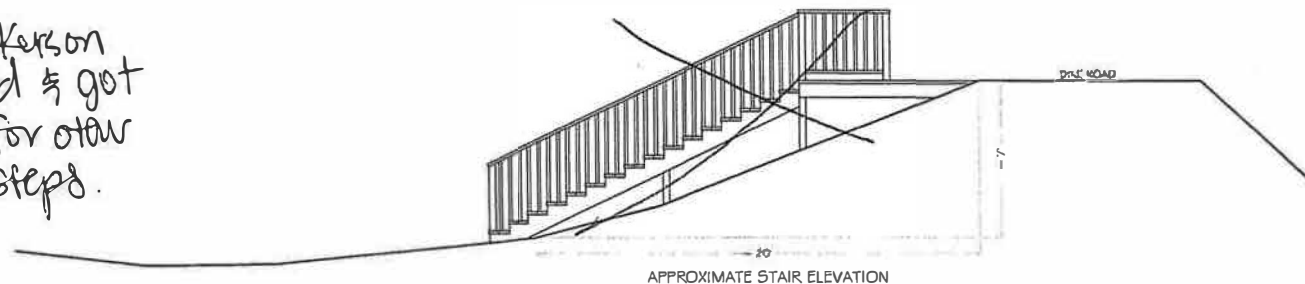
REQUEST: \$

By my signature below, I certify the information I provided on and in connection with this form is true, accurate, and complete. I also understand that any false statements or deliberate omission on this document or attached documents I submit for the Neighborhood Park Grant Program may be grounds for disqualification for reimbursement.

ORGANIZATION NAME	PRINTED NAME:	SIGNATURE:	DATE:
	TRACY POND		1-29-2021



Jim Nickerson
submitted & got
approval for other
recessed steps.



GOLF COURSE SHELTER
PRELIMINARY SET

SHEET NO.

1

Steve Pond Memorial

Need:

There are no facilities like this along the dike trail. It would provide shade and a resting area for the many daily visitors of the trail.

Community Impact:

All people walking, running, biking and otherwise using the dike will be able to use the memorial structure. The people using the dike range from children to elderly.

Access:

Full availability year round

Financial Responsibility:

2 months to create the project. The structure will be around for 50 years or more.

Cost Benefit:

Benefits outweigh the cost. Long-term facility to service the community and honor an outstanding community member.

Compliance:

The structure plans have passed city and dike requirements.

Readiness to Proceed:

Begin the project as soon as the grant is approved. Complete the project within 2 months from start to end.

Funding:

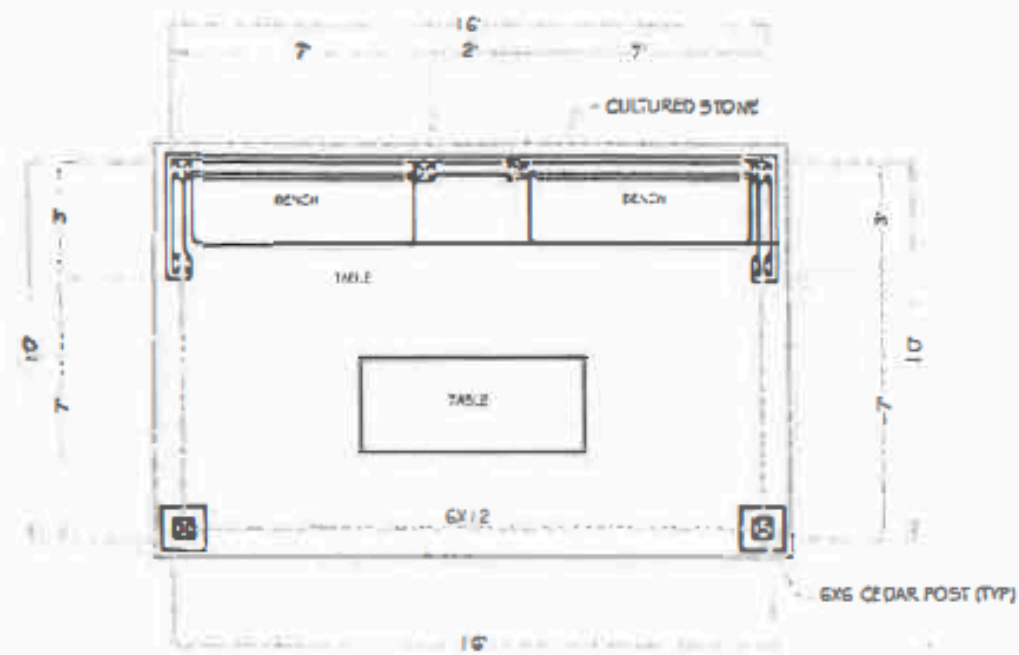
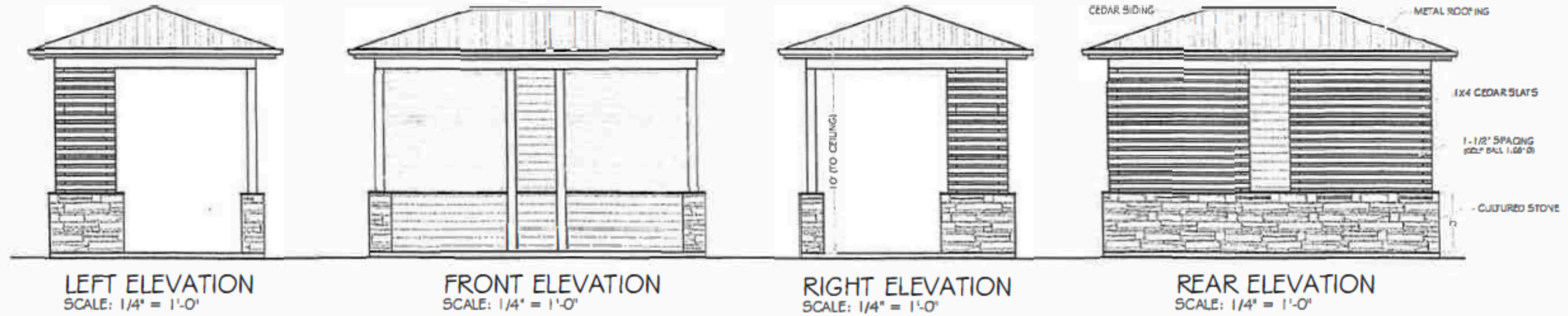
My family is prepared to pay for the rest of the project that the grant otherwise would not cover.



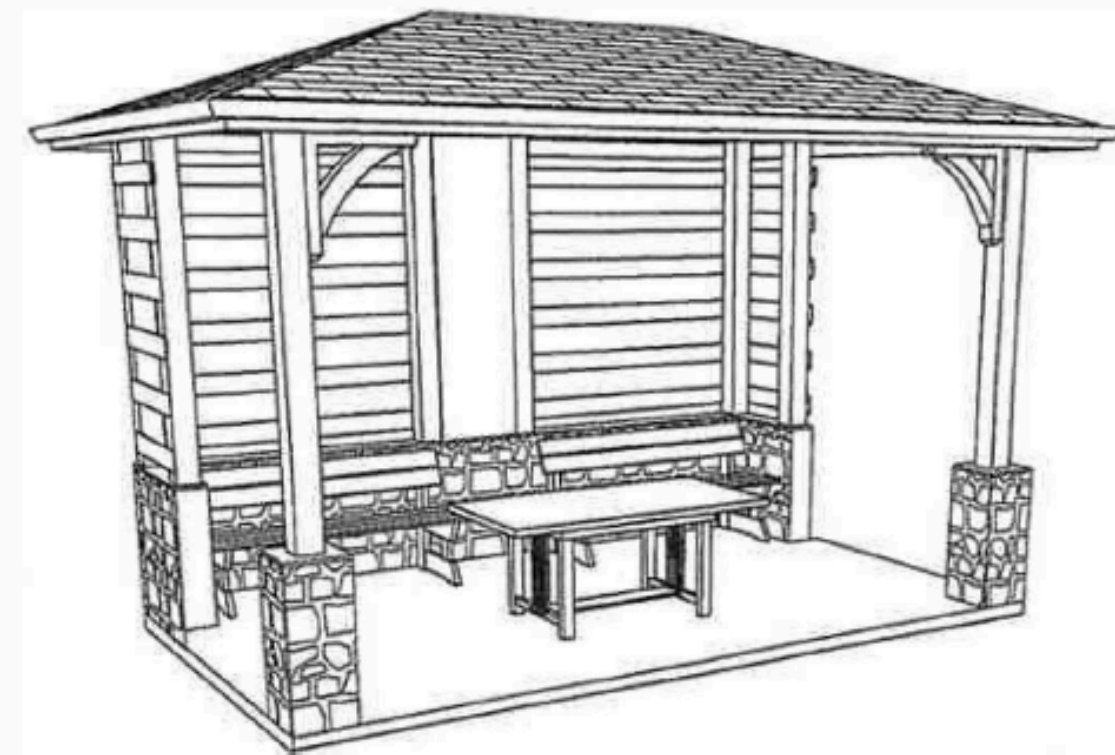
NEIGHBORHOOD PARK GRANT

2024

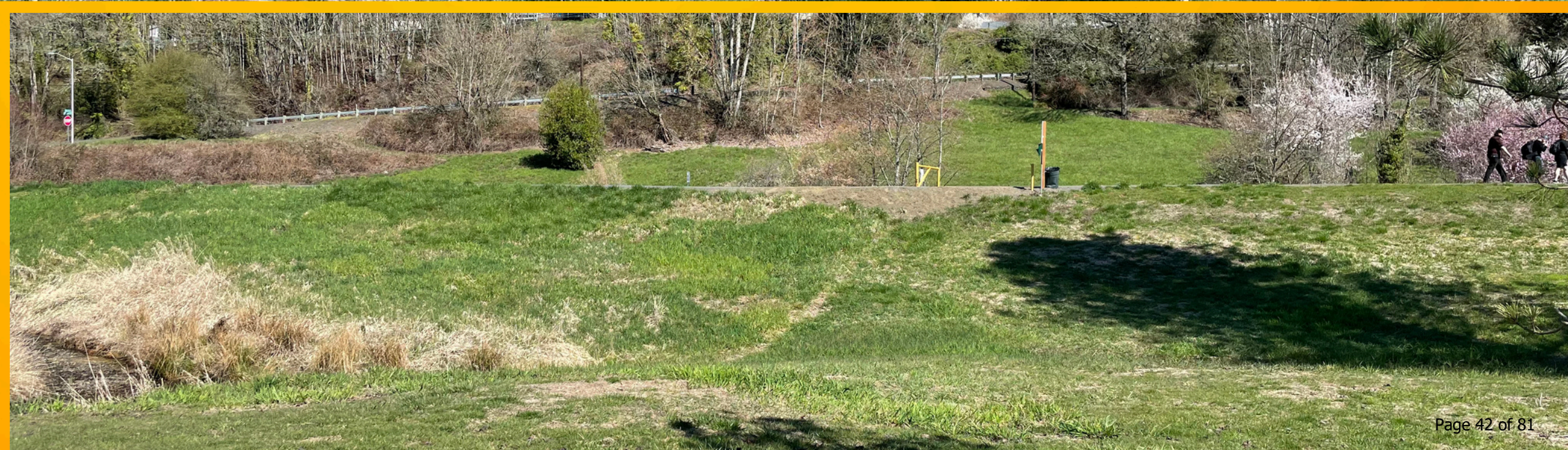




PLANVIEW
SCALE: 1/4" = 1'-0"









PROJECT COST:
\$40,000

REQUEST:
\$20,000

RECOMMENDATION
\$20,000

RECOMMENDED:

- PARK AND RECREATION ADVISORY BOARD
- MINT VALLEY GOLF COURSE ADVISORY BOARD
- MINT VALLEY GOLF COURSE STAFF
- DIKING DISTRICT

RECOMMENDATION:

MOTION TO APPROVE PARKS AND RECREATION
ADVISORY BOARD FUNDING RECOMMENDATION





City of Longview

Agenda Summary

ORDINANCE NO. 3545 UPDATE TO LMC TITLE 7

RECOMMENDED ACTION:

MOTION TO APPROVE ORDINANCE NO. 3545

DATE: September 12, 2024

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Enhance public safety & emergency response

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

The City of Longview recently updated Title 13 of the Municipal Code to include trails within the definition of "parks" to better reflect the city's recreational infrastructure. However, Title 7 Chapter 29 Section 040, which also defines "parks," has not yet been updated to include trails. This oversight needs to be addressed to ensure consistency across all municipal codes related to parks and recreational spaces. The proposed amendment to Title 7 Chapter 29 Section 040 will now include the term "trails" in the definition of "parks." The revised definition will be as follows:

(11) "Park" means and includes all public parks, public squares, golf courses, trails, bathing beaches, and play and recreation grounds within the city limits, regardless of ownership, and includes all city ball fields and all city leased or rented schools or private property when the same is being used for public recreation.

RECOMMENDED ACTION:

Motion to approve Ordinance No. 3545

STAFF CONTACT:

Jennifer Wills, Director of Parks and Recreation

Attachments:

1. Ordinance No 3545 Trails LMC 7

ORDINANCE NO. 3545

AN ORDINANCE OF THE CITY OF LONGVIEW, WASHINGTON, RELATING TO PARKS AND RECREATION, AMENDING LONGVIEW MUNICIPAL CODE SECTION 7.29.040(11) TO INCLUDE TRAILS IN THE DEFINITION OF "PARK"; PROVIDING FOR PUBLICATION AND SETTING AN EFFECTIVE DATE.

WHEREAS, the City of Longview recognizes the need to maintain consistency across municipal codes regarding the definition and governance of parks, public spaces, and recreation areas; and

WHEREAS, the City of Longview recently updated Title 13 of the Longview Municipal Code to include trails in the definition of parks to reflect the importance of trails as part of the city's recreation infrastructure; and

WHEREAS, Title 7 Chapter 29 Section 040 of the Longview Municipal Code provides a definition of "Park" that currently does not include trails, leading to potential inconsistencies in the interpretation and management of these spaces; and

WHEREAS, the City of Longview is committed to ensuring that all trails, in addition to public parks, public squares, golf courses, bathing beaches, and play and recreation grounds, are protected and managed with the same regulations to provide safe and equitable access for all residents and visitors; and

WHEREAS, it is in the best interest of the City of Longview to amend Title 7 Chapter 29 Section 040 to reflect this inclusion for the benefit of city planning, maintenance, and community enjoyment of all recreational spaces;

NOW THEREFORE, the City Council of the City of Longview do ordain as follows:

Section 1: Amendment. Section 07.29.040(11) of the Longview Municipal Code, is hereby amended, in part, as follows:

"(f) 'Park' means and includes all public parks, public squares, golf courses, bathing beaches, and play and recreation grounds within the city limits, and includes all city ball fields, trails, and all city-leased or -rented schools or private property when the same are being used for public recreation.

Section 2. The City Clerk is hereby directed to codify this amendment into the official Longview Municipal Code.

Section 3. This Ordinance shall be in full force and effect five days after publication, as provided by law.

Passed by the City Council this ____ day of _____, 2024.

Approved by the Mayor this ____ day of _____, 2024.

MAYOR

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

Published: _____



City of Longview

Agenda Summary

APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

SECOND HALF AUGUST 2024 ACCOUNTS PAYABLE: \$4,230,161.03

SECOND HALF AUGUST 2024 PAYROLL:

\$412,033.95, checks
\$974,279.22, direct deposits
\$869,185.08, wire transfers
\$2,255,498.25 Total

STAFF CONTACT:

Lindy Kennedy, Accountant
Dana Beck, Payroll Specialist

Attachments: None



City of Longview

Agenda Summary

SET PUBLIC HEARING FOR INTERIM ZONING REGULATION – HIGHLANDS AREA

RECOMMENDED ACTION:

MOTION TO SET A PUBLIC HEARING SEPTEMBER 26, 2024

COUNCIL INITIATIVE ADDRESSED:

Preserve and Enhance Neighborhoods

SUMMARY STATEMENT:

In July, City Council adopted interim zoning regulations for the Highlands area which changed the zoning designation from R-4 to R-1; the interim regulations went into effect July 28, 2024 and are set to expire September 26, 2024. Pursuant to RCW 36.70A.390 and RCW 35A.63.220, City Council will hold a public hearing to review, take public comment and adopt findings of fact on the adopted interim regulations. The proposed interim regulations affect two areas; the first between 26th Avenue and Oregon Way, and Industrial Way and Beech Street; and the second between Douglas Street and Beech Street, and between 32nd Avenue and Industrial Way.

STAFF CONTACT:

Nick Little, Community Development Director

Attachments: None



DATE: September 12, 2024

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Continue effective financial management

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

Each year the Southwest Washington Regional Airport, under the interlocal agreement, is required to submit an annual budget, for the following year, to each entity by August 1st. Each participating entity is then obligated to review and adopt or reject the proposed budget by October 1st. At this time, the Airport's 2025 budget, as drafted by Craig Stommel, Airport Manager, is being presented to Longview City Council for review and action.

RECOMMENDED ACTION:

Move to adopt the 2025 draft budget for the Southwest Washington Regional Airport as presented.

STAFF CONTACT:

Craig Stommel
Airport Manager
Southwest Washington Regional Airport
(360) 431-2264
cstommel@kelso.gov

**Southwest Washington Regional Airport
Draft 2025 Airport Operating Budget**

EXPENDITURES	2024 Approved	2024 Actual YTD	25 Proposed	NOTES
Office Supplies	2,000	793	2,000	
Professional Services (Salary and benefits)	172,299	64,248	140,000	
Professional Services (Finance/Accounting/Admin)	40,000	20,000	40,000	
Professional Services (Legal)	10,000	3,025	10,000	
Telephone, Postage, Copying, Internet (mgmt. office)	3,000	1,538	3,000	
Travel/Seminars/Training	2,000	510	2,000	
Membership Dues and Fees	500	120	500	
State Examiner's Charges	5,145	0	5,000	
Leasehold Taxes	150	0	150	
Diking Assessment	33,000	27,569	30,000	
Maintenance Permanent Employee Wages		0	30,000	Posted for new hire
Professional Services Maintenance (City of Kelso)	55,000	1,904	25,000	
Building Repairs (Hangar Roof and Door Repair, Painting)	25,000	703	25,000	
Repairs to Landing Field	190,000	0	190,000	crack sealing, TWY Non-FAA (150k)
Repairs to Electrical (Navigational; hangar, bldg)	12,000	595	12,000	
Repairs to mowing Equipment	5,000	7,947	5,000	
Vehicle Maintenance (oil, repairs, license tab)	3,500	0	3,500	
Advertising / Promotions (Signs, promo materials, etc.)	5,000	2,251	5,000	
Operating Supplies (Lights, paint, small hardware, herbicides)	4,000	1,481	4,000	
Safety Supplies - (Decoys, Signing, Windsocks, Fire ext.)	2,000	944	2,000	
FUEL (for airport vehicle & mowing)	1,000	0	1,500	
Small Tools and Equipment	1,000	168	1,000	
Insurances	35,000	4,731	35,000	
Electricity (Airport office, hangars, navigation equip)	8,500	2,471	8,500	
Garbage/Water/Stormwater Management	12,500	3,087	12,500	
Sanitation	6,000	2,864	6,000	
Miscellaneous (misc., annual BNSF easement cost)	1,500	160	2,000	
Large purchases:	180,000	126,036	15,000	PTO driven blower for RWY EOD/Asphing
Fuel Storage Tanks (Annual Bus. Lic. Renewal; Annual tightness compliance and annual CP Testing)	4,500	4,867	3,000	Higher YTD due to construction delays and continued monitiring
Engineering Contract: Century West	5,000	0	25,000	
Sponsor (Airport) Local match - FAA Projects	93,429	0	180,000	
2023 - FAA RWY Environ - Preplanning / Survey	223,209	79,634		
2023 FAA Ramp/Apron Rehabilitation Project -DESIGN	204,292	35,968		
2024 FAA Ramp/Apron Rehabilitation Project - Construct.	570,000	0	650,000	FAA CIP Designation
2024 Ramp/Apron Constuction (Local Funding)			180,000	
2024 FAA Runway EA - PLACEHOLDER	475,000	0	475,000	Pending FAA Direction
Fuel Tank Replacement Project - Local funding	1,906,000	444,551	400,000	Balance to tank completion
WSDOT Loan Repayment (annual) on \$1.2million loan	73,388		73,388	20 year loan term (2042)
AIRPORT TOTAL EXPENDITURES	\$ 4,369,912	\$ 838,165	\$ 2,602,038	
FAA Funded Capital Project expenses in yellow cells				
Non FAA Funded Capital Project Expenses in Tan cells				

**Southwest Washington Regional Airport
Draft 2025 Airport Operating Budget**

REVENUE	2024	2024	2025	
Account Description	APPROVED	ACTUAL YTD	PROPOSED	NOTES
Beginning Fund Balance	638,000		287,320	
Leasehold Excise -- Leasehold excise from State	7,000		8,000	Based on 7,600 for 2023
ILA - Operating: City of Kelso	76,000	76,000	76,000	Per ILA
ILA - Fuel System: City of Kelso	15,000	15,000	15,000	Per ILA
ILA - Operating: Cowlitz County	76,000	76,000	76,000	Per ILA
ILA - Fuel System: Cowlitz County	15,000	15,000	15,000	Per ILA
ILA - Operating: City of Longview	76,000	76,000	76,000	Per ILA
ILA - Fuel System: City of Longview	15,000	15,000	15,000	Per ILA
ILA - Operating: Port of Longview	76,000	76,000	76,000	Per ILA
ILA - Fuel System: Port of Longview	15,000	15,000	15,000	Per ILA
Interest Income	500	12,740	500	
Interest Income Reserve	5,000		5,000	
Hangar Leases	163,948	85,103	168,866	CPI increase of 3%
Land Leases (Life Flight, Prime, Hgr 59, Hgr 41-43, etc.)	34,465	13,484	36,000	CPI increase of 3%
Rentals - Building 40 Apartment	15,952	7,976	15,952	
FBO Agreement	1,422	684	1,400	Rate increase 6/2027
2023 FAA Grant: Runway Reconstruction Pre-planning: survey, wetland survey, environmtenal research, geotech	223,209		150,000	Grant awarded (New FAA project)
2023 FAA Grant: Apron/Ramp Rehabilitation DESIGN	193,540		0	Design complete
2024 FAA Grant: Apron/Ramp Rehabilitation CONST.	540,000	0	650,000	Pending Grant award (New FAA project)
2024 FAA Grant - RWY Full Environmental as needed	450,000		450,000	Pending FAA direction
2023 WSDOT Grant - Ramp Rehabilitation - Design	7,876		0	Design complete
2024 WSDOT Grant - Ramp Rehabilitation - Construction	30,000	0	40,000	Pending Grant award
2024 WSDOT Grant - RWY Full EA as needed	25,000		25,000	Pending Grant award
WSDOT CARB Loan - Fuel Tank Replacement Project	1,200,000	556,000	400,000	Balance to tank completion
County Grant: Fuel Tank Replacement Project	470,000	470,000	0	Source exhausted
Total Annual Airport Revenue	\$ 4,369,912	\$ 1,509,987	\$ 2,602,038	
Direct Operating Revenue (without Entity Subsidies)	\$ 228,287	\$ 119,987	\$ 523,038	
ILA Contributions				
Federal Aviation Administration (FAA) Grant Funding				
WSDOT Grant Funding				
Local Grant Funding has been received				

**Southwest Washington Regional Airport
Draft 2025 Airport Operating Budget**

	EXPENDITURES	2025	NOTES
	ACCOUNT DESCRIPTION	Proposed	
1	Office Supplies	2,000	
2	Professional Services (Salary and benefits)	140,000	
3	Professional Services (Finance/Accounting/Admin)	40,000	
4	Professional Services (Legal)	10,000	
5	Telephone, Postage, Copying, Internet (mgmt. office)	3,000	
6	Travel/Seminars/Training	2,000	
7	Membership Dues and Fees	500	
8	State Examiner's Charges	5,000	
9	Leasehold Taxes	150	
10	Diking Assessment	30,000	
11	Maintenance Tech Part-Time	30,000	Job listing posted for applications
12	Professional Services Maintenance (City of Kelso)	25,000	
13	Building Repairs (Hangar Roof and Door Repair, Painting)	25,000	
14	Repairs to Landing Field	190,000	2025 crack sealing, TWY Non-FAA (150k)
15	Repairs to Electrical (Navigational; hangar, bldg)	12,000	
16	Repairs to mowing Equipment	5,000	
17	Vehicle Maintenance (oil, repairs, license tab)	3,500	
18	Advertising / Promotions (Signs, promo materials, etc.)	5,000	Marketing materials, Project bids, and assist FBO with marketing airport events.
19	Operating Supplies (PAPI lightbulbs, paint, small hardware, herbicides, etc.)	4,000	
20	Safety Supplies - (Decoys, Signing, Windsocks, Fire ext.)	2,000	
21	FUEL (for airport vehicle & mowing)	1,500	
22	Small Tools and Equipment	1,000	
23	Insurances	35,000	
24	Electricity (Airport office, hangars, navigation equip)	8,500	
25	Garbage/Water/Stormwater Management	12,500	
26	Sanitation	6,000	
27	Miscellaneous (misc., annual BNSF easement cost)	2,000	
28	Large purchases:	15,000	PTO driven blower for RWY FOD/ awning
29	Fuel Storage Tanks (Annual Bus. Lic. Renewal; Annual tightness compliance and annual CP Testing)	3,000	
30	Engineering Contract: Century West	25,000	
31	Sponsor (Airport) Local match - FAA Projects	180,000	
32	2023 FAA Ramp/Apron Rehabilitation Project	650,000	
33	2024 FAA Runway EA Placeholder	475,000	
34	Fuel Tank Replacements Project – Local Funding	400,000	Balance to tank completion
35	WSDOT CARB Loan Repayment (annual) on \$1.2million loan	73,388	20 yr loan term (2042)
36	TOTAL ANNUAL AIRPORT EXPENDITURES	\$ 2,602,038	

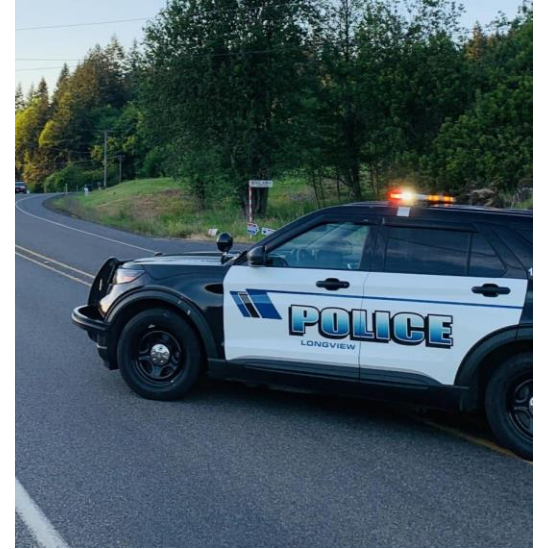
**Southwest Washington Regional Airport
Draft 2025 Airport Operating Budget**

	Expenditures minus Capital projects	\$ 823,650
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	REVENUE	2025	
	Account Description	Proposed	Notes
1	Beginning Fund Balance	287,320	
2	Leasehold Excise -- Leasehold excise from State	8,000	Based off growth from 2023
3	ILA – Operating: City of Kelso	76,000	Per ILA
4	ILA – Fuel System: City of Kelso	15,000	Per ILA
5	ILA – Operating: Cowlitz County	76,000	Per ILA
6	ILA - Fuel System: Cowlitz County	15,000	Per ILA
7	ILA – Operating: City of Longview	76,000	Per ILA
8	ILA – Fuel System: City of Longview	15,000	Per ILA
9	ILA - Port of Longview	76,000	Per ILA
10	ILA – Fuel System: Port of Longview	15,000	Per ILA
11	Interest Income	500	
12	Interest Income Reserve	5000	
13	Hangar Leases	168,866	CPI increase of 3%
14	Land Leases (Life Flight, Prime, Hgr 59, Hgr 41-43, etc.)	36,000	CPI increase of 3%
15	Rentals - Building 40 Apartment	15,952	
16	FBO Agreement	1,400	Rate increase 6/2027
17	2023 FAA GRANT Runway Reconstruction Pre-Planning /environmental surveys	150,000	
18	2024 FAA Grant: Apron/Ramp Rehabilitation Project	650,000	
19	2024 FAA GRANT RWY Full Environmental	450,000	Pending FAA Direction
20	2023 WSDOT Grant - Ramp Rehabilitation Project	40,000	Pending Grant award (New FAA project)
21	2024 WSDOT GRANT RWY Full EA as needed	25,000	
22	WSDOR CARB Loan Fuel Tank Replacement	400,000	Balance to tank completion
23			
24	TOTAL ANNUAL AIRPORT REVENUE	2,602,038	
25	Annual Revenue Less Capital Project Grants & Loans	\$ 887,038	

26	Direct Operating Revenue (without Entity Subsidies)	\$ 523,038
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**Southwest Washington Regional Airport
Draft 2025 Airport Operating Budget**



Annual Report 2023

Chief Robert Huhta

Longview Police Department Mission Statement and Core Values

Longview Police Department Mission Statement:

The mission of the Longview Police Department is to lead our community's fight against crime and injustice, enforce the law impartially, preserve the peace and protect the rights of all.

Core Values

- **Integrity** without compromise
- **Courage** in adversity
- **Teamwork** above self
- **Service** above all

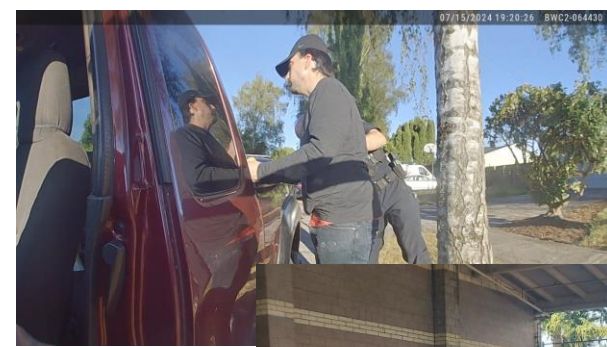




Leading our community's fight against crime and injustice.

2023 Police Accomplishments

- Peer Support Team up and running
- Creation of the Wellness Team
- Hired another evidence technician
- Expanded the Behavioral Health Unit
- Built Animal Control Program



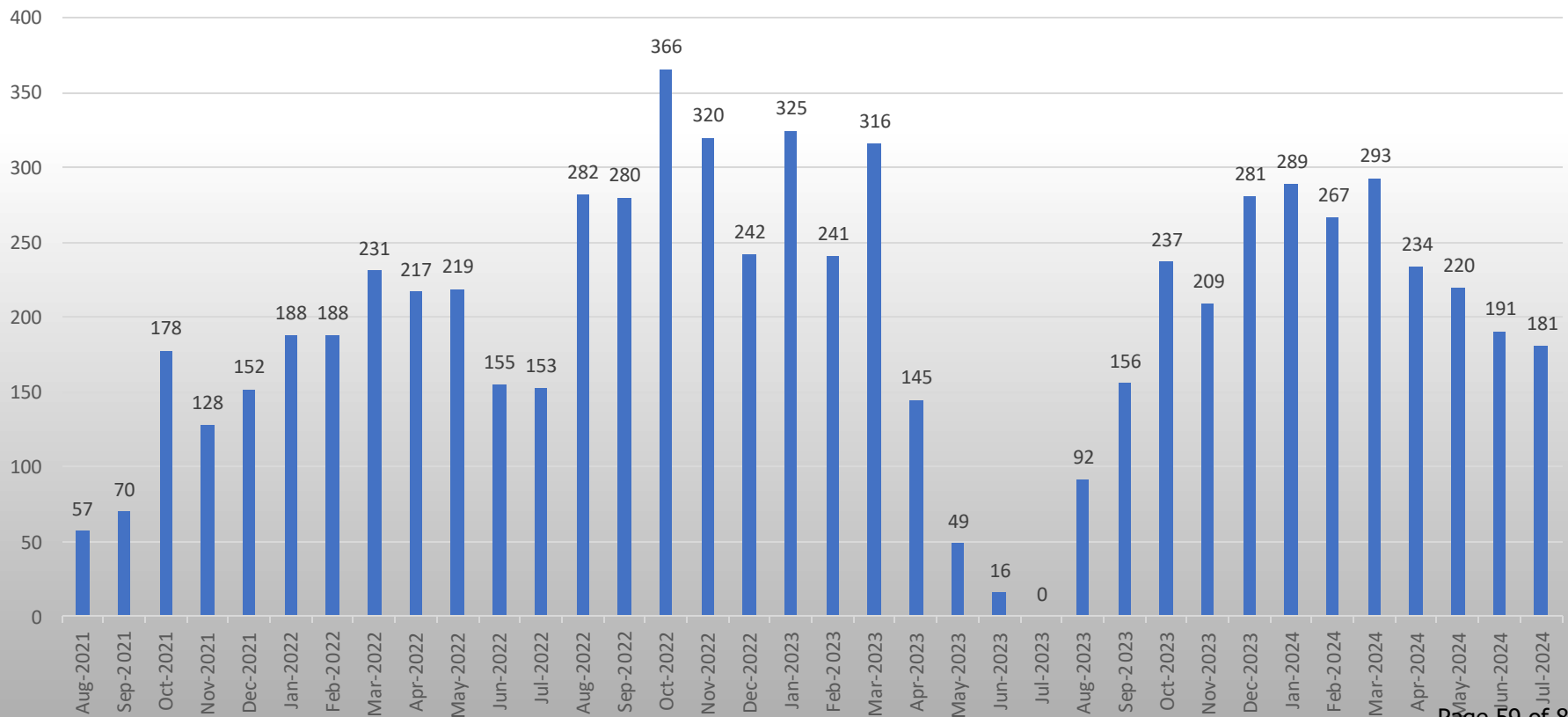


Leading our community's fight against crime and injustice.

Behavioral Health Unit

- (Some contacts involve the same individuals) April 2023 – reporting requirements changed and only include WASPC funded BHU staff. July 2023 BHU transitioned to within the Longview Police Department and there was no one staffed during this time to make contacts.

Total # of Contacts





Crisis Calls for Service

Call Type	2017	2018	2019	2020	2021	2022	2023
ITA	147	199	175	166	100	146	171
MENTAL	357	472	454	488	657	696	634
OD	112	92	87	94	108	126	150
SUICI	211	234	164	156	166	165	122
WELF	1803	1729	1590	1525	1711	1606	1741
DISORD	740	800	745	613	780	939	750
UNWANT	1014	1155	1317	906	1194	1767	1603
TOTAL	4384	4681	4532	3948	4716	5445	5153

Street Crimes Unit

Recovered in 2023:

Cocaine- 6.75 lbs

Meth- 9.75 lbs

Heroin- .6 lbs

Fentanyl- 6.35 lbs

Marijuana- 12 lbs

Guns- 16

Currency- \$81,000

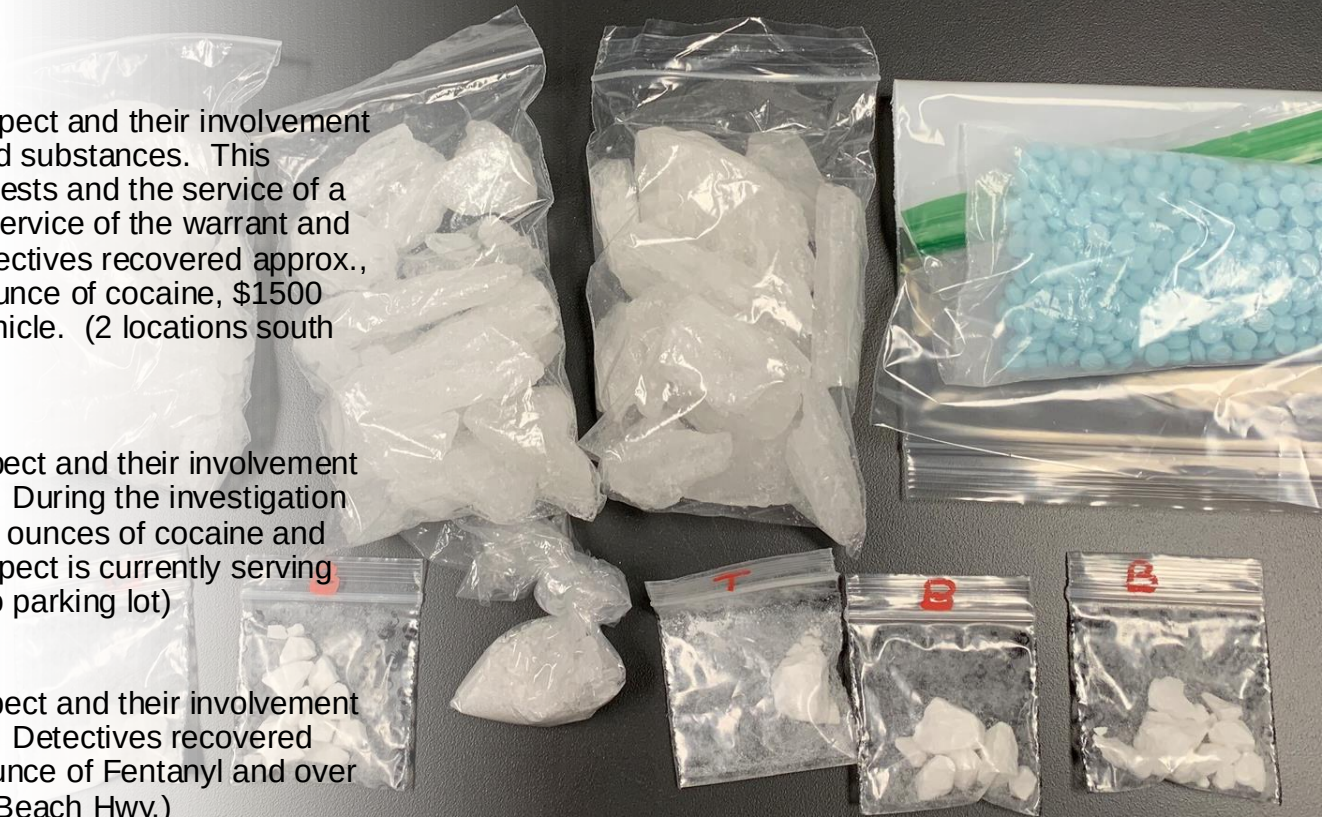
Vehicles- 4

- Served a search warrant at 1800 block of Alabama St. after an ongoing investigation into the distribution of Methamphetamine and Fentanyl. Detectives recovered 2.75 ounces of Methamphetamine, 1 pound of Fentanyl (blue Pills), over \$10,000 and recovered one stolen vehicle.

- Investigation regarding a suspect and their involvement in the distribution of controlled substances. This investigation included two arrests and the service of a search warrant. During the service of the warrant and subsequent investigation detectives recovered approx., 4.5 ounces of Fentanyl, ½ ounce of cocaine, \$1500 and recovered one stolen vehicle. (2 locations south Kelso)

- Investigation involving a suspect and their involvement in the distribution of cocaine. During the investigation detectives recovered over 56 ounces of cocaine and more than \$26,000. The suspect is currently serving 60 months in prison. (Winco parking lot)

- Investigation involving a suspect and their involvement in the distribution of cocaine. Detectives recovered 25.5 ounces of cocaine, ½ ounce of Fentanyl and over \$16,000. (4700 blk. Ocean Beach Hwy.)





Leading our community's fight against crime and injustice.

Patrol Highlights

In 2023, the Longview Police Department's patrol division exemplified exceptional skill and dedication in handling a variety of critical incidents, reinforcing the department's commitment to public safety and service.

- An officer was dispatched to the scene of a stabbing where a victim was suffering from a massive arterial bleed. Upon arrival, the officer found citizens applying pressure to the wound. Recognizing the severity of the situation, the officer quickly applied advanced medical techniques, stabilizing the victim and preventing further blood loss. The officer's swift actions were crucial in the victim's survival, enabling the subsequent medical airlift to a specialized facility. This incident underscores the officer's advanced training, quick thinking, and dedication to preserving life in emergency situations. While this was happening, other officers in the area successfully located and arrested this dangerous suspect
- Another significant success involved an arson investigation at a local hotel. Faced with a complex and potentially dangerous situation, the officer leading the investigation displayed outstanding diligence and intuition. Through meticulous investigative work, the officer pieced together the details of the incident, leading to the identification, arrest, and charging of the individual responsible for setting the fire. This case exemplified the officer's tenacity and skill in navigating intricate cases, ensuring justice was served, and the community was protected from further harm.
- A team of officers responded to an armed robbery at a local convenience store. Upon arrival, the officers demonstrated exemplary teamwork and strategic thinking. One officer immediately began setting up containment, anticipating the need for a possible canine track. Another officer, using keen observation skills, identified a suspect matching the description provided and initiated a foot pursuit. With coordinated efforts, the team pursued and apprehended the suspect safely, bringing a dangerous situation to a swift resolution. This incident highlighted the officers' courage, communication, and effective tactics in handling high-risk scenarios.





Leading our community's fight against crime and injustice.

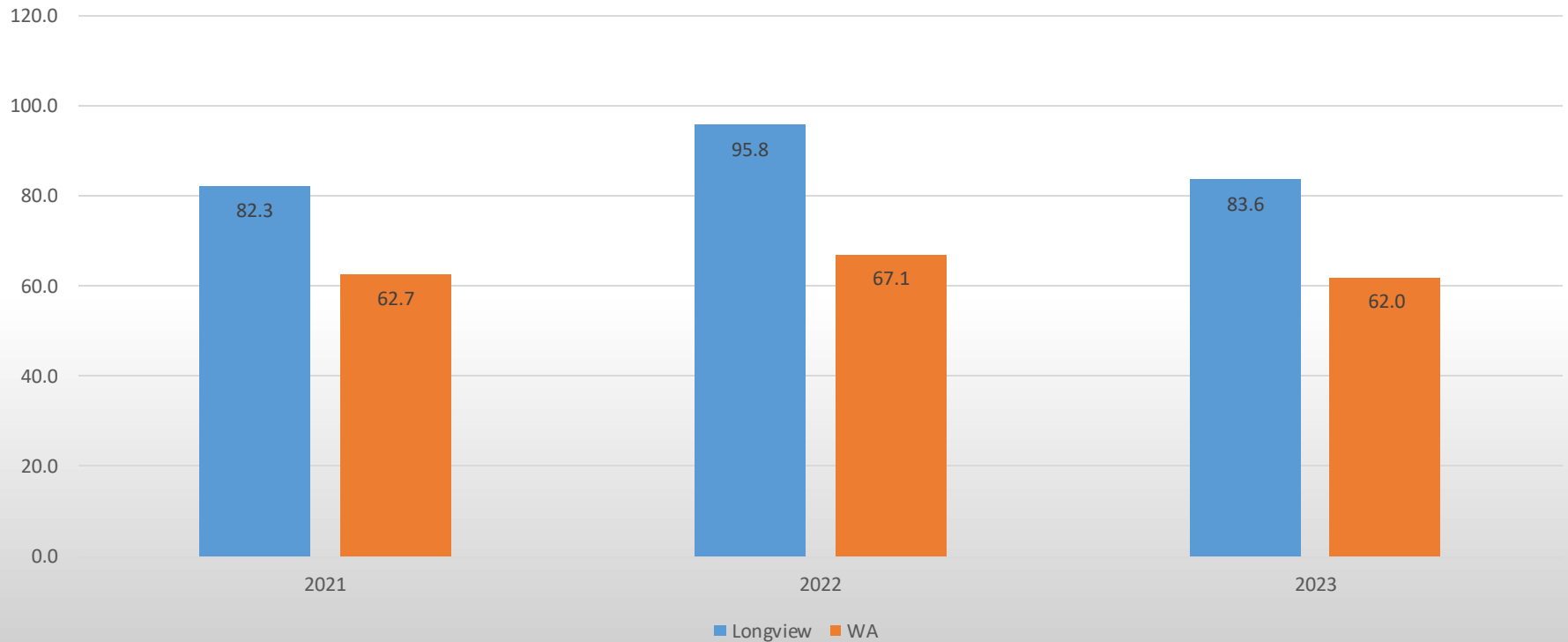
Criminal Investigations Unit Highlights

- On 2/14/21 there was a homicide in the 700 blk. of 14th Ave. Two years of investigation, crime lab analysis, and dedication by detectives led to the identification of the suspect. The suspect was arrested on 2/13/23 and is currently in custody at the Cowlitz County Jail awaiting trial.
- On 12/08/23 there was a deceased person located in the 600 blk. of 14th Ave. Investigation of the scene determined the person had been murdered early that morning while he was waiting to start his day at work. Detectives made quick work of several leads that developed through the morning. The suspect was arrested that afternoon. The weapon used in the crime and other supporting evidence was recovered. The suspect is currently in the Cowlitz County Jail awaiting trial.
- Net Nanny operation October 2023. CIU and SCU detectives participated in a multi-jurisdiction operation targeting sexual exploitation of children. The operation was coordinated by WSP Missing and Exploited Children Task Force and ran out of the Longview Police Department for three days. A total of 15 people were arrested related to the operation. Two suspects were from the Longview/Kelso area with the other twelve being from across Washington and one from Oregon. Criminal charges ranged from attempted Rape of a Child 1st Degree to Communication with a Minor for Immoral Purposes.





Longview vs WA Group A Offense Rate



LV 2023 Group A Offense rate is down 13% from 2022

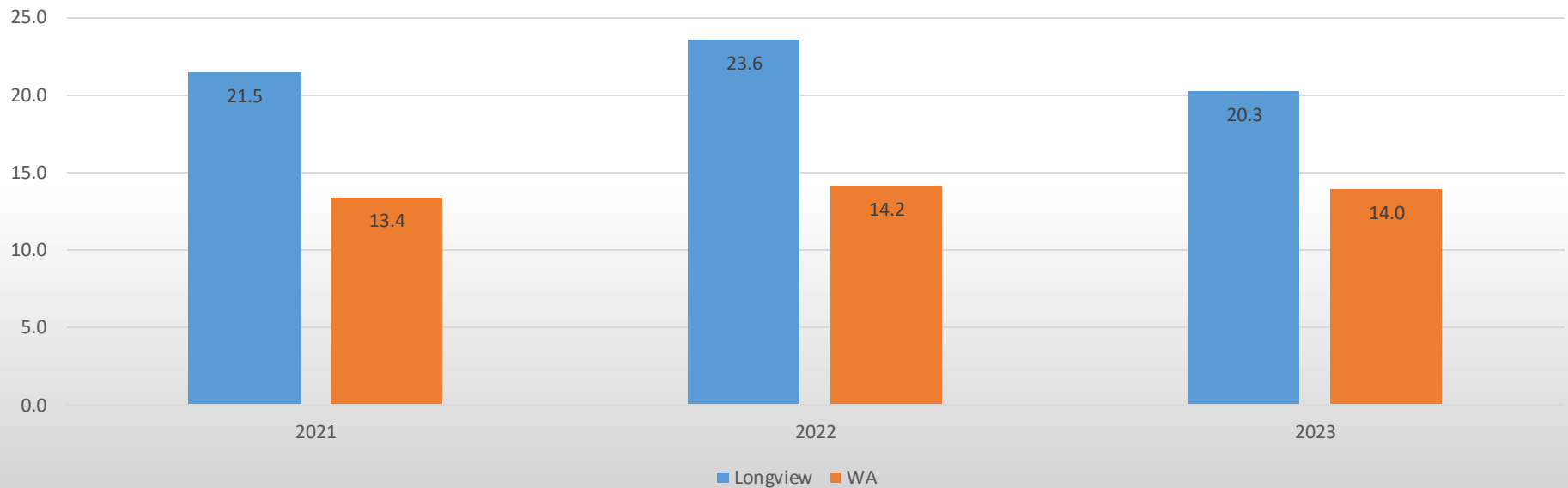
WA 2023 Group A Offense rate is down 8% from 2022

Data source: 2023 Crime in Washington WASPC Report

Group A Offenses include categories of **Persons**, **Property** and **Society** crimes



Longview and WA Group A **Persons** Crime Rate per 1000



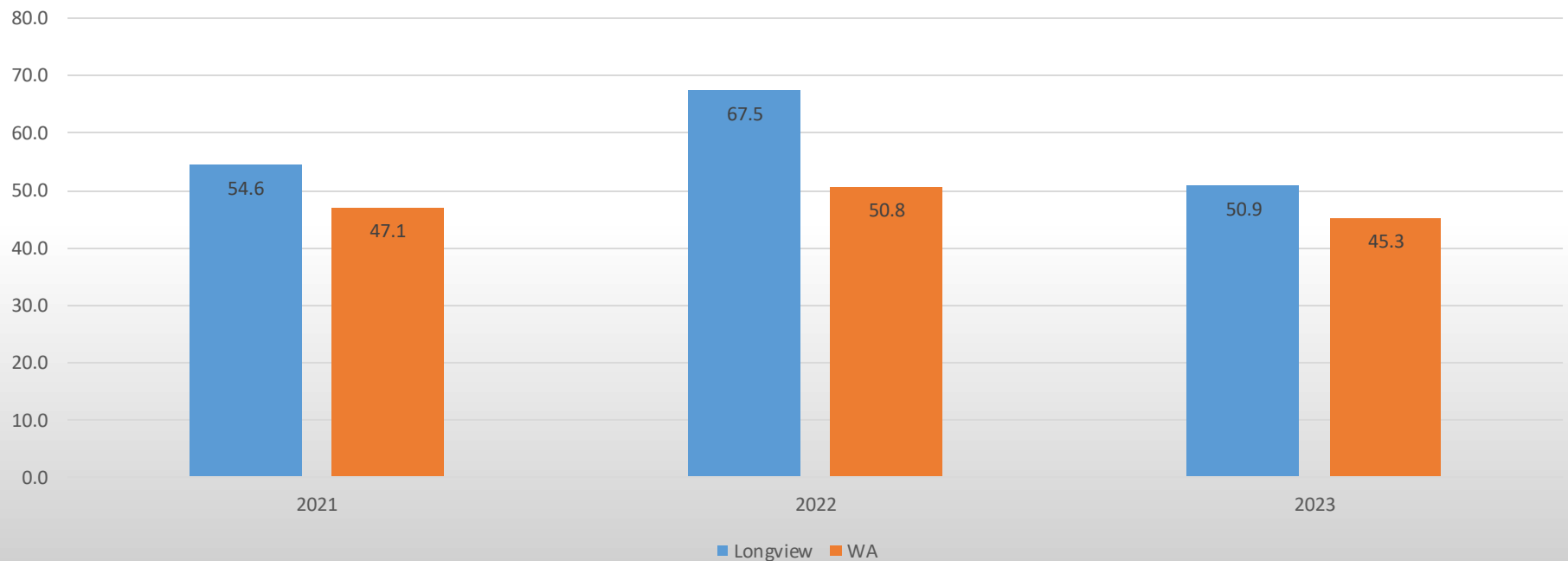
2023 LV Crimes against **Persons** rate is down 14% from 2022

2023 WA Crimes against **Persons** rate is down 1% from 2022

NIBRS Group A persons offenses include Simple & Aggravated Assault, Homicide, Sex Offenses, Intimidation, Kidnapping, Violate NCO and more (not complete list)



Longview and WA Group A *Property* Crime Rate per 1000



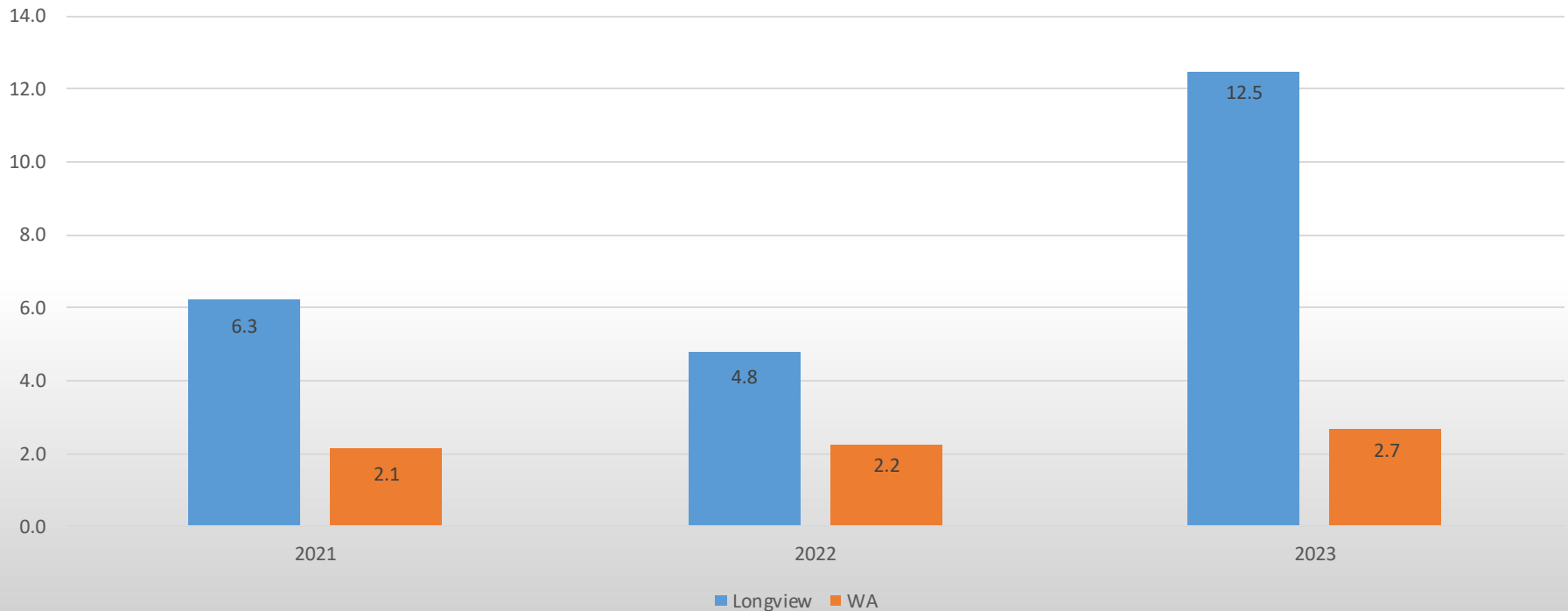
2023 LV Crimes against *Property* rate is down 25% from 2022

2023 WA Crimes against *Property* rate down 11% from 2022

NIBRS Group A property offenses include Robbery, Burglary, Arson, Larceny, Auto Theft, Fraud, Stolen Property, Vandalism and more (not complete list)



Longview and WA Group A Society Crime Rate
per 1000 population

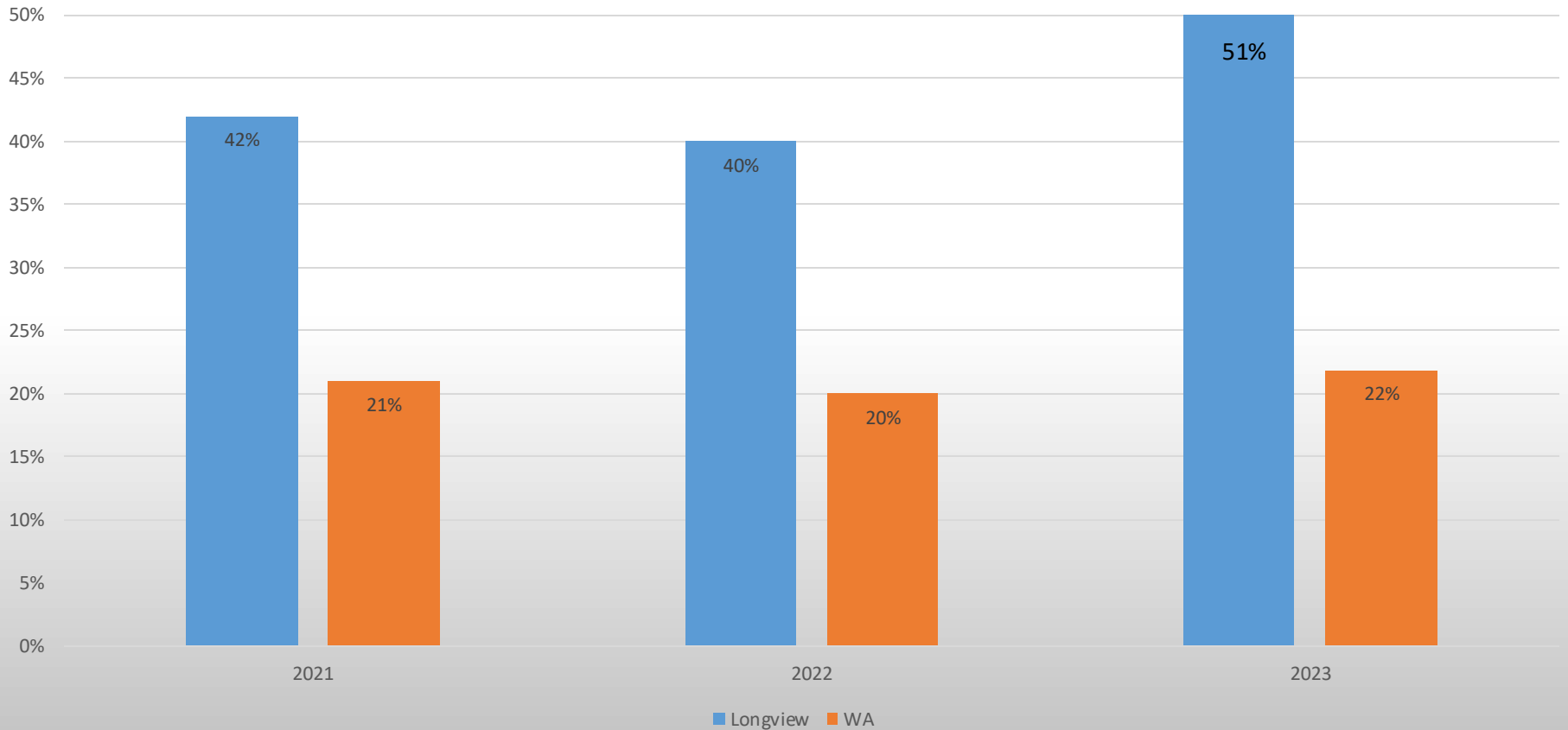


2023 LV Crimes against **Society** rate is up 160% from 2022
2023 WA Crimes against **Society** rate is up 21% from 2022

NIBRS Group A **Society** offenses include Drug violations, Pornography, Gambling, Prostitution, Weapons offenses and Animal Cruelty. It is important to note that drug laws changed in 2023 allowing for more arrests, which explains the significant increase in crimes against society rate.



Longview vs WA Clearance Rates

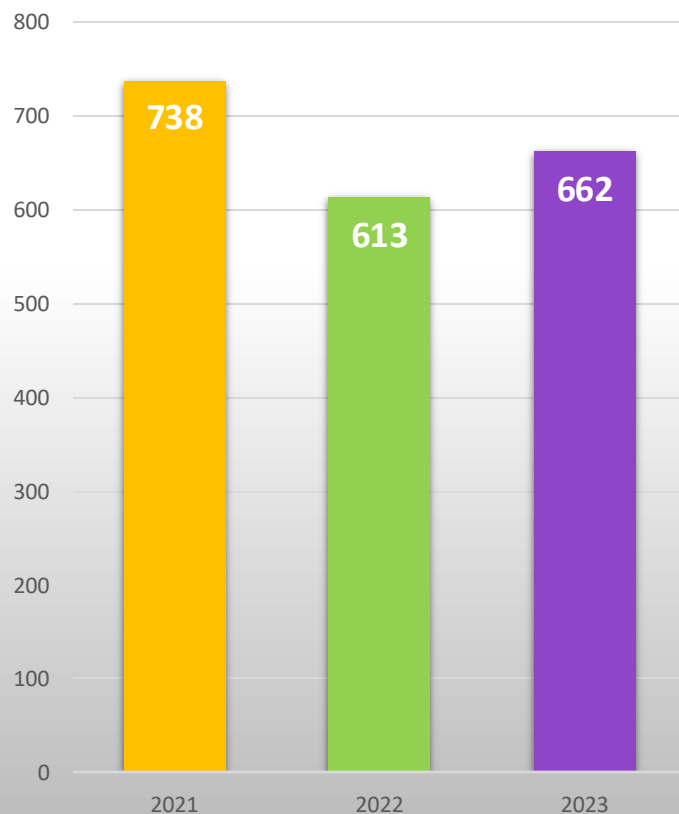


LV clearance rate is up 27% from 2022
WA clearance rate is up 9% from 2022

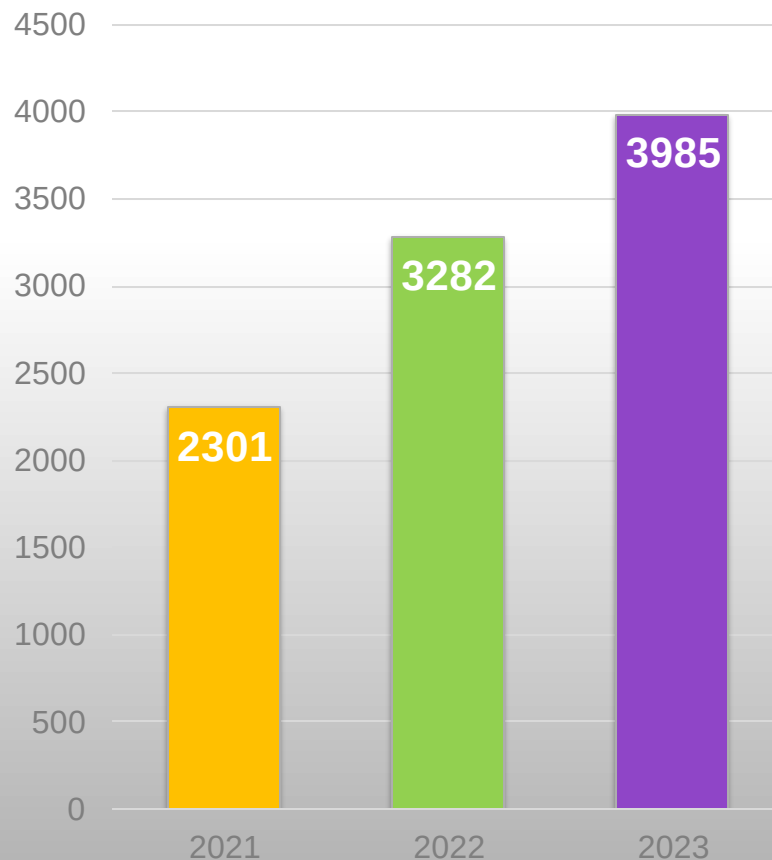


Traffic Statistics

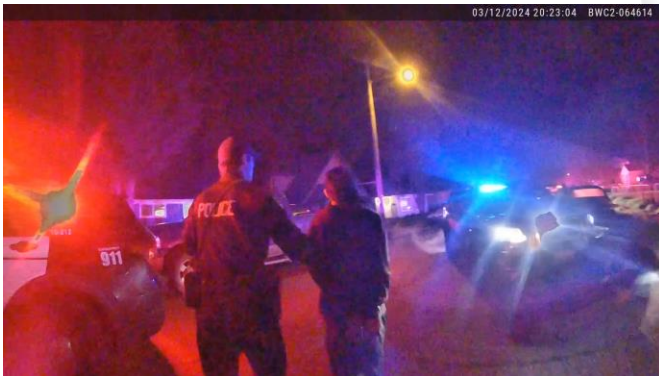
Collisions



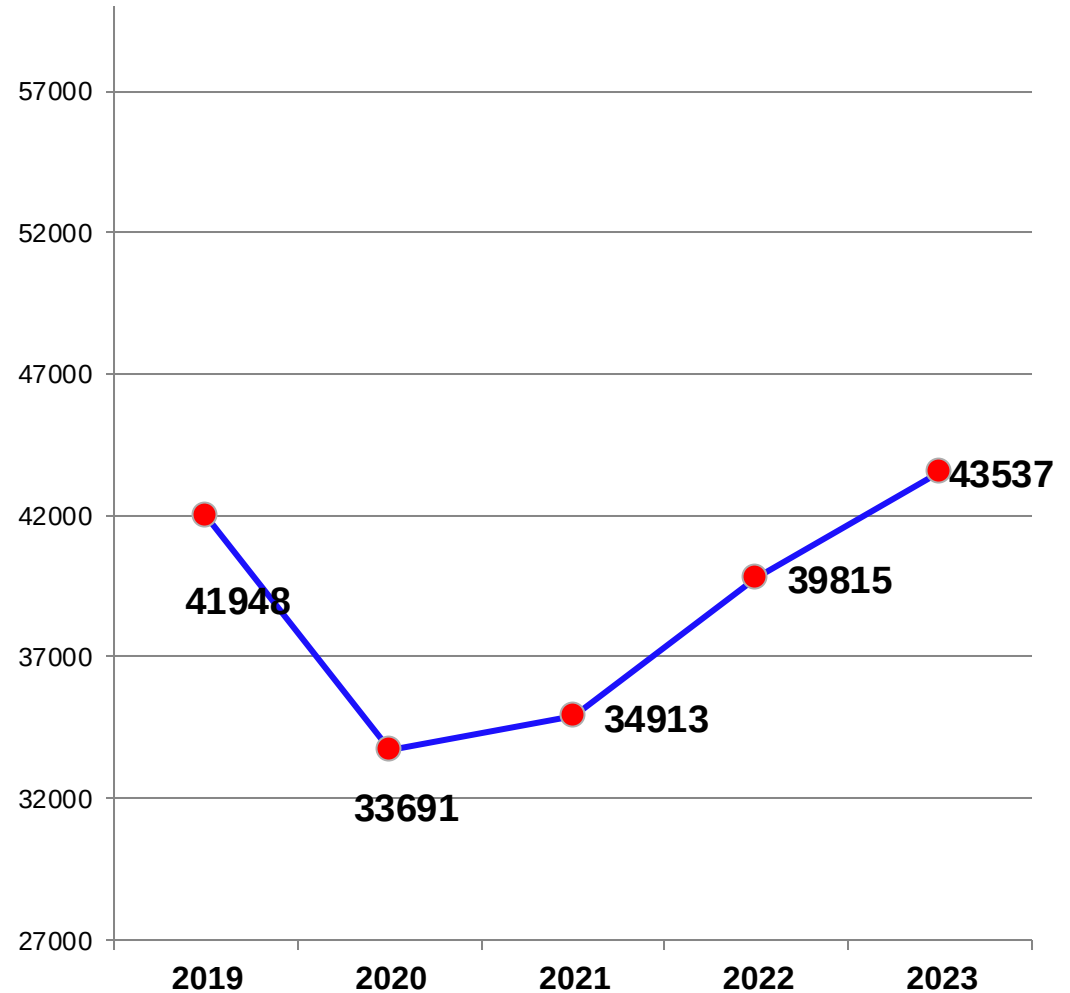
Citations



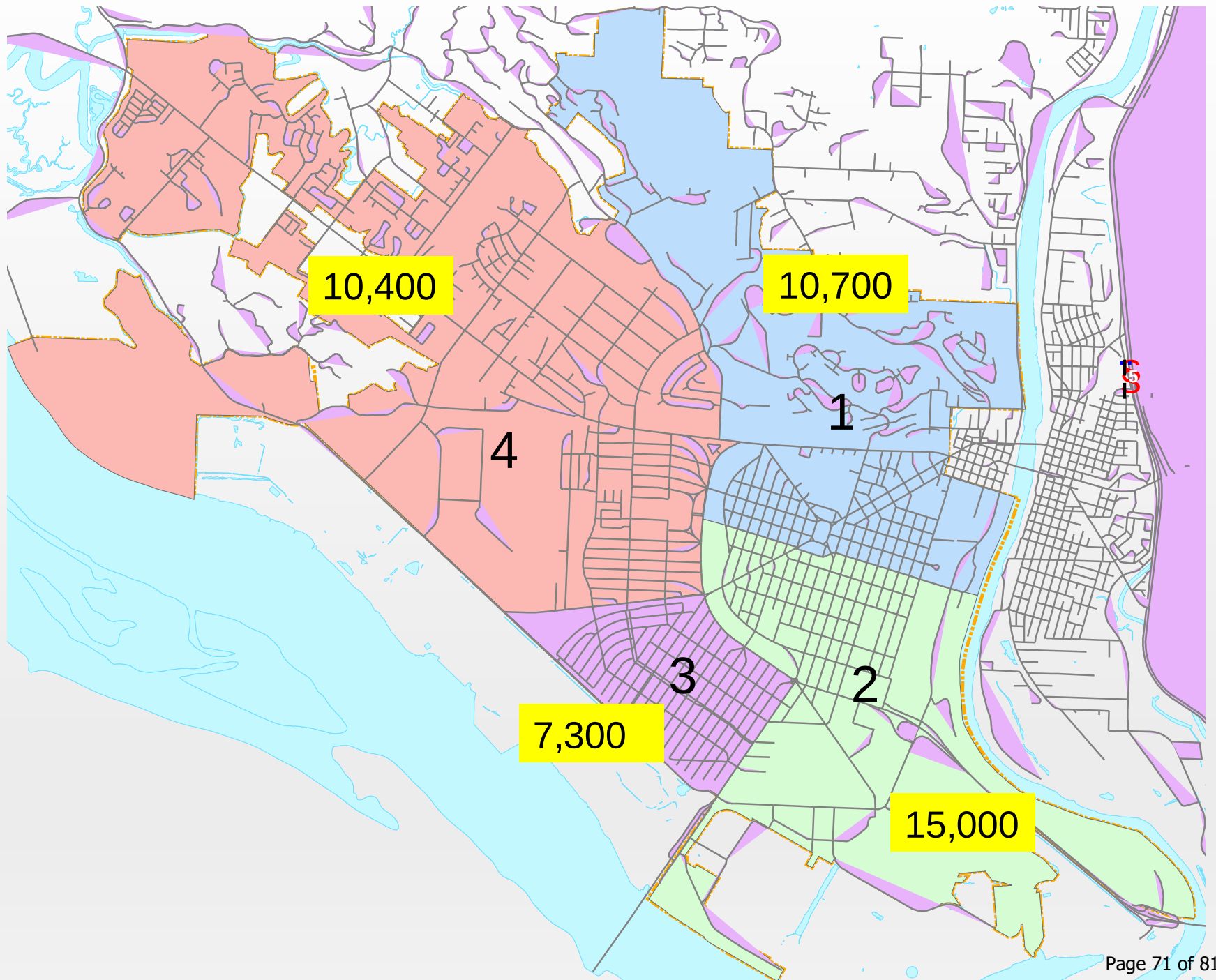
- Traffic collisions are up 8% from 2022
- Traffic citations are up 21.4% from 2022



LPD Calls for Service 5 Year Trend



- Total includes on-line police reports via Coplogic
- Calls for service are up 9% from 2022 to 2023





Leading our community's fight against crime and injustice.

Employee Awards

- Sgt. BJ Mortensen- Supervisor of the Year
- Officer Calvin Ripp- Officer of the Year
- Clara Angel- Civilian Employee of the Year
- Officer Aaron Stewart- Lifesaving Award
- Sergeant Brian Streissguth- Lifesaving Award
- Sergeant Tim Deisher- Lifesaving Award
- Officer Hunter Heim- Lifesaving Award
- Officer Dan Butler- Lifesaving Award
- Officer Vance McDonald- Lifesaving Award
- Officer David Mora- Meritorious Service Award
- Officer Johanna Mansfield- Meritorious Service Award
- Officer Vance McDonald- Meritorious Service Award
- Officer Brian Price- Meritorious Service Award
- Officer Andrew Langlois- Meritorious Service Award
- Sergeant Mac Langlois- Meritorious Service Award
- Officer Bryan Benes- Meritorious Service Award



Leading our community's fight against crime and injustice.

Employee Awards Continued

- Officer Ken Hardy- Lifesaving Award
- Officer Bryan Benes- Lifesaving Award
- Captain Branden McNew- Medal of Honor
- Officer Johanna Mansfield- Medal of Honor
- Sergeant Tim Deisher- Medal of Honor
- Officer Ken Hardy- Meritorious Service Award
- Cadet Kaci McNew- Life Saving Award
- Officer Bri Cummo- Letter of Commendation

- Peer Support Team- Sergeant Jeremy Johnson, Sergeant Chris Blanchard, Sergeant Chris Angel, Officer Gary Bishop, Officer Seth Libbey, Officer Richard Gibbs, Officer Luis Hernandez, Officer Pacer Said, Crime Analyst Vic Heston, Records Specialist Alexis Price
- Wellness Team- Administrative Manager Mary Chennault, Sergeant BJ Mortensen, Officer Seth Libbey, Officer Gary Bishop, Officer Luis Hernandez, Crime Analyst Vic Heston, Records Specialist Taylor Beck



Leading our community's fight against crime and injustice.

Questions?



HOME-ARP Supportive Services

Kenny Robinson | City of Longview

What is HOME-ARP?

- HOME-ARP funding was part of the American Rescue Plan from Housing and Urban Development.
- The consortium of Longview/Kelso received 1.3 million dollars in 2021.
- Most of the funding was allocated to new construction of affordable housing. (Sunrise Village and Blue Thistle Villa Projects)
- There's currently still \$99,470 unallocated in Longview.

What can it be spent on?

- HOME-ARP funding has two requirements for spending funds.
- Funds must be spent on eligible activities and assist qualifying populations.

Eligible Activities

- Production or preservation of affordable housing.
- Tenant Based Rental Assistance.
- Supportive Services.
- Purchase and Development of Non-Congregate Shelter.

Qualifying Populations

- Homeless as defined by McKinney-Vento Homeless Assistance Act.
- People at risk of homelessness.
- Fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking or human trafficking.
- Other populations where providing supportive services would prevent family homelessness.
- Veterans and families that include a veteran family member that meet one of the preceding criteria.

Project Proposal

- Emergency Support Shelter has expressed an interest in the HOME-ARP funds the city has remaining.
- ESS would like to offer supportive services for victims of domestic violence housed at Sunrise Village upon completion of construction and lease up period.
 - Supportive Services can include:
 - Child Care
 - Case Management
 - Assistance with meals or groceries, utility or security deposits, vehicle repairs, etc.
- ESS has entered into an agreement with Housing Opportunities of Southwest Washington but is lacking the funding necessary.
- ESS estimates the cost of these services at \$30,000 a year.
- Providing this funding will fund the program for three years.

Different Allocation Process

- Most of the funding has already been allocated.
- We submitted and received approval of our HOME-ARP allocation plan from HUD.
- Our Citizen Participation Plan does not state that an RFP is required after funding has already been allocated.
- The project meets the two requirements of an allowable activity and serving a qualifying population.

Eligible Activities

- Production or preservation of affordable housing.
- Tenant Based Rental Assistance.
- Supportive Services.
- Purchase and Development of Non-Congregate Shelter.

Qualifying Populations

- Homeless as defined by McKinney-Vento Homeless Assistance Act.
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Next Steps

- Approval from council to fund the project.
- Amendment of the HOME-ARP allocation plan.
- Environmental review.
- Contract with ESS to carry out the supportive services.



Thank You

Questions