



Agenda

Accessibility Advisory Committee

*Jordan Balla (Chair), Cheryl Coddington,  
Harry Howell, Lori Piper, Allan Rudberg,  
Katherine Vickers, Ashley Wagner (Vice  
Chair), Taylar Lewis, Lori Hendrickson  
MaryAlice Wallis (Council Liaison)  
Spencer Boudreau (Council Liaison)*

Monday, September 16,  
2024

4:00 PM

Hybrid Meeting  
2nd Floor, City Hall  
1525 Broadway, Longview WA

**NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Accessibility Advisory Committee of the City of Longview, Washington will conduct a Regular Meeting in the Longview City Hall 2nd Floor Training Room, 1525 Broadway, Longview, WA on Monday, September 18, 2023, at 4:00 p.m. The meeting is also available via Microsoft Teams.**

To attend the meeting virtually use the link or information below:

[Click here to join the meeting](#)

Meeting ID: 263 088 746 825

Passcode: GjZQMW

Or call in (audio only)

[+1 213-631-2692,,22389794#](#) United States, Los Angeles

[+1 347-973-4395,,22389794#](#) United States, New York City

Phone conference ID: 223 897 94#

**Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION\*/FLAG SALUTE**
4. **APPROVAL OF MINUTES**  
24-00855 July 15, 2024 Regular Meeting Minutes
5. **CONSTITUENT COMMENTS**
6. **COMMITTEE MEMBER COMMENTS & REPORTS**

7. **STAFF COMMENTS & REPORTS**

24-00827 RiverCities Transit Bus Stop Signs

8. **OLD BUSINESS**

9. **NEW BUSINESS**

24-00849 Discussion of other projects to put the 2024 budget towards before the end of year

10. **ADJOURNMENT & NEXT MEETING DATE/TIME/LOCATION**

24-00826 The next regular Accessibility Advisory Committee is scheduled for Monday, November 18, 2024 at 4:00 p.m. This meeting will be held at the Longview City Hall in the Training Room on the 2nd Floor, 1525 Broadway Street and via Microsoft Teams Meeting.



Minutes

Accessibility Advisory Committee

*Jordan Balla (Chair), Cheryl Coddington,  
Harry Howell, Lori Piper, Allan Rudberg,  
Katherine Vickers, Ashley Wagner (Vice  
Chair), Taylar Lewis, Lori Hendrickson  
MaryAlice Wallis (Council Liaison)  
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Passcode: 5zNEwm

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**1. CALL TO ORDER**

*Jordan Bella called the meeting to order at 4:05 p.m.*

**2. ROLL CALL**

**Present:** *CLAAC Members Present (9) Chair Jordan Balla (on-line), Vice Chair Ashley Wagner (on-line), Member Allan Rudberg, Member Cheryl Coddington, Member Taylar Lewis, Member Lori Piper, Member Katherine Vickers (on-line), Member Lori Hendrickson*

**Absent/Excused:** *Member Harry Howell*

**Council Liaisons Absent/Excused:** *Councilmember MaryAlice Wallis (non-voting)*

**Council Liaison Absent:** *Mayor Spencer Boudreau (non-voting)*

**Staff Present:** *Safety Risk Manager Rashelle Douglas, River Cities Transit Mobility Supervisor Doreen Daggett, Fleet/Facilities Manager Keith Walling, Public Works Director/Assistant City Manager Chris Collins, City Clerk Tiffany Ostreim*

**3. INVOCATION\*/FLAG SALUTE**

*The flag salute was recited.*

**4. APPROVAL OF MINUTES**

**24-00636 May 20, 2024**

*Member Lori Hendrickson requested a correction to the roll call to reflect her attendance. A motion was made by Member Cheryl Coddington, seconded by Member Taylar Lewis, to approve the Minutes of May 20, 2024 as corrected. The motion carried unanimously.*

**5. CONSTITUENT COMMENTS**

*None.*

**6. COMMITTEE MEMBER COMMENTS & REPORTS**

**24-00637 Introduction of New Committee Members**

*New Committee Member Taylar Lewis was introduced. City Clerk Tiffany Ostreim was introduced.*

**24-00638 Proclamation - Americans with Disabilities Pride Day**

*Member Cheryl Coddington read the proclamation which was presented to Cheryl Coddington and Allan Rudberg, who accepted on behalf of the Accessibility Advisory Committee during the Longview City Council regular meeting of June 27, 2024.*

**7. STAFF COMMENTS & REPORTS**

*Member Lori Piper asked about motorized wheelchairs using the bike lanes. Public Works Director/Assistant City Manager Chris Collins stated there are no laws to prevent. Sidewalks give a little more protection. Use with extreme caution.*

**8. OLD BUSINESS**

**24-00660 ADA Bus Signage**

*River Cities Transit Mobility Supervisor Doreen Daggett provided an update. Need to have all Route numbers and Transit numbers before receiving a bid for 23 stop shelter signs which include braille. Members discussed the location and size. River Cities Transit Mobility Supervisor Doreen Daggett hopes to have an estimate by the meeting in September.*

**9. NEW BUSINESS**

*Chair Jordan Balla stated KLOG is running a segment on Disability Pride Month. Member Allan Rudberg requested an inventory of ADA ramps to bus stops. River Cities Transit Mobility Supervisor Doreen Daggett relayed River Cities Transit will have a fare-free day on July 26, 2024 for Americans with Disabilities Pride Day.*

**10. ADJOURNMENT & NEXT MEETING DATE/TIME/LOCATION**

*Chair Jordan Balla adjourned the meeting at 4:30 p.m.*

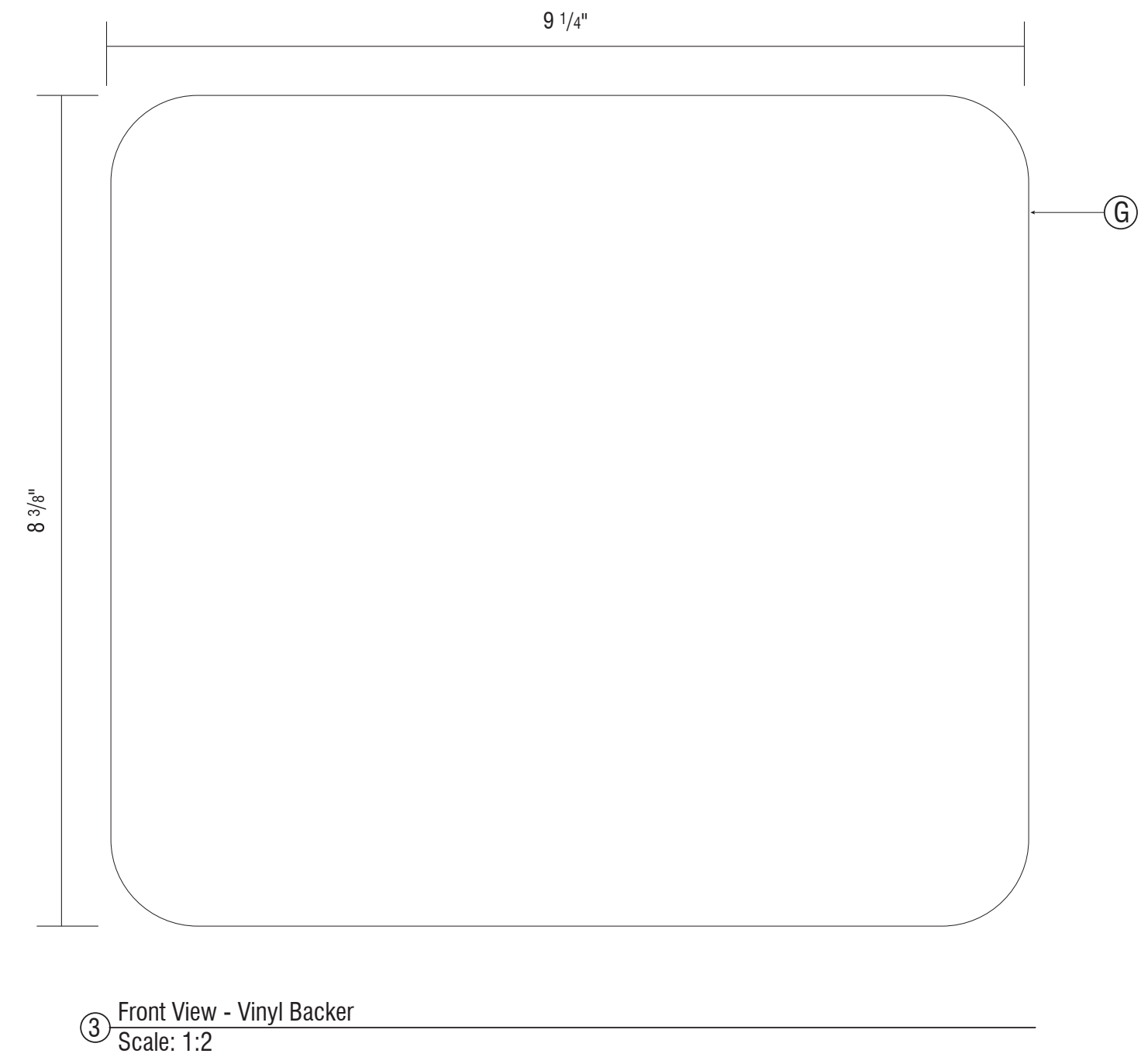
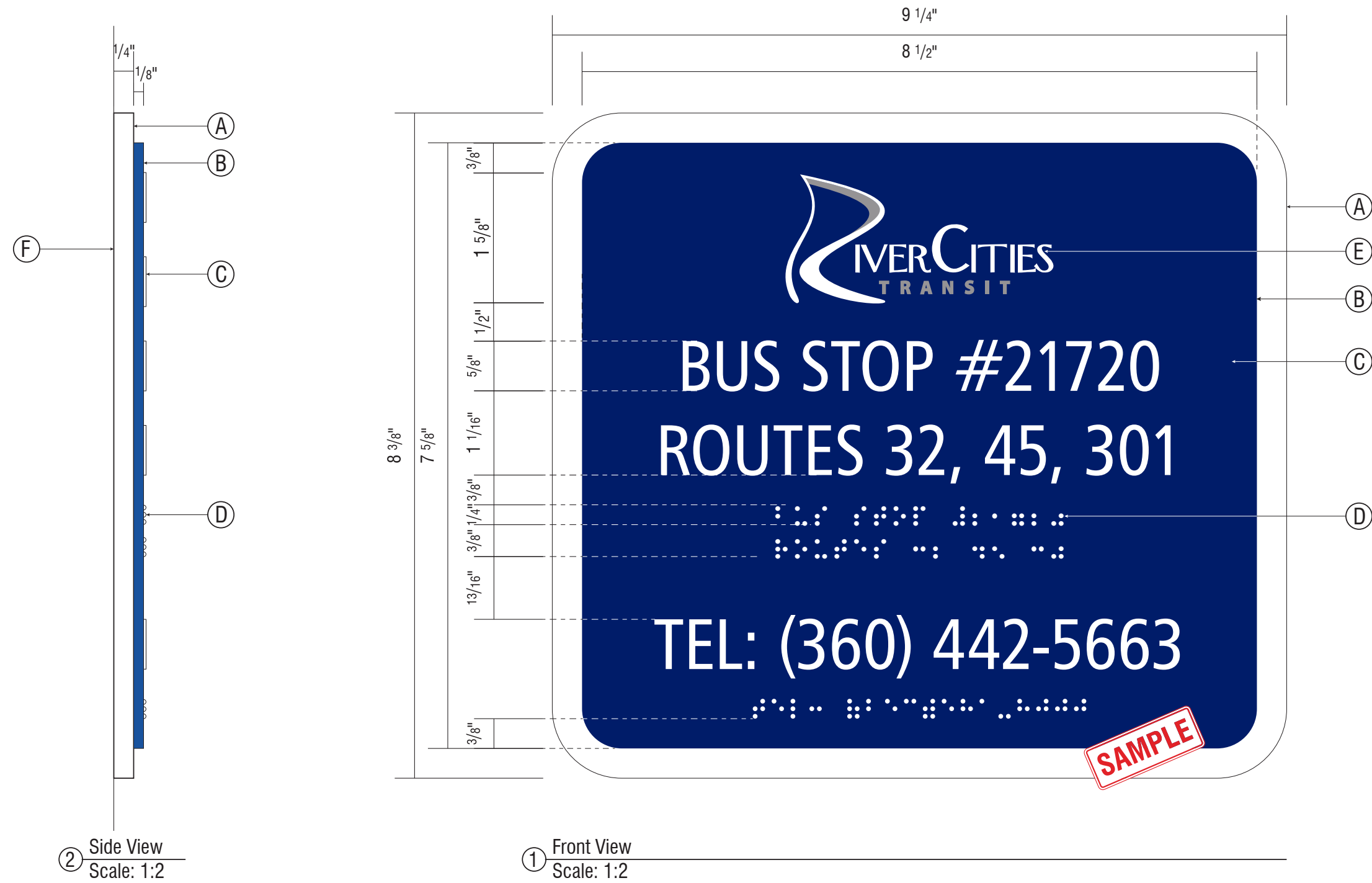
*The next Accessibility Advisory Committee Meeting is scheduled for Monday, September 16, 2024 at 4:00 p.m. This meeting will be held at the Longview City Hall in the Training Room on the 2nd Floor, 1525 Broadway Street, Longview, WA 98632 and via Microsoft Teams Meeting.*

*Tiffany Ostreim  
City Clerk*

Approved: \_\_\_\_\_  
Chair Jordan Balla

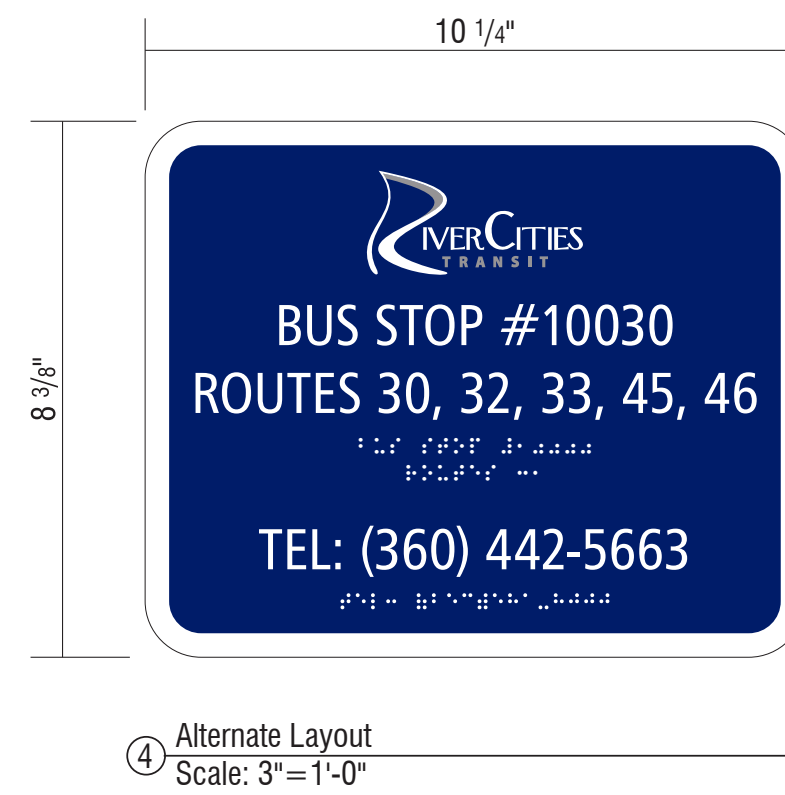
September 16, 2024  
4:00 p.m.  
Longview City Hall 2nd Floor Training Room, 1525 Broadway, Longview, WA

COLORS/MATERIALS PALETTE



**Sign #1**  
Manufacture and install forty two (42) bus stop ID sign.

- Ⓐ 1/4" White acrylic.
- Ⓑ 1/8" Acrylic painted Matthews Paint Pantone 280 Blue (Pantone PPGPAN280 blue)
- Ⓒ 311-204 Bright White Rowmark.
- Ⓓ Grade II white Braille translation.
- Ⓔ Logo to be direct print to match brand colors.
- Ⓕ Attach to glass surface with VHB tape.
- Ⓖ 3M White 220-10 vinyl backer applied second surface of glass to hide adhesive.



**Seattle Office**  
11715 SE 5th Street  
Bellevue, WA 98005  
206.223.1122  
800.562.2854  
Fax 206.223.1123

**11224**  
Customer Number  
**147049**  
Quote Number  
**147049 RiverCities Transit  
Bus Stop Signs R1**  
File Name

**Steve Lambert**  
Salesperson  
**Brad McKay**  
Drawn By  
**Chakeyia Smith**  
Project Manager  
July 17, 2024  
Date  
Revisions

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Approved  
 Approved With Changes Noted  
Customer Signature \_\_\_\_\_  
Date \_\_\_\_\_  
Landlord Signature \_\_\_\_\_  
Date \_\_\_\_\_

This drawing is intended to provide a reasonable representation of the final manufactured article. Fasteners and seams in materials may not be represented exactly as they will be fabricated. Colors on prints may not accurately depict specific colors.

**RiverCities Transit**  
PO Box 128  
Longview, WA 98632

**Bus Stop ID**  
1 of 4  
Page 6 of 9



Qty. (2)



Qty. (2)



① Layouts  
Scale: 3"=1'-0"



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RiverCities Transit  
PO Box 128  
Longview, WA 98632

Layouts

**RIVERCITIES**  
TRANSIT

**BUS STOP #31565**  
ROUTES 30, 31

TEL: (360) 442-5663

**RIVERCITIES**  
TRANSIT

**BUS STOP #31590**  
ROUTES 30, 31

TEL: (360) 442-5663

**RIVERCITIES**  
TRANSIT

**BUS STOP #32115**  
ROUTES 32

TEL: (360) 442-5663

**RIVERCITIES**  
TRANSIT

**BUS STOP #32130**  
ROUTES 30, 32

TEL: (360) 442-5663

**RIVERCITIES**  
TRANSIT

**BUS STOP #32140**  
ROUTES 30, 32

TEL: (360) 442-5663

**RIVERCITIES**  
TRANSIT

**BUS STOP #32540**  
ROUTES 32

TEL: (360) 442-5663

**RIVERCITIES**  
TRANSIT

**BUS STOP #32560**  
ROUTES 32

TEL: (360) 442-5663

**RIVERCITIES**  
TRANSIT

**BUS STOP #32570**  
ROUTES 32

TEL: (360) 442-5663

**RIVERCITIES**  
TRANSIT

**BUS STOP #33105**  
ROUTES 33

TEL: (360) 442-5663

**RIVERCITIES**  
TRANSIT

**BUS STOP #33500**  
ROUTES 33, 44

TEL: (360) 442-5663

**RIVERCITIES**  
TRANSIT

**BUS STOP #33520**  
ROUTES 33, 44

TEL: (360) 442-5663

**RIVERCITIES**  
TRANSIT

**BUS STOP #33535**  
ROUTES 33, 44

TEL: (360) 442-5663

**RIVERCITIES**  
TRANSIT

**BUS STOP #44110**  
ROUTES 44

TEL: (360) 442-5663

**RIVERCITIES**  
TRANSIT

**BUS STOP #44500**  
ROUTES 44

TEL: (360) 442-5663

**RIVERCITIES**  
TRANSIT

**BUS STOP #44505**  
ROUTES 44

TEL: (360) 442-5663

**RIVERCITIES**  
TRANSIT

**BUS STOP #45105**  
ROUTES 45, 46, 411

TEL: (360) 442-5663

**RIVERCITIES**  
TRANSIT

**BUS STOP #45110**  
ROUTES 45, 46, 411

TEL: (360) 442-5663

**RIVERCITIES**  
TRANSIT

**BUS STOP #45120**  
ROUTES 45, 46, 411

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