



Minutes

Agenda

Cowlitz Transit Authority

Dennis Weber (Chair), Lisa Alexander, Kennan Harvey, MaryAlice Wallis,
Erik Halvorson, Anthony Harris (Nonvoting), Spencer Boudreau (Alternate),
Mike Karnofski (Alternate), Richard Dahl (Alternate)

Wednesday, August 14, 2024	4:00 PM	Hybrid Meeting Longview Council Chambers 1525 Broadway St, Longview
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NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a Regular Board Meeting on Wednesday, August 14, 2024, at 4:00 p.m. in the Longview City Hall Council Chamber, 1525 Broadway St, Longview, WA. This meeting is also available by Zoom.

Agendas are made available the Friday before the meeting at www.mylongview.com under "Agendas & Minutes."

Zoom meeting link: <https://us02web.zoom.us/j/89844443333>

Telephone options (dial any of the following numbers):

1 253 215 8782
1 408 638 0968
1 669 900 6833
1 346 248 7799
1 312 626 6799
1 646 876 9923
1 301 715 8592

Webinar ID: 898 4444 3333

Longview City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the Board Clerk's Office at (360) 442-5664 at least forty-eight (48) hours in advance if you require special accommodations to attend the meeting.

Written comments may be submitted up to forty-eight (48) hours in advance via email at customerservice@rctransit.org.

Next meeting

Wednesday, September 11, 2024
4:00 p.m. – Regular Board Meeting

1. CALL TO ORDER

Due to technical difficulties, Chair Weber called the meeting to order at 4:24 pm.

2. FLAG SALUTE

The flag salute was recited.

3. ROLL CALL

Present: Chair Dennis Weber; Vice-Chair Lisa Alexander; Member Erik Halvorson; Member Mary Alice Wallis (via Zoom); Member Anthony Harris (Non-Voting)

Absent: Member Keenan Harvey; Member (Alternate) Mike Karnofski; Member (Alternate) Spencer Boudreau; Member (Alternate) Richard Dahl

Staff Present: Jim Duscha, Interim City Manager; Chris Collins, Public Works Director; Jim Seek, Transit Manager; Doreen Daggett, Mobility Supervisor; Tara Hargrave, Clerk of the Board

Others Present: Betsy DeSpain, Paratransit Regional Manager (via Zoom); Megan Wirtz, CWCOC

4. PUBLIC COMMENTS

None.

5. CONSIDERATION OF MINUTES FOR THE JULY 10, 2024 MINUTES

A motion was made by Member Halvorson, seconded by Member Alexander, to approve the July 10, 2024 Cowlitz Transit Authority Regular Board Meeting Minutes. The motion carried unanimously.

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6. CONSENT CALENDAR

A motion was made by Member Alexander, seconded by Member Wallis, to approve the Consent Calendar in its entirety as presented. The motion carried unanimously

24-00746 2024 June CTA Treasurer's Report

24-00747 2024 June CTA Fund Balance Report

24-00729 Invoice #2024-09 - City of Longview \$553,741.00

24-00730 Invoice #261 - CWCOC (Mobility Match Jul-Dec 24) \$3,000.00

24-00731 Invoice #279 - CWCOC (LKRATS Q4 (Apr-Jun 24) \$2,813.82

24-00732 Invoice #2952 - EHW - \$30.00

7. REPORTS

Chair Weber initiated a sales tax revenue discussion.

24-00733 2024 Annual Fixed Route Ridership

24-00734 2024 July Daily Fixed Route Ridership

24-00737 2024 July LIFT Monthly Ridership

24-00738 Five Year Ridership Graph**24-00739 PTBA Sales Tax Data 2024 vs. 2023****8. AGENDA SUMMARY: ESTABLISH PUBLIC HEARING FOR PROPOSED FIXED ROUTE SERVICE CHANGE**

Transit Manager Seeks reported that the ballot measure to expand the PTBA area failed and requested a public hearing be established to discuss proposed fixed route service changes.

A motion was made by Member Halvorson, seconded by Member Alexander, to establish a public hearing to be held at the September 11, 2024 CTA Board Meeting to receive comments on proposed service changes. The motion carried unanimously.

24-00728 ESTABLISH PUBLIC HEARING FOR PROPOSED FIXED ROUTE SERVICE CHANGE**SUMMARY STATEMENT:**

The Cowlitz Transit Authority bylaws Section 5.3 states that the Authority shall hold a public hearing to solicit public comment on any change in transit service routes amounting to a change in excess of 20% of the total distance of any one route. Staff's proposed change in service, due to the failure of the ballot measure on the Beacon Hill-Lexington annexation, meets this criterion.

Staff will propose eliminating service to the area in two stages: first fixed route service, and then ADA paratransit service.

The proposed service change will be published for comment on August 21, 2024.

RECOMMENDED ACTION:

Establish a public hearing to be held at the September 11, 2024 CTA Board Meeting to receive comments on the proposed service change.

9. MANAGER'S REPORT

Transit Manager Seeks reported that ballot initiative 2117 could affect the amount of funds we receive from the Climate Control Act; five new transit operators were interviewed and staff is working on getting three of them hired with the other two being put on a waiting list; and there is no update on the pass sales at this time.

Paratransit Regional Manager DeSpain reported the year to date for 2024 is up over 2,000 riders from this time last year; staff has completed some RouteMatch training and looking forward to implementing some changes; and they have a new operator on the road.

10. MISCELLANEOUS

None.

11. ADJOURNMENT

Chair Weber adjourned the meeting at 4:41 pm.

Dennis Weber, Chair

Tara Hargrave, Clerk of the Board