



Minutes

Accessibility Advisory Committee

*Jordan Balla (Chair), Cheryl Coddington,
Harry Howell, Lori Piper, Allan Rudberg,
Katherine Vickers, Ashley Wagner (Vice
Chair), Taylar Lewis, Lori Hendrickson
MaryAlice Wallis (Council Liaison)
Spencer Boudreau (Council Liaison)*

Monday, September 16,
2024

4:00 PM

Hybrid Meeting
2nd Floor, City Hall
1525 Broadway, Longview WA

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Accessibility Advisory Committee of the City of Longview, Washington will conduct a Regular Meeting in the Longview City Hall 2nd Floor Training Room, 1525 Broadway, Longview, WA on Monday, September 18, 2023, at 4:00 p.m. The meeting is also available via Microsoft Teams.

To attend the meeting virtually use the link or information below:

[Click here to join the meeting](#)

Meeting ID: 263 088 746 825

Passcode: GjZQMW

Or call in (audio only)

+1 213-631-2692,,22389794# United States, Los Angeles

+1 347-973-4395,,22389794# United States, New York City

Phone conference ID: 223 897 94#

Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. CALL TO ORDER

Chair Jordan Balla called the meeting to order at 4:00 p.m.

2. ROLL CALL

Present: CLAAC Members Present (7) Chair Jordan Balla (on-line), Member Allen Rudberg, Member Cheryl Coddington, Member Taylar Lewis, Member Lori Piper, Member Katherine Vickers, Member Lori Hendrickson

Absent/Excused: Vice Chair Ashley Wagner, Member Harry Howell

Council Liaison: MaryAlice Wallis (on-line)

Staff Present: Human Resources Director Sabrina Fraidenburg, City Engineer Sam Barham, River Cities Transit Mobility Supervisor Doreen Daggett, Fleet/Facilities Manager Kith Walling, Parks and Urban Forestry Manager Joanna Martin, Library Administrative Assistant James Newkirk, City Clerk Tiffany Ostreim

3. INVOCATION*/FLAG SALUTE

The flag salute was recited.

4. **APPROVAL OF MINUTES**

24-00855 July 15, 2024 Regular Meeting Minutes

A motion was made by Member Cheryl Coddington, seconded by Member Allan Rudberg, to approve the Minutes of July 15, 2024. The motion carried unanimously.

5. **CONSTITUENT COMMENTS**

None

6. **COMMITTEE MEMBER COMMENTS & REPORTS**

Chair Jordan Balla reported on the Cowlitz County Accessibility Communities Advisory Committee meeting she attended on September 11, 2024. Corie Dow-Kramer spoke about Youth and Family Link, their clients, and the services they provide to assist the community.

7. **STAFF COMMENTS & REPORTS**

24-00827 RiverCities Transit Bus Stop Signs

River Cities Transit Mobility Supervisor Doreen Daggett presented the signage for the 42 bus shelters. The signs will be mounted on the side of the bus shelters once they are received. The total cost was \$5,200.

8. **OLD BUSINESS**

None

9. **NEW BUSINESS**

24-00849 Discussion of other projects to put the 2024 budget towards before the end of year

Chair Jordan Balla asked members if they had any proposed projects for 2024. The AAC budget will carry over yearly to be used for appropriate, voted upon projects.

Member Katherine Vickers requested an interpreter for the meetings. Committee members discussed the request and possible options available.

Member Katherine Vickers and Chair Jordan Balla will start looking into the process and will reach out to Safety Risk Manager Rashelle Douglas.

Microsoft Teams Meeting provides live captioning with speaker attribution. Meeting participants can turn on live captions from the meeting controls to view captions at the bottom of the meeting window.

Fleet/Facilities Manager Keith Walling stated the ACA budget covers tangible items, not services.

10. **ADJOURNMENT & NEXT MEETING DATE/TIME/LOCATION**

24-00826 The next regular Accessibility Advisory Committee is scheduled for Monday, November 18, 2024 at 4:00 p.m. This meeting will be held at the Longview City Hall in the Training Room on the 2nd Floor, 1525 Broadway Street and via Microsoft Teams Meeting.

Chair Jordan Balla adjourned the meeting at 4:18 p.m.

*Tiffany Ostreim
City Clerk*

Approved: _____
Chair Jordan Balla