



WATER OPERATING BOARD

Monday, November 20, 2023, 3:00 PM
C&ED Conf Room
Longview City Hall
1525 Broadway Longview, WA 98632

MINUTES

The Water Operating Board will discuss and take action as appropriate on the following matters:

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

To attend the meeting virtually, use the link or information below:

1. **ROLL CALL**

Water Operating Board:

Representatives

Beacon Hill Water & Sewer District: Dell Hillger (Chairman)

City of Longview: Ruth Kendall, Mike Wallin

Staff

Ken Hash, Chris Collins, Thomas Daly, Lisa Vertrees

2. **MINUTES**

23-001724 September 27, 2023 minutes

A motion was made by Member Ruth Kendall, seconded by Member Mike Wallin, to approve the regular meeting minutes of September 27, 2023. The motion carried unanimously.

3. **PUBLIC COMMENT**

None at this time.

4. **WATER PRODUCTION/CONSUMPTION REVIEW**

Review of flow information. New connections (see charts); total number of meters.

Connections vs. consumption reflect nationwide trends. Longview is down 14% in seven years.

**23-001725 Consumption vs. Connections
Electric vs. Consumption**

5. **FINANCIAL REVIEW**

We are currently under budget in electricity, salaries and repairs.

There have been some cost savings after the VFDs went in.

6. **WHOLESALE WATER RATE**

23-001726 Wholesale water rate analysis and direction to staff

\$864,744 in the fund.

Recommend no change in the wholesale rate and move some of the fund money to the construction

fund.

7. **WATER SUPPLY, TREATMENT, AND DISTRIBUTION**

23-001727 Project Updates

Moving funds to construction, we can fund the hypo tank, pump #4 rebuild, the storage building, and pump house design in the next few years. We are rebuilding pump #3 now.

A new hypo tank is important as the current tank has 10 days storage on high demand. There is a very small window when it is time to refill.

Pump house A & E - flow meter, move electrical away from pumps for better readings. It's easier to do all at once, one building at a time.

Well house - settling. The preload was removed too early and is a factor in the dissimilar settling.

Vibration analysis - develop a program after all pump houses are rebuilt.

8. **FILTER PLANT CONSTRUCTION BUDGET**

23-001728 Operating budget

Discussion continued from previous agenda item.

9. **TREATMENT PLANT OPERATING REPORT**

Hoping Pump #3 is back next month.

We are closing down a bit with winter months. We need to maintain water/chlorine levels for consistency.

A mixer has been put in Reservoir #5. We are planning to put mixers in all reservoirs along with chlorine injectors.

10. **OTHER BUSINESS**

23-001729 General Discussion

Direction to staff as appropriate

The budget will be presented at the December 7, 2023 Council workshop.

With no further business to discuss, the meeting adjourned at 4:30 p.m.

Lisa Vertrees, Clerk of the Board

Water Operating Board:

Representatives

Beacon Hill Water & Sewer District: Dell Hillger (Chairman)

City of Longview: Ruth Kendall, Mike Wallin

Staff

Ken Hash, Chris Collins, John Axford, Brian Steveson, Thomas Daly, Lisa Vertrees

