



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes

City Council

*Mayor Spencer Boudreau
Mayor Pro Tem Kalei LaFave
Council Member Ruth Kendall
Council Member Angie Wean
Council Member MaryAlice Wallis
Council Member Keith Young
Council Member Erik Halvorson*

Thursday, September 26,
2024

6:00 PM

2nd Floor, City Hall

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting. Please note - virtual attendees may comment verbally during public hearings only. Virtual attendees may also submit written comments to the Clerk's Office with the heading, "Public Comment for disbursement to the City Council".

<https://us02web.zoom.us/j/82394132374>

Telephone options (dial any of the following numbers):

1-253-215-8782
1-346-248-7799
1-408-638-0968
1-669-900-6833
1-301-715-8592
1-312-626-6799
1-646-876-9923

Webinar ID: 823 9413 2374

1. CALL TO ORDER
Mayor Boudreau called the meeting to order at 6:00 p.m.
2. INVOCATION*/FLAG SALUTE

24-00887 COLE PRUITT, VALLEY VIEW CHURCH

After the invocation provided by Cole Pruitt of Valley View Church, the flag salute was recited.

3. ROLL CALL
Present: Mayor Boudreau, Mayor Pro Tem LaFave, Councilmember Kendall, Councilmember Wean, Councilmember Wallis (on-line), Councilmember Young, Councilmember Halvorson (on-line)

Staff Present: *Interim City Manager Jim Duscha, Interim City Attorney Charlotte Archer, City Clerk Tiffany Ostreim, Public Works Director/Assistant City Manager Chris Collins, Community & Economic Development Director Nick Little, Parks & Recreation Director Jen Wills, Police Chief Robert Huhta, Human Resources Director Sabrina Fraidenburg, Fire Marshall Jon Dunaway, Information Technology Director Mike Sullivan, Finance Director Consultant Jeff Swanson (on-line)*

4. **WORKSHOP**

5. **APPROVAL OF MINUTES**

A motion was made by Councilmember Kendall, seconded by Councilmember LaFave, to approve the September 12, 2024 Regular Meeting Minutes and September 19, 2024 Special Workshop Minutes. The motion carried unanimously.

24-00888 SEPTEMBER 12, 2024 REGULAR MEETING

24-00889 SEPTEMBER 19, 2024 SPECIAL WORKSHOP

6. **CHANGES TO THE AGENDA**

Mayor Boudreau stated the Executive Session for Performance of a Public Employee will be removed from the agenda; it will be held during the Council's October 10 regular meeting.

7. **PRESENTATIONS & AWARDS**

24-00890 PROCLAMATION - FIRE PREVENTION WEEK OCTOBER 6-12, 2024

Mayor Boudreau presented the proclamation to Fire Chief Jon Dunaway.

8. **CONSTITUENTS' COMMENTS (Thirty Minutes)**

Arlene Hubble provided public comment.

Jason Still provided public comment.

Tom Samuels provided public comment.

Glenda Johnson provided public comment.

Clint Hash provided public comment.

Derek Fine provided public comment.

A citizen, name unstated, provided public comment.

9. **PUBLIC HEARINGS**

24-00891 PUBLIC HEARING FOR INTERIM ZONING REGULATION – HIGHLANDS AREA

RECOMMENDED ACTION:

HOLD PUBLIC HEARING REGARDING THE RECENTLY ADOPTED INTERIM REGULATIONS PURSUANT TO THE REQUIREMENTS OF RCW 36.70A.390 AND RCW 35.63.220.

Community and Economic Development Director Nick Little presented.

The public hearing was opened at 6:35 p.m.

Written public comment was received from Jonathan Nicoli.

Jason Still provided public comment.

Robert Treacy provided public comment.

Desire provided public comment.

Clint Hash provided public comment.

A citizen, name unstated, provided public comment.

*Mike Pederson provided public comment.
A citizen, name unstated, provided public comment.
Council discussed the presentation.
The public hearing was closed at 6:54 p.m.*

There will be a Planning Commission Workshop in November.

10. BOARD & COMMISSION RECOMMENDATIONS

11. ORDINANCES & RESOLUTIONS

12. MAYOR'S REPORT

24-00892 LETTER TO LEGISLATORS

*Mayor Boudreau read a draft letter to the Legislators.
Council discussed the letter. The letter will be provided to the city's lobbyist.*

*Mayor Boudreau provided a report.
Tom Samuels provided public comment.
Jason Still provided public comment.*

13. COUNCILMEMBERS' REPORTS

*Councilmember Young provided a report.
Councilmember LaFave provided a report.
Councilmember Wean provided a report.
Councilmember Kendall provided a report.
Councilmember Wallis provided a report.*

24-00893 SUBCOMMITTEE RECOMMENDATION OF SELECTION OF AN EXECUTIVE SEARCH FIRM FOR CITY MANAGER

Councilmember Kendall presented the subcommittee's recommendation. Recommended the firm Colin Baenziger & Associates.

*A motion was made by Councilmember Halvorson, seconded by Councilmember Wallis, to enter into a contract with Colin Baenziger & Associates.
Jason Still provided public comment.
Tom Samuels provided public comment.
The motion carried unanimously.*

14. CONSENT CALENDAR

Parks and Recreation Director Jen Wills explained the Shay Locomotive Maintenance Agreement.

A motion was made by Councilmember Halvorson, seconded by Councilmember Wean, to adopt the Consent Calendar. The motion carried unanimously.

24-00894 APPROVAL OF CLAIMS

24-00895 FIRST AMENDMENT TO THE SHAY LOCOMOTIVE MAINTENANCE AGREEMENT

RECOMMENDED ACTION:

MOTION TO APPROVE THE CITY MANAGER TO SIGN THE FIRST AMENDMENT TO THE MAINTENANCE AGREEMENT FOR THE SHAY LOCOMOTIVE

24-00903 SET PUBLIC HEARING FOR CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT(CAPER)

RECOMMENDED ACTION:

MOTION TO SET A PUBLIC HEARING ON OCTOBER 24, 2024 FOR PUBLIC COMMENT ON THE CAPER REPORT.

24-00904 BID REVIEW – 18TH AVE ADA RAMPS

RECOMMENDED ACTION:

MOTION TO ACCEPT THE LOW BID AND AWARD TO ADVANCED EXCAVATING SPECIALISTS IN THE AMOUNT OF \$126,345.00

15. CITY MANAGER'S REPORT

24-00812 FUNDING & SUPPORT FOR MINT VALLEY GOLF COURSE

RECOMMENDED ACTION:

MOTION TO APPROVE BEGINNING LOW IMPACT FUNDING STRATEGY

Parks and Recreation Director Jen Wills and Golf Maintenance Manager Jim Nickerson presented.

A motion was made by Councilmember Wean, seconded by Councilmember Young, to follow staff recommendations on low impact funding strategy and bring back rates.

Jason Still provided public comment.

Kenneth Pence, Golf Course Advisory Committee Chair, provided public comment.

Art Burkmeyer provided public comment.

Glenda Johnson provided public comment.

Council discussed the presentation.

The motion carried unanimously.

A motion was made by Councilmember Wean, seconded by Councilmember LaFave, to direct staff to work with the Department of Commerce and our Legislators to reallocate the irrigation funding grant to different types of irrigation projects, specifically the Big Band-Aid project.

Council discussed.

An amendment was made by Councilmember Halvorson, seconded by Councilmember Kendall, to add to the end of the main motion, to further direct staff to implement the \$10,000 test on Hole 3.

The amendment carried unanimously.

The main motion as amended carried unanimously.

24-00897 ORDINANCE NO. 3544 – PUD FRANCHISE AGREEMENT - FIRST READ

RECOMMENDED ACTION:

NONE

Public Works Director/Assistant City Manager Chris Collins explained the franchise agreement.

Steve Taylor, Cowlitz PUD Director of Regulatory and Regional Affairs, was present and clarified the length of the agreement and thanked the city for their work.

The final document will come back to the council for final adoption at the Council's October 10 regular meeting.

24-00896 BUDGET WORKSHOP RESULTS / COUNCIL DIRECTION**RECOMMENDED ACTION:****MOTION TO APPROVE THE FINDINGS OF THE SEPTEMBER 19TH 2024 BUDGET WORKSHOP AND INCORPORATE THE RESULTS INTO THE 2025 AND 2026 BUDGET GENERAL FUND BUDGET.**

Public Works Director/Assistant City Manager Chris Collins presented the direction from the council's September 19 Workshop. Would also like to work on a long-term revenue strategy.

A motion was made by Councilmember Young, seconded by Councilmember Wean, to pull the B & O decision for the Council's October 10 regular meeting and direct staff to send notifications to businesses affected and issueprepare a Press Release.

Council discussed the B & O rate.

Jason Still provided public comment.

Glenda Johnson provided public comment.

A citizen, name unstated, provided public comment.

The motion carried unanimously.

A motion was made by Councilmember Young, seconded by Councilmember Kendall, to direct staff to bring back the other budget recommendations.

Tom Samuels provided public comment.

Jason Still provided public comment.

The motion carried unanimously.

16. MISCELLANEOUS**17. EXECUTIVE SESSION****24-00852 PERFORMANCE OF A PUBLIC EMPLOYEE PER RCW 42.30.110(1)(g)**

Removed from the Agenda; will be held during the Council's October 10 regular meeting.

24-00898 COLLECTIVE BARGAINING PER RCW 42.30.140(4)(a)

The City Council, Interim City Manager Jim Duscha, Interim City Attorney Charlotte Archer, Human Resources Director Sabrina Fraidenburg entered Executive Session at 8:45 p.m. pursuant to RCW 42.30.140(4)(a) Collective Bargaining for a period of 10 minutes. At 8:50 p.m. all parties entered the second Executive Session. No decisions were made.

24-00921 POTENTIAL LITIGATION PER RCW 42.30.110(1)(i)

The City Council, Interim City Manager Jim Duscha, Public Works Director/Assistant City Manager Chris Collins, Interim City Attorney Charlotte Archer, entered Executive Session at 8:50 p.m. pursuant to RCW 42.30.110(1)(i) Potential Litigation for a period of 15 minutes. At 9:05 p.m. Executive Session was continued for 10 minutes. At 9:15 p.m. all parties came out of Executive Session. No decisions were made.

18. ADJOURNMENT

The meeting was adjourned at 9:15 p.m.

***Tiffany Ostreim
City Clerk***

***Approved: _____
Mayor***

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, OCTOBER 10, 2024 – 6:00 P.M.

THURSDAY, OCTOBER 24, 2024 – 6:00 P.M.

NEXT SPECIAL COUNCIL WORKSHOP:

THURSDAY, OCTOBER 17, 2024 – 6:00 P.M. – URBAN FORESTRY