



Minutes

Historic Preservation Commission

Monday, August 26, 2024

5:30 PM

1. **HYBRID MEETING DETAILS**

24-00581 Please click the link to join the webinar: <https://us02web.zoom.us/j/88111913944>
Webinar ID: 881 1191 3944
Or Telephone: (253) 205 0468; or (253) 215 8782; or (346) 248 7799

2. **ROLL CALL**

The meeting was called to order at 5:31 pm.

In attendance: Mike Chapman, Chair; Summer O'Neill, CoChair; Rick Johnson; Angela Stephenson; Reed Hadley

Excused: Gena Graham

There is one vacancy on the board.

Staff: Ken Hash, Interim CD Director; Nancy Vandehey, Admin

3. **INTRODUCTION OF NEW MEMBER**

Reed Hadley was recently appointed. Brief introductions were made.

4. **APPROVAL OF MINUTES**

24-00580 **MINUTES FROM MAY 29, 2024**

The minutes were approved as presented.

No meetings were held in June and July, as there was no business.

5. **CONSTITUENT COMMENTS**

6. **CHANGES TO THE AGENDA**

7. **WORKSHOP**

24-00792 **CERTIFICATE OF APPROPRIATENESS CA 2024-3 – 1300 BROADWAY - PAINTING
RECOMMENDED ACTION: RECEIVE PRESENTATION & CONSIDER IN NEW BUSINESS**

Ken Hash shared the photos over zoom. Color sample tiles were passed around. There were questions about what would be painted and which colors for each section of exterior.

Rick Johnson made a motion to move this item to new business for approval. Angela Stephenson seconded. This passed unanimously.

24-00793 CERTIFICATE OF APPROPRIATENESS CA 2024-4 – 1166 COMMERCE AVE – HVAC INSTALLATION

RECOMMENDED ACTION: RECEIVE PRESENTATION & CONSIDER IN NEW BUSINESS

Ken shared the photos in the packet over zoom. There were questions of location, weight and implications to historical value. This is an upgrade of the functionality for the incoming business. Reed Hadley made a motion to move this item to new business for approval. Rick Johnson seconded. This passed unanimously.

24-00794 CERTIFICATE OF APPROPRIATENESS CA 2024-5 – WOMEN'S CLUB – HVAC INSTALLATION

RECOMMENDED ACTION: RECEIVE PRESENTATION & CONSIDER IN NEW BUSINESS

Ken presented the pictures online over zoom. He discussed some options and downsides of providing screening for the enclosure. Reed Hadley made a motion to move this item to new business for approval. Rick Johnson seconded. This passed unanimously.

24-00795 CERTIFICATE OF APPROPRIATENESS CA 2024-6 - LIBRARY WINDOW INSTALLATION
RECOMMENDED ACTION: RECEIVE PRESENTATION & CONSIDER IN NEW BUSINESS

Keith Walling shared a brief history on this project. This is the next phase of the project previously approved by this board. It will be 8 to 10 weeks to repair the windows after removal from the library. They will add a slip on the inside of the window. They will color match the windows back to the color as it is now. The windows will continue to open. This will be all the wood windows in the original portion of the Library - not the addition. Reed Hadley made a motion to move this item to new business for approval. Rick Johnson seconded. This passed unanimously.

8. OLD BUSINESS

9. NEW BUSINESS

24-00796 CERTIFICATE OF APPROPRIATENESS CA 2024-3 – 1300 BROADWAY - PAINTING (ATTACHMENTS IN WORKSHOP)

RECOMMENDED ACTION: APPROVAL OF CA 2024-3 – 1300 BROADWAY - PAINTING

Rick Johnson made a motion to approve 2024-3 1300 Broadway painting. Reed Hadley seconded. This passed unanimously.

24-00797 CERTIFICATE OF APPROPRIATENESS CA 2024-4 – 1166 COMMERCE AVE – HVAC INSTALLATION (ATTACHMENTS IN WORKSHOP)

RECOMMENDED ACTION: APPROVAL OF CA 2024-4 – 1166 COMMERCE AVE – HVAC INSTALLATION

INSTALLATION

Angela Stephenson made a motion to approve 2024-4 1166 Commerce Ave HVAC installation. Reed Hadley seconded. This passed unanimously.

24-00798 CERTIFICATE OF APPROPRIATENESS CA 2024-5 – WOMEN'S CLUB – HVAC INSTALLATION (ATTACHMENTS IN WORKSHOP)

RECOMMENDED ACTION: APPROVAL OF CA 2024-5 – WOMEN'S CLUB – HVAC INSTALLATION

Reed Hadley made a motion to approve 2024-5 - Womens Club HVAC installation. Rick Johnson seconded. This passed unanimously.

Keith inquired about the screening. No screening for enclosure is necessary.

24-00799 CERTIFICATE OF APPROPRIATENESS CA 2024-6 - LIBRARY WINDOW INSTALLATION (ATTACHMENTS IN WORKSHOP)

RECOMMENDED ACTION: APPROVAL OF CA 2024-6 - LIBRARY WINDOW INSTALLATION

There was a question of the overall project - this budget should be around \$229,000. Reed Hadley made a motion to approve 2024-5 - Womens Club HVAC installation. Summer O'Neill seconded. This passed unanimously.

10. REPORTS

Mike gave a short recap of awarding Jerry Kelly the RA Long Award at the May Council meeting. He also accepted the Historic Preservation month proclamation.

In October, without too many items, we will have Michelle Thompson from DAHP.

Ken Hash announced his retirement. Nick Little has been hired as the Community Development Director. Irene Rutikanga will be joining us as our planner.

Congratulations and thank yous were given to Ken for a job well done.

11. BOARD MEMBER COMMENTS

Mike Chapman, Ken Hash and Nick Little attended the Main Street Program joint meeting. Nancy shared a little history of the plan behind the joint meeting.

12. ADJOURNMENT

The meeting was adjourned at 6:29 pm.