



City of Longview

Minutes



Longview Public Library Board of Trustees

Monday, August 12, 2024

4:00pm

2nd Floor, City Hall

1. **CALL TO ORDER**

Board Vice-Chair Dave Knoyle called the meeting to order at 4:00pm. A Quorum is present.

2. **PLEDGE OF ALLEGIANCE**

The flag salute was recited.

3. **ROLL CALL**

Present: Vice-Chair Dave Knoyle, Board Member Linda King, Board Member Paula Stepankowsky, Board Member Claire Pang, City Council Liaison Angie Wean, Library Director Jacob Cole, Library Administrative Assistant James Newkirk

Excused Absence: Chair Tina Smith

4. **APPROVAL OF AGENDA**

No Changes to the Agenda were made.

Action: Paula Stepankowsky motioned to approve the agenda as presented; Claire Pang seconded. The agenda was approved unanimously.

5. **APPROVAL OF JULY 8, 2024 MINUTES – Action Item**

Action: Claire Pang motioned to approve the minutes as presented; Paula Stepankowsky seconded. The minutes were approved unanimously as presented.

6. **APPROVAL OF CLAIMS – Action Item**

Discussion was held of the Claims Report.

Action: Claire Pang motioned to approve the Claims Report, Paula Stepankowsky seconded. The Claims Report was approved unanimously.

7. **SURPLUS MATERIALS – Action Item**

Action: Linda King motioned to approve the Surplus Materials Report; Claire Pang seconded. The Surplus Materials Report was approved unanimously.

8. CONSTITUENT COMMENTS

No constituent comments.

9. CHAIR AND BOARD REPORTS

Vice-Chair Dave Knoyle provided a report.

Board Member Linda King provided a report.

Board Member Paula Stepankowsky provided a report.

10. DIRECTOR'S REPORT

Director's Report –

Director Jacob Cole provided a report.

Board Questions –

The Board led a question-and-answer session with Library staff.

11. OTHER BUSINESS

Library staff gave a presentation of the digital service Reference USA by Data Axle.

12. NEXT REGULAR MEETING

MONDAY, SEPTEMBER 9, 2024 – 4:00 P.M.

October meeting date changed from October 14 to October 21.

13. EXECUTIVE SESSION

No Executive Session

14. ADJOURNMENT

The meeting was adjourned by Vice-Chair Dave Knoyle at 4:51pm.