



City of Longview

Minutes



Longview Public Library Board of Trustees

Monday, September 9, 2024

4:00pm

2nd Floor, City Hall

1. **CALL TO ORDER**

Board Chair Tina Smith called the meeting to order at 3:59pm.

2. **PLEDGE OF ALLEGIANCE**

The flag salute was recited.

3. **ROLL CALL**

Present: Chair Tina Smith, Vice-Chair Dave Knoyle, Board Member Linda King, Board Member Paula Stepankowsky, Board Member Claire Pang, City Council Liaison Angie Wean, Library Director Jacob Cole, Library Administrative Assistant James Newkirk

Absent: n/a

4. **APPROVAL OF AGENDA**

Change to the Agenda: Discussion to change date of November meeting added to Other Business.

5. **APPROVAL OF AUGUST 12, 2024 MINUTES – Action Item**

Action: Claire Pang motioned to approve the August minutes as presented; Linda King seconded. The minutes were unanimously approved as presented.

6. **APPROVAL OF CLAIMS – Action Item**

Discussion was held about the Claims Report.

Erik Halvorson provided a public comment.

Action: Claire Pang Motioned to approve the Claims Report; Paula Stepankowsky seconded. The Claims Report was approved unanimously.

7. **SURPLUS MATERIALS – Action Item**

Discussion was held about the Surplus Materials Report.

Action: Linda King motioned to approve the Surplus Materials Report; Paula Stepankowsky seconded. The Surplus Materials Report was approved unanimously.

8. **CONSTITUENT COMMENTS**

Angie Wean provided a public comment.

9. CHAIR AND BOARD REPORTS

Boardmember Paula Stepankowsky Provided a report.

Boardmember Linda King provided a report.

Vice-Chair Dave Knoyle Provided a report.

Chair Tina Smith provided a report.

10. DIRECTOR'S REPORT

Director's Report –

Director Jacob Cole provided a report.

Board Questions –

The Board conducted a question-and-answer session with Library staff.

11. OTHER BUSINESS

Discussion was held about meeting schedules, and the date of the November Meeting was changed to November 18.

Library staff gave a demonstration of LinkedIn Learning digital resource.

12. NEXT REGULAR MEETING

MONDAY, OCTOBER 21, 2024 – 4:00PM

13. EXECUTIVE SESSION

No Executive Session

14. ADJOURNMENT

The meeting was adjourned by Chair Tina Smith at 5:15pm.