



City of Longview

Minutes

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Parks and Recreation Board

Monday, August 19, 2024

5:00 PM

Recreation Office,
2920 Douglas Street, Longview WA

1. CALL TO ORDER

24-00770 NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Parks and Recreation Advisory Board of the City of Longview, Washington, will be holding a meeting on August 19, 2024, at 5:00 p.m. in the Training Room, on the 2nd floor of City Hall 1525 Broadway St., Longview. The meeting is also available online and/or via telephone.

Microsoft Teams meeting

Join on your computer, mobile app or room device

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Meeting ID: 229 956 634 565

Passcode: gSusnf

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Phone Conference ID: 525 776 909#

2. FLAG SALUTE

3. ROLL CALL

Members Present: Board Member Jenny Oskey, Board Member Claire Pang, Board Member Oliver Black, Board Member Glenda Johnson

Members Absent: Steven Pond

Constituents Present: N/A

Council Members Present: Spencer Boudreau

Staff Present: Jennifer Wills, Melissa Harbour, Joanna Martin, Justin Brown

4. APPROVAL OF MINUTES

A motion was made by Board Member Johnson and seconded by Board Member Black to approve the minutes with a correction to the approval of the minutes which should show Oliver abstained from the vote. The motion passed with the following vote:

Ayes: Jenny Oskey, Claire Pang, Oliver Black, Glenda Johnson

Nays: None

*Abstain: None
Yes 4, No 0, Abstained 0*

24-00771 PRAB DRAFT Meeting Minutes - 07.29.2024

5. CHANGES TO THE AGENDA

N/A

6. CONSTITUENT/BOARD MEMBER COMMENTS

*Board Member Johnson provided comment.
Board Chair Pang provided comment.*

7. OLD BUSINESS

N/A

8. NEW BUSINESS

**24-00773 SUMMARY: Neighborhood Park Grant Application - Steve Pond Memorial Shelter
RECOMMENDED ACTION: Seeking a motion to recommend the application submitted to City Council.**

STAFF CONTACT: Jennifer Wills, Parks & Recreation Director

A motion was made by Board Member Black and seconded by Board Member Johnson to recommend the grant application for \$20,000. The motion passed with the following vote:

Ayes: Jenny Oskey, Claire Pang, Oliver Black, Glenda Johnson

Nays: None

Abstain: None

Yes 4, No 0, Abstained 0

24-00772 SUMMARY: Proposal to include the Library Grounds and Monticello Convention Site as part of R.A. Long Park. This addition will increase our Class III Passive Area acreage by 3.75 acres, bringing the total to 168 acres. No changes to maintenance or costs are involved, but the designation will extend the application of Longview Municipal Code rules and regulations for parks to these areas.

RECOMMENDED ACTION: Seeking a recommendation from the Park and Recreation Advisory Board to the City Council to approve the update to the PROS plan.

STAFF CONTACT: Jennifer Wills, Parks & Recreation Director

A motion was made by Board Member Black and seconded by Board Member Oskey to recommend the update to the PROS plan. The motion passed with the following vote:

Ayes: Jenny Oskey, Claire Pang, Oliver Black, Glenda Johnson

Nays: None

Abstain: None

Yes 4, No 0, Abstained 0

**24-00774 A. Parks Division Monthly Report
B. Recreation Division Monthly Report
C. Directors Report (Verbal)**

Parks and Recreation Division Reports were embedded in the agenda.

A Director's Report was provided verbally at the meeting.

10. ADJOURNMENT

The meeting was adjourned at 05:50 PM.