City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes

City Council

Mayor Spencer Boudreau
Mayor Pro Tem Kalei LaFave
Council Member Ruth Kendall
Council Member Angie Wean
Council Member MaryAlice Wallis
Council Member Keith Young
Council Member Erik Halvorson

Thursday, October 24, 2024 | **6:00 PM** | **2nd Floor, City Hall**

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting. Please note - virtual attendees may comment verbally during public hearings only by contacting the Clerk's Office to register prior to the hearing date. Virtual attendees may also submit written comments to the Clerk's Office with the heading, "Public Comment for disbursement to the City Council".

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Webinar ID: ***823 9413 2374***

1. CALL TO ORDER

Mayor Boudreau called the meeting to order at 6:00 p.m.

2. INVOCATION*/FLAG SALUTE

24-00881 BRIAN CUMMINGS, ROSE VALLEY FRIENDS CHURCH

After the invocation provided by Brian Cummings of Rose Valley Friends Church, the flag salute was recited.

3. ROLL CALL

***Present**: Mayor Boudreau, Mayor Pro Tem LaFave, Councilmember Kendall, Councilmember Wean, Councilmember Wallis (on-line), Councilmember Young, Councilmember Halvorson*

***Staff Present**: Interim City Manager Jim Duscha, Interim City Attorney Charlotte Archer, City Clerk Tiffany Ostreim, Public Works Director/Assistant City Manager Chris Collins, Deputy City Clerk Samantha Van Laer, Parks & Recreation Director Jen Wills, Police Chief Robert Huhta, Human Resources Director Sabrina Fraidenburg, Fire Chief Brad Hannig, Public Information Officer Angela Abel, Finance Director Consultant Jeff Swanson (on-line)*

4. WORKSHOP

5. APPROVAL OF MINUTES

A motion was made by Councilmember Halvorson, seconded by Councilmember Kendall, to approve the Minutes of October 10, 2024 Regular Meeting and October 17, 2024 Special Meeting/Workshop. The motion carried unanimously.

24-00967 OCTOBER 10, 2024 REGULAR MEETING

24-00968 OCTOBER 17, 2024 SPECIAL MEETING/WORKSHOP

6. CHANGES TO THE AGENDA

Mayor Boudreau requested Agenda Item #7 - Presentations & Awards - Ordinance No. 3549 - Donation and Acceptance of the"Light of Longview" be moved to later in the agenda, near the Mayor's Report. Council concurred.

8. CONSTITUENTS' COMMENTS (Thirty Minutes)

Bill Kasch provided public comment.
Pamela Bray provided public comment.
Jason Still provided public comment.
Mr. Spain provided public comment.
Derek Fine provided public comment.

9. EXECUTIVE SESSION

24-00854 POTENTIAL LITIGATION PER RCW 42.30.110(1)(i)

The City Council, Interim City Attorney Charlotte Archer, Human Resources Director Sabrina Fraidenburg and Attorney Amanda Butler entered Executive Session at 6:19 p.m. pursuant to RCW 42.30.110(1)(i) Potential Litigation for a period of 30 minutes, until 6:50 p.m. At 6:35 p.m. Mayor Boudreau announced Executive Session would be continued an additional 20 minutes, until 7:10 p.m. At 7:10 p.m. Executive Session was continued for 10 minutes, until 7:20 p.m. At 7:20 p.m. Executive Session was continued for 10 minutes, until 7:30 p.m. At 7:30 p.m. all parties came out of Executive Session. No action was taken.

7. PRESENTATIONS & AWARDS

24-00972 ORDINANCE NO. 3549 - DONATION AND ACCEPTANCE OF THE "LIGHT OF LONGVIEW"

RECOMMENDED ACTION:

MOTION TO ACCEPT OWNERSHIP OF AND PERMANENT DISPLAY OF THE "LIGHT OF LONGVIEW" INTO THE CITY OF LONGVIEW'S PERMANENT ART COLLECTION BY

PASSING ORDINANCE NO. 3549 AND AUTHORIZING THE CITY MANAGER TO SIGN THE APPLICABLE "DONATION OF ART AND TRANSFER OF OWNERSHIP FORMS" ON BEHALF OF THE CITY OF LONGVIEW.

Parks and Recreation Director Jen Wills introduced Abe Ott, Mason Evans, Jackie Evans, and Cal Fowler who detailed the project.

A motion was made by Councilmember Halvorson, seconded by Councilmember LaFave, to accept ownership of and permanent display of the 'Light of Longview" into the City of Longview's permanent art collection by passing Ordinance No. 3549 and authorizing the City Manager to sign the applicable "Donation of Art and Transfer of Ownership Forms" on behalf of the City of Longview. The motion carried unanimously.

10. PUBLIC HEARINGS

24-00981 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER)

RECOMMENDED ACTION:
RECEIVE PUBLIC COMMENT ON THE CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT(CAPER). NO ACTION NEEDED AFTER THE CONCLUSION OF THE PUBLIC HEARING.

Community Development Grant Administrator Kenny Robinson presented.
The public hearing was opened at 7:48 p.m.
Rachelle Burch, Housing Opportunities of SW WA Veteran Services VIP Manager, provided public comment.
Jason Still provided public comment.
The public hearing was closed at 7:52 p.m.

24-00778 PROPOSED REVENUE SOURCES FOR THE 2025 GENERAL FUND BUDGET

RECOMMENDED ACTION: CONDUCT THE PUBLIC HEARING
Public Works Director/Assistant City Manager Chris Collins presented.
The public hearing was opened at 8:00 p.m.
Jason Still provided public comment.
The public hearing was closed at 8:02 p.m.

A motion was made by Councilmember Kendall, seconded Councilmember Wallis, to direct staff to bring back a resolution to increase the Ad Valorem by 1%, take the new construction allowance and administrative refund.
Finance Fiscal Manager Lisa Wolff explained banking capacity.

An amendment was made by Councilmember Halvorson, seconded by Mayor Boudreau, to direct staff to bring back a resolution to bank the 1% Ad Valorem, take the new construction assessment and administrative refund.
Council discussed the amendment.
Interim City Attorney Archer provided clarification.
Jason Still provided public comment.
Interim Finance Director Jeff Swanson provided information.

The amendment to the motion carried by the following vote:
Ayes: Councilmember Halvorson, Councilmember Young, Councilmember LaFave, Mayor Boudreau
Nays: Councilmember Wean, Councilmember Kendall, Councilmember Wallis

The main motion as amended carried by the following vote:
Ayes: Counicl member Halvorson, Counicl member Young, Councilmember LaFave, Mayor

Boudreau
Nays: Councilmember Wean, Councilmember Kendall, Councilmember Wallis

11. BOARD & COMMISSION RECOMMENDATIONS

12. ORDINANCES & RESOLUTIONS

24-00988 RESOLUTION NO. 2519– FORMING A THREE COUNCIL MEMBER BUDGET COMMITTEE

RECOMMENDED ACTION:
MOTION TO APPROVE RESOLUTION NO. 2519 AND APPOINT THREE CITY COUNCIL MEMBERS TO THE COMMITTEE
Public Works Director/Assistant City Manager Chris Collins presented.

A motion was made by Councilmember Halvorson, seconded by Councilmember Young, to form a three-council member Budget Committee.
Jason Still provided public comment.
The motion carried unanimously.

Council discussed members for the Budget Committee. A Revenue Committee will be formed November 14.

Councilmember Young nominated himself, Councilmember Halvorson and Councilmember Kendall to serve on the Budget Committee.
Councilmember LaFave nominated herself, Councilmember Halvorson and Mayor Boudreau to serve on the Budget Committee.
Councilmember Halvorson nominated himself, Mayor Boudreau and Councilmember Wallis to serve on the Budget committee.

The first nomination for Councilmember Young, Councilmember Halvorson and Councilmember Kendall to serve on the Budget Committee was confirmed by the following vote:
Ayes: Councilmember Young, Councilmember Halvorson, Councilmember Kendall, Councilmember Wallis, Mayor Boudreau
Abstained: Councimember LaFave, Councilmember Wean

13. MAYOR'S REPORT

Mayor Boudreau presented a certificate to the Ryker family for their Halloween display - Field Street Cemetery.
Mayor Boudreau provided a report.

14. COUNCILMEMBERS' REPORTS

Councilmember Wean provided a report.
Councilmember LaFave provided a report.
Councilmember Young provided a report.
Councilmember Wallis provided a report.
Councilmember Halvorson provided a report.

Councilmember Halvorson requested to pull items from the Consent Calendar for separate consideration - the Professional Services Agreement with the Salvation Army to manage the Severe Weather Shelter for the 2024/2025 Winter, Ordinance No. 3546 - Code Amendment raising B & O Tax, and Ordinance No. 3547 - Code amendment raising Utility Tax Rate.
Council concurred.

24-00973 PROFESSIONAL SERVICES AGREEMENT WITH THE SALVATION ARMY TO MANAGE THE SEVERE WEATHER SHELTER FOR THE 2024/ 2025 WINTER

RECOMMENDED ACTION:
MOTION TO AUTHORIZE THE CITY MANAGER TO SIGN THE PROFESSIONAL SERVICES AGREEMENT

Public Works Director/Assistant City Manager Chris Collins explained the Professional Services Agreement with the Salvation Army.
Council discussed the agreement.
A motion was made by Councilmember Kendall, seconded by Councilmember Wean to approve the Professional Services Agreement with the Salvation Army to manage the severe weather shelter for the 2024/2025 winter.
Jason Still provided public comment.
Council discussed the agreement.
The motion carried by the following vote:
Ayes: Councilmember Kendall, Councilmember Wean, Councilmember Young, Councilmember Wallis.
Abstained: Councilmember Halvorson, Councilmember LaFave, Mayor Boudreau

24-00986 ORDINANCE NO. 3546 – CODE AMENDMENT RAISING B&O TAX

RECOMMENDED ACTION:
MOTION TO APPROVE ORDINANCE NO. 3546

A motion was made by Councilmember Kendall, seconded by Councilmember Wean to approve Ordinnace 3546 - Code Amendment raising B & O Tax. The motion failed by the following vote:
Ayes: Councilmember Kendall, Councilmember Wean, Councilmember Wallis
Nays: Mayor Boudreau, Councilmember Halvorson, Councilmember Young, Councilmember LaFave

24-00987 ORDINANCE NO. 3547 – CODE AMENDMENT RAISING UTILITY TAX RATE

RECOMMENDED ACTION:
MOTION TO APPROVE ORDINANCE NO. 3547

A motion was made by Councilmember Kendall, seconded by Councilmember Wean to approve Ordinance 3547 - Code Amendment raising Utility Tax Rate.
The motion carried by the following vote:
Ayes: Councilmember Kendall, Councilmember Wean, Councilmember Wallis, Councilmember Young
Nays: Councilmember Halvorson, Councilmember LaFave, Mayor Boudreau

15. CONSENT CALENDAR

A motion was made by Councilmember Wallis, seconded by Councilmember Kendall, to approve the remainder of the Consent Calendar.
Jason Still provided public comment.
Public Works Director/Assistant City Manager Chris Collins stated the budget gap is $1.5 million without approving the B & O tax. Requested council direction for further cuts or reducing the fund balance in order to publish a balanced budget by October 31.
The motion on the Consent Calendar carried unanimously.

A motion was made by Councilmember Halvorson, seconded by Young, to direct staff to prepare a balanced budget without any further cuts and draw down the ending fund balance by $1.5 million.
Council discussed the motion.
Jason Still provided public comment.

Interim City Attorney Charlote Archer stated drawing down the fund balance puts the city at legal risk. Requested an Executive Session pursuant to RCW 42.30.110(1)(i) for a period of 10 minutes. At 9:15 p.m. the City Council, Interim City Manager Jim Duscha, Public Works Director/Assistant City Manager Chris Collins and Interim City Attorney Archer entered Executive Session until 9:25 p.m. At 9:25 p.m. all parties came out of Executive Session. No action was taken.

An amendment to the motion was made by Councilmember LaFave, seconded by Councilmember Wean to add the reconsideration of Ordinance 3546 - Code Amendment raising B & O Tax to the main motion.

Jason Still provided public comment.
The amendment to the main motion carried by the following vote:
Ayes: Councilmember LaFave, Councilmember Wean, Councilmember Wallis, Councilmember Kendall
Nays: Councilmember Halvorson, Councilmember Young
Abstained: Mayor Boudreau

The main motion as amended carried by the following vote:
Ayes: Councilmember LaFave, Councilmember Wean, Councilmember Wallis, Councilmember Kendall
Nays: Councilmember Halvorson, Councilmember Young
Abstained: Mayor Boudreau

24-00882 APPROVAL OF CLAIMS

24-00971 2024 SECOND AMENDMENT TO CONTRACT FOR INDIGENT DEFENSE SERVICES WITH GRIMM LAW GROUP, PLLC

RECOMMENDED ACTION:
MOTION TO AUTHORIZE THE CITY MANAGER TO SIGN THE 2024 SECOND AMENDMENT

24-00982 SET PUBLIC HEARINGS ON NOVEMBER 7 AND 14, 2024 FOR THE PRELIMINARY 2025-2026 BUDGET AND 2025-2029 CAPITAL IMPROVEMENT PLAN (CIP)

RECOMMENDED ACTION:
MOTION TO SET THE PRELIMINARY BUDGET HEARING FOR NOVEMBER 7, 2024 AND CONTINUE TO NOVEMBER 14, 2024 FOR THE FINAL BUDGET HEARING

24-00984 BID REVIEW – MINT VALLEY RACQUET COMPLEX ROOF INSULATION AND VENTING

RECOMMENDED ACTION:
MOTION TO ACCEPT THE LOW BID AND AWARD TO ALPHA DEVELOPERS LLC, IN THE AMOUNT OF $195,661.00

24-00985 REJECT BID – LONGVIEW POLICE DEPARTMENT GARAGE OVERHEAD DOOR REPLACEMENT

RECOMMENDED ACTION:
MOTION TO REJECT ALL BIDS

16. CITY MANAGER'S REPORT

17. MISCELLANEOUS

18. ADJOURNMENT

The meeting was adjourned at 9:33 p.m.

Tiffany Ostreim
City Clerk

Approved:_____
Mayor

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, NOVEMBER 14, 2024 – 6:00 P.M.
THURSDAY, DECEMBER 12, 2024 – 6:00 P.M.

NEXT SPECIAL COUNCIL MEETING:

THURSDAY, NOVEMBER 7, 2024 – 6:00 P.M. – (NO MEETING THURSDAY, NOVEMBER 28, 2024 - THANKSGIVING HOLIDAY)
THURSDAY, DECEMBER 5, 2024 - 6:00 P.M. - (NO MEETING THURSDAY, DECEMBER 26, 2024)