City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda

City Council

Mayor Spencer Boudreau
Mayor Pro Tem Kalei LaFave
Council Member Ruth Kendall
Council Member Angie Wean
Council Member MaryAlice Wallis
Council Member Keith Young
Council Member Erik Halvorson

Thursday, November 14, 2024 | **6:00 PM** | **2nd Floor, City Hall**

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting. Please note - virtual attendees may comment verbally during public hearings only by contacting the Clerk's Office to register prior to the hearing date. Virtual attendees may also submit written comments to the Clerk's Office with the heading, "Public Comment for disbursement to the City Council".

https://us02web.zoom.us/j/82394132374

Telephone options (dial any of the following numbers):

1-253-215-8782
1-346-248-7799
1-408-638-0968
1-669-900-6833
1-301-715-8592
1-312-626-6799
1-646-876-9923

Webinar ID: ***823 9413 2374***

1. CALL TO ORDER

2. INVOCATION*/FLAG SALUTE

24-00880 DOUG FIELDS, COWLITZ CHAPLAINCY

3. ROLL CALL

4. WORKSHOP

5. APPROVAL OF MINUTES

24-001033 NOVEMBER 7, 2024 SPECIAL MEETING

6. CHANGES TO THE AGENDA

7. PRESENTATIONS & AWARDS

8. CONSTITUENTS' COMMENTS (Thirty Minutes)

9. PUBLIC HEARINGS

24-00969 PROPOSED 2025-2026 BIENNIAL BUDGET & 2025-2029 CAPITAL IMPROVEMENT PLAN (CIP) (2ND HEARING)

RECOMMENDED ACTION:
CONDUCT THE PUBLIC HEARING

10. BOARD & COMMISSION RECOMMENDATIONS

11. ORDINANCES & RESOLUTIONS

24-001022 RESOLUTION NO. 2524 – FORMING A REVENUE COMMITTEE FOR LONG-TERM REVENUE ENHANCEMENT PLANNING

RECOMMENDED ACTION:
MOTION TO APPROVE RESOLUTION NO. 2524 AND APPOINT THREE CITY COUNCIL MEMBERS TO THE COMMITTEE

12. MAYOR'S REPORT

24-001021 APPOINTMENT OF PRO TEM MUNICIPAL COURT JUDGES FOR 2025

13. COUNCILMEMBERS' REPORTS

14. CONSENT CALENDAR

24-00879 APPROVAL OF CLAIMS

24-001034 PROJECT COMPLETION – #4 WELL MOTOR AND PUMP REBUILD FOR MINT FARM TREATMENT PLAN

RECOMMENDED ACTION:
MOTION TO ACCEPT AS COMPLETE THE #4 WELL MOTOR AND PUMP REBUILD FOR MINT FARM TREATMENT PLAN

24-001035 PROJECT COMPLETION – SEWER LATERAL REPLACEMENT

RECOMMENDED ACTION:
MOTION TO ACCEPT AS COMPLETE THE SEWER LATERAL REPLACEMENT

24-001060 SET PUBLIC HEARINGS ON DECEMBER 5, 2024 AND DECEMBER 12, 2024 FOR AMENDMENT OF THE 2023-2024 BUDGET

RECOMMENDED ACTION:
MOTION TO SET THE PUBLIC HEARING FOR DECEMBER 5, 2024 AND CONTINUE TO DECEMBER 12, 2024 FOR AMENDMENT OF THE 2023-2024 BUDGET

15. CITY MANAGER'S REPORT

24-001003 PROPOSED ANNEXATION - 4511 OCEAN BEACH HWY AND ASSOCIATED PARCELS

RECOMMENDED ACTION:
MOTION TO DIRECT STAFF TO PROCEED, MODIFY, OR REJECT THE REQUESTED ANNEXATION

16. MISCELLANEOUS

17. EXECUTIVE SESSION

18. ADJOURNMENT

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, DECEMBER 12, 2024 – 6:00 P.M.
THURSDAY, JANUARY 9, 2025 - 6:00 P.M.

NEXT SPECIAL COUNCIL MEETINGS:

THURSDAY, DECEMBER 5, 2024 – 6:00 P.M. – (DECEMBER 26 - NO MEETING)
THURSDAY, DECEMBER 19, 2024 - 6:00 P.M. - AS NEEDED

City of Longview

Agenda Summary

PROPOSED 2025-2026 BIENNIAL BUDGET & 2025-2029 CAPITAL IMPROVEMENT PLAN (CIP) (2ND HEARING)

RECOMMENDED ACTION:
CONDUCT THE PUBLIC HEARING

COUNCIL STRATEGIC INITIATIVE ADDRESSED:
Continue effective financial management of the City.

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:
RCW 35A.34.110 requires cities to conduct a formal public hearing on the proposed biennial budget. Preliminary copies of the 2025-2026 Biennial Budget and 2025 - 2029 Capital Improvement Plan have been made available to Council and are available for the public. A staff presentation on the proposed 2025 - 2026 Biennial Budget and 2025 - 2029 Capital Improvement Plan will be presented at the public hearing on November 7 and November 14, 2024. Public Hearing Notices on the 2025 - 2026 Preliminary Biennial Budget and 2025 - 2029 Capital Improvement Plan were published on October 31 and November 7, 2024.

Workshop presentations and Public Hearings on the 2025- 2026 Biennial Budget can be accessed at: http://www.mylongview.com.

STAFF CONTACT:
Jeffrey Swanson, Exigy LLC, Interim Finance Director
Chris Collins, Public Works Director/ Assistant City Manager
Lisa Wolff, Fiscal Manager

Attachments:
1. 2025-2026 Preliminary Budget 11.7.24

2025-2026 Preliminary Biennial Budget

The City of Longview Washington

Agenda

01 Budget Process Overview

02 Fiscal Environment Summary

03 Operational Conditions

04 Long Term Financial Outlook

05 Budget Highlights

06 Conclusion and Next Steps

01

Budget Process Overview

Budget Process Overview

Q: What is a Budget?

A: Forecast and Spending Plan; Forward-looking, Based on Past Performance

<u>Longview's Budget Process:</u>

- City Council Workshops and Meetings to…
  - Review City's Financial Position
  - Consider Forecasted Revenues and Expenses
  - Develop Preferred Option Based on Forecast Scenarios
    - Revenue Enhancements
    - Expenditure Reductions
- Next Up: Public Hearings and Budget Adoption

02

Fiscal Environment Summary

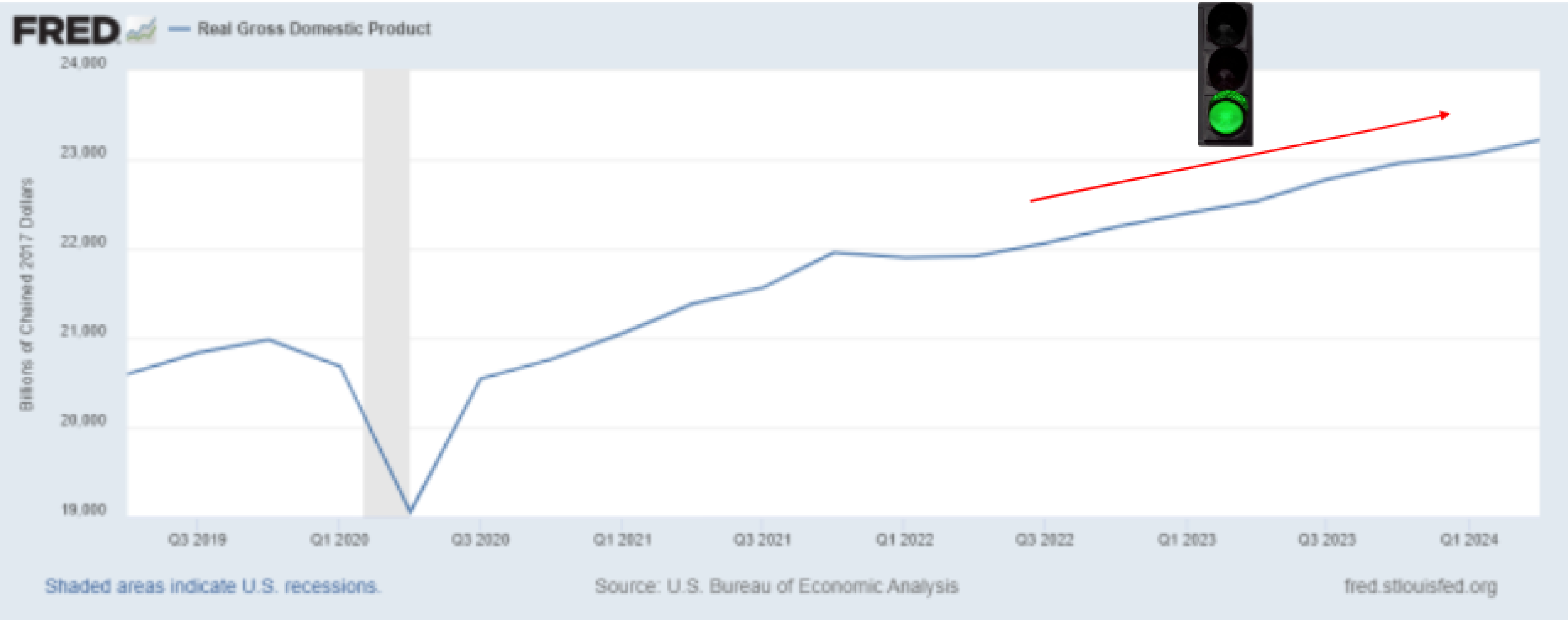
Fiscal Environment Summary

- Budget Forecasts for 2025-2026 Made at Stable Point, but…

- Significant Uncertainty on the Horizon
    - November 5th
    - Inflation Expectations
    - Federal Reserve Interest Rate Policy
    - Consumer Confidence

Let's take a look…

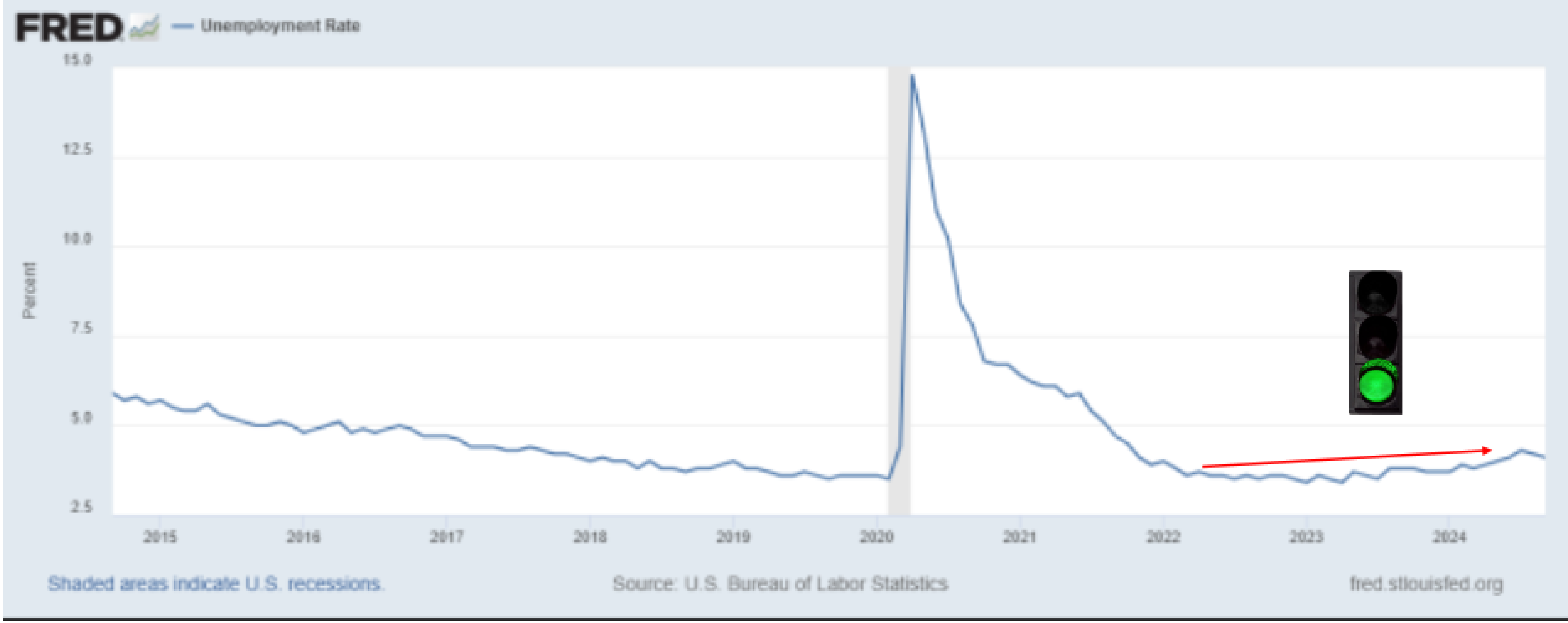
Real (inflation-adjusted) GDP



Inflation (CPI-U)

8

Unemployment

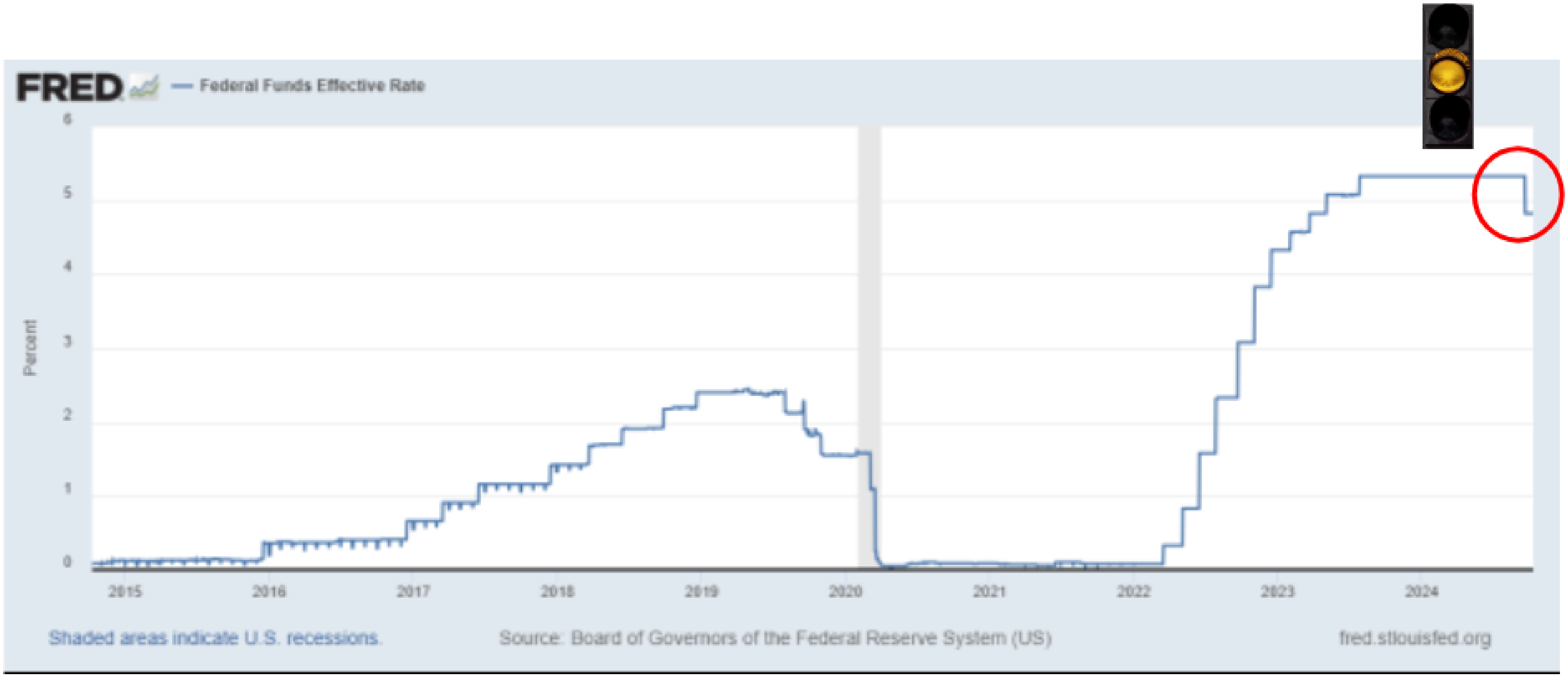


Real (Inflation-adjusted) Wages - Men

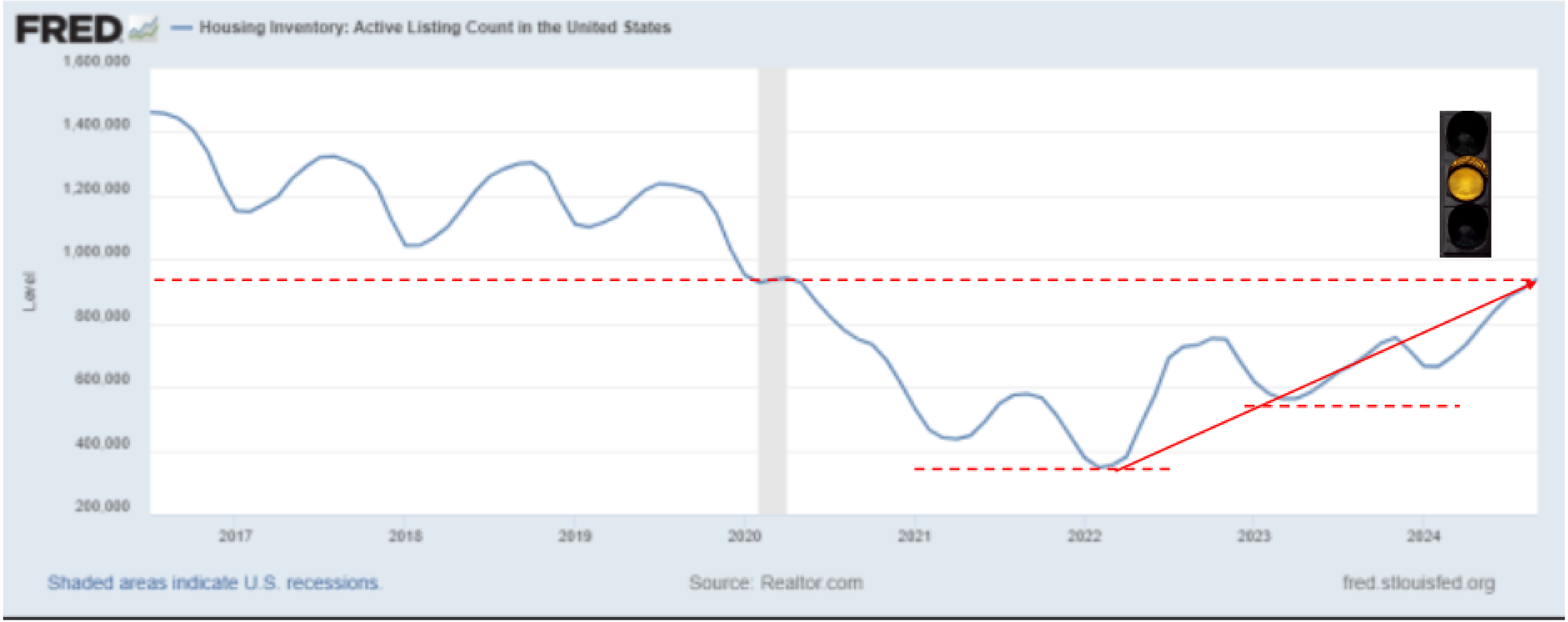
Real (Inflation-adjusted) Wages - Women

Real (Inflation-adjusted) Consumption

Interest Rates

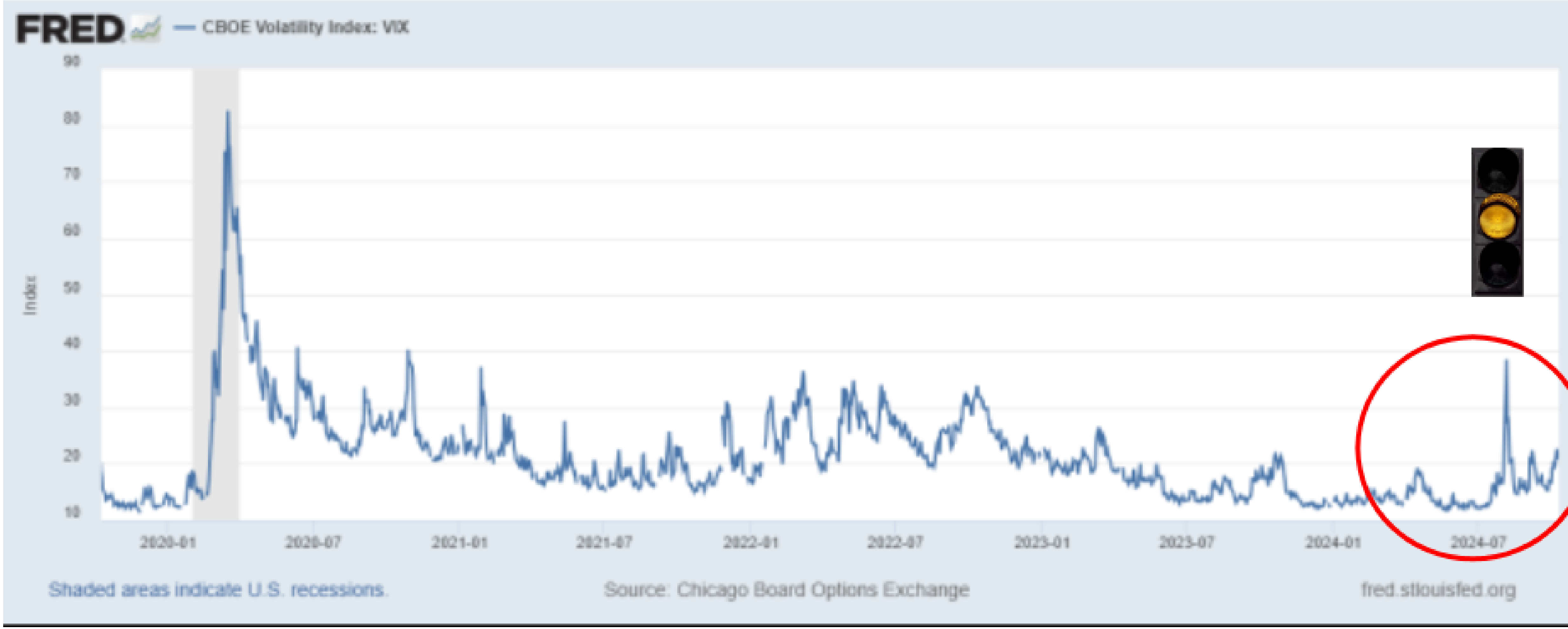


Housing Inventory – Active Listings



Housing Inventory – Med. Days on Market

Volatility


FRED
CBOE Volatility Index: VIX
90
80
70
60
50
40
30
20
10
Index
2020-01
2020-07
2021-01
2021-07
2022-01
2022-07
2023-01
2023-07
2024-01
2024-07
Shaded areas indicate U.S. recessions.
Source: Chicago Board Options Exchange
fred.stlouisfed.org

Consumer Confidence

03 Operational Conditions

Operational Conditions – Complexity!

Longview is a Full-Service City

- General Government
- Enterprise Services

Restricted and Unrestricted Revenues; One-time and Ongoing Sources of Revenue

Balance Between Revenue Growth and Expense Growth

- Statutory Limitations on Revenue Growth (e.g. I-747 structural deficit)
- Market-driven Expense Growth

Chronically Underfunded Asset Depreciation (<5% of city capital requests funded)

Growth in Demand for Services Over Time

****The City is struggling to deliver the same level of service to a larger population with fewer staff and older equipment and facilities over time****

04

Long Term Financial Outlook

Long Term Financial Outlook

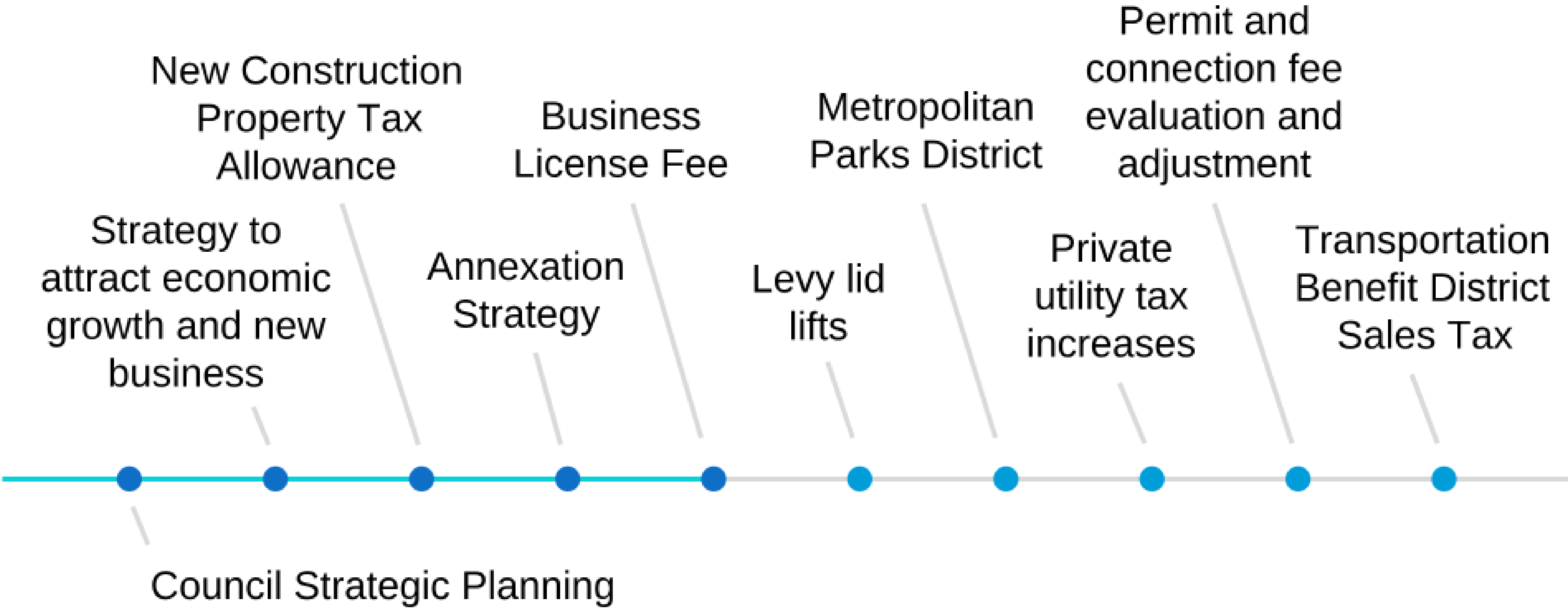
2025-26 General Fund Outlook (2% increase in revenues/3% increase in expenditures in out-years)

	2025	2026	2027	2028	2029	
Estimated Beginning Balance	**$19,612,160**	**$18,580,360**	**$15,181,330**	**$11,093,726**	**$6,287,632**	
Revenue:			2% increase	2% increase	2% increase	
Baseline Budget	$46,457,060	$46,294,910	$47,220,808	$48,165,224	$49,128,529	
Estimated B&O Increase	1,440,500	1,440,500	1,440,500	1,440,500	1,440,500	←Includes .0005 increase to .0015 in all categories, except services (which is at .002)
Estimated 2025 Utility Tax Increase	1,500,700	1,500,700	1,500,700	1,500,700	1,500,700	←Includes amount generated by utility rate increases ($320,100) AND 3.5% increase to 18% utility tax ($1,180,600)
Estimated 2026 Utility Tax Increase	0	1,180,600	1,180,600	1,180,600	1,180,600	←Includes 3.5% increase to 21.5% utility tax
Total Revenues:	**$49,398,260**	**$50,416,710**	**$51,342,608**	**$52,287,024**	**$53,250,329**	
Expenditures:			3% increase	3% increase	3% increase	
Baseline Budget	$50,225,060	$53,603,740	$55,430,212	$57,093,119	$58,805,912	
Add Finance Director	$205,000	$212,000				
Total Expenditures:	**$50,430,060**	**$53,815,740**	**$55,430,212**	**$57,093,119**	**$58,805,912**	
Estimated Ending Fund Balance	**$18,580,360**	**$15,181,330**	**$11,093,726**	**$6,287,632**	**$732,049**	
% of Ending Fund Balance	**36.84%**	**28.21%**	**20.01%**	**11.01%**	**1.24%**	
Estimated Drawdown on Fund Balance	**$1,031,800**	**$3,399,030**	**$4,087,604**	**$4,806,094**	**$5,555,583**	

Biennium-by-Biennium Near-term Balancing

- Revenue Enhancements
- Expenditure Reductions
- Deferral of Depreciation Funding
- Fund Balance Spend-down

Establish a plan within the first quarter of 2025



05

Budget Highlights

General Fund Revenue Enhancements

Increase B&O Tax Rate & Threshold (First B&O tax rate increase since 1972)

- Raise from current rate of .001% to .0015% for Retail, Manufacturing and Wholesale = $0.005 for every $10.00
- Increase threshold from $20,000 to $100,000, dropping 663 filers
- Expected to generate additional $1,440,500 annually

Increase Utility Excise Tax Rate

- Increase rate from 14.5% to 18% in 2025 generates additional $1,500,700 (including $320,100 resulting from utility rate increases)
- Increase rate from 18% to 21.5% in 2026 generates additional $2,681,300

Total Additional Revenue

$2,941,200 in 2025
$4,121,800 in 2026

Changes to General Fund Expenses

Enhancement:

- Reinstate Finance Director Position - $205,000 in 2025, $212,000 in 2026

Departmental Reductions:

- Reductions totaling ($4,411,149) each year beginning in 2025
- Reductions focus on least impactful programs.
- 10% reductions in service in nearly all General Fund departments (Community Development, Engineering, Executive, Facilities, Finance, Fire, Fleet, Human Resources, Information Technology, Legal, Library, Non-departmental, Parks, Police, Recreation, Street, Traffic)

Change in Expenses

($4,206,149) in 2025
($4,199,149) in 2026

Capital Projects

City departments requested 36 projects:

2025: $14,145,874
2026: $19,195,941

Funds available:

2025: $873,500
2026: $619,807

Final Council decisions	2025	2026
Station 81 and 82 Bay Doors	$260,113	
Roy Morse Field Lights ($275k remaining from 2024)	$300,000	
Roof and Siding Replacement: Mint Valley Pro Shop		$450,000
Walk In Freezer at Mint Valley	$12,500	
Security Cameras at Station 81 & 82	$11,200	
Secure Public Foyer at Station 81	$25,000	
Neighborhood Parks Grant (NPG)	$25,000	$25,000
Parks and Playground Equipment Replacement	$45,000	$45,000
Debt Service (Street Shop)	$48,380	$48,510
ADA Improvements	$50,000	$50,000
Total	$777,193	$618,510

5-Year Capital Improvement Plan (All Funds)

Project	2025	2026	2027	2028	2029
Carryover Capital Projects					
Arterial Street	$1,770,000	$500,000	$4,250,000	$4,273,000	$0
Building Replacement	59,851	0	0	0	0
Capital Projects	3,461,459	1,000,000	0	0	0
Equipment Rental Reserve	1,862,082	0	0	0	0
Filter Plant	248,028	0	250,000	150,000	0
LID Construction	0	0	0	0	0
Mint Valley Golf	2,104,146	0	0	0	0
Office Equipment Reserve	0	0	0	0	0
Sewer	1,654,092	1,600,000	359,878	0	0
Storm Water	0	0	0	0	0
Transit	6,093,420	0	0	0	0
Transportation Benefit District	700,000	500,000	0	0	0
Water	2,110,000	2,125,000	839,855	0	0
New Capital Projects					
Arterial Street	270,600	1,313,600	355,000	0	15,111,000
Building Replacement	0	0	0	4,547,199	18,480,311
Capital Projects	777,193	618,510	758,210	3,485,702	365,520
Equipment Rental	2,617,931	986,604	4,917,100	5,536,350	2,970,300
Filter Plant	120,000	277,000	161,000	0	207,000
LID Construction	350,000	350,000	350,000	350,000	350,000
Mint Valley Golf	12,500	450,000	517,000	0	0
Office Equipment Reserve	1,264,320	403,720	70,000	32,000	63,000
Sewer	2,227,750	2,300,000	3,550,000	2,250,000	4,000,000
Storm Water	746,000	773,000	128,000	133,000	138,000
Transit	984,000	2,058,000	750,000	1,800,000	1,350,000
Transportation Benefit District	0	0	0	0	0
Water	760,900	536,700	545,625	554,997	3,004,836
Total Capital Improvement Plan	**$30,194,272**	**$15,792,134**	**$17,801,668**	**$23,112,248**	**$46,039,967**

06

Conclusion and Next Steps

Conclusion

- Budgeting and Forecasting Conducted Under Significant Uncertainty

- Process Emphasized Need to Address Unsustainable Patterns and Structural Financial Issues

- 2025-2026 Biennial Budget Balanced with:
  - Enhanced Revenues
  - Departmental Reductions
  - Deferral of Capital Investment and Asset Maintenance
  - Spend-down of Reserves

- While Reducing Services, 2025-2026 Biennial Budget Affords City Time to Engage in Strategic Planning and Execution to Impact 2027-2028 Biennium and Beyond Before More Significant Service Reductions are Required

Next Steps

<u>Staff Recommendation:</u>

- Open the November 7th Public Hearing on the Preliminary 2025-2026 Biennial Budget
- Continue the Public Hearing to November 14th
- Adopt the Final 2025-2026 Biennial Budget No Later Than December 31, 2024

<u>Strategic Planning:</u>

- Articulate a vision for the City involving rigorous process and substantial public input
- Address levels of service/staffing levels, depreciation of fleet and facilities, funding for streets and parks (operations/maintenance and capital), deferred maintenance of facilities, and disposition of City assets
- Provide clear direction and priority, and timing/tactics (revenue/expense policies and initiatives) to attain vision

Questions & Discussion

City of Longview

Agenda Summary

RESOLUTION NO. 2524 – FORMING A REVENUE COMMITTEE FOR LONG-TERM REVENUE ENHANCEMENT PLANNING

RECOMMENDED ACTION:
MOTION TO APPROVE RESOLUTION NO. 2524 AND APPOINT THREE CITY COUNCIL MEMBERS TO THE COMMITTEE

COUNCIL STRATEGIC INITIATIVE ADDRESSED:
Continued Effective Financial Management.

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT: This agenda item is a resolution to establish a Revenue Committee composed of three (3) members of the City council members to develop a comprehensive long-term revenue enhancement plan. The Committee's purpose will be to identify, analyze, and recommend sustainable revenue sources to ensure the ongoing financial health and stability of Longview.
In recent discussions, the need for a strategic approach to revenue enhancement has been identified as critical to supporting and maintaining essential services for the City of Longview residents. This committee will focus on researching and identifying potential revenue-generating strategies, including new revenue sources, optimizing current revenues, and evaluating the financial feasibility of various options over the next 10 years.

STAFF CONTACT:
Chris Collins, Assistant City Manager

Attachments:
1. Draft Res. No. 2524 Forming a Revenue Committee CC(10950705.1)

RESOLUTION NO. 2524

A RESOLUTION ESTABLISHING A REVENUE COMMITTEE TO DEVELOP A LONG-TERM REVENUE ENHANCEMENT PLAN

WHEREAS, the City Council of Longview, Washington recognizes the need for a strategic, sustainable approach to revenue growth to support essential services and programs; and

WHEREAS, establishing a dedicated committee will enable focused, strategic planning on revenue enhancement opportunities; and

WHEREAS, a long-term revenue enhancement plan is necessary to ensure the financial health and stability of the City of Longview;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LONGVIEW, WASHINGTON AS FOLLOWS:

Section 1: Establishment of the Revenue Committee

The Longview City Council hereby establishes a Revenue Committee to be known as the "Longview Revenue Committee."

Section 2: Committee Membership

The Revenue Committee shall consist of three (3) members of the City Council and the City Manager, or designee where appointed by the City Manager. The Council Committee members shall be appointed and approved by a majority vote of City Council on an annual basis.

Section 3: Purpose of the Committee

The Revenue Committee shall be tasked with:

- Developing a Long-Term Revenue Enhancement Plan.
- Identifying and evaluating potential revenue sources.
- Assessing and forecasting revenue needs over a 10-year horizon.
- Recommending policies and strategies to increase revenue sustainably.
- Conducting Research and Analysis.

- Engaging with financial experts, consultants, and stakeholders as needed.
- Reviewing best practices and case studies from similar jurisdictions.
- Delivering an initial comprehensive financial plan, including implementation recommendations, by July 31st, 2025, and auditing the plan on an annual basis with updated recommendations.

The Committee shall meet as often as necessary to fulfill these purposes, including but not limited to the delivery of a recommended initial comprehensive financial plan to City Council for consideration by July 31st, 2025.

Section 4: Effective Date

This resolution shall take effect immediately upon its adoption.

PASSED by the City Council of Longview, Washington, and approved by its Mayor this _____ day of ________, 2024.

____
Mayor

ATTEST:

____
City Clerk

City of Longview

Agenda Summary

APPOINTMENT OF PRO TEM MUNICIPAL COURT JUDGES FOR 2025

COUNCIL STRATEGIC INITIATIVE ADDRESSED:
Enhance public safety and emergency response

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:
Pursuant to LMC 2.60.030, “The mayor of the city shall, in writing, appoint a judge or judges pro tem who shall act in the absence or disability of the regular judge of the municipal court or subsequent to the filing of an affidavit of prejudice...."

STAFF CONTACT:
Jim Duscha, Interim City Manager
Chris Collins, Assistant City Manager

Attachments:
1. LV pro tem 2025

DISTRICT COURT

312 SW First Avenue
Kelso, WA 98626
TEL (360) 577-3073
TTY/VCO 1-800-833-6384

District Court Judges

Hon. Kevin G. Blondin	Position 1
Hon. M. Jamie Imboden	Position 2
Hon. John A. Hays	Position 3

Molly Martin, Court Administrator

November 1st, 2024

Mayor Boudreau
City of Longview
PO Box 128
Longview, WA 98632

Re: Municipal Court Pro Tem Judges for 2025

Dear Mayor Boudreau:

We occasionally use pro tem judges for Municipal Court cases. It helps to have several to choose from in order ensure that we can hold court. It would help us if you would sign and return the enclosed appointment form. When the need arises, the court will arrange for someone from the list to serve.

Thank you very much for your help. If you have any questions, please feel free to contact me.

Sincerely,

Molly Martin
Court Administrator

Enc

APPOINTMENT OF PRO TEM MUNICIPAL COURT JUDGES

For the 2025 calendar year, I hereby authorize the Longview Municipal Court to appoint any of the following to serve as pro term judges:

Chelsea C. Baldwin
Joshua Baldwin
Christopher Eastwood
Jeffrey Keddie
David A. Nelson
Kevin Vibbert
Tanya Sanders
Any current or retired elected or appointed judge of a court in the State of Washington

Date: ______________________________

____
Mayor
City of Longview

City of Longview

Agenda Summary

APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

SECOND HALF OCTOBER 2024 ACCOUNTS PAYABLE: $3,188,873.06

SECOND HALF OCTOBER 2024 PAYROLL:
$407,116.08, checks
$1,078,844.51, direct deposits
$973,707.18, wire transfers
$ 2,459,667.77 Total

STAFF CONTACT:
Lindy Kennedy, Accountant
Dana Beck, Payroll Specialist

Attachments: None

City of Longview

Agenda Summary

PROJECT COMPLETION – #4 WELL MOTOR AND PUMP REBUILD FOR MINT FARM TREATMENT PLAN

RECOMMENDED ACTION:
MOTION TO ACCEPT AS COMPLETE THE #4 WELL MOTOR AND PUMP REBUILD FOR MINT FARM TREATMENT PLAN

COUNCIL INITIATIVE ADDRESSED:
Provide sustainable water quality & environmental infrastructure

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:
The #4 Well Motor and Pump Rebuild for the Mint Farm Treatment Plan has been completed in accordance with the plans and specifications under Contract No. 24-0437-F entered into between the City of Longview and Utilities Service Co Inc. The City Council must accept the project as complete before final contract closeout can be accomplished.

STAFF CONTACT:
Ivona Kininmonth, PE, Project Engineer

Attachments: None

City of Longview

Agenda Summary

PROJECT COMPLETION – SEWER LATERAL REPLACEMENT

RECOMMENDED ACTION:
MOTION TO ACCEPT AS COMPLETE THE SEWER LATERAL REPLACEMENT

COUNCIL INITIATIVE ADDRESSED:
Provide sustainable water quality & environmental infrastructure

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:
The Sewer Lateral Replacement at 1532 19th Ave and 1821 Olympia Way has been completed in accordance with the plans and specifications under Contract No. #21-1943B-S entered into between the City of Longview and Advanced Excavating Specialists. The City Council must accept the project as complete before final contract closeout can be accomplished.

STAFF CONTACT:
Ivona Kininmonth, P.E., Project Engineer

Attachments: None

City of Longview

Agenda Summary

SET PUBLIC HEARINGS ON DECEMBER 5, 2024 AND DECEMBER 12, 2024 FOR AMENDMENT OF THE 2023-2024 BUDGET

RECOMMENDED ACTION:
MOTION TO SET THE PUBLIC HEARING FOR DECEMBER 5, 2024 AND CONTINUE TO DECEMBER 12, 2024 FOR AMENDMENT OF THE 2023-2024 BUDGET

DATE: November 14, 2024

COUNCIL STRATEGIC INITIATIVE ADDRESSED:
Continue effective financial management

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:
An amendment to the 2023-2024 budget is needed to authorize revenues and/or expenditures unforeseen at the time the 2023-2024 biennial budget was adopted.

Budget amendment ordinances require two readings before the Council. The first reading will be during a public hearing on December 5, 2024. The second reading will be during a public hearing on December 12, 2024 with the budget reconciliation ordinance following the hearing for adoption.

RECOMMENDED ACTION:
Motion to set a public hearing December 5, 2024 and continue to December 12, 2024 for amendment of the 2023-2024 budget.

STAFF CONTACT:
Chris Collins, Public Works Director/Assistant City Manager

Attachments: None

City of Longview

Agenda Summary

PROPOSED ANNEXATION - 4511 OCEAN BEACH HWY AND ASSOCIATED PARCELS

RECOMMENDED ACTION:
MOTION TO DIRECT STAFF TO PROCEED, MODIFY, OR REJECT THE REQUESTED ANNEXATION

DATE: November 14, 2024

COUNCIL STRATEGIC INITIATIVE ADDRESSED:
Strengthen economic conditions & create new opportunities

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:
According to RCW 35A.14, code cities are obligated to conduct a discussion meeting with the applicant and the city council regarding proposed annexation. This meeting is intended to allow the council to instruct staff to either proceed, modify, or reject the annexation. The applicant will then circulate the annexation petition and obtain the necessary 60% signatures from the property owners involved if the city council instructs staff to proceed with the annexation. Once the applicant has obtained the necessary signatures, a public hearing will be scheduled to accept public comments.

The requested annexation includes eleven parcels located near the intersection of Ocean Beach Highway and 46th Ave. A request for annexation has been submitted to CED demonstrating that the owns o not less than 10% of the assessed values of the parcels have agreed to seek annexation pursuant to RCW 35A.14.120. The subject property would also require the simultaneous adoption of a zoning designation. Staff is requesting instruction from the Council to proceed, modify, or reject the annexation request.

RECOMMENDED ACTION:
Motion to direct staff to proceed, modify, or reject the requested annexation.

STAFF CONTACT:
Irene Rutikanga, Community and Economic Development Planner

Attachments: None