



WATER OPERATING BOARD

December 10, 2024; 1:00 P.M.

Teams/C&ED Conf Room
Longview City Hall
1525 Broadway, Longview, WA 98632

Teams Link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_OGNiM2EzNmYtY2E4Ni00N2QxLTkyYTQtNDI4NGJmNWU4ZTdh%40thread.v2/0?context=%7b%22Tid%22%3a%2259265973-5bb0-4fe6-9f2d-56a217b25476%22%2c%22Oid%22%3a%22162c8838-5f3f-453f-bfa3-57271f84afd8%22%7d

Meeting ID: 282 410 457 46

Passcode: rr6DJ7Hd

AGENDA

The Water Operating Board will discuss and take action as appropriate on the following matters:

1. Roll Call
2. Approve Minutes from September 23, 2024, Meeting
3. Public Comment
4. Water Production/Consumption Review
5. Financial Review – 2023-2024
6. Wholesale Water Rate
 - a. Wholesale water rate analysis and direction to staff
7. Water Supply, Treatment, and Distribution
 - a. Project Updates:
 - i. SCADA PLC Network Carryover to 2025 Budget
 - ii. Equipment Building Carryover to 2027/2028 Budget
 - iii. Third Hypochlorite Tank Carryover to 2027 Budget
8. Filter Plant 2025-2026 Construction Budget for Voting
 - a. 2025 – SCADA PLC Network \$248,028
 - b. 2025 – Well House Stabilization \$120,000
 - c. 2026 – Pump House Remodel \$260,000
 - d. 2026 – Replace Security Cameras \$17,000

9. Treatment Plant Operating Report
10. Participants' agreement
11. Other Business
 - a. General Discussion of Water Treatment, Distribution and Water Operating Board Matters
 - b. Direction to Staff as Appropriate

Water Operating Board: Representatives
Beacon Hill Water & Sewer District: Dell Hillger (Chairman)
City of Longview: Ruth Kendall, Keith Young

Staff
Chris Collins, Samuel Barham, Brian Steveson, Thomas Daly, Lisa Vertrees





WATER OPERATING BOARD

Monday, September 23, 2024, 3:00 PM
C&ED Conf Room
Longview City Hall
1525 Broadway Longview, WA 98632

MINUTES

The Water Operating Board will discuss and take action as appropriate on the following matters:

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

To attend the meeting virtually, use the link or information below:

1. **ROLL CALL**

Chairman Hillger called the meeting to order at 3:01 p.m.

Water Operating Board:

Representatives

Beacon Hill Water & Sewer District: Dell Hillger (Chairman)

City of Longview: Ruth Kendall, Keith Young

Staff

Chris Collins, Sam Barham, Brian Steveson, Thomas Daly, Lisa Vertrees

2. **MINUTES**

24-00908 Minutes of November 20, 2023 meeting

A motion was made by Member Ruth Kendall, seconded by Member Dell Hillger, to approve the regular meeting minutes of November 20, 2023. The motion passed unanimously.

3. **PUBLIC COMMENT**

None at this time.

4. **WATER PRODUCTION/CONSUMPTION REVIEW**

24-00909 Consumption and connections

Staff provided a review, noting 78 new connections and 62 new rate payers this year to date. Residential consumption is down slightly, likely due to conservation measures.

5. **FINANCIAL REVIEW**

24-00910 Operating budgets 2023-2024

Review of data.

Expenditures are greater than 2023 due to chemicals, maintenance costs.

The motor rebuild increased March 2024 expenditures.

A comfortable fund balance is \$300,000.

6. **WHOLESALE WATER RATE**

24-00911 Wholesale water rate analysis and direction to staff

Chairman Hillger provided a brief "history" on the wholesale water rate.

Staff will fine tune the numbers and further information will be provided before any decision on the rate.

7. WATER SUPPLY, TREATMENT, AND DISTRIBUTION

24-00912 Project Updates

- **Niemi & Trella Reservoir mixers and chlorine injection for \$174,000**
- **Mixer for Main Reservoir 3 & 4, Mt. Solo Reservoir and N. 50 Reservoir**
- **Well #4 motor repair \$65,000**

Mixers and chlorine injectors have been completed.

Well #4 motor repair should be complete in December.

8. FILTER PLANT CONSTRUCTION BUDGET

It was suggested to postpone decisions for the hypo tank until after the fluoride discussion. The current fluoride tank is 6000 gallon capacity and full load of hypo is 4500 gallons.

The Equipment Storage building is scheduled for 2025 design/2026 construction.

Pump house remodel projects have been pushed out to 2028. Staff is currently considering AC units and a "dog house" to move electrical components to.

Member Ruth Kendall feels the pump house remodels are more urgent than a new hypo tank and suggested moving the remodels up on the priority list.

After discussion, the following changes were suggested:

- *3rd Hypochlorite tank will be programmed for 2027*
- *Equipment Building will be programmed for 2028*
- *Pump House Remodels moved to 2025.*
- *Well house stabilization moved to 2026.*

The reorder of projects will be brought before the board for voting at the next regular meeting.

24-00913

- **3rd Hypochlorite Tank \$200,000**
- **Equipment Building \$200,000**
- **SCADA PLC network \$250,000**

9. TREATMENT PLANT OPERATING REPORT

We have had a mild year with no major issues or concerns.

10. PARTICIPANTS' AGREEMENT

Nothing to discuss at this time.

11. OTHER BUSINESS

The Water Operating Board will meet in November 2024 to discuss the Wholesale Water Rate.

With no further business to discuss, Chairman Hillger adjourned the meeting at 4:17 p.m.

Lisa Vertrees, Clerk of the Board

**24-00914 General discussion of water treatment, distribution and Water Operating Board matters
Direction to Staff as appropriate**

Beacon Hill Water & Sewer District: Dell Hillger (Chairman)
City of Longview: Ruth Kendall, Keith Young

Staff

Chris Collins, Sam Barham, Brian Steveson, Thomas Daly, Lisa Vertrees

