



City of Longview

Agenda

Parks and Recreation Board

Monday, December 16, 2024

5:00 PM

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Parks and Recreation Advisory Board of the City of Longview, Washington, will be holding a meeting on December 16, 2024 at 5:00 p.m. in the Training Room, on the 2nd floor of City Hall 1525 Broadway St., Longview. The meeting is also available online and/or via telephone.

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 229 956 634 565

Passcode: gSusnf

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 213-631-2692,,525776909#](#) United States, Los Angeles

[+1 347-973-4395,,525776909#](#) United States, New York City

Phone Conference ID: 525 776 909#

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. CALL TO ORDER

24-001153 NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Parks and Recreation Advisory Board of the City of Longview, Washington, will be holding a meeting on December 16, 2024 at 5:00 p.m. in the Training Room, on the 2nd floor of City Hall 1525 Broadway St., Longview. The meeting is also available online and/or via telephone.

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 229 956 634 565

Passcode: gSusnf

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 213-631-2692,,525776909#](#) United States, Los Angeles

[+1 347-973-4395,,525776909#](#) United States, New York City

Phone Conference ID: 525 776 909#

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

2. **FLAG SALUTE**

3. **ROLL CALL**

4. **APPROVAL OF MINUTES**

24-001150 PRAB DRAFT Meeting Minutes 10.21.2024

5. **CHANGES TO THE AGENDA**

6. **CONSTITUENT/BOARD MEMBER COMMENTS**

7. **OLD BUSINESS**

8. **NEW BUSINESS**

24-001151 Approval of Support Letter for CDID#1 IAVMP Grant Application

SUMMARY: The Parks and Recreation Advisory Board is being asked to review and approve a letter of support for the Consolidated Diking District #1 (CDID#1) grant application for an Integrated Aquatic Vegetation Management Plan (IAVMP). This plan addresses the management of invasive aquatic plants in Lake Sacajawea, a vital community resource that serves as a cornerstone for recreation, community events, and environmental stewardship.

The support letter highlights the importance of this project for improving the lake's health and usability, aligning with the Parks and Recreation Department's goals of preserving and enhancing Longview's park spaces. The Advisory Board's approval of this letter will demonstrate our commitment to partnering with CDID#1 in their efforts to maintain Lake Sacajawea as a vibrant and accessible resource for the community.

RECOMMENDED ACTION: Approve the Parks and Recreation Advisory Board's endorsement of the support letter for CDID#1's IAVMP grant application.

CONTACT: Jennifer Wills, Parks & Recreation Director

A. Parks Division Monthly Report

B. Recreation Division Monthly Report

C. Directors Report (Verbal)

10. **ADJOURNMENT**



City of Longview

Minutes

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Parks and Recreation Board

Monday, October 21, 2024

5:00 PM

Recreation Office,
2920 Douglas Street, Longview WA

1. HYBRID MEETING

24-00996 NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Parks and Recreation Advisory Board of the City of Longview, Washington, will be holding a meeting on October 21, 2024 at 5:00 p.m. in the Training Room, on the 2nd floor of City Hall 1525 Broadway St., Longview. The meeting is also available online and/or via telephone.

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 229 956 634 565

Passcode: gSusnf

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 213-631-2692,,525776909#](#) United States, Los Angeles

[+1 347-973-4395,,525776909#](#) United States, New York City

Phone Conference ID: 525 776 909#

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

2. CALL TO ORDER

Claire Pang called the meeting to order at 5:00 P.M.

3. FLAG SALUTE

N/A

4. ROLL CALL

Members Present: Board Member Jenny Oskey, Board Member Claire Pang, Board Member Oliver Black, Board Member Glenda Johnson, Board Member Steven Pond

Members Absent:

Constituents Present: N/A

Council Members Present: MaryAlice Wallis, Eric Halvorson

Staff Present: Jennifer Wills, Melissa Harbour, Joanna Martin, Justin Brown

5. APPROVAL OF MINUTES

A motion was made by Board Member Black and seconded by Board Member Johnson to approve the minutes as presented. The motion passed with the following vote:

Ayes: Jenny Oskey, Claire Pang, Oliver Black, Glenda Johnson, Steven Pond

Nays: None

Abstain: None

Yes 5, No 0, Abstained 0

24-00997 PRAB Draft Meeting Minutes - 08.19.2024**6. CHANGES TO THE AGENDA**

N/A

7. CONSTITUENT/BOARD MEMBER COMMENTS

Glenda Johnson provided board comment.

8. OLD BUSINESS

N/A

9. NEW BUSINESS**24-001000 LIGHT OF LONGVIEW DONATION****SUMMARY:**

The Library Grounds were designated as part of our park system after the sculpture "The Light of Longview" was approved, installed, and dedicated. The City Council will be accepting the donation at their meeting on October 24th. The department wanted to bring it before the Parks and Recreation Advisory Board, which would have been customary had it been treated as a regular park amenity donation.

RECOMMENDED ACTION:

Motion to recommend accepting the "Light of Longview" donation to City Council

STAFF CONTACT:

Jennifer Wills, Parks & Recreation Director

A motion was made by Board Member Black and seconded by Board Member Oskey to recommend accepting "Light of Longview" donation to City Council. The motion passed with the following vote:

Ayes: Jenny Oskey, Claire Pang, Oliver Black, Glenda Johnson, Steven Pond

Nays: None

Abstain: None

Yes 5, No 0, Abstained 0

24-001001 PARK RULES SIGN DONATION**SUMMARY:**

Jeff Wilson would like to donate to the City of Longview Parks and Recreation Department signage to place throughout the park system that highlights the rules set out in Longview Municipal Code 13 pertaining to parks. Mr. Wilson has provided a sample of what he would like to donate and place throughout the park system. The Parks and Recreation Advisory Board is tasked with reviewing and recommending to staff the acceptance of the donation.

RECOMMENDED ACTION:

Motion to recommend accepting the "Park Rules Sign" donation

STAFF CONTACT:

Jennifer Wills, Parks & Recreation Director

A motion was made by Board Member Black and seconded by Board Member Pond to accept the donation pending further department input for content. Board Discussed

*An amendment was made by Board Member Black and seconded by Board Member Johnson to add to the end of the main motion, and police input.
The amendment carried unanimously.
The main motion as amended carried unanimously.*

10. REPORTS (10 Minutes)

- 24-00999**
- 1. Parks/UF Division Report (Verbal)**
 - 2. Recreation Division Report (Verbal)**
 - 3. Director's Report**
 - a. Budget Reduction Review**
 - b. Grant Update - Cloney Park**
 - c. Red Ribbon Week – RA Long Park**

*Joanna Martin provided a verbal Parks/UF Division report and provided a handout to be embedded in the minutes prior to approval.
Justin Brown provided a verbal Recreation Department report and provided a handout to be embedded in the minutes prior to approval.
Jennifer Wills provided a verbal Director's Report.*

11. ADJOURN

The meeting was adjourned at 06:00 PM.

December 11, 2024

Water Quality Program
Department of Ecology
P.O. Box 47600
Olympia, WA 98504-7600

SUBJECT: Support for CDID#1 IAVMP Grant Application

To Whom it May Concern:

The Longview Parks and Recreation Advisory Board is proud to support the Consolidated Diking District #1 (CDID#1) grant application for an Integrated Aquatic Vegetation Management Plan (IAVMP). Lake Sacajawea is one of our community's most treasured resources, providing opportunities for recreation, relaxation, and connection. It is a vital part of Longview's identity and a cornerstone of our parks and recreation offerings.

Unfortunately, the health and usability of the lake are increasingly challenged by invasive aquatic plants that harm the ecosystem, reduce water quality, and interfere with recreation. Without proactive management, these issues will only worsen, leading to higher costs for maintenance and potentially limiting the lake's role as a centerpiece of community life.

This grant and the IAVMP it supports will allow CDID#1 to take a crucial step toward managing these challenges. By addressing invasive species and improving water quality, this plan will support both flood protection efforts and the long-term health of the lake. It also aligns with the Parks and Recreation Department's goals of preserving and enhancing the spaces that bring our community together.

We value the strong partnership between CDID#1 and the Parks and Recreation Department, and we know this collaborative approach will ensure the plan is both effective and sustainable. The Advisory Board is especially excited about the opportunities for community involvement and education that will arise from this project, fostering a deeper appreciation and care for Lake Sacajawea.

The Parks and Recreation Advisory Board wholeheartedly supports this application. We encourage all stakeholders to work together to make this vision a reality for the benefit of our entire community.

Sincerely,

Claire Pang
Chair, Longview Parks and Recreation Advisory Board

CITY OF LONGVIEW – PARKS AND RECREATION DEPARTMENT
2920 DOUGLAS STREET | LONGVIEW | WA | 98632
T: 360.442.5400 E: rec@mylongview.com



Water Quality Program
Department of Ecology
P.O. Box 47600
Olympia, WA 98504-7600

SUBJECT: CDID#1 IAVMP GRANT APPLICATION

To Whom it May Concern:

Please accept this letter of support for the CDID#1 Integrated Aquatic Vegetation Management Plan (IAVMP) grant application. Lake Sacajawea is a valuable community amenity but suffers from infestations of at least six Class B and Class C invasive aquatic weeds that are detrimental to lake health, water quality and recreation. The plants that are currently present and most harmful to the lake are parrotfeather and Brazilian Elodea. Water primrose has not been positively identified yet but is known to be aggressive and present in the CDID#1 waterways which connect to the lake, so its potential to spread is relatively high. This application is a critical first step to the long-term management of invasive aquatic plants in Longview.

Lake Sacajawea is considered the crown jewel of Longview. It is very popular and heavily utilized by the public for fishing, kayaking, hiking, community events, music festivals, recreation and enjoyment. Centrally located in Longview, the lake covers approximately 36 acres and the park encompasses 127 acres. It is stocked with trout several times a year and provides year-round fishing for large-mouth bass, yellow perch, bluegill, carp, catfish and trout. Infestations of parrot feather, Brazilian elodea, fragrant waterlily and yellow flag iris cover approximately 30% of the lake and interfere with fish activity, habitat and overall health. The Eurasian watermilfoil covers the floor of the majority of the lake.

The presence of invasive aquatic plants and the resulting impact on water quality generates a lot of complaints from the public. In addition to concerns about fish, wildlife and water quality, there is growing concern about the die-off of excessive vegetation that is causing large amounts of sediment to build-up in the bottom the lake. There is a significant amount of muck that has accumulated since it was last dredged in 1985. As water depth and clarity falls, the temperature and nutrient/sediment load climbs and accelerates aging. The need to prematurely dredge the lake represents an unnecessary cost to our citizens.

We want a healthy lake, and we want our citizens to be afforded with comprehensive flood protection. An IAVMP will help us accomplish both, and our support comes with a commitment to provide experienced staff to assist with field survey, actively participate in developing a plan and help coordinate public outreach efforts. We successfully team with CDID#1 on a regular basis and we are eager to work with them to develop and implement a long-term plan to better manage invasive aquatic plants.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Joanna Martin', with a long, sweeping horizontal line extending to the left.

Joanna Martin

Parks & Urban Forestry Manager

Parks Maintenance & Urban Forestry Report

Parks Board December 16, 2024

Parks Maintenance

- 426 work orders completed (Jan 1-Dec 9, 2024)
- Vandalism (Jan 1-Dec 9, 2024)
 - Smaller items that cleaned as part of the daily park cleaning route
 - 17 work orders and 79 hours

Urban Forestry

- 507 work orders completed (Jan 1-Dec 9, 2024)
- 143 open work orders
- Funding for 6th full-time Urban Forestry approved by Council in 2025-26 budget