



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda

Budget Committee

Wednesday, December 18,
2024

4:00 PM

Training Room
2nd Floor, City Hall

1. **HYBRID MEETING DETAILS**

25-001165 Please click the link to join the webinar: <https://us02web.zoom.us/j/85094849448>
Webinar ID: 850 9484 9448
Or Telephone: (253) 205 0468; or (253) 215 8782; or (669) 444-9171

2. **CALL TO ORDER**

3. **ROLL CALL**

4. **APPROVAL OF MINUTES**

25-001167 MINUTES FROM NOVEMBER 20, 2024

5. **NEW BUSINESS**

25-001166 DEPARTMENT REVIEW

- LEGAL
- EXECUTIVE

6. **UNFINISHED BUSINESS**

7. **PUBLIC COMMENT**

8. **ADJOURNMENT**



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Budget Committee

Wednesday, November 20,
2024

4:00 PM

Training Room
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1. HYBRID MEETING DETAILS

24-001061 Please click the link to join the webinar: <https://us02web.zoom.us/j/85094849448>
Webinar ID: 850 9484 9448
Or Telephone: (253) 205 0468; or (253) 215 8782; or (669) 444-9171

2. CALL TO ORDER

The meeting was called to order at 4:14 pm.

3. ROLL CALL

Present: Councilmember Ruth Kendall; Councilmember Erik Halvorson; Councilmember Keith Young; Public Works Director Chris Collins

Staff: Sam Barham, City Engineer; Devon Ward, Traffic Supervisor; Robb Grothoff PW Maint. Supervisor; Tabitha Hayden, PW Contract Administrator; Lisa Wolff, Fiscal Manager; Nancy Vandehey, Admin

4. PROCESS / PRIORITIES

- 24-001062
- COMMITTEE OUTLINE
 - STRUCTURAL DISCUSSION

Chris Collins explained his understanding of information that he will be bringing to this committee and the direction that this board wishes to explore within the limits of the RCW. The purpose is for education and not to violate RCW by getting into operational functions. There was a request to obtain a memo from the City Attorney detailing the RCW.

5. NEW BUSINESS

24-001063 DEPARTMENT REVIEW

- TRAFFIC DIVISION
- STREET DIVISION

Chris Collins shared the Traffic Division budget. Devon Ward and Tabitha Hayden added to the explanation of what each line represents.

Chris Collins shared the Street Division budget. Robb Grothoff added to the explanation of what each line represents.

Tabitha shared the ClearGov website to show how we are using it for budgeting and historical data. This has a transparency module, so we will be able to push data out to the public on a monthly basis.

6. PUBLIC COMMENT

7. ADJOURNMENT

The plan is to start with smaller departments and build from there. Next Departments - Legal & Executive.

The committee wishes to see the historical data from previous years. Chris will export data into Excel for review.

There was a request to explain the expenditure and revenue reports that are sent to Council with claims reports.

The meeting was adjourned at 5:28 pm.