



# City of Longview

## Minutes

1525 Broadway  
Longview, WA 98632  
[www.ci.longview.wa.us](http://www.ci.longview.wa.us)

### Parks and Recreation Board

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Monday, October 21, 2024

5:00 PM

Recreation Office,  
2920 Douglas Street, Longview WA

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#### 1. HYBRID MEETING

24-00996 NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Parks and Recreation Advisory Board of the City of Longview, Washington, will be holding a meeting on October 21, 2024 at 5:00 p.m. in the Training Room, on the 2nd floor of City Hall 1525 Broadway St., Longview. The meeting is also available online and/or via telephone.

#### **Microsoft Teams meeting**

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 229 956 634 565

Passcode: gSusnf

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[+1 213-631-2692,,525776909#](#) United States, Los Angeles

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Phone Conference ID: 525 776 909#

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

#### 2. CALL TO ORDER

*Claire Pang called the meeting to order at 5:00 P.M.*

#### 3. FLAG SALUTE

*N/A*

#### 4. ROLL CALL

*Members Present: Board Member Jenny Oskey, Board Member Claire Pang, Board Member Oliver Black, Board Member Glenda Johnson, Board Member Steven Pond*

*Members Absent:*

*Constituents Present: N/A*

*Council Members Present: MaryAlice Wallis, Eric Halvorson*

*Staff Present: Jennifer Wills, Melissa Harbour, Joanna Martin, Justin Brown*

**5. APPROVAL OF MINUTES**

*A motion was made by Board Member Black and seconded by Board Member Johnson to approve the minutes as presented. The motion passed with the following vote:*

*Ayes: Jenny Oskey, Claire Pang, Oliver Black, Glenda Johnson, Steven Pond*

*Nays: None*

*Abstain: None*

*Yes 5, No 0, Abstained 0*

**24-00997 PRAB Draft Meeting Minutes - 08.19.2024****6. CHANGES TO THE AGENDA**

*N/A*

**7. CONSTITUENT/BOARD MEMBER COMMENTS**

*Glenda Johnson provided board comment.*

**8. OLD BUSINESS**

*N/A*

**9. NEW BUSINESS****24-001000 LIGHT OF LONGVIEW DONATION****SUMMARY:**

The Library Grounds were designated as part of our park system after the sculpture "The Light of Longview" was approved, installed, and dedicated. The City Council will be accepting the donation at their meeting on October 24th. The department wanted to bring it before the Parks and Recreation Advisory Board, which would have been customary had it been treated as a regular park amenity donation.

**RECOMMENDED ACTION:**

Motion to recommend accepting the "Light of Longview" donation to City Council

**STAFF CONTACT:**

Jennifer Wills, Parks & Recreation Director

*A motion was made by Board Member Black and seconded by Board Member Oskey to recommend accepting "Light of Longview" donation to City Council. The motion passed with the following vote:*

*Ayes: Jenny Oskey, Claire Pang, Oliver Black, Glenda Johnson, Steven Pond*

*Nays: None*

*Abstain: None*

*Yes 5, No 0, Abstained 0*

**24-001001 PARK RULES SIGN DONATION****SUMMARY:**

Jeff Wilson would like to donate to the City of Longview Parks and Recreation Department signage to place throughout the park system that highlights the rules set out in Longview Municipal Code 13 pertaining to parks. Mr. Wilson has provided a sample of what he would like to donate and place throughout the park system. The Parks and Recreation Advisory Board is tasked with reviewing and recommending to staff the acceptance of the donation.

**RECOMMENDED ACTION:**

Motion to recommend accepting the "Park Rules Sign" donation

**STAFF CONTACT:**

Jennifer Wills, Parks & Recreation Director

*A motion was made by Board Member Black and seconded by Board Member Pond to accept the donation pending further department input for content. Board Discussed*

*An amendment was made by Board Member Black and seconded by Board Member Johnson to add to the end of the main motion, and police input.  
The amendment carried unanimously.  
The main motion as amended carried unanimously.*

**10. REPORTS (10 Minutes)**

- 24-00999**
- 1. Parks/UF Division Report (Verbal)**
  - 2. Recreation Division Report (Verbal)**
  - 3. Director's Report**
    - a. Budget Reduction Review**
    - b. Grant Update - Cloney Park**
    - c. Red Ribbon Week – RA Long Park**

*Joanna Martin provided a verbal Parks/UF Division report and provided a handout to be embedded in the minutes prior to approval.  
Justin Brown provided a verbal Recreation Department report and provided a handout to be embedded in the minutes prior to approval.  
Jennifer Wills provided a verbal Director's Report.*

**11. ADJOURN**

*The meeting was adjourned at 06:00 PM.*