



Agenda

Cowlitz Transit Authority

*Dennis Weber (Chair), Lisa Alexander, Kennan Harvey, MaryAlice Wallis,
Erik Halvorson, Anthony Harris (Nonvoting), Spencer Boudreau (Alternate),
Mike Karnofski (Alternate), Richard Dahl (Alternate)*

Wednesday, January 8, 2025

4:00 PM

**Hybrid Meeting
Longview Council Chambers
1525 Broadway St, Longview**

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a **Regular Board Meeting** on **Wednesday, January 8, 2025, at 4:00 p.m.** in the Longview City Hall Council Chamber, 1525 Broadway St, Longview, WA. This meeting is also available by Zoom.

AND,

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a **Public Hearing** on **Wednesday, January 8, 2025, at 4:00 p.m.** in the Longview City Hall Council Chamber, 1525 Broadway St, Longview, WA. This meeting is also available by Zoom.

The purpose of the hearing is to receive public comments on RiverCities Transit replacing the CAP service to Vancouver.

Agendas are made available the Friday before the meeting at www.mylongview.com under "Agendas & Minutes."

Zoom meeting link: <https://us02web.zoom.us/j/89844443333>

Telephone options (dial any of the following numbers):

1 253 215 8782

1 408 638 0968

1 669 900 6833

1 346 248 7799

1 312 626 6799

1 646 876 9923

1 301 715 8592

Webinar ID: 898 4444 3333

Longview City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the Board Clerk's Office at (360) 442-5664 at least forty-eight (48) hours in advance if you require special accommodations to attend the meeting.

Written comments may be submitted up to forty-eight (48) hours in advance via email at customerservice@rctransit.org.

Next meeting

Wednesday, February 12, 2025

4:00 p.m. – Regular Board Meeting

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **ROLL CALL**
4. **PUBLIC COMMENTS**
5. **CONSIDERATION OF MINUTES FOR THE DECEMBER 11, 2024 CTA BOARD MEETING**

25-009 December 11, 2024 CTA Board Meeting Minutes

6. **CONSENT CALENDAR**

24-001154 2024 November CTA Treasurer's Report

24-001155 2024 November CTA Fund Balance Report

24-001156 Invoice #2025-02 - City of Longview \$510,135.00

25-0010 Invoice #E69B1C00-0004 - TDN - \$451.08

25-0011 Invoice #L164962- State Auditor \$834.60

7. **REPORTS**

24-001157 2024 Annual Fixed Route Ridership

24-001158 2024 December Daily Fixed Route Ridership

24-001159 2024 December Fixed Route Ridership by Hour

24-001160 2024 December Fixed Route Average Passengers per Trip

24-001161 2024 December LIFT Monthly Ridership

24-001162 Five Year Ridership Graph

24-001163 PTBA Sales Tax Data 2024 vs. 2023

8. **SUMMARY SHEET: PUBLIC HEARING REGARDING 1-5 COMMUTER BUS SERVICE**

25-007 SUMMARY STATEMENT:

Lower Columbia Community Action Program (CAP) ceases its Longview to Vancouver service via Kalama and Woodland on June 30, 2025. At the request of WSDOT, RCT staff developed a preliminary two-year budget for operating commuter bus service along I-5 between the Longview Transit Center and the 99th Street Transit Center in Vancouver commencing July 1, 2025. As proposed, the bus route will additionally serve Kelso and the Cowlitz Tribe Reservation at Ilani.

If approved, a request will be made directly to the Washington State Legislature for funding assistance for operations and capital for the 2025-2027 state biennium. The direct request will be made as notification of CAP's intent to cease service came after the WSDOT grant application deadline had passed. Operation of the service would be contingent upon receiving state funding assistance.

RECOMMENDED ACTION:

Conduct a public hearing to receive comments from the public on the potential addition of I-5 Commuter Bus Service between Longview and Vancouver.

THEN:

Approve the proposal to establish a Commuter Bus Service between Longview and Vancouver effective July 1, 2025, contingent on sufficient funding from the Washington State Legislature.

25-0013 Full Summary Statement - Public Hearing Regarding I-5 Commuter Bus Service

25-0014 Public Comments on Commuter Bus Proposal

9. **SUMMARY SHEET: ESTABLISH PUBLIC HEARING ON REDUCTION OF ROUTE 411 SERVICE**

25-001230 **SUMMARY STATEMENT:**

When the Cowlitz Transit Authority Board extended Route 411 (Lexington-Beacon Hill) through September 2025, staff was directed to determine methods to decrease the cost of the service.

We are currently conducting an onboard rider survey to learn more directly about the needs of the Route 411 riders.

RECOMMENDED ACTION:

Establish a public hearing to be held at the February 12, 2025 CTA Board Meeting to receive comments on the March 2025 Service Change Proposal.

25-0015 Full Summary Statement - Route 411 Service Reduction

10. **MANAGER'S REPORT**

11. **MISCELLANEOUS**

12. **ADJOURNMENT**



Minutes

Agenda

Cowlitz Transit Authority

*Dennis Weber (Chair), Lisa Alexander, Kennan Harvey, MaryAlice Wallis,
Erik Halvorson, Anthony Harris (Nonvoting), Spencer Boudreau (Alternate),
Mike Karnofski (Alternate), Richard Dahl (Alternate)*

Wednesday, December 11, 2024

4:00 PM

Hybrid Meeting
Longview Council Chambers
1525 Broadway St, Longview

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Webinar ID: 898 4444 3333

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Written comments may be submitted up to forty-eight (48) hours in advance via email at customerservice@rctransit.org.

Next meeting

Wednesday, January 8, 2025

4:00 p.m. – Regular Board Meeting

1. CALL TO ORDER

Chair Weber called the meeting to order at 4:01 pm.

2. FLAG SALUTE

The flag salute was recited.

3. ROLL CALL

Present: Chair Dennis Weber; Member Mary Alice Wallis (Via Zoom); Member Erik Halvorson; Member Keenan Harvey; Member Anthony Harris (Non-Voting)

Absent: Vice-Chair Lisa Alexander; Member (Alternate) Spencer Boudreau; Member (Alternate) Richard Dahl; Member (Alternate) Mike Karnofski

Staff Present: Chris Collins, Public Works Director; Jim Seeks, Transit Manager; Doreen Daggett, Mobility Supervisor; Tara Hargrave, Clerk of the Board

Others Present: Betsy DeSpain, Paratransit Regional Manager; Sheila Harmon, Paratransit Manager; Megan Wirtz, CWCOC (Via Zoom)

4. PUBLIC COMMENTS

None.

5. CONSIDERATION OF MINUTES FOR THE NOVEMBER 13, 2024 MEETING

A motion was made by Member Harvey, seconded by Member Wallis, to approve the November 13, 2024 Cowlitz Transit Authority Regular Board Meeting Minutes. The motion carried unanimously.

24-001117 November 13, 2024 CTA Board Meeting Minutes

6. CONSENT CALENDAR

A motion was made by Member Wallis, seconded by Member Harvey, to approve the Consent Calendar in its entirety as presented. The motion carried unanimously

24-001104 2024 October CTA Treasurer's Report

24-001105 2024 October CTA Fund Balance Report

24-001131 Invoice #2025-01 - City of Longview - \$213,876.00

24-001118 Invoice #3508 - City of Longview - CTA Audit \$8,062.75

24-001119 Invoice #L164320 - State Auditor - \$13,130.34

24-001120 Invoice #320 - CWCOC LKRATS Q1 \$2,964.06

7. REPORTS

Transit Manager Seeks reported a 10% increase in ridership over the course of the year.

24-001106 2024 Annual Fixed Route Ridership

24-001107 2024 November Daily Fixed Route Ridership

24-001108 2024 November Fixed Route Ridership by Hour

24-001110 2024 November LIFT Monthly Ridership

24-001111 Five Year Ridership Graph

24-001112 PTBA Sales Tax Data 2024 vs. 2023

8. SUMMARY SHEET - CONTINUATION OF YOUTH PASS PROGRAM

Member Wallis made a motion, seconded by Member Halvorson to extend RiverCities Transit Youth Pass program through December 2027. The motion passed unanimously

24-001113 CONTINUATION OF YOUTH PASS PROGRAM

SUMMARY STATEMENT:

In December 2023, the Cowlitz Transit Authority Board extended the term of the Youth Pass project from January 2020 to December 31, 2025. This qualified RiverCities Transit to be a recipient of the Washington State Transit Support Grant through the 2023-2025 state biennium rather than have its share of that funding be distributed to other transit agencies. In addition, continuing the program through a full calendar year represented a convenience for parents/guardians.

For RiverCities Transit to continue to receive the WSDOT Transit Support Grant funding, the Youth Pass Program needs to be extended at least through the 2025-2027 State biennium. Therefore, staff recommends extending the program through at least December 31, 2027.

RECOMMENDED ACTION:

A motion to extend RiverCities Transit Youth Pass program through December 31, 2027.

9. INFORMATION ITEM - UPDATE ON REPLACEMENT FOR CAP SERVICE TO VANCOUVER

Transit Manager Seeks made a presentation regarding RiverCities Transit replacing the CAP service to Vancouver.

Member Harvey made a motion, seconded by Member Halvorson to set a public hearing to be held on January 8, 2025 to received public comment the proposed commuter bus route to replace the CAP service to Vancouver. The motion passed unanimously

24-001149 Request Public Hearing to be held January 8, 2025 to discuss Replacement of Cap Service to Vancouver

10. MANAGER'S REPORT

Transit Manager Seeks addressed Member Wallis' question regarding supply numbers budget line item.

Mobility Supervisor Doreen Daggett reported the ADA Riders Guide has been sent to the printers.

Paratransit Manager Harmon reported a large increase (50%) ridership so far in December and a 12% increase overall for the year.

11. RECOGNITION OF COMMISSIONER WEBER'S SERVICE

Transit Manager Seeks spoke about Dennis Weber's countless years of service to our community and presented him with a plaque of appreciation.

12. MISCELLANEOUS

None.

13. **ADJOURNMENT**

Chair Weber adjourned the meeting at 4:42 pm.

Lisa Alexander, Vice Chair

Tara Hargrave, Clerk of the Board

69701 TRANSIT AUTHORITY

930100 TRANSIT AUTHORITY

Account Information	BARS Information	Beg Balance	Debits	Credits	Change	End Balance
1111000 CASH		1,961,561.32	540,538.68	- 1,820,629.04	- 1,280,090.36	681,470.96
1180000 INVESTMENTS		4,403,011.53	1,817,788.81	0.00	1,817,788.81	6,220,800.34
2131020 ACCOUNTS PAYABLE - AP MODULE		0.00	2,840.23	- 2,840.23	0.00	0.00
2880000 UNRESERVED FUND BALANCE		- 7,615,880.86	0.00	0.00	0.00	- 7,615,880.86
3132100 PUBLIC TRANSPORTATION SYSTEM	8900000 DISTRICT ACTIVITIES	- 4,977,631.42	0.00	- 521,108.95	- 521,108.95	- 5,498,740.37
3611000 INVESTMENT EARNINGS	8900000 DISTRICT ACTIVITIES	- 162,064.38	0.00	- 17,788.81	- 17,788.81	- 179,853.19
3614000 OTHER INTEREST	8900000 DISTRICT ACTIVITIES	- 16,194.66	0.00	- 1,640.92	- 1,640.92	- 17,835.58
5492000 OTHER	8900000 DISTRICT ACTIVITIES	6,407,198.47	2,840.23	0.00	2,840.23	6,410,038.70
Total		0.00	2,364,007.95	- 2,364,007.95	0.00	0.00

COWLITZ TRANSIT AUTHORITY FUND BALANCES
For Period Ending: November 30, 2024

	Current Period	Y-T-D
COWLITZ TRANSIT AUTHORITY		
Beginning Balance: January 1, 2024	\$	7,615,880.86
CTA Revenue		
Metro Sales Tax	521,108.95	5,498,740.37
Interest Earnings/Investments	17,788.81	179,853.19
Local Sales Interest	1,640.92	17,835.58
LCC Ridership Agreement		-
Other Miscellaneous Revenue		-
Subtotal	\$ 540,538.68	\$ 5,696,429.14
CTA Expenditures		
City of Longview	-	5,537,410.00
City of Longview - Audit Services	1,808.30	3,201.51
Legal Counsel/Notices	1,031.93	2,637.93
Transit Center Security Services		-
Subsistence - Meals		-
Cowlitz-Wahkiakum Council of Governments Dues		17,980.60
Subtotal	\$ 2,840.23	\$ 5,561,230.04
CTA Ending Balance	\$	7,751,079.96
CITY OF LONGVIEW		
Beginning Balance: January 1, 2024	\$	106,663.45
Longview Revenue		
Federal Grant Competitive- 5339 Replacement Buses	\$ -	\$ -
Federal Grant - ARPA 5307 Formula-Operating	\$ -	\$ 1,780,950.00
Federal Grant - 5307 Formula- Operating	\$ -	\$ -
Federal Grant Competitive- 5310 Paratransit Operating	\$ -	\$ 246,977.11
State Grant - Regional Mobility Operating (PTD0105	\$ -	\$ -
WSDOT Transit Support Grant	\$ -	\$ -
Green Transportation Planning - PTD0567	\$ -	\$ -
WSTIP Risk Management Grant (RMG)	\$ -	\$ 2,500.00
Farebox/Pass Sales	\$ 9,110.90	\$ 133,462.63
Payments from CTA	\$ -	\$ 6,387,410.00
State Pool - Interest	\$ -	\$ 111,542.27
Paratransit Office Space Rental	\$ 981.11	\$ 10,792.21
Bank Returns Fees	\$ -	\$ -
Other Misc Revenue	\$ -	\$ -
Bank One Rebates	\$ -	\$ 547.45
Federal Grant Competitive- 5310 - Replacement Buses	\$ -	\$ -
Miscellaneous Adjustments/Settlements/AR	\$ -	\$ 3,255.00
Due from other Governments	\$ -	\$ 2,699,218.00
Cashier Over-Short / NSF	\$ -	\$ -
Fixed Assets Sale Proceeds	\$ -	\$ -
Insurance Recoveries	\$ -	\$ 1,846.44
Other Recoveries / Guest Rider	\$ -	\$ -
Capital Asset Gains (Losses)	\$ -	\$ -
Subtotal	\$ 10,092.01	\$ 11,378,501.11
Longview Expenditures		
Subtotal	\$438,237.50	\$5,578,971.89
Longview Ending Balance	\$	5,906,192.67
Combined CTA & Longview Ending Balance	\$	13,657,272.63

Date: 01/08/2025
Invoice # 2025-02

BILL TO Cowlitz Transit Authority
207 North 4th Avenue
Kelso WA 98626

[illegible]

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Invoice

Column Software PBC
PO Box 208098
Dallas, TX 75320-8098
help.column.us

Bill to
RIVER CITIES TRANSIT

Invoice number E69B1C00-0004
Notice ID KesluTVf0BFp21P3vRYr
Publisher Longview Daily News
Date of issue Dec 12, 2024
Date due Jan 12, 2025
Amount due **\$451.08**

Description	Qty	Unit price	Amount
12/26/2024: General Legal Notice	1	229.79	229.79
01/02/2025: General Legal Notice	1	201.29	201.29
Publish Fee	1	20.00	20.00

=== Notes ===

Notice Name: CTA Pub Hrg 2025.01.08
Order Number: COL-WA-100575

Net Subtotal \$451.08

=== How to pay this invoice ===

Column Software PBC accepts online payment via credit or debit card, or ACH bank transfers. Please click here to pay online:

<https://www.column.us/invoices/bHnvKgchU71nEydBv4fS/pay>

Tax 0.00

Amount due **\$451.08**

Please note that, once paid, the merchant name on your billing statements will be Column Software PBC.

Select organizations may also pay via check. Checks will result in processing delays and should not be used if your notice requires upfront payment. Please pay the exact amount due, write your invoice number E69B1C00-0004 on the memo, include a printed copy of your Invoice PDF, make the check payable to Column Software PBC, and mail to the address above.

Pay here: <https://www.column.us/invoices/bHnvKgchU71nEydBv4fS/pay>

Questions? Visit help.column.us

E69B1C00-0004 - Page 1 of 1

Invoice Voucher

Remit To: State Auditor's Office
PO Box 40021
Olympia, WA 98504-0021
Federal ID No. 91-6001098



Page: 1 of 1
Invoice No.: L164962
Invoice Date: 12/11/2024
MCAG No.: 0783
County: Cowlitz

Cowlitz Transit Authority
PO Box 128
Longview, WA 98632-7080

Now accepting electronic payments
Send to: Washington State Auditor's Office
Routing: 123000848 Account: 153911801147
Account type: Checking
Please include invoice number

(Return this portion with your payment)

State Auditor's Office

(Detach and retain for your records)

Entity Name: Cowlitz Transit Authority
Invoice No.: L164962
Invoice Date: 12/11/2024

Audit No.: 42703

Audit Period: 22 - 23

Purchase Order:

Month/Year	Work Performed	Bill Rate	Hrs	Amount	Travel/Other Expenses	Total
11/24	Accountability Audit	\$139.10	4.0	\$556.40	\$0.00	\$556.40
11/24	Financial Audit	\$139.10	2.0	\$278.20	\$0.00	\$278.20
Sub Total:			6.0	\$834.60	\$0.00	\$834.60

Total Due This Invoice:
(Hrs rounded to nearest tenth)

6.0 \$834.60 \$0.00 \$834.60

JV Number: 250406

I hereby certify the amount listed herein is a
proper charge for services rendered:

FULL PAYMENT DUE
IN 30 DAYS

Charleen A. Patten

By: Charleen A. Patten, Financial Services Operations Manager

For questions, please call (564) 999-0892 or (564) 999-0941 fax (360) 586-3105 or e-mail billing@sao.wa.gov

RIVERCITIES TRANSIT
RIDERSHIP BY THE YEAR

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2024	30	1,099	1,192	1,351	1,534	1,457	1,186	1,403	1,431	1,358	1,505	1,062	1,196	15,774
	31	3,263	3,617	3,983	3,590	3,929	3,458	3,830	4,017	3,706	4,082	3,347	3,600	44,422
	32	2,435	2,613	2,689	2,927	2,819	2,590	3,014	2,749	2,550	2,984	2,683	2,382	32,435
	33	2,166	2,609	2,785	2,789	2,862	2,677	2,776	2,917	2,849	3,235	2,885	2,810	33,360
	44	1,262	1,421	1,588	1,754	1,879	1,585	1,758	1,924	1,778	2,254	1,919	1,804	20,926
	45	5,221	5,988	6,293	6,254	6,440	5,909	6,545	6,646	6,573	7,409	7,060	6,976	77,314
	46	511	531	570	673	616	555	742	608	707	884	712	773	7,882
	57	2,332	2,859	2,779	2,758	2,850	2,234	2,304	2,648	2,828	3,454	3,194	3,059	33,299
	411	410	439	483	676	588	478	542	524	458	611	486	393	6,088
TOTAL		18,699	21,269	22,521	22,955	23,440	20,672	22,914	23,464	22,807	26,418	23,348	22,993	271,500

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2023	30	1,197	1,140	1,318	1,111	1,374	1,408	1,332	1,408	1,228	1,304	1,168	1,163	15,151
	31	3,422	3,131	3,732	3,313	3,633	3,660	3,527	4,026	3,606	3,501	3,579	3,652	42,782
	32	2,632	2,302	2,525	2,350	2,472	2,484	2,704	2,828	2,538	2,533	2,608	2,539	30,515
	33	2,595	2,495	2,784	2,414	2,663	2,314	2,402	2,477	2,737	2,784	2,350	2,052	30,067
	44	1,482	1,332	1,652	1,287	1,702	1,607	1,418	1,612	1,483	1,679	1,449	1,392	18,095
	45	5,332	4,822	5,762	5,829	6,196	5,822	5,267	6,364	5,494	5,842	5,598	5,300	67,628
	46	299	240	337	356	463	528	458	566	560	533	560	552	5,452
	57	2,543	2,190	2,471	2,252	2,343	2,387	2,167	2,398	2,389	2,692	2,763	2,126	28,721
	411	171	225	166	279	363	402	388	425	385	437	402	383	4,026
TOTAL		19,759	17,997	20,819	19,223	21,209	20,612	19,663	22,104	20,420	21,305	20,477	19,159	242,747

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2022	30	754	766	954	894	979	1,089	979	1,209	1,194	1,159	1,004	1,024	12,005
	31	2,258	2,303	3,065	2,931	2,888	3,142	3,056	3,460	3,204	3,102	3,269	3,328	36,006
	32	1,861	1,873	2,302	2,128	2,155	2,285	2,528	2,849	2,858	2,943	2,582	2,267	28,631
	33	1,991	1,986	2,292	2,311	2,111	2,134	1,988	2,336	2,382	2,443	2,344	2,279	26,597
	44	986	1,022	1,350	1,110	1,242	1,511	1,161	1,530	1,458	1,453	1,221	1,282	15,326
	45	3,984	4,401	5,169	4,927	4,937	5,142	4,530	5,419	5,359	5,440	4,966	4,948	59,222
	46	399	353	452	357	402	396	332	471	414	371	301	293	4,541
	57	1,516	1,592	1,860	1,761	1,768	1,834	1,825	2,054	2,066	2,485	2,024	2,026	22,811
	411					61	80	72	82	61	92	78	75	601
TOTAL		13,749	14,296	17,444	16,419	16,543	17,613	16,471	19,498	19,100	19,648	17,880	17,600	206,261

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2021	30		488	936	976	799	891	925	816	815	781	714	704	8,845
	31	2,687	2,270	2,991	3,047	2,765	2,724	2,931	2,628	2,538	2,516	2,440	2,498	32,035
	32	1,461	1,424	1,861	1,980	1,747	1,897	2,038	1,688	1,770	1,905	1,772	1,951	21,494
	33	1,844	1,406	1,940	2,196	2,064	2,289	2,269	2,055	1,973	2,066	2,106	2,021	24,229
	44		553	1,240	1,265	1,108	1,119	1,237	1,236	1,130	1,201	1,176	1,093	12,358
	45	3,763	3,278	4,891	4,803	4,599	4,538	4,940	4,621	4,509	4,349	4,142	4,174	52,607
	46									272	422	369	400	1,463
	57	926	912	1,452	1,538	1,262	1,362	1,378	1,367	1,681	1,625	1,382	1,396	16,281
TOTAL		10,681	10,331	15,311	15,805	14,344	14,820	15,718	14,411	14,688	14,865	14,101	14,237	169,312

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2020	30	1,477	1,489	1,290					765	779	962	664	734	8,160
	31	5,084	5,704	4,363	2,970	2,940	3,360	3,303	2,821	2,884	3,204	2,709	3,137	42,479
	32	4,206	4,287	3,023	1,541	1,655	1,991	2,151	2,049	1,988	2,280	1,820	1,883	28,874
	33	4,036	4,030	2,992	1,729	1,864	2,159	2,344	1,948	1,947	2,269	1,827	1,950	29,095
	44	2,043	2,131	1,801					940	1,123	1,148	931	887	11,004
	45	8,461	8,689	6,780	3,991	3,948	4,976	5,354	4,485	4,279	4,835	3,952	4,353	64,103
	57	3,250	3,152	2,274	1,065	973	1,446	1,556	1,424	1,361	1,574	1,117	1,196	20,388
TOTAL		28,557	29,482	22,523	11,296	11,380	13,932	14,708	14,432	14,361	16,272	13,020	14,140	204,103

RIVERCITIES TRANSIT DAILY RIDERSHIP REPORT

Dec-24

DATE	ROUTE 30	ROUTE 31	ROUTE 32	ROUTE 33	ROUTE 44	ROUTE 45	ROUTE 45 B	ROUTE 46	ROUTE 57	ROUTE 411	TOTAL
1											
2	69	182	127	121	136	221	128	34	163	23	1204
3	83	203	125	119	114	221	122	61	155	11	1214
4	67	168	107	115	107	225	131	26	158	22	1126
5	65	163	104	115	125	211	145	30	148	22	1128
6	54	146	114	179	77	245	106	50	159	25	1155
7 S		111	53	98		156			76	2	496
8											
9	68	157	116	158	77	191	149	30	177	23	1146
10	57	134	143	97	92	177	82	43	139	13	977
11	59	170	107	119	75	213	110	49	115	26	1043
12	44	142	90	121	101	172	122	29	137	26	984
13	45	123	109	118	94	218	140	55	137	22	1061
14 S		131	64	113		168			96	6	578
15											
16	73	163	105	124	87	167	144	26	142	24	1055
17	50	138	107	110	62	187	97	26	109	15	901
18	60	171	61	120	87	170	89	39	140	24	961
19	58	162	93	124	107	220	113	41	157	15	1090
20	64	158	122	89	94	208	111	31	133	9	1019
21 S		98	80	97		181			94	3	553
22											
23	69	146	110	114	107	172	131	41	115	20	1025
24 R		104	61	93		140			58	3	459
25 H											
26	56	120	60	96	64	103	81	32	69	12	693
27	45	117	90	92	90	171	95	49	96	12	857
28 S		105	64	84		179			100	3	535
29											
30	69	129	75	99	44	185	120	47	71	15	854
31	41	159	95	95	64	154	105	34	115	17	879
TOTAL (25)	1196	3600	2382	2810	1804	4655	2321	773	3059	393	22993
WEEKDAY TOTAL (20)	1196	3051	2060	2325	1804	3831	2321	773	2635	376	20372
SATURDAY/REDUCED DAY TOTAL (5)		549	322	485		824			424	17	2621
DAILY AVERAGE	60	144	95	112	90	186	116	39	122	16	920
WEEKDAY AVERAGE	60	153	103	116	90	192	116	39	132	19	1019
SATURDAY/REDUCED DAY AVERAGE		110	64	97		165			85	3	1057

Ridership by Hour
12/1/2024 - 12/31/2024

Weekday - Passengers by Hour

Route	630	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800	TOTAL
31	52	223	223	273	274	254	309	300	269	285	234	223	132	3,051
32	32	52	138	215	222	217	163	216	245	181	173	141	65	2,060
33	4	62	184	180	217	238	228	236	241	308	195	151	81	2,325
Route	630	720	820	920	1020	1120	1220	1320	1420	1520	1620	1720	1820	
44	75	79	132	150	180	167	160	159	190	194	148	115	55	1,804
57	39	189	169	209	178	207	210	224	467	270	226	206	41	2,635
Route					1030	1130	1230	1330	1430	1530	1630			
30					139	177	224	183	180	182	111			1,196
Route					1050	1150	1250	1350	1450	1550				
46					95	113	160	116	147	142				773
Route	630	700	730	800		not shown for brevity				1700	1720	1800	1830	
45	77	182	144	214						255	190	233	234	6,152
Route		715	815	915		1115	1215	1315	1415	1515	1615	1715		
411		34	35	49		38	33	23	34	44	39	47		376

Saturday - Passengers by Hour

Route		800	900	1000	1100	1200	1300	1400	1500	1600	1700		
31		28	51	47	53	67	76	66	59	46	56	549	
32		11	25	31	42	48	54	46	16	34	15	322	
33		49	31	38	61	58	59	56	45	58	30	485	
Route		820	920	1020	1120	1220	1320	1420	1520	1620	1720		
57		24	29	42	44	43	47	53	62	52	28	424	
Route	800	830	900	930	not shown for brevity				1600	1630	1700	1730	
45	37	37	52	24					49	32	24	15	824
Route		915				1515							
411		10				7				17			

Total Fixed Route

22,993

Average Passengers per Trip
12/1/2024 - 12/31/2024

Weekday

														Passengers per Revenue Service Hr	Avg daily boardings		
Route	630	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800				
31	2.6	11.2	11.2	13.7	13.7	12.7	15.5	15.0	13.5	14.3	11.7	11.2	6.6	12.2	153		
32	1.6	2.6	6.9	10.8	11.1	10.9	8.2	10.8	12.3	9.1	8.7	7.1	3.3	8.2	103		
33	0.2	3.1	9.2	9.0	10.9	11.9	11.4	11.8	12.1	15.4	9.8	7.6	4.1	9.3	116		
Route	630	720	820	920	1020	1120	1220	1320	1420	1520	1620	1720	1820				
44	3.8	4.0	6.6	7.5	9.0	8.4	8.0	8.0	9.5	9.7	7.4	5.8	2.8	7.3	90		
57	2.0	9.5	8.5	10.5	8.9	10.4	10.5	11.2	23.4	13.5	11.3	10.3	2.1	10.6	132		
Route					1030	1130	1230	1330	1430	1530	1630						
30					7.0	8.9	11.2	9.2	9.0	9.1	5.6					8.5	60
Route					1050	1150	1250	1350	1450	1550							
46					4.8	5.7	8.0	5.8	7.4	7.1						6.4	39
Route	630	700	730	800	not shown for brevity						1700	1720	1800	1830			
45	3.9	9.1	7.2	10.7							12.8	9.5	11.7	11.7	15.4	308	
Route	715		815	915	1115		1215	1315	1415	1515	1615	1715					
411	1.7		1.8	2.5	1.9		1.7	1.2	1.7	2.2	2.0	2.4				3.2	19

Saturday

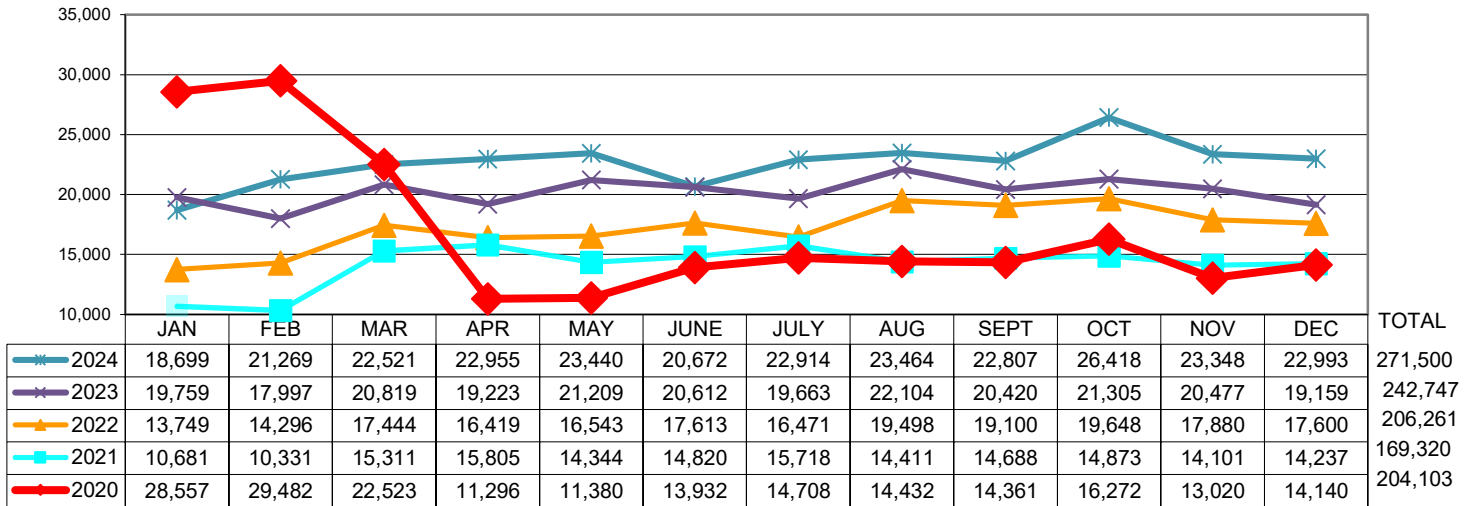
											Passengers per Revenue Service Hr	Avg daily boardings
Route	800	900	1000	1100	1200	1300	1400	1500	1600	1700		
31	5.6	10.2	9.4	10.6	13.4	15.2	13.2	11.8	9.2	11.2	11.0	110
32	2.2	5.0	6.2	8.4	9.6	10.8	9.2	3.2	6.8	3.0	6.4	64
33	9.8	6.2	7.6	12.2	11.6	11.8	11.2	9.0	11.6	6.0	9.7	97
Route	820	920	1020	1120	1220	1320	1420	1520	1620	1720		
57	4.8	5.8	8.4	8.8	8.6	9.4	10.6	12.4	10.4	5.6	8.8	85
Route	800	830	900	not shown for brevity			1600	1630	1700	1730		
45	7.4	7.4	10.4				9.8	6.4	4.8	3.0	16.5	165
Route	915						1515					
411	2.0						1.4			2.8 3		

System Productivity

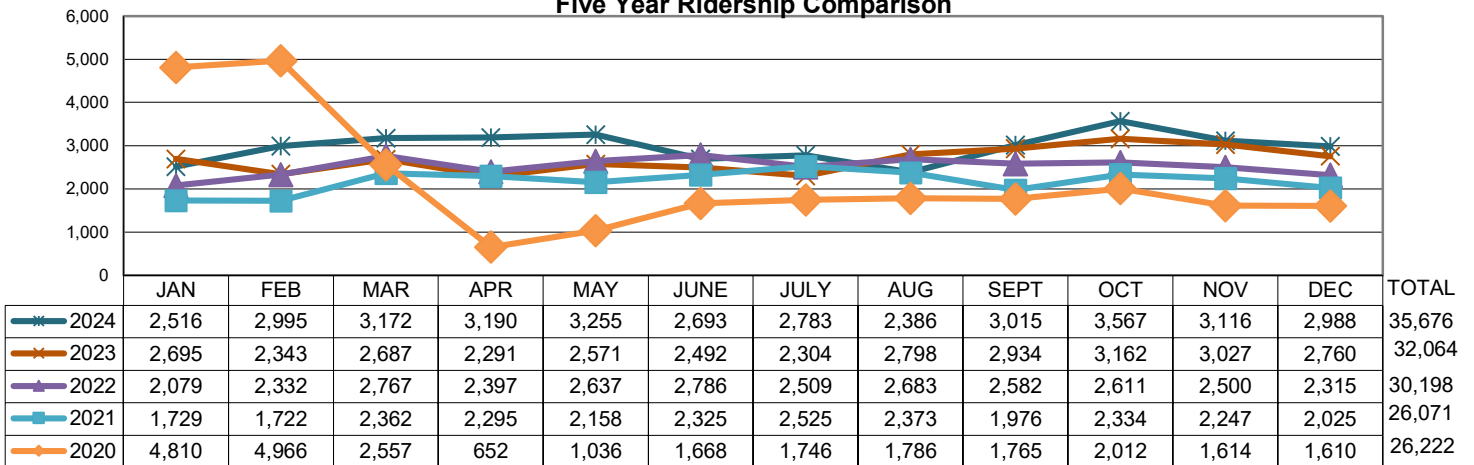
10.1

Date	Total Psgrs	Demand Response Client Trips	Number of Attends	Number of Guests	Delivered AMB Psgrs	Delivered W/C Psgrs	% W/C Psgrs Delivered	Psgrs Rev Hour	CXLS	No Shows
12/2/2024	108	82	26	0	57	25	30.49%	2.43	5	2
12/3/2024	176	140	35	1	105	35	25.00%	2.62	8	7
12/4/2024	184	143	41	0	102	41	28.67%	2.44	11	4
12/5/2024	182	151	31	0	123	28	18.54%	2.76	10	3
12/6/2024	135	108	25	2	81	27	25.00%	2.01	12	3
12/7/2024	53	43	10	0	31	12	27.91%	1.97	8	2
12/9/2024	121	99	19	3	68	31	31.31%	2.48	9	3
12/10/2024	174	132	30	12	93	39	29.55%	2.48	17	3
12/11/2024	141	106	33	2	78	28	26.42%	2.20	14	4
12/12/2024	138	114	24	0	75	39	34.21%	2.41	18	3
12/13/2024	132	104	28	0	72	32	30.77%	1.99	13	3
12/14/2024	58	44	14	0	31	13	29.55%	1.82	14	0
12/16/2024	130	97	33	0	70	27	27.84%	2.36	22	1
12/17/2024	121	103	16	2	73	30	29.13%	1.97	8	4
12/18/2024	147	117	27	3	76	41	35.04%	2.20	10	3
12/19/2024	138	119	19	0	82	37	31.09%	2.20	8	2
12/20/2024	144	110	30	4	92	18	16.36%	2.45	7	2
12/21/2024	84	62	20	2	45	17	27.42%	2.58	9	4
12/23/2024	104	77	27	0	52	25	32.47%	2.35	10	0
12/24/2024	44	36	8	0	18	18	50.00%	1.61	9	2
12/26/2024	67	57	10	0	42	15	26.32%	1.90	1	1
12/27/2024	123	91	26	6	59	32	35.16%	2.23	6	1
12/28/2024	70	50	20	0	34	16	32.00%	2.32	8	3
12/30/2024	82	63	19	0	44	19	30.16%	2.34	14	0
12/31/2024	132	101	31	0	76	25	24.75%	2.39	12	3
	2988	2349	602	37	1679	670	28.52%	2.29	263	63

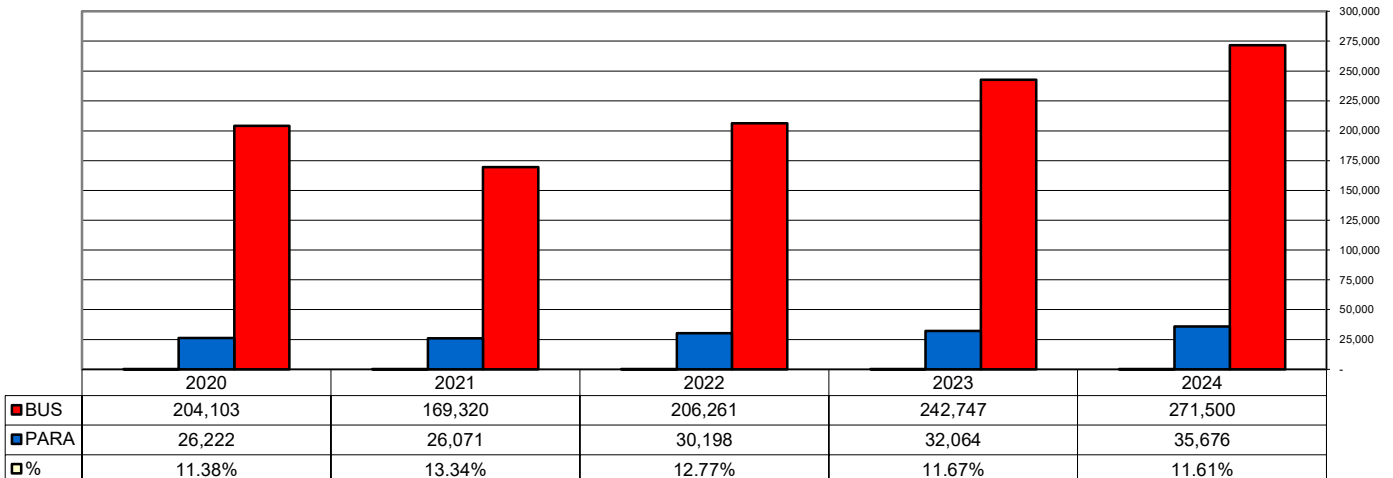
RiverCities Transit Fixed Route Five Year Ridership Comparison

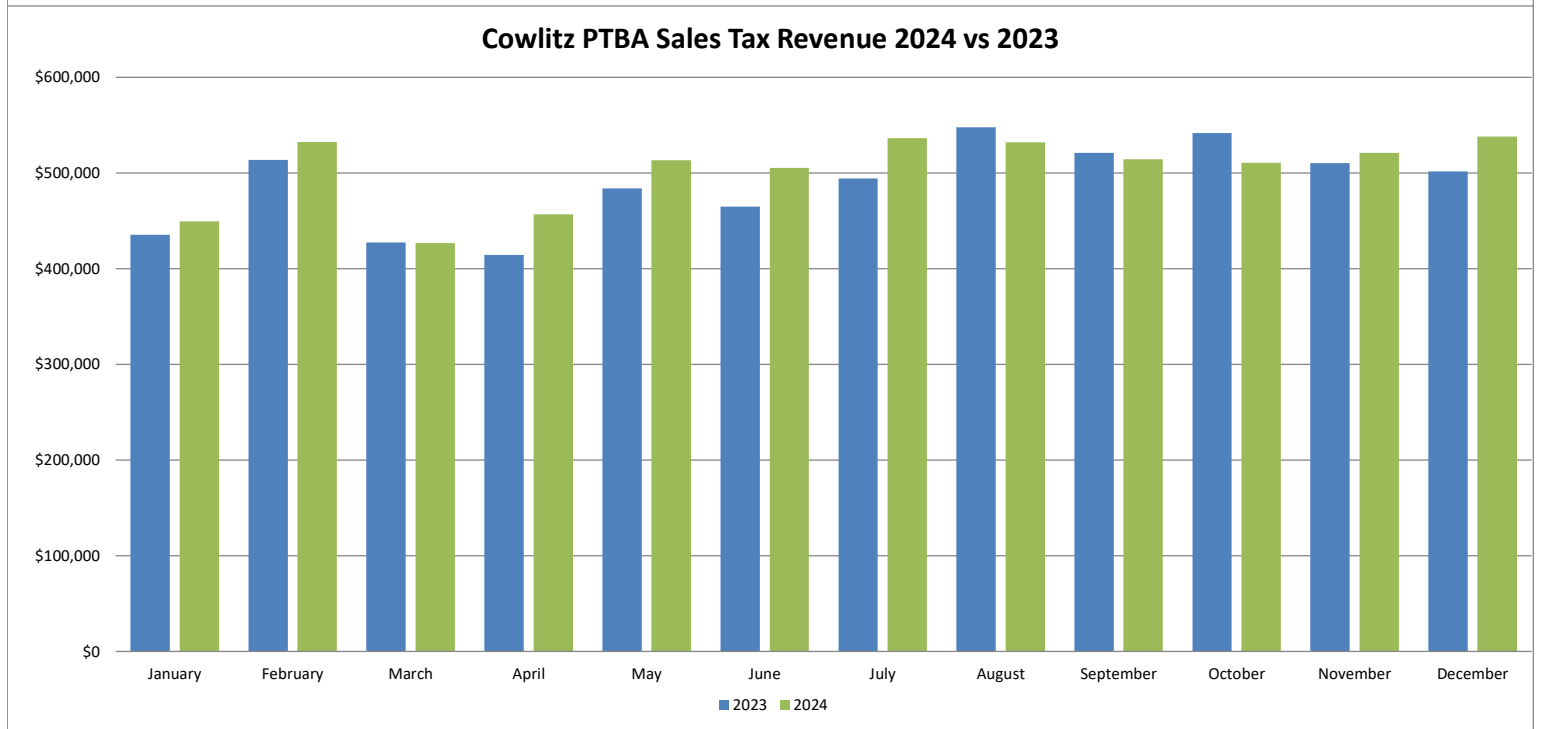
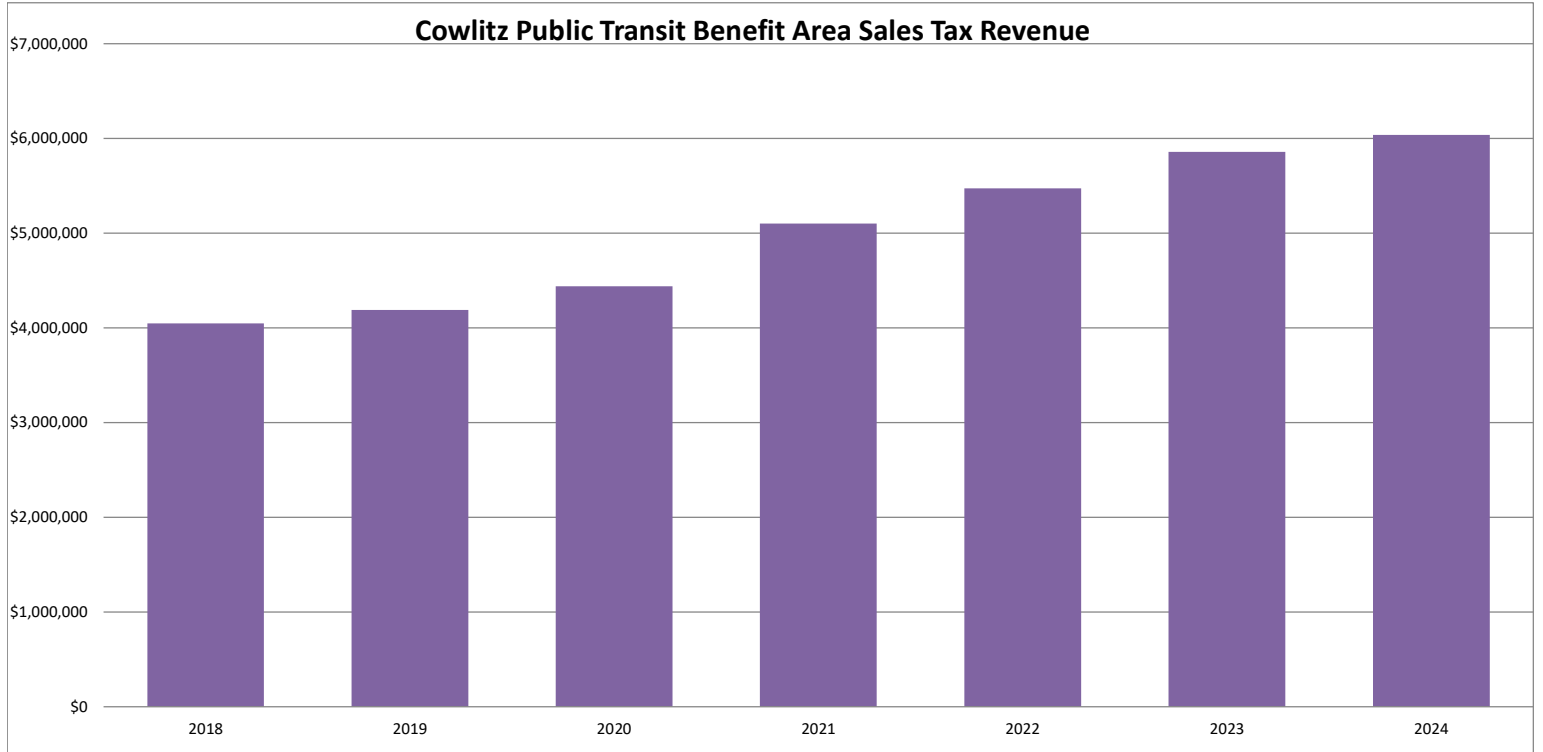


RiverCities Transit Paratransit Five Year Ridership Comparison



Comparison of Ridership Bus and Paratransit Ridership







Cowlitz Transit Authority

Agenda Summary

PUBLIC HEARING REGARDING I-5 COMMUTER BUS SERVICE

SUMMARY STATEMENT:

Lower Columbia Community Action Program (CAP) ceases its Longview to Vancouver service via Kalama and Woodland on June 30, 2025. At the request of WSDOT, RCT staff developed a preliminary two-year budget for operating commuter bus service along I-5 between the Longview Transit Center and the 99th Street Transit Center in Vancouver commencing July 1, 2025. As proposed, the bus route will additionally serve Kelso and the Cowlitz Tribe Reservation at ilani.

For simplicity and to avoid the expense of creating new fare media, the fares and passes are proposed to be the same as on all other RiverCities Transit fixed route service.

This project has the written support of the Cowlitz-Wahkiakum Council of Governments, the Cowlitz Indian Tribal Council, and two additional transit agencies to date. The summary of two weeks' of CAP rider surveys and any comments received will be shared.

If approved, a request will be made directly to the Washington State Legislature for funding assistance for operations and capital for the 2025-2027 state biennium. The direct request will be made as notification of CAP's intent to cease service came after the WSDOT grant application deadline had passed. Operation of the service would be contingent upon receiving state funding assistance.

If the CTA's decision is to move forward, the Washington State Transit Association's (WSTA) executive director and lobbyist will seek a legislator to introduce a bill for a budget proviso. The Cowlitz Tribe has also offered lobbying support, which will supplement WSTA lobbying efforts.

The Cowlitz Transit Authority bylaws Section 5.3 states that the Authority shall hold a public hearing to solicit public comment on any change in transit service routes amounting to a change in excess of 20% of the total distance of any one route. The addition of this service, contingent on funding, meets this criterion.

RECOMMENDED ACTION:

Conduct a public hearing to receive comments from the public on the potential addition of I-5 Commuter Bus Service between Longview and Vancouver.

THEN:

Approve the proposal to establish a Commuter Bus Service between Longview and Vancouver effective July 1, 2025, contingent on sufficient funding from the Washington State Legislature.

Comments on Commuter Bus Proposal (CAP Bus Service Continuation)

Rider comments on survey forms:

1. Vancouver resident: "It's awesome! TY for providing caring considerate options for transportation!"
2. Longview/Vancouver resident: "Please save the bus service that has been going and very useful for a lot of people!!"
3. Longview resident: "I appreciate so much having bus service. Gives me the ability to have a life and afford."
4. Woodland resident: "Ridgefield/Battle Ground – Why not drop off @ park and ride there? (instead of Vancouver) If coordinated w/CTran, it would save a lot of time/fuel."
5. Longview resident: "I feel this bus would benefit a great deal due to the reason being there are people who rely on this bus to get them back and forth. I feel that there can be a way this can be still worked out and still keep the bus up and running."

Email received:

From Val E:

I remember they refused a rest accommodations upon restructuring the current shelter

Banned shelter protection safely from elements of unhoused individuals

Dropping contract for transportation opportunities btwn Clark and cowlitz

Makes magic happen having access to basic needs

Opportunity

Respectfully appreciated not dropping the ball on opportunity

Ty



Cowlitz Transit Authority

Agenda Summary

ESTABLISH PUBLIC HEARING REGARDING MARCH 2025 SERVICE CHANGE PROPOSAL

SUMMARY STATEMENT:

With a contractual transit operator shakeup – work schedule rebid -- due in March 2025, this is the appropriate time for proposing any service changes. At this time, the only route affected is Route 411 (Lexington-Beacon Hill).

When the Cowlitz Transit Authority Board extended Route 411 through September 2025, staff was directed to determine methods to decrease the cost of the service.

As a first step, staff reviewed the possibility of a less expensive provider for the route. Due to the very small size of this one route and the loss of Lower Columbia CAP as a potential provider, the option of contracting the service out did not appear viable.

Secondly, staff reviewed productivity by trip on Route 411 for Calendar Year 2024. The least productive trips were identified, and consideration given on how to either best increase productivity or propose elimination of these trips. At the same time, attention was given to Route 411 rider requests for the same service span (6:30A – 7:00P) as our other fixed routes so as to better provide employment and LCC trips and perhaps improve productivity.

We are currently conducting an onboard rider survey to learn more directly about the needs of the Route 411 riders. A final proposal, incorporating the productivity data and customer feedback, will be released prior to the February meeting.

The Cowlitz Transit Authority bylaws Section 5.3 states that the Authority shall hold a public hearing to solicit public comment on any change in transit service routes amounting to a change in excess of 20% of the total distance of any one route. The addition of this service, contingent on funding, meets this criterion.

RECOMMENDED ACTION:

Establish a public hearing to be held at the February 12, 2025 CTA Board Meeting to receive comments on the March 2025 Service Change Proposal.