



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda

Public Works SubCommittee

Tuesday, February 18, 2025

3:00 PM

Training Room
2nd Floor, City Hall

1. **HYBRID MEETING DETAILS**

25-00140 To join the webinar: <https://us02web.zoom.us/j/85191031903>
Webinar ID: 851 9103 1903
Or Telephone: (253) 215 8782 or (253) 205 0468

2. **CALL TO ORDER**

3. **ROLL CALL**

4. **APPROVAL OF MINUTES**

25-00141 MINUTES FROM DECEMBER 18, 2024.
JANUARY MEETING WAS CANCELLED DUE TO SCHEDULING CONFLICTS.

5. **NEW BUSINESS**

25-00143 LANDLORD/TENANT UTILITY BILLING AND UTILITY BILLING
- COMPARE PUD EQUAL PAY, EVERY OTHER MONTH PAY

6. **UNFINISHED BUSINESS**

7. **CURRENT PROJECT UPDATES**

8. **PUBLIC COMMENT**

9. **ADJOURNMENT**

25-00142 UPCOMING MEETINGS:
MARCH - Virtual Project Manager (VPM) demo and how it might work for CIP program



Minutes

Public Works SubCommittee

Wednesday, December 18,
2024

3:00 PM

Training Room,
2nd Floor, City Hall

1. **HYBRID MEETING DETAILS**

24-001133 To join the webinar: <https://us02web.zoom.us/j/85191031903>
Webinar ID: 851 9103 1903
Or Telephone: (253) 215 8782 or (253) 205 0468

2. **CALL TO ORDER**

The meeting was called to order at 3:03 pm.

3. **ROLL CALL**

*Present: Councilmember Ruth Kendall; Councilmember Erik Halvorson; Councilmember Keith Young; Public Works Director Chris Collins
Staff: Sam Barham, City Engineer; Brian Steveson, Utility Manager; Lisa Wolff, Fiscal Manager; Tabitha Hayden, PW Contract Administrator; Angela Abel, PIO; Nancy Vandehey, Admin
Union Representatives - Mike Bridges, Adam Davis*

4. **APPROVAL OF MINUTES**

24-001134 MINUTES FROM NOVEMBER 20, 2024.

The minutes were approved as presented.

5. **NEW BUSINESS**

24-001148 RAISING CAP ON UTILITY RATE ASSISTANCE PROGRAM

Chris Collins shared a history of the utility rate assistance program. We have raised the threshold, but we have failed to raise the cap since 2020. Chris will prepare this for Council and then in the future look at making revisions to the program as a whole.

24-001135 APPRENTICESHIP PROGRAM

Tabitha Hayden shared a presentation explaining our program and options going forward. Mike provided some background and his predictions for the program. The Port of Longview policy was shared. With repealing the Resolution 1938 and then moving towards a policy seems like a good idea then we can review in the future and adjust as needed.

Erik Halvorson made a motion to repeal the resolution, seconded by Keith Young. This passed unanimously.

This will be taken to Council on January 23rd.

6. **UNFINISHED BUSINESS**

7. **CURRENT PROJECT UPDATES**

8. **PUBLIC COMMENT**

9. **ADJOURNMENT**

The meeting was adjourned at 4:01 pm.

24-001136 UPCOMING MEETINGS:

JANUARY - Landlord/Tenant Utility Billing and Utility Billing (PUD - equal pay, every other month pay)

FEBRUARY - Virtual Project Manager (VPM) demo and how it might work for CIP program