



Agenda

Cowlitz Transit Authority

*Dennis Weber (Chair), Lisa Alexander, Kennan Harvey, MaryAlice Wallis,
Erik Halvorson, Anthony Harris (Nonvoting), Spencer Boudreau (Alternate),
Mike Karnofski (Alternate), Richard Dahl (Alternate)*

Wednesday, February 12, 2025

4:00 PM

Hybrid Meeting
Longview Council Chambers
1525 Broadway St, Longview

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a **Regular Board Meeting** on **Wednesday, February 12, 2025, at 4:00 p.m.** in the Longview City Hall Council Chamber, 1525 Broadway St, Longview, WA. This meeting is also available by Zoom.

AND,

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a **Public Hearing** on **Wednesday, February 12, 2025, at 4:00 p.m.** in the Longview City Hall Council Chamber, 1525 Broadway St, Longview, WA. This meeting is also available by Zoom.

The purpose of the hearing is to receive public comments concerning the proposed service changes to Route 411 to Lexington.

Agendas are made available the Friday before the meeting at www.mylongview.com under "Agendas & Minutes."

Zoom meeting link: <https://us02web.zoom.us/j/89844443333>

Telephone options (dial any of the following numbers):

1 253 215 8782

1 408 638 0968

1 669 900 6833

1 346 248 7799

1 312 626 6799

1 646 876 9923

1 301 715 8592

Webinar ID: 898 4444 3333

Longview City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the Board Clerk's Office at (360) 442-5664 at least forty-eight (48) hours in advance if you require special accommodations to attend the meeting.

Written comments may be submitted up to forty-eight (48) hours in advance via email at customerservice@rctransit.org.

Next meeting

Wednesday, March 12, 2025

4:00 p.m. – Regular Board Meeting

1. CALL TO ORDER**2. FLAG SALUTE****3. ROLL CALL****4. PUBLIC COMMENTS****5. CONSIDERATION OF MINUTES FOR THE JANUARY 8, 2025 MEETING**

25-0034 January 8, 2025 CTA Board Meeting Minutes

6. CONSENT CALENDAR

25-0035 2024 December CTA Treasurer's Report

25-0036 2024 December CTA Fund Balance Report

25-0037 Invoice #2025-03 - City of Longview \$510,135.00

25-0038 Invoice #E69B1C00-0005 - TDN - \$451.08

25-00148 INVOICE #368 - CWCOG - Member Dues 2025 - \$572.00

25-00149 INVOICE #369 - CWCOG - EDA GRANT MATCH \$250.00

7. REPORTS

25-0039 2025 Annual Fixed Route Ridership

25-0040 2025 January Daily Fixed Route Ridership

25-0041 2025 January Fixed Route Ridership by Hour

25-0042 2025 January Fixed Route Average Passengers per Trip

25-0043 2024 January LIFT Monthly Ridership

25-0044 Five Year Ridership Graph

8. ELECTIONS OF OFFICERS

25-00147 *In accordance with the By-Laws of the Cowlitz Transit Authority, Section VI, 6.2, Term, the Board is required to elect a Chair and Vice Chair from among its members at the first meeting in February of each year.*

9. SUMMARY SHEET: PUBLIC HEARING REGARDING SERVICE REDUCTION ON ROUTE 411**25-0046 SUMMARY STATEMENT:**

The Cowlitz Transit Authority bylaws, Section 5.3 states that the Authority shall hold a public hearing to solicit public comment on any change in transit service routes amounting to a change in excess of 20% of the total distance of any one route. The proposed change to Route 411 (Lexington-Beacon Hill) meets these criteria.

When the Cowlitz Transit Authority Board extended Route 411 through September 2025, staff was directed to determine methods to decrease the cost of the service. RiverCities Transit staff conducted the following steps:

1. Consideration given to contracting the route to a less expensive provider. However, due to the limited number of service hours as well as the loss of Lower Columbia CAP as a potential provider, the option of contracting out the service was judged to be not viable.
2. A review of productivity by trip on Route 411 during 2024. The least productive trips were identified, and consideration given on how to either increase productivity or propose elimination of these trips.
3. Customers surveyed onboard to learn more directly about the needs of Route 411 riders. The results are attached.
4. Notice of the proposed service change was posted February 25, 2025. Comments received are included.

As a result, staff proposes the following changes to Route 411:

- Due to low ridership, discontinue both Saturday/Holiday schedule trips.
- Due to lower productivity, discontinue the weekday 1:15 PM trip departing LTC.
- Add a new southbound trip from Aaron Drive & Westside Hwy starting at 6:30 AM, based on customer comments requesting an earlier trip for work and school.

The service changes to Route 411 will become effective March 31, 2025, coinciding with the contractual Transit Operator bid schedule shakeup.

RECOMMENDED ACTION:

Conduct a public hearing to receive comments from the public on the March 2025 Service Change.

THEN:

Motion to approve the March 2025 Service Change.

Attachments:

RCT Proposed Service Changes Infopak 01252025
March 2025 Service Change Comments Received

10. **MANAGER'S REPORT**
11. **MISCELLANEOUS**
12. **ADJOURNMENT**